



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 September 2021 To 31 August 2022**

**Charity name: Henleaze Junior School Association**

**Charity registration number: 1088717**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Develop relationships between staff and parents Engage in activities that support the school and advance the education of the pupils Provide and assist in the provision of facilities or educational items not provided from school funds
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Social and fund-raising events Support of school events Expenditure on playground facilities and providing support staff Purchase sports equipment
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit when making any decision it is relevant to

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	HENSA would like to take this opportunity to thank all the people who gave their time so generously last year. We are very grateful for the support of all the families and carers who support our events and give their time to help the events run

		smoothly, as well as all the volunteers involved in our organising committee. We would also like to thank the school, community and local businesses for all their contributions and support.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has held events for pupils and parents this year. School families enjoyed a Christmas Bazaar with stalls, Santa and donkeys. We were also successful in reinstating the cross campus May Fair, working with the Henleaze Infant School and Claremont School and involving members of the local community. Families also enjoyed a circus. We continue to run second hand uniform sales which are much valued. We organise events and leavers' hoodies for year 6 leavers to mark the completion of their time at the school.</p> <p>The main expenditure for the year was on lunchtime games supervision, sports equipment and playground improvements and providing a share of the May Fair proceeds to Henleaze Infant School and Claremont School.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year the charity held cash reserves totalling £14,436.93 (2021: £8,800.06)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The value of the reserve fund is reviewed at the end of each financial year to ensure that there are funds to cover any planned expenditure
Amount of reserves held	Para 1.22	£14,436.93 (2021: £8,800.06)
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Henleaze Junior School Association
Other name the charity uses	HENSA
Registered charity number	1088717
Charity's principal address	Henleaze Junior School Park Grove Henleaze Bristol BS9 4LG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Adam Barber	President		
2	Mrs Lorna Johns	Treasurer		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a
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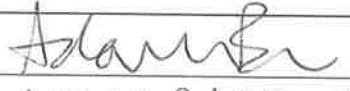
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LORNA VIVIAN JOHNS	ADAM BARBER
Position (eg Secretary, Chair, etc)	TREASURER	PRESIDENT
Date	9 JUNE 2023	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Henleaze Junior School Association

1088717

## Receipts and payments accounts

CC16a

For the period  
from

01-Sep-21

To

31-Aug-22

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Christmas Bazaar	7,085	-	-	7,085	-
Mayfair	15,151	-	-	15,151	-
Second hand uniform sales	387	-	-	387	207
Hestival	50	-	-	50	254
Year 6 events	2,715	-	-	2,715	2,338
Circus	8,624	-	-	8,624	-
Donations received	660	-	-	660	519
Home clothes day	82	-	-	82	710
T-shirt sales	690	-	-	690	828
Christmas events	-	-	-	-	4,086
Climbing wall fundraising	-	-	-	-	2,285
Halloween event	237	-	-	237	-
Fireworks night stall	459	-	-	459	-
Hot tub raffle	-	-	-	-	1,080
<b>Sub total (Gross income for AR)</b>	<b>36,140</b>	<b>-</b>	<b>-</b>	<b>36,140</b>	<b>12,307</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>36,140</b>	<b>-</b>	<b>-</b>	<b>36,140</b>	<b>12,307</b>
<b>A3 Payments</b>					
Christmas Bazaar	1,476	-	-	1,476	-
Mayfair	4,252	-	-	4,252	-
Hestival	200	-	-	200	-
Year 6 events	2,624	-	-	2,624	2,243
Circus	3,678	-	-	3,678	-
T-shirt sales	690	-	-	690	404
Christmas events	-	-	-	-	601
Halloween event	30	-	-	30	-
Fireworks night stall	122	-	-	122	180
Committee expenses	155	-	-	155	-
Insurance	116	-	-	116	111
Funding for Books and book cases	-	-	-	-	1,000
Funding for Theatre event	-	-	-	-	180
Distribution of proceeds of May Fair to cross campus schools	6,268	-	-	6,268	-
Funding for Sports equipment	358	-	-	358	500
Funding for Climbing wall	-	-	-	-	3,052
Egg race prizes	60	-	-	60	71
Funding for playground support staff	8,900	-	-	8,900	4,500
Funding for Lifeskills	608	-	-	608	752
Funding for playground equipment	655	-	-	655	-
Stripe processing fees	311	-	-	311	312
	-	-	-	-	-
<b>Sub total</b>	<b>30,503</b>	<b>-</b>	<b>-</b>	<b>30,503</b>	<b>13,906</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,503</b>	<b>-</b>	<b>-</b>	<b>30,503</b>	<b>13,906</b>
<b>Net of receipts/(payments)</b>	<b>5,637</b>	<b>-</b>	<b>-</b>	<b>5,637</b>	<b>1,599</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,800</b>	<b>-</b>	<b>-</b>	<b>8,800</b>	<b>10,399</b>
<b>Cash funds this year end</b>	<b>14,437</b>	<b>-</b>	<b>-</b>	<b>14,437</b>	<b>8,800</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	12,859	-	-
	Deposit account	1,396	-	-
	Cash in hand	182	-	-
	<b>Total cash funds</b>	<b>14,437</b>	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LORNA JOHNS	9.6.23
	ADAM BARBER	9.6.23





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Henleaze Junior School Association

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

**1088717**

**Set out on pages**

**1-2**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** *S.T. Beasley-Suffolk*

**Date:** **9 JUNE 2023**

**Name:** Susan Beasley-Suffolk

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

17 Halsbury Road

Westbury Park

Bristol, BS6 7SS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.