

**US in a BUS**

**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**Charity Registration Number: 1088570**

**Company Number 04207000**

Crilly and Co  
Wyvern House  
1 Church Road  
Great Bookham  
Surrey  
KT24 3PD

**US in a BUS**

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AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

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## **US in a BUS**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

##### **DIRECTORS, TRUSTEES AND COUNCIL MEMBERS**

Douglas Bennett	Chairperson
Francesca Arocas	Resigned 10/10/2024
Jon Dadswell	Appointed 28/03/2024
Nigel Jackson	
Aleksandra Malanska	Appointed 27/09/2023
Kenneth McRae	
Toby Wells	Resigned 27/09/2023

##### **SECRETARY**

Colin Medway

##### **CHIEF EXECUTIVE**

Victoria Goody

##### **TREASURER**

Colin Medway

##### **REGISTERED OFFICE AND OPERATIONAL ADDRESS**

Redhill Aerodrome  
Kings Mill Lane  
Redhill  
Surrey  
RH1 5JY

##### **REPORTING ACCOUNTANT**

Crilly and Co  
Wyvern House  
1 Church Road  
Great Bookham  
Surrey  
KT24 3PD

##### **BANKERS**

CAF Bank Limited  
Kings Hill  
West Malling  
Kent  
ME19 4TA

## **US in a BUS**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

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The trustees present their report and the financial statements for the period ended 31<sup>st</sup> March 2024.

#### **STATUS**

The charity is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association. The company was incorporated on 27<sup>th</sup> April 2001 and registered as a charity on 1<sup>st</sup> October 2001. The company took over the assets and liabilities of Us in a Bus, an unincorporated charity, on 1<sup>st</sup> October 2001 and commenced activities from that date.

#### **BOARD OF TRUSTEES**

##### **Chairperson's Report**

Reflecting on the year ending March 2024, I am both proud and inspired by the resilience and innovation demonstrated by Us in a Bus. The past year has seen the organisation navigate a post-pandemic landscape, adapting to new challenges while seizing opportunities to grow and extend our reach. Our collective success is a testament to the commitment and expertise of our dedicated team, the steadfast support of our Trustees, and the unwavering confidence of our donors and partners.

##### **Adapting to Changing Times**

We began the year with the remnants of COVID-19 protocols still influencing our operations, such as regular LFT testing before home visits. However, as these restrictions eased, our team transitioned smoothly, showcasing remarkable adaptability and determination. This resilience enabled us to maintain our high standards of service delivery while safeguarding the well-being of both staff and the communities we serve.

##### **Fundraising and Financial Sustainability**

The fundraising landscape in 2023-24 posed significant challenges, with many trusts and foundations tightening their criteria and budgets. Despite these constraints, Us in a Bus demonstrated its resourcefulness by diversifying its fundraising strategies. Notable successes included the inaugural swim event, where 10 dedicated participants collectively swam the equivalent distance of crossing the Channel and back, raising over £5,000. Our Winter Wander half marathon, which saw 39 enthusiastic walkers traverse the scenic route from Putney to Richmond, also generated nearly £5,000.

We were particularly moved by the generosity of an anonymous donor whose contribution of £30,000 played a pivotal role in sustaining our activities. Such acts of kindness, combined with our team's proactive engagement with local events and partnerships, underscore the trust and belief placed in our mission.

## **US in a BUS**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

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#### **Operational Achievements and Growth**

The demand for our Intensive Interaction services remained high throughout the year, reflected in a maintained waiting list due to recruitment challenges. Nevertheless, Us in a Bus successfully expanded into Sussex and embarked on a significant project within Haringey's nursery sector. These milestones underscore our commitment to broadening our impact and reaching more individuals who can benefit from our services.

The introduction of two trainee practitioners into our team brought fresh perspectives and energy. To align with the National Living Wage changes, adjustments were made to support their professional development. Additionally, we navigated the financial pressures brought on by increased operational costs in central London due to new ULEZ charges, mitigating these by acquiring two new, compliant vehicles.

#### **Board and Leadership Developments**

Our Board of Trustees continued to play a vital role in steering Us in a Bus forward. During the year, we said farewell to Trustee Toby Wells and extended our heartfelt thanks for his contributions. We also warmly welcomed Aleksandra Malanska (Ola) to the Board, whose insights and expertise have already proven valuable. Moreover, we strengthened our management capacity by appointing Trina Pearse as our part-time Fundraising and Events Manager. Her impact has been significant, contributing to the sustained vibrancy of our fundraising efforts.

#### **A Collective - Thank You**

None of this would have been possible without the relentless efforts of our exceptional team. Their creativity, commitment, and boundless energy continue to be the driving force behind Us in a Bus's success. The overwhelmingly positive feedback we receive from the homes and individuals we visit is a testament to their hard work and dedication.

As we look forward to the year ahead, the Board of Trustees and I remain optimistic and motivated. With a strong foundation, supportive partners, and an inspiring team, we are ready to embrace new opportunities and build on our achievements to enrich even more lives across Surrey, London, and Sussex.

Thank you to everyone who played a part in making this year an outstanding one. Together, we look forward to continuing our vital work and making an even greater impact in the years to come.

Doug Bennett

Chair of the Board of Trustees

Us in a Bus

## **US in a BUS**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

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##### **AIMS AND OBJECTIVES**

This charity's purposes as set out in the objects contained in the company's memorandum of association are:

- (i) To relieve people who have severe learning and/or multiple disabilities by providing or assisting in the provision of leisure time activities for such persons with the object of improving their condition of life
- (ii) To advance public education concerning the needs of such people who have severe learning and/or multiple disabilities

##### **PUBLIC BENEFIT**

The people who benefit from the Us in a Bus service are those with severe learning and/or multiple disabilities who can be "difficult to reach". Although we work with a wide range of people who have profound learning difficulties and complex needs, our aim with each of our service users is the same: we believe that each of us should have the opportunity to discover more about ourselves and to express our emotions and creativity. We explore this with our service users through the relationships we build together, ensuring that those relationships are based on trust, respect and shared experiences.

Us in a Bus specialises in finding "ways in" with people who are otherwise very isolated. We spend relaxed time with people, aiming to create a safe and respectful space for people to be heard, valued and understood. Through careful observation we learn how people express themselves, find ways of communicating together, trying out various activities and interactions, encouraging people to develop their sociability and communication abilities.

To achieve its objectives, the charity provides Interactive Sessions to people living across Surrey, Hampshire, Middlesex and London. It also provides training courses for professionals in the field and consultancy services for agencies providing care and support for people with profound and multiple learning disabilities. These consultancy and training services can be delivered anywhere in the UK and Europe. Further detail on these areas is provided below.

##### **HIGHLIGHTS FROM THE YEAR**

##### **CHIEF EXECUTIVE OFFICER – VICTORIA GOODY**

###### **Chief Executives Report**

This Annual Report covers the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

The year April 2023 to March 24 was an exciting year in many respects for Us in a Bus. We started the year still doing LFT testing regularly before we went into homes, but those last restrictions from COVID ebbed away over the months, to our relief.

In terms of fundraising, it was a challenging year as many Trusts and foundations tightened their belts and their criteria. We continued to diversify our fundraising, with additional efforts into events and local fundraising. We ran a swim event for the first time – with 10 swimmers swimming the distance to France and back between them, raising over £5,000 for their exceptional efforts. We

## **US in a BUS**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

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held our biannual half marathon Winter Wander, walking from Putney to Richmond with 39 walkers and raising nearly £5,000 for the event. In addition to this, we had a £30,000 anonymous donor for which we were exceptionally grateful. We continued to showcase our work with visitors, people on work experience and professional development days. We were delighted to welcome Michael More-Molyneux, Lord Lieutenant of Surrey to observe a session and visit our offices in March 2024.

Throughout much of the year, we operated a waiting list as we struggled to hire experienced new staff. Despite this, we managed to expand into Sussex and to deliver an on-going project in Haringey within a group of nurseries. The changes for driving vans and older cars in central London increased our costs quite considerably, and we purchased 2 new cars in the period to remove the requirement to pay ULEZ charges. We had 2 trainee practitioners during the year, contributing to our team. We made small changes for Trainees to adapt to the National Living Wage changes during the year.

Our team continues to be central to everything we do. Trustee Toby Wells stood down during the year and we thank him for his support. Aleksandra Malanska (Ola) joined the Board, and we are very pleased to welcome her. We were pleased to appoint Trina Pearse to the Management team in her new role as Fundraising and Events Manager (part time). I'd like to thank all the team for a wonderful year with a very high level of feedback from the homes we visit and the people we see. Our team are creative and committed, energetic and engaged. We could not deliver high quality Intensive Interaction to Surrey, London and Sussex without them.

Thank you everyone.

Victoria Goody  
Chief Executive

#### **FINANCIAL RESULTS**

The net incoming resources for the period amounted to £303,980. Total expenditure amounted to £315,242. The charity produced a deficit of £11,262 for the 12-month period.

#### **RISK MANAGEMENT**

The major risks to the charity are identified as:

- a. loss of income from sessions
- b. loss of key staff members
- c. loss of income from training
- d. loss of income from donors and other income streams, including major donors
- e. the cost of covering long term sick leave

The charity continues to mitigate the first of these risks by extending its training and consultancy programme to increase income and diversify income streams. Us in a Bus continues to designate funds as a contingency against long term sick leave. The threats to funding across the public sector continue to give rise to a risk. We mitigate this risk by maintaining strict price controls, delivering an excellent service and constantly searching for new income streams.

Us in a Bus continues to review potential risk on a regular basis.

## **US in a BUS**

### **TRUSTEES' REPORT**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

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#### **RESERVES POLICY**

The charity recognises the need to establish an unrestricted reserve fund of at least three months' running costs, in addition, as the COVID pandemic has illustrated we need to be able to deal with unexpected and detrimental changes that are beyond our control. However, we have also needed to make investments to rebuild and reinstate the capacity and the quality of the services that we provide as well as to provide an appropriate and efficient office environment. This year we have been able to increase our General Reserve Fund at the end of this period by £7,468 and the General Reserve Fund now stands at £200,674. The trustees continue to consider ways in which these funds will be utilised and enhanced to achieve Us in a Bus's strategic objectives and maintain the necessary level of reserves.

#### **RESPONSIBILITIES OF THE BOARD OF TRUSTEES**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Board of Trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Board of Trustees is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **REPORTING ACCOUNTANTS**

The directors appointed Crilly and Co as reporting accountants to the company.

Approved by the Board on the 18<sup>th</sup> December 2024.

And signed on its behalf by:



Douglas Bennett  
Chair of Trustees



## **Us in a BUS**

### **Independent Examiner's Report to Trustees Year ended 31 March 2024**

#### **Independent examiner's report to the trustees of US in a BUS**

I report to the charity trustees on my examination of the accounts of US in a BUS  
(the Trust) for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



K D N De Silva, ACCA

Association of Chartered Certified Accountants

Centora James Ltd on behalf of Crilly and Co.

Jury Farm, Ripley Lane, West Horsley, KT24 6JT

Date: 18/12/2024

## US in a BUS

### STATEMENT OF FINANCIAL ACTIVITIES (Incorporating Income and Expenditure Account)

For the year ended 31<sup>st</sup> March 2024

	<i>Notes</i>	Restricted Funds 2024 Total £	Unrestricted Funds 2024 Total £	Total Funds 2024 £	Total Funds 2023 £
Incoming resources from generated funds:					
Voluntary income					
Donations	1	50,435	43,171	93,606	77,758
Activities for generating funds:					
Investment income		-	2,524	2,524	1,414
Incoming resources from charitable activities:					
Interactive sessions	2	-	192,027	192,027	194,341
Training and Consultancy	2	-	12,967	12,967	7,655
2024 Conference		-	-	-	5,228
Gift Aid		-	1,105	1,105	1,281
Other income:					
Gain on disposal of assets		-	1,751	1,751	1,812
Total incoming resources		50,435	253,545	303,980	289,489
Resources expended					
Costs of generating voluntary income	4		30,569	30,569	35,786
2024 Conference	4	-	-	-	6,614
Charitable activities	4	69,165	208,397	277,562	254,526
Governance costs	4		7,111	7,111	6,997
Total resources expended		69,165	246,077	315,242	303,923
Net incoming resources		(18,730)	7,468	(11,262)	(14,434)
Reconciliation of funds					
Total funds brought forward	12/18	31,680	193,206	224,886	224,886
Total funds carried forward	12/18	12,950	200,674	213,624	224,886

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

No separate statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Statement of Financial Activities.

The notes on pages 13 to 21 form an integral part of these financial statements.

## US in a BUS

### BALANCE SHEET

As at 31<sup>st</sup> March 2024

	Notes	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	8	23,912	11,232
<b>CURRENT ASSETS</b>			
Debtors	9	15,145	10,811
Cash at bank		188,598	227,428
		<u>203,743</u>	<u>238,239</u>
<b>CURRENT LIABILITIES</b>			
Creditors: Amounts falling due within one year	10	14,031	24,585
		<u>189,712</u>	<u>213,654</u>
<b>NET CURRENT ASSETS</b>			
		<u>213,624</u>	<u>224,886</u>
<b>TOTAL NET ASSETS</b>			
Represented by:			
Unrestricted fund:			
General fund	11	142,055	141,942
Designated Fund	11	58,619	51,264
Restricted fund	16	12,950	31,680
		<u>213,624</u>	<u>224,886</u>
<b>TOTAL FUNDS</b>			
		<u>213,624</u>	<u>224,886</u>

For the year ending 31 March 2024, the directors are of the opinion that the company is entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- ensuring that the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- complying with the requirements of the Act in respect to accounting records and the preparation of accounts;
- ensuring that the accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial reporting Standard for Smaller Entities (effective April 2008).

Approved by the board on the 18th of December 2024 and signed on its behalf by



Douglas Bennett Trustee

Company Registration Number 4207000

The notes on pages 10 to 18 form an integral part of these financial statements

## **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31<sup>st</sup> March 2024**

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### **ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

### **BASIS OF PREPARATION**

The financial statements have been prepared under the historical cost convention, in accordance with the Companies Act 2006 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice published in March 2007 and applicable accounting standards.

### **FUND ACCOUNTING**

#### General funds

These are unrestricted and are available for general purposes.

#### Designated funds

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

#### Restricted funds

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

### **INCOMING RESOURCES**

#### Service fees, consultancy and training income

These represent amounts receivable for services provided within the year.

#### Donations

These are accounted for on the basis of monies received during the year.

#### Gift Aid

Gift Aid income is recognised when received.

#### Investment income

Investment income is included when receivable.

### **RESOURCES EXPENDED**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

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### COSTS OF GENERATING FUNDS

Costs of generating funds

Costs of generating funds are the costs associated with attracting voluntary income.

Cost of goods sold was the costs of sales for the sales of books in support of training activities.

### ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTIVES

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### GOVERNANCE COSTS

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accounting fees as well as costs linked with the strategic management of the charity.

### SUPPORT COSTS

Support costs are not costs that relate to an activity in themselves but support the charity's activities. Support costs are allocated to the charity's activities on an appropriate basis.

Costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, other costs are apportioned on an appropriate basis e.g. per capita, staff time or estimated usage as set out in note 4.

### DEPRECIATION

Depreciation is provided on fixtures, fittings and equipment, computer equipment and motor vehicles at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Fixtures, fittings and equipment	25% reducing balance
Computer equipment	25% reducing balance
Motor vehicles	25% straight line

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

1	<b>DONATIONS</b>	2024 £	2023 £
	Unrestricted	43,171	13,181
	Restricted	50,435	66,107
		<u>93,606</u>	<u>78,288</u>
2	<b>INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS</b>	2024 £	2023 £
	Interactive sessions	192,027	194,341
	Training	4,781	4,355
	Coaching and Mentoring	8,186	3,300
		<u>205,064</u>	<u>201,996</u>

3 **ALLOCATION OF SUPPORT COSTS AND OVERHEADS****Allocation of support costs and overheads**

The breakdown of support costs and how these were allocated between Governance, Fund-raising and Charitable Activities is shown in the table below

Cost type	Total Allocated £	Governance £	Fund- raising	Charitable Activities £	Basis of Apportionment
Premises	14,023	208	1,126	12,689	Staff time
General office and finance staff	63,497	942	5,098	57,457	Staff time
Office and IT equipment	1,520	22	122	1,376	Staff time
Post, telephone and fax	544	8	43	493	Staff time
Printing and stationery	375	5	30	340	Staff time
Insurance	1,746	25	140	1,581	Staff time
Subscriptions	335	4	26	305	Staff time
Depreciation	2,647	39	212	2,396	Staff time
Bank Charges	327	4	26	297	Staff time
Payroll Costs	1,482	22	119	1,341	Staff time
	<u>86,496</u>	<u>1,279</u>	<u>6,942</u>	<u>78,275</u>	

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024**4 Total Resources Expended**

	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
	<b>Basis of Allocation</b>	<b>Voluntary income</b>	<b>Interactive Sessions</b>	<b>Training/Consulting</b>	<b>Governance</b>		
<b>Costs directly allocated to Activities</b>							
Accountancy and Legal	Direct				984	984	984
Depreciation	Direct		7,492			7,492	3,805
Development and equipment	Direct		80			80	509
Miscellaneous	Direct		752			752	413
Recruitment	Direct		1,632			1,632	501
Staff Costs	Direct	22,689	166,325	7,889	4,789	201,692	174,600
Staff training	Direct		980			980	1,905
Trust expenses	Direct				59	59	229
Bad Debts	Direct		(52)			-52	1,762
Van expenses and travel	Direct		9,037	2,974		12,011	14,658
Van Insurance	Direct		2,153			2,153	1,921
2023 Conference	Direct			-		0	6,614
Fund-raising and Events	Direct	938				938	1,420
Marketing	Direct		20	5		25	690
<b>Support costs allocated to</b>							
General office and finance staff	Staff time	5,098	55,054	2,403	942	63,497	72,082
Bank Charges	Staff time	26	285	12	4	327	275
Depreciation	Staff time	212	2,296	100	39	2,647	2,119
Insurance	Staff time	140	1,515	66	25	1,746	1,623
Office and IT equipment	Staff time	122	1,319	57	22	1,520	1,210
Payroll Costs	Staff time	119	1,285	56	22	1,482	1,272
Telephone and Internet	Staff time	43	473	20	8	544	500
Premises	Staff time	1,126	12,159	530	208	14,023	13,990
Printing and stationery	Staff time	30	326	14	5	375	740
Subscriptions	Staff time	26	293	12	4	335	101
		30,569	263,424	14,138	7,111	315,242	303,923

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

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5	<b>NET INCOMING RESOURCES</b>	2024 £	2023 £
	Net incoming resources for the period after charging:		
	Depreciation	10,139	5,924
		<hr/>	<hr/>
6	<b>STAFF COSTS</b>	2024 £	2023 £
	Salaries and wages	245,021	238,359
	Employer's national insurance contributions	12,965	11,890
	Pension Scheme Contribution	7,203	6,433
		<hr/>	<hr/>
		265,189	246,682
		<hr/>	<hr/>
	No employee received emoluments including taxable benefits which exceeded £50,000 in the period.		
		2024 No	2023 No
	The average number of employees during the period was made up as follows:		
	Chief Executive	0.4	0.4
	Interactive Practitioners	7.2	6.9
	Fund-raising	0.6	0.9
	Administration	0.8	0.8
		<hr/>	<hr/>
		9.0	9.0
		<hr/>	<hr/>
	No director/trustee received emoluments in the period.		
7	<b>TAXATION</b>		
	The charitable company is exempt from corporation tax on its charitable activities.		



## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

## 8 TANGIBLE FIXED ASSETS

	<i>Motor Vehicles</i>	<i>Computer equipment</i>	<i>Office Furniture</i>	<i>Total</i>
<b>VALUATION:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2023	32,684	19,313	740	52,737
Additions	23,468	2,600	-	26,068
Disposals	(15,218)	(4,216)	-	(19,434)
At 31 March 2024	40,934	17,697	740	59,371
<b>DEPRECIATION:</b>				
At 1 April 2023	27,810	13,136	559	41,505
Charged in the year	7,492	2,602	45	10,139
Disposals	(11,969)	(4,216)	-	(16,185)
At 31 March 2024	23,333	11,522	604	35,459
Net book value 31 March 2024	17,601	6,175	136	23,912

## 9 DEBTORS

	2024 £	2023 £
Trade debtors	7,603	8,219
Other debtors and Prepayments	7,542	2,592
	15,145	10,811

## 10 CREDITORS: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	5,584	4,486
Accruals and other creditors	8,443	16,010
Inland Revenue	-	4,089
	14,031	24,585

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

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11	<b>RESERVES</b>	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	General Fund	£141,942	£253,545	(£246,077)	(£7,355)	£142,055
	Designated Fund	£51,264	£0	£0	£7,355	£58,619
	Restricted Fund	£31,680	£50,435	(£69,165)	£0	£12,950
		<u>£224,886</u>	<u>£303,980</u>	<u>(£303,924)</u>	<u>£0</u>	<u>£213,624</u>

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12 **TRANSACTIONS WITH TRUSTEES**

The trustees only receive reimbursement for expenses actually incurred in attending meetings. No payments are made in respect of time or to compensate for loss of earnings, so no remuneration is paid to trustees. The gross amount that has been reimbursed in respect of attendance of meetings in the period was £0, (2023 £0).

13 **PENSION COSTS**

The charity provides access to an auto-enrolment pension.

14 **LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

15 **DESIGNATED FUND**

A designated fund of £58,619 has been established within unrestricted funds, (2023 £51,264). This is to cover the potential costs of redundancy should circumstances force the closure of Us in a Bus and to cover 3 months sick pay at an average member of staff, including national insurance contributions at 13.8% (2023 13.8%) and pension contributions at 3%.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024**16 RESTRICTED FUNDS**

The purposes for which the restricted funds were donated are as stated in the table.

Analysis of assets between funds	Purpose	01-Apr-23	Incoming Resources	Outgoing Resources	31-Mar-24
		£	£	£	£
Big Lottery Fund	Training Equipment	136		34	102
Gatwick Airport Community Trust	Printer	231		58	173
Tesco plc	Sensory Boxes	155		-	155
Gemserv	IT Upgrade	1,011		253	758
Nutfield Parish Council	Service Users Event	250		-	250
Tandridge Community	Service Users Event	1,000		-	1,000
Lets Get Digital donation LAPTOPS	Laptops	3,486		876	2,610
Lets Get Digital donation LAPTOPS	Laptops	561		141	420
SCC Infection Control Fund ICF3/4/5	COVID	234		234	-
SCC Infection Control Fund RTF2/3/4	COVID	144		144	-
SCC ICF 5 ICF5	Laptops	396		100	296
Clothworkers	Computer Printer	2,600		650	1,950
National Lottery Community Fund	Session Costs	9,999		9,999	-
Million dollar round table	Session Costs	3,978		3,978	-
Edward Gostling Foundation	Session Costs	7,500		7,500	-
WRA	Session Costs	-	500	500	-
James Wise Charitable Trust	Session Costs	-	350	350	-
Surrey Community Foundation - Netherby Trust	Session Costs	-	10,000	10,000	-
Charitable Trust donation	Session Costs	-	8,000	8,000	-
The Slater Foundation	Session Costs	-	500	500	-
The WO Street Charitable Foundation	Session Costs	-	4,000	4,000	-
The Michael and Anna Wix Charitable Trust	Session Costs	-	100	100	-
The Truemark Trust	Session Costs	-	5,000	5,000	-
Douglas Arter Foundation	Session Costs	-	500	500	-
Vintners	Greater London Session Costs	-	5,000	5,000	-
The Squire Patton Boggs Charitable	Session Costs	-	250	250	-
Webb Family Charitable Trust	Session Costs	-	5,000	5,000	-
Loseley Christian Trust	Session Costs	-	1,000	1,000	-
SMB Charitable Trust	Session Costs	-	2,000	2,000	-
Jules Thorn	Session Costs	-	3,000	3,000	-
Tobacco Pipe Makers	Session Costs	-	2,500	-	2,500
The Pignatelli Foundation	Session Costs	-	2,500	-	2,500
Justgiving Gift Aid - Russ's triathlon	Equipment	-	235	-	235
		<b>31,680</b>	<b>50,435</b>	<b>69,165</b>	<b>12,950</b>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2024

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17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Analysis of net assets between funds	Tangible Fixed Assets	Cash at bank and in hand	Other net current assets	Total
	£	£	£	£
Restricted Donations	6,310	6,640	-	12,950
	<hr/> 6,310	<hr/> 6,640	<hr/> -	<hr/> 12,950
Designated Funds	-	58,619	-	58,619
Other unrestricted funds	5,412	123,339	1,114	142,055
	<hr/> 23,912	<hr/> 188,598	<hr/> 1,114	<hr/> 213,624