

**US in a BUS**

**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**Charity Registration Number: 1088570**

**Company Number 04207000**

Crilly and Co  
Wyvern House  
1 Church Road  
Great Bookham  
Surrey  
KT23 3PD

**US in a BUS**

**CONTENTS OF THE TRUSTEES' REPORT  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

	Page
Legal and administrative information	1
Report of the Trustees	2
Accountants' Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9

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## **US in a BUS**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

##### **DIRECTORS, TRUSTEES AND COUNCIL MEMBERS**

Douglas Bennett	Chairperson
Francesca Arocas	
Julia Hancock	Resigned 24/11/2022
Nigel Jackson	
Kenneth McRae	
Toby Wells	Appointed 27/01/2022 Resigned 28/09/2023
Aleksandra Malanska	Appointed 28/09/2023

##### **SECRETARY**

Colin Medway

##### **CHIEF EXECUTIVE**

Victoria Goody

##### **TREASURER**

Colin Medway

##### **REGISTERED OFFICE AND OPERATIONAL ADDRESS**

Redhill Aerodrome  
Kings Mill Lane  
Redhill  
Surrey  
RH1 5JY

##### **REPORTING ACCOUNTANT**

Crilly and Co  
Wyvern House  
1 Church Road  
Great Bookham  
Surrey  
KT23 3PD

##### **BANKERS**

CAF Bank Limited  
Kings Hill  
West Malling  
Kent  
ME19 4TA

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

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The trustees present their report and the financial statements for the period ended 31<sup>st</sup> March 2023.

**STATUS**

The charity is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association. The company was incorporated on 27<sup>th</sup> April 2001 and registered as a charity on 1<sup>st</sup> October 2001. The company took over the assets and liabilities of Us in a Bus, an unincorporated charity, on 1<sup>st</sup> October 2001 and commenced activities from that date.

**BOARD OF TRUSTEES**

**Chairperson's Report**

What a transformative year it's been for Us in a Bus! In the face of an ever-evolving global landscape, how did we respond? With agility, ingenuity, and an indomitable spirit. And it's all thanks to you—our tireless team, loyal supporters, and of course, our invaluable Board of Trustees.

Yes, we were met with hurdles like everyone else—especially given the vulnerable community we proudly serve. But did we let it set us back? Absolutely not! We were prepared, leveraging our strong reserves and furlough schemes to ensure that not only did we survive, but we thrived.

And thrive we did! The Board of Trustees has worked in close concert with our phenomenal Team, navigating us back to a full operational schedule. We've had three incredible teams out and about, enriching lives throughout Surrey and South London. The demand? Well, it was so high that we had a waiting list of homes eager for our Intensive Interaction sessions. And though the employment market posed its challenges, we've kept our reserves robust—ready to expand our reach the moment opportunity knocks.

Our board meetings were as dynamic as the times—some in-person, some virtual, and some a blend of both. And let's not forget Caroline Crawford, the unsung hero behind the scenes, taking minutes at our meetings. As she steps into retirement, we salute her dedication and wish her all the best.

So, are you ready for the next chapter? The Trustees and I want to express our profound gratitude to our hardworking team. Your steadfast commitment and passion fuel our collective journey forward.

Join me as we embark on another year, poised to set the world on fire, unlocking even greater potential and reaching new heights. We've got big plans, and with your continued support, nothing will stand in our way!

Let's make the next year even more amazing.

Doug Bennett



Chair of Trustees

## **US in a BUS**

### **TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

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#### **AIMS AND OBJECTIVES**

This charity's purposes as set out in the objects contained in the company's memorandum of association are:

- (i) To relieve people who have severe learning and/or multiple disabilities by providing or assisting in the provision of leisure time activities for such persons with the object of improving their condition of life
- (ii) To advance public education concerning the needs of such people who have severe learning and/or multiple disabilities

#### **PUBLIC BENEFIT**

The people who benefit from the Us in a Bus service are those with severe learning and/or multiple disabilities who can be "difficult to reach". Although we work with a wide range of people who have profound learning difficulties and complex needs, our aim with each of our service users is the same: we believe that each of us should have the opportunity to discover more about ourselves and to express our emotions and creativity. We explore this with our service users through the relationships we build together, ensuring that those relationships are based on trust, respect and shared experiences.

Us in a Bus specialises in finding "ways in" with people who are otherwise very isolated. We spend relaxed time with people, aiming to create a safe and respectful space for people to be heard, valued and understood. Through careful observation we learn how people express themselves, find ways of communicating together, trying out various activities and interactions, encouraging people to develop their sociability and communication abilities.

To achieve its objectives, the charity provides Interactive Sessions to people living across Surrey, Hampshire, Middlesex and London. It also provides training courses for professionals in the field and consultancy services for agencies providing care and support for people with profound and multiple learning disabilities. These consultancy and training services can be delivered anywhere in the UK and Europe. Further detail on these areas is provided below.

#### **HIGHLIGHTS FROM THE YEAR**

##### **CHIEF EXECUTIVE OFFICER – VICTORIA GOODY**

##### **Chief Executives Report**

This Annual Report covers the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

2022 to 2023 was a year of great transition for Us in a Bus, as we fully moved out of some of the working practices we had operated since 2020. We returned to team working and this has had a significant impact on our morale and the team. We were delighted to get so many sessions back up and running and were surprised to have so many new sessions starting during the year. To organise

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

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this work, we appointed Nancy Keeley as the Service Delivery Manager to ensure we had the right people in the right place at the right time. We started many new projects, including a piece of work in Haringey, supporting their Early Years provision.

We invested heavily in the re-opening of operations – delivering training on Bereavement, Excel and Fundraising amongst other things. As our long-standing member of the team, Caroline Crawford took retirement, we appointed Anna Redman into the role and supported her to pass relevant finance qualifications. We were delighted to welcome Clare Cattle-Jones as a volunteer to the Board Secretariat.

The biggest event for the year for us was the Conference we ran in March 2023 – much delayed since the Pandemic. We were delighted to welcome 80 people from across a range of backgrounds to hear a stellar cast of speakers and presenters. We were delighted with the feedback on the day, and we would like to thank all those who attended for making it such a vibrant and welcoming day. We were particularly delighted to have a conversation with Phoebe Caldwell, our Honorary President, as part of the day's proceedings.

Supporting all the projects above was the Fundraising team. The cost of delivering sessions continues to be supported by a significant proportion of fundraising effort, and we continue in our drive to diversify our efforts to minimise risks. We were very grateful to all our funders during the year:

National Lottery - Award for all Community Foundation  
Clothworkers  
Shanly Foundation  
Creating Healthy Communities  
David Solomans  
Webb Family Charitable Trust  
The Slater Foundation  
Draper's Charitable Trust  
Caldwell Autism Foundation  
John Ede Trust  
Baily Thomas

In particular, we would like to thank Renee Canter, who undertook a 24 hour Disco-athon for Us in a Bus, raising a whopping total of £4,183. We were also really grateful to the team of brave individuals who undertook a skydive raising over three thousand pounds. In the year, Russ, one of our IPs, started a Triathlon to cover the same amount of miles as we do in a week in our vans, through running, swimming and cycling. So far, he has raised £650.

I would like to thank all the Us in a Bus team and Trustees for a transforming year; approaching the challenges with creativity and open mindedness.

Victoria Goody  
Chief Executive

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

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**FINANCIAL RESULTS**

The net incoming resources for the period amounted to £289,489. Total expenditure amounted to £303,923. The charity produced a deficit of £14,434 for the 12-month period.

**RISK MANAGEMENT**

The major risks to the charity are identified as:

- a. loss of income from sessions
- b. loss of key staff members
- c. loss of income from training
- d. loss of income from donors and other income streams, including major donors
- e. the cost of covering long term sick leave

The charity continues to mitigate the first of these risks by extending its training and consultancy programme to increase income and diversify income streams. Us in a Bus continues to designate funds as a contingency against long term sick leave. The threats to funding across the public sector continue to give rise to a risk. We mitigate this risk by maintaining strict price controls, delivering an excellent service and constantly searching for new income streams.

Us in a Bus continues to review potential risk on a regular basis.

**RESERVES POLICY**

The charity recognises the need to establish an unrestricted reserve fund of at least three months' running costs, in addition, as the COVID pandemic has illustrated we need to be able to deal with unexpected and detrimental changes that are beyond our control. However, we have also needed to make investments to rebuild and reinstate the capacity and the quality of the services that we provide as well as to provide an appropriate and efficient office environment. As a result of these investments, we have reduced our General Reserve Fund at the end of this period by £22,660 and the General Reserve Fund now stands at £193,206. The trustees continue to consider ways in which these funds will be utilised and enhanced to achieve Us in a Bus's strategic objectives and maintain the necessary level of reserves.

**RESPONSIBILITIES OF THE BOARD OF TRUSTEES**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

**US in a BUS**

**TRUSTEES' REPORT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

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The Board of Trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Board of Trustees is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**REPORTING ACCOUNTANTS**

The directors appointed Crilly and Co as reporting accountants to the company.

Approved by the Board on the 20 December 2023.

And signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Douglas Bennett', with a stylized flourish at the end.

Douglas Bennett  
Chair of Trustees



## **CHARTERED ACCOUNTANT'S REPORT**

### **TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF US in a BUS**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**


In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006 we have compiled the financial statements of the company which comprise the Statement of Financial Activities, balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Trustees, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31st March 2023 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



Aidan Crilly  
Crilly and Co  
Wyvern House  
1 Church Road  
Great Bookham  
Surrey  
KT23 3PD

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Dated: 20<sup>th</sup> December 2023

**STATEMENT OF FINANCIAL ACTIVITIES**  
(Incorporating Income and Expenditure Account)

**For the year ended 31<sup>st</sup> March 2023**

	Notes	Restricted Funds 2023 Total £	Unrestricted Funds 2023 Total £	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming resources from generated funds:</b>					
Voluntary income					
Donations	1	64,577	13,181	77,758	114,193
Activities for generating funds:					
Investment income		-	1,414	1,414	405
Incoming resources from charitable activities:					
Interactive sessions	2	-	194,341	194,341	128,954
Training and Consultancy	2	-	7,655	7,655	6,825
2023 Conference		1,530	3,698	5,228	-
Bus Stop project		-	-	-	-
Gift Aid		-	1,281	1,281	1,361
Other income:					
Coronavirus Job Retention Scheme		-	-	-	32,029
Gain on disposal of assets		-	1,812	1,812	-
Total incoming resources		66,107	223,382	289,489	283,767
<b>Resources expended</b>					
Costs of generating voluntary income	4		35,786	35,786	20,416
2023 Conference	4	500	6,114	6,614	-
Charitable activities	4	57,381	197,145	254,526	224,676
Governance costs	4		6,997	6,997	6,219
Total resources expended		57,881	246,042	303,923	251,311
Net incoming resources		8,226	(22,660)	(14,434)	32,456
Reconciliation of funds					
Total funds brought forward	12/18	23,454	215,866	239,320	206,864
Total funds carried forward	12/18	31,680	193,206	224,886	239,320

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

No separate statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Statement of Financial Activities.

The notes on pages 10 to 18 form an integral part of these financial statements.

## US in a BUS

### BALANCE SHEET

As at 31<sup>st</sup> March 2023

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	8	11,232	10,658
<b>CURRENT ASSETS</b>			
Debtors	9	10,811	40,835
Cash at bank		227,428	220,071
		238,239	260,906
<b>CURRENT LIABILITIES</b>			
Creditors: Amounts falling due within one year	10	24,585	32,244
<b>NET CURRENT ASSETS</b>		213,654	228,662
<b>TOTAL NET ASSETS</b>		224,886	239,320
Represented by:			
Unrestricted fund:			
General fund	11	141,942	162,540
Designated Fund	11	51,264	53,326
Restricted fund	16	31,680	23,454
<b>TOTAL FUNDS</b>		224,886	239,320

For the year ending 31 March 2023, the directors are of the opinion that the company is entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- ensuring that the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- complying with the requirements of the Act in respect to accounting records and the preparation of accounts;
- ensuring that the accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial reporting Standard for Smaller Entities (effective April 2008).

Approved by the board on the 20th of December 2023 and signed on its behalf by



Douglas Bennett Trustee

Company Registration Number 4207000

The notes on pages 10 to 18 form an integral part of these financial statements

## **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31<sup>st</sup> March 2023**

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### **ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

### **BASIS OF PREPARATION**

The financial statements have been prepared under the historical cost convention, in accordance with the Companies Act 2006 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice published in March 2007 and applicable accounting standards.

### **FUND ACCOUNTING**

#### General funds

These are unrestricted and are available for general purposes.

#### Designated funds

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

#### Restricted funds

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

### **INCOMING RESOURCES**

#### Service fees, consultancy and training income

These represent amounts receivable for services provided within the year.

#### Donations

These are accounted for on the basis of monies received during the year.

#### Gift Aid

Gift Aid income is recognised when received.

#### Investment income

Investment income is included when receivable.

### **RESOURCES EXPENDED**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

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### COSTS OF GENERATING FUNDS

Costs of generating funds

Costs of generating funds are the costs associated with attracting voluntary income.

Cost of goods sold was the costs of sales for the sales of books in support of training activities.

### ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTIVES

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### GOVERNANCE COSTS

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accounting fees as well as costs linked with the strategic management of the charity.

### SUPPORT COSTS

Support costs are not costs that relate to an activity in themselves but support the charity's activities. Support costs are allocated to the charity's activities on an appropriate basis.

Costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, other costs are apportioned on an appropriate basis e.g. per capita, staff time or estimated usage as set out in note 4.

### DEPRECIATION

Depreciation is provided on fixtures, fittings and equipment, computer equipment and motor vehicles at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Fixtures, fittings and equipment	25% reducing balance
Computer equipment	25% reducing balance
Motor vehicles	25% straight line

1	DONATIONS	2023 £	2022 £
	Unrestricted	13,181	33,545
	Restricted	66,107	80,648
		<u>78,288</u>	<u>114,193</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

2	INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS	2023 £	2022 £
	Interactive sessions	194,341	128,954
	Training	4,355	4,175
	Coaching and Mentoring	3,300	2,650
		<u>201,996</u>	<u>135,779</u>

### 3 ALLOCATION OF SUPPORT COSTS AND OVERHEADS

#### Allocation of support costs and overheads

The breakdown of support costs and how these were allocated between Governance, Fund-raising and Charitable Activities is shown in the table below

Cost type	Total Allocated £	Governance £	Fund-raising	Charitable Activities £	Basis of Apportionment
Premises	13,990	208	1,827	11,955	Staff time
General office and finance staff	72,082	1,076	9,418	61,588	Staff time
Office and IT equipment	1,210	18	158	1,034	Staff time
Post, telephone and fax	500	7	65	428	Staff time
Printing and stationery	740	11	96	633	Staff time
Insurance	1,623	24	212	1,387	Staff time
Subscriptions	101	1	13	87	Staff time
Depreciation	2,119	31	276	1,812	Staff time
Bank Charges	275	4	35	236	Staff time
Payroll Costs	1,272	18	166	1,088	Staff time
	<u>93,912</u>	<u>1,398</u>	<u>12,266</u>	<u>80,248</u>	

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023**4 Total Resources Expended**

	<b>Basis of Allocation</b>	<b>Voluntary income</b>	<b>Interactive Sessions</b>	<b>Training/Consulting</b>	<b>Governance</b>	<b>2023 Total</b>	<b>2022 Total</b>
	£	£	£	£	£	£	£
<b>Costs directly allocated to Activities</b>							
Accountancy and Legal	Direct				984	984	968
Depreciation	Direct		3,805			3,805	2,180
Development and	Direct		509			509	2,208
Miscellaneous	Direct		413			413	89
Recruitment	Direct		501			501	249
Staff Costs	Direct	22,100	143,425	4,689	4,386	174,600	153,245
Staff training	Direct		1,905			1,905	2,079
Trust expenses	Direct				229	229	45
Bad Debts	Direct		1,762			1,762	261
Van expenses and travel	Direct		12,938	1,720		14,658	10,715
Van Insurance	Direct		1,921			1,921	2,244
2023 Conference	Direct			6,614		6,614	0
Fund-raising and Events	Direct	1,420				1,420	2,241
Marketing	Direct		552	138		690	465
<b>Support costs allocated</b>							
General office and	Staff time	9,418	59,856	1,732	1,076	72,082	52,001
Bank Charges	Staff time	35	230	6	4	275	160
Depreciation	Staff time	276	1,762	50	31	2,119	1,148
HR Consultancy and	Staff time	-	-	-	-	0	150
Insurance	Staff time	212	1,348	39	24	1,623	1,651
Office and IT equipment	Staff time	158	1,005	29	18	1,210	2,125
Payroll Costs	Staff time	166	1,058	30	18	1,272	1,583
Telephone and Internet	Staff time	65	416	12	7	500	648
Premises	Staff time	1,827	11,619	336	208	13,990	14,042
Printing and stationery	Staff time	96	616	17	11	740	428
Subscriptions	Staff time	13	85	2	1	101	385
		<b>35,786</b>	<b>245,726</b>	<b>15,414</b>	<b>6,997</b>	<b>303,923</b>	<b>251,311</b>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

## 5 NET INCOMING RESOURCES

	2023	2022
	£	£
Net incoming resources for the period after charging:		
Depreciation	5,924	3,328

## 6 STAFF COSTS

	2023	2022
	£	£
Salaries and wages	228,359	190,908
Employer's national insurance contributions	11,890	8,717
Pension Scheme Contribution	6,433	5,621
	<u>246,682</u>	<u>205,246</u>

No employee received emoluments including taxable benefits which exceeded £50,000 in the period.

	2023	2022
	No	No
The average number of employees during the period was made up as follows:		
Chief Executive	0.4	0.4
Interactive Practitioners	6.9	6.1
Fund-raising	0.9	0.6
Administration	0.8	0.9
	<u>9.0</u>	<u>8.0</u>

No director/trustee received emoluments in the period.

## 7 TAXATION

The charitable company is exempt from corporation tax on its charitable activities.



## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

## 8 TANGIBLE FIXED ASSETS

	Motor Vehicles	Computer equipment	Office Furniture	Total
<b>VALUATION:</b>	£	£	£	£
At 1 April 2022	36,235	25,369	1,192	62,796
Additions	6,499	-	-	6,499
Disposals	(10,050)	(6,056)	(452)	(16,558)
At 31 March 2023	32,684	19,313	740	52,737
<b>DEPRECIATION:</b>				
At 1 April 2022	34,055	17,133	950	52,138
Charged in the year	3,805	2,059	61	5,925
Disposals	(10,050)	(6,056)	(452)	(16,558)
At 31 March 2023	27,810	13,136	559	41,505
Net book value 31 March 2023	4,874	6,177	181	11,232

## 9 DEBTORS

	2023 £	2022 £
Trade debtors	8,219	35,830
Other debtors and Prepayments	2,592	5,005
	10,811	40,835

## 10 CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	4,486	4,021
Accruals and other creditors	16,010	25,534
Inland Revenue	4,089	2,689
	24,585	32,244

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

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11	RESERVES	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	General Fund	£162,540	£223,382	(£246,042)	£2,062	£141,942
	Designated Fund	£53,326	£0	£0	(£2,062)	£51,264
	Restricted Fund	£23,454	£66,107	(£57,881)	£0	£31,680
		<u>£239,320</u>	<u>£283,767</u>	<u>(£303,923)</u>	<u>£0</u>	<u>£224,886</u>

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## 12 TRANSACTIONS WITH TRUSTEES

The trustees only receive reimbursement for expenses actually incurred in attending meetings. No payments are made in respect of time or to compensate for loss of earnings, so no remuneration is paid to trustees. The gross amount that has been reimbursed in respect of attendance of meetings in the period was £0, (2022 £0).

## 13 PENSION COSTS

The charity provides access to an auto-enrolment pension.

## 14 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

## 15 DESIGNATED FUND

A designated fund of £51,264 has been set up within unrestricted funds, (2022 £53,326). This is to cover the potential costs of redundancy should circumstances force the closure of Us in a Bus and to cover 3 months sick pay at an average member of staff, including national insurance contributions at 13.8% (2022 13.8%) and pension contributions at 3%.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023**16 RESTRICTED FUNDS**

The purposes for which the restricted funds were donated are as stated in the table.

Analysis of net assets between funds	Purpose	01-Apr-22	Incoming Resources	Outgoing Resources	31-Mar-23
		£	£	£	£
Big Lottery Fund	Training Equipment	181		45	136
Gatwick Airport Community Trust	Printer	308		77	231
Tesco plc	Sensory Boxes	155		-	155
Gemserv	IT Upgrade	1,348		337	1,011
John Ede	Conference	500		500	-
Nutfield Parish Council	Service Users Event	250			250
Tandridge Community	Service Users Event	1,000			1,000
Round Table	Motor Vehicle	238		238	-
Redhill Redstone Rotary Club	Motor Vehicle	238		238	-
East Surrey Mencap	Motor Vehicle	71		71	-
Cathy Laney	Motor Vehicle	238		238	-
Charities Trust donation	Motor Vehicle	22		22	-
Cody Road staff collection	Motor Vehicle	3		3	-
Crowdfunder	Motor Vehicle	685		685	-
Damian Leeson	Motor Vehicle	14		14	-
Gill Keens	Motor Vehicle	4		4	-
Holly Keen	Motor Vehicle	47		47	-
John Spedding	Motor Vehicle	7		7	-
Joy Keen	Motor Vehicle	47		47	-
Judy Denziloe	Motor Vehicle	24		24	-
Marianne Hecker	Motor Vehicle	238		238	-
Nigel Jackson	Motor Vehicle	29		29	-
Rae Hunt	Motor Vehicle	7		7	-
Rev B Jackson	Motor Vehicle	24		24	-
Toby Wells	Motor Vehicle	238		238	-
Caldwell Autism Foundation	Session Costs	350		350	-
Lets Get Digital donation LAPTOPS	Laptops	4,362		876	3,486
Childwick Trust donation	Session Costs	6,250		6,250	-
Lets Get Digital donation LAPTOPS	Laptops	702		140	561
Leathersellers Company donation	Session Costs	5,000		5,000	-
SCC Infection Control Fund ICF3/4/5	Laptops	234			234
SCC Infection Control Fund RTF2/3/4	Laptops	144			144
SCC ICF 5 ICF5	Laptops	496		100	396
Garfield Weston Foundation	Session Costs		5,000	5,000	-
John Ede Trust donation for sessions	Session Costs		500	500	-
The Slater Foundation Donation	Session Costs		500	500	-
Caldwell Bursary 2023 Conference	Conference		1,530	1,530	-
Drapers Charitable Fund	Core Costs		10,000	10,000	-
Webb Family Trust donation	Session Costs		5,000	5,000	-
Baily Thomas Charitable Fund	Session Costs		3,000	3,000	-
Reigate & Banstead Council	Sessions in East Surrey		5,000	5,000	-
Masonic Charitable Foundation	Session Costs		5,000	5,000	-
Shanly Foundation	Session Costs		5,000	5,000	-
The David Solomans Charitable Trust	Session Costs		1,000	1,000	-
Clothworkers donation for printer	Computer Printer		2,600		2,600
The White Oak Charitable Trust	Session Costs		500	500	-
National Lottery Community Fund	Session Costs		9,999		9,999
Million Dollar Round Table	Session Costs		3,978		3,978
Edward Gostling Foundation	Session Costs		7,500		7,500
		23,454	66,107	57,881	31,680

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> March 2023

17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Analysis of net assets between funds	Tangible Fixed Assets	Cash at bank and in hand	Other net current assets	Total
	£	£	£	£
Restricted Donations	5,821	25,859	-	31,680
	<u>5,821</u>	<u>25,859</u>	<u>-</u>	<u>31,680</u>
Designated Funds	-	51,264	-	51,264
Other unrestricted funds	5,411	150,305	(13,774)	141,942
	<u>11,232</u>	<u>227,428</u>	<u>(13,774)</u>	<u>224,886</u>