

Registered number: 03920466
Charity number: 1088406

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)
UNAUDITED
TRUSTEE'S REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)

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CUMBRIA DEAF ASSOCIATION
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND
ADVISERS FOR THE YEAR ENDED 31 MARCH 2023**

Trustees

Mr R K Bingham, President
Mr E G Corrie, Treasurer
Mr C Allgrove, Chair
Mr P A Blacklock, Vice Chair
Mr E A Martlew
Mrs K Goucher (resigned 26 October 2022)

Company registered number

03920466

Charity registered number

1088406

Registered office

5 Castle Street, Kendal, Cumbria, LA9 7AD

Accountants

TI Accountancy Ltd, 74 Duke Street, Barrow-in-Furness, Cumbria, LA14 1RX

Bankers

Barclays Bank Plc, 33 English Street, Carlisle, Cumbria, CA3 8JX

Solicitors

Burnetts Solicitors, Victoria House, Wavell Drive, Rosehill, Carlisle, Cumbria, CA1 2ST

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)

TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The last financial year has continued the recent upward journey that CDA has been working towards. We started the financial year with 6 staff, joined in September by Lucy Belton on a one-year fixed term contract to deliver support for the Hard of Hearing and d/Deaf community in South Lakeland, and Becky Smith joined in November to deliver health and safety, HR support and purchase ledger accounts. We ended the year on the verge of having a team of 10 staff, including another full time, in-house interpreter.

We did, however, have some disappointments as the year progressed. Between May and July, we experienced the upset of two incidents of criminal damage at our Barrow centre, followed in June by a break-in at Kendal and in July the lead roof was stolen from the kitchen roof at the Kendal centre. The financial impact on the centre was significant but worse was the emotional effect upon the staff and our centre users. It has taken a year to have most of the repair work carried out, there is some that is carrying over into FY24 due to the lack of available trades.

We continued to review our suppliers in an effort to keep costs in check and to keep local to Cumbria where possible. One of the significant changes was that of electing to appoint T I Accountancy as our accountants, which has already proved a positive step and the staff are reporting on the efficiency of the service.

The cost of living, in particular the utilities costs have been an issue for us, but our existing contracts ceased at the end of September 2022, giving us the opportunity to move to another provider on a 3-year fixed rate that still attracts the government business discounts, where appropriate.

We took the decision in October 2022 to name Caroline Howsley, originally appointed as our General Manager, as CEO reflecting her continued efforts to re-build the business from its recent low point and to increase the awareness of CDA as the leading supplier of services to d/Deaf and hard of hearing services to Cumbrians. As a result of the increased stability of the business, Trustees' meetings were moved from monthly back to a quarterly cadence.

The stability of the business also allowed us to make the substantial step of reviewing staff salaries which were increased in line with the Real Living Wage moving from £9.90 to £10.90. Significant uplift was applied for the interpreter to bring the salary closer to market average. Office staff and CEO received 5%.

Following a few unsettled years, we actively chose not to seek further funding to ensure the charity could operate as a business, albeit with little profit but that we had increased our ability to weather the market. That said, grants were received from Francis Scott Charitable Trust, Police and Crime Commissioners Property Fund, Carlisle Community Fund and Cumbria CVS Cost of Living Grant.

The bank balance was also bolstered by a £45k final instalment of a legacy.

Recognition of the work we do in the community was reflected in award nominations, notably with a win for Karen Edmondson in the BBC Radio Cumbria Awards.

As always, the Trustees would like to extend their thanks to all the staff for their continued hard work in promoting the important work that CDA undertakes.

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023**

Independent examiner's report to the Trustees of Cumbria Deaf Association

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and basis of the report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I can confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Lucy Piechura MAAT
TI Accountancy Ltd
74 Duke Street
Barrow-in-Furness
LA14 1RX

Date: 31/10/2023

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)
Income and Expenditure Account
For The Period Ending: 31/03/2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income From							
Donations & legacies	3	6256	21360	27616	21,983	0	21,983
Charitable activities	4	116759	0	116759	68,369	0	68,369
Investments	5	86	0	86	4	0	4
Other	6	5857	0	5857	5935	0	5,935
Total		128958	21360	150318	96,291	0	96,291
Expenditure on							
Raising funds	7	35348	0	35348	11,125	0	11,125
Charitable expenses	8	156485	21360	177845	153,100	0	153,100
Total		191832	21360	213192	164,225	0	164,225
Net movement in funds before other recognised gains							
		-62874	0	-62874	-67,934	0	-67,934
Other recognised gains:							
Actuarial gains on defined benefit pension schemes	20	0	0	0	40,000	0	40,000
Net movement in funds		-62874	0	-62874	-27,934	0	-27,934
Fund balances at 1 April 2022							
		277,776	4,995	282,771	305,710	4,995	310,705
Net movement in funds							
		-62,874	0	-62,874	-27,934	0	-27,934
Fund balances at 31 March 2023		214,902	4,995	219,897	277,776	4,995	282,771

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)
Balance Sheet
For The Period Ending: 31/03/2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible assets	13	175,321	186,374
Total		<u>175,321</u>	<u>186,374</u>
Current Assets			
Debtors	15	6801	84,597
Cash in bank and in hand		45274	22,903
Total		<u>52075</u>	<u>107,500</u>
Creditors			
Amounts falling in one year	16	-7499	-11,103
Total		<u>-7499</u>	<u>-11,103</u>
Net Current Assets		<u>44576</u>	<u>96,397</u>
Total assets less current liabilities		<u>219,897</u>	<u>282,771</u>
Defined benefit pension scheme asset/liability	20	0	0
Total net assets		<u>219,897</u>	<u>282,771</u>
Funds of the charity			
Restricted funds	17	4,995	4,995
Unrestricted funds	17	214,902	277,776
Total		<u>219897</u>	<u>282771</u>

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Mr C Allgrove
Chair

Date: 15/10/2023

CUMBRIA DEAF ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General Information

The charity is a company limited by guarantee incorporated in England and Wales and a registered charity with charity number 1088406. The registered office address is 5 Castle Street, Kendal, Cumbria, LA9 7AD.

The principal activity of the charity is being the major specialist deaf charity operating throughout Cumbria for all county residents experiencing any degree of hearing or dual sensory loss.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cumbria Deaf Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

On 11th March 2020 the World Health Organisation announced that COVID-19 was a global pandemic which led to enforced restrictions and business closures being introduced by the UK Government. Whilst the UK is now out of lockdown measures, the economic impact of the pandemic is still being felt. At the time of approving the financial statements, the Trustees have considered the ongoing influence on the operations and finances of the charity. New working methods have been successfully implemented which have allowed all services to continue to be delivered to service users.

The charity continues to undertake a cost reduction exercise to minimise costs and for this reason, the Trustees consider the going concern basis to be appropriate, with a full assessment included in the Trustees' Report.

2.3 Income

All income is recognised once the charity has entitlement to the income. It is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Freehold Property	-	2% Straight line
Fixtures & Fittings	-	15% Reducing balance
Office Equipment		10% Straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

The charity also operates a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 2 December 2018.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £
Donations	6328	6328
Legacies	-270	-270
Grants	198	21558
	6256	27616

	Unrestricted funds 2022 £	Total funds 2022 £
Donations	6780	6780
Legacies	1123	1123
Grants	14080	14080
	21983	21983

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £
Income from charitable activities	116759	116759
	116759	116759

	Unrestricted funds 2022 £	Total funds 2022 £
Income from charitable activities	68369	68369
	68369	68369

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income	86	86	4
	86	86	4

6. Other income resources

	Unrestricted funds 2023 £	Total funds 2023 £
Rental income	5779	5779
Other income	78	78
	5857	5857

	Unrestricted funds 2022 £	Total funds 2022 £
Rental income	5065	5065
Other income	870	870
	5935	5935

7. Expenditure on raising funds

	Unrestricted funds 2023 £	Total funds 2023 £
Costs of raising voluntary income	35348	35348
	35348	35348

	Unrestricted funds 2022 £	Total funds 2022 £
Costs of raising voluntary income	11125	11125
	11125	11125

8. Analysis of expenditure on charitable activities Summary by fund type

	Unrestricted funds 2023 £	Total funds 2023 £
Statutory services	150534	171894
Training services	5951	5951
	156485	177845

	Unrestricted funds 2022 £	Total funds 2022 £
Statutory services	142987	142987
Training services	10113	10113
	153100	153100

9. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Statutory services	69299	102594	171894
Training services	0	5951	5951
	69299	108545	177845

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Statutory services	60071	82916	142987
Training services	0	10113	10113
	60071	93029	153100

Analysis of direct costs

	Statutory services 2023 £	Total funds 2023 £
Staff costs	68356	68356
Stationery, postage, phone & sundries	839	839
Consultancy fees	105	105
	69299	69299

	Statutory services 2022 £	Total funds 2022 £
Staff costs	58791	58791
Stationery, postage, phone & sundries	600	600
Consultancy fees	680	680
	60071	60071

Analysis of support costs

	Statutory services 2023 £	Training services 2023 £	Total funds 2023 £
Staff costs	52738	0	52738
Depreciation	14338	0	14338
Stationery, postage, phone & sundries	22	0	22
Light & Heat	3749	0	3749
Repairs & maintenance	1176	0	1176
Insurance	2343	0	2343
ICT support	17020	0	17020
Marketing	4787	0	4787
Training and recruitment	0	0	0
Other costs	2044	5951	7994
Governance costs	4377	0	4377
	102594	5951	108545

Statutory services 2023 £	Training services 2023 £	Total funds 2023 £
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Staff costs	41197	0	41197
Depreciation	14271	0	14271
Stationery, postage, phone & sundries	588	0	588
Light & Heat	3135	0	3135
Repairs & maintenance	1584	0	1584
Insurance	2713	0	2713
ICT support	8274	0	8274
Marketing	3754	0	3754
Training and recruitment	413	0	413
Other costs	1955	10113	12068
Governance costs	5031	0	5031
	82915	10113	93028

10. Independent examiner's remuneration

	2023	2022
	£	£
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	900	4500
	900	4500

11. Staff Costs

	2023	2022
	£	£
Wages and salaries	110476	91502
Social security costs	1674	1383
Contribution to defined contribution pension schemes	5712	6103
Operating costs of defined benefit pension schemes	600	1000
	117861	99988

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	£	£
Administrative staff	9	7
	9	7

No employee received remuneration amounting to more than £60,000 in either year.

During the year remuneration amounting to £35,387 (2022 - £34,603) was payable to 1 member of staff (2022 - 1 member of staff) deemed to be key management.

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - NIL).

13. Tangible fixed assets

Cost or valuation	Freehold property £	Fixtures & Fittings £	Office Equipment £	Total £
At 1 April 2022	289,299	67384	24,994	381,677
Additions	0	3286	0	3,286
At 31 March 2023	289,299	70,670	24,994	384,963
Depreciation				
At 1 April 2022	144,896	35315	15,092	195,303
Charge for the year	5,786	7068	1485	14,339
At 31 March 2023	150,682	42,383	16,577	209,642
NBV at 31 March 2022	144,403	32,069	9,902	186,374

NBV at 31 March 2023

138,617	28,287	8,417	175,321
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14. Fixed asset investments

	Unlisted investments
Cost or valuation	£
At 1 April 2022	10000
At 31 March 2023	10000
Impairment	
At 1 April 2022	10000
At 31 March 2023	10000

At the previous year end date, the Trustees considered the valuation of the investment in Deaf UK Limited and believed that due to the dormant status of the company's operations the value of the investment was impaired and held a more realistic value of £Nil.

On 5th July 2022, the company was dissolved at Companies House.

15. Debtors

	2023	2022
	£	£
Trade debtors	6110	13906
Other debtors	691	70691
	6801	84597

16. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	1742	1081
Other taxation and social security	4026	4289
Other creditors	830	1033
Accruals and deferred income	900	4700
	7499	11103

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022	Income	Expenditure	Gains / (Losses)	Balance at 31 March 2023
	£	£	£	£	£
Unrestricted funds					
General Funds - all funds	277,776	128,958	-191,832	0	214,902
	277,776	128,958	-191,832	0	214,902
Restricted funds					
Smart Energy in Communities	4,995	0	0	0	4,995
Community Conversations Project	0	18,600	-18,600	0	0
Carlisle Cost of Living Grant	0	2,760	-2,760	0	0
	4,995	21,360	-21,360	0	4,995
Total Funds	282,771	150,318	-213,192	0	219,897

Smart Energy in Communities - this funding was provided to allow the Charity to support service users during the process of switching to smart energy meters.

Statement of funds - prior year

	Balance at 1 April 2021	Income	Expenditure	Gains / (Losses)	Balance at 31 March 2022
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Unrestricted funds	£	£	£	£	£
General Funds - all funds	344,710	96,291	-163,225	0	277,776
Pension Reserve	-39,000	0	-1,000	40,000	0
	<u>305,710</u>	<u>96,291</u>	<u>-164,225</u>	<u>40,000</u>	<u>277,776</u>
Restricted funds					
Smart Energy in Communities	4,995	0	0	0	4,995
	<u>4,995</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,995</u>
Total Funds	<u>310,705</u>	<u>96,291</u>	<u>-164,225</u>	<u>40,000</u>	<u>282,771</u>

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022	Income	Expenditure	Gains / (Losses)	Balance at 31 March 2023
	£	£	£	£	£
General Funds - all funds	277,776	128,958	-191,832	0	214,902
Restricted Funds	4,995	21,360	-21,360	0	4,995
	<u>282,771</u>	<u>150,318</u>	<u>-213,192</u>	<u>0</u>	<u>219,897</u>

Summary of funds - prior year

	Balance at 1 April 2022	Income	Expenditure	Gains / (Losses)	Balance at 31 March 2023
	£	£	£	£	£
General Funds - all funds	305,710	96,291	-164,225	40,000	277,776
Restricted Funds	4,995	0	0	0	4,995
	<u>310,705</u>	<u>96,291</u>	<u>-164,225</u>	<u>40,000</u>	<u>282,771</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted Funds 2023	Unrestricted Funds 2023	Total Funds 2023
	£	£	£
Tangible fixed assets	0	175,321	175,321
Current assets	4,995	47,080	52,075
Creditors due within one year	0	-7,499	-7,499
	<u>4,995</u>	<u>214,902</u>	<u>219,897</u>

Analysis of net assets between funds - prior year

	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022
	£	£	£
Tangible fixed assets	0	186,374	186,374
Current assets	4,995	102,505	107,500
Creditors due within one year	0	-11,103	-11,103
	<u>4,995</u>	<u>277,776</u>	<u>282,771</u>

20. Related party transactions

The charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charity at 31 March 2023.