

REGISTERED NUMBER: 4134760 (England and Wales)  
CHARITY NUMBER: 1088386

**REPORT OF THE DIRECTORS AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**FOR**  
**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE)**



MGI Midgley Snelling LLP  
Chartered Accountants  
Ibex House  
Baker Street  
Weybridge  
Surrey  
KT13 8AH

**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

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**FOR THE YEAR ENDED 31 MARCH 2022**

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**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**DIRECTORS:**

E M Platt  
P R Inman  
B Craik  
D Perry  
J R Stevens  
N M O Phillips  
S Gomez  
J Tweedy

**SECRETARY:**

L J M Ashby

**REGISTERED OFFICE:**

Feltham Library  
The Piazza  
The Centre  
High Street  
Feltham  
Middlesex  
TW13 4GU

**REGISTERED NUMBER:**

4134760 (England and Wales)

**CHARITY NUMBER:**

1088386

**ACCOUNTANTS:**

MGI Midgley Snelling LLP  
Chartered Accountants  
Ibex House  
Baker Street  
Weybridge  
Surrey  
KT13 8AH

**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**STRUCTURE AND GOVERNANCE**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Feltham Arts Association (FAA) (the charity) for the year ended 31 March 2022.

The Board of Trustees typically has skills and expertise in the arts and community development, human resources, business strategy, communications, education, financial management and organisational development. The Board of Trustees is responsible for the overall governance and strategic direction of the charity. The Management Team is led by the Board of Trustees who manage the charity on a day to day basis. The size and constitution of the Board is reviewed through a regular skills audit and we welcome any interested individuals to join the FAA Board or Advisory Committee.

**PRINCIPAL ACTIVITIES**

**STATUS**

The charity was established as a company limited by guarantee on 3 January 2001 (NO. 4134760) and is registered with the commission (NO. 1088386). The net assets of the unincorporated charity, Feltham Arts Association, were transferred to the company on 3<sup>rd</sup> January 2001.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, the members of the management committee are elected at the AGM to serve a period of up to 8 years, subject to ratification at each AGM.

**OBJECTS**

The company is established to promote, maintain, improve and advance education by the encouragement of the arts.

**VISION**

Communities in West Hounslow have access to a thriving arts ecology.

**MISSION**

Feltham Arts Association is committed to working with voluntary and statutory organisations in Hounslow, to broaden community participation in creative activity celebrating cultural diversity and providing opportunities for personal development and shared experiences through community events.

**AIMS AND OBJECTIVES**

Over the next five years, Feltham Arts Association aims to expand, develop and continue to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We will do this through delivery of the following objectives. We will

- 1) Continue to deliver a high quality programme of arts activities to local residents, responding to their needs
- 2) Work effectively with a range of new and existing partners
- 3) Develop our role as representing the communities of West Hounslow
- 4) Improve our financial sustainability, attracting income from a range of sources
- 5) Ensure our governance is strong and effective.

The organisation's aims are to develop the capacity of individuals as well as enhance community cohesion through participation in a wide range of creativity based workshops both in schools and across the wider community at outreach venues. Feltham Arts champions participation in high quality arts and stimulating creative activities as a tool for improving the, health and wellbeing, quality of life and learning for individuals, groups and communities.

- Active citizens who have a pride in their town and a willingness to get involved in local activities and issues, to bring people together in respect and celebration, through community events.



**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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- Work with residents' groups on the deprived estates to boost the capacity of local people to take control of community activities encouraging greater participation in creative activity and community cohesion.
- Increased confidence of adults in their ability to learn and develop new skills, the development of their aspirations to take up further opportunities, training and employment.
- Young people being given vocational direction in the creative industries.
- Increased confidence of children in a learning environment and the development of their sense of individuality and creativity: designing and delivering innovative programmes for people of all abilities, for disengaged learners and for excluded or at risk pupils.
- Volunteer opportunities to support office staff and artists and their art activities/practice.
- Work in diversity and inclusion: using the arts to support and empower people.
- Development of local artists: we work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

**RECRUITMENT AND APPOINTMENT OF TRUSTEES**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The organisation operates an open recruitment process together with informal networks, based on the Board of Trustees' skills audit carried out prior to recruitment of new trustees. FAA has an on-going process of seeking to recruit new trustees to strengthen and diversify the Board. Prospective trustees are asked to provide the board with their CV and a letter expressing interest. They are offered a phased engagement with the organisation. Once identified, potential trustees are interviewed and appointed by a simple majority vote of existing trustees. Informal meetings with senior staff and trustees are undertaken, including the opportunity of site visits to operational services. More formal meetings are then offered including attendance, as an observer at a formal Board of Trustees meeting. If mutually agreed, trustees are then appointed through invitation and resolution.

Trustees have a six month probationary period before appointment. Their membership will thereafter be reviewed every three years. All trustees are required to sign the Role of Trustees Document and complete a register of interest, declaration of related party interest and fit and proper status form.

**INDUCTION AND TRAINING OF TRUSTEES**

All trustees appointed to the board receive a full induction briefing by the Trustees, which includes the history of the organisation, its' current strategy and future developments. Newly appointed trustees are encouraged to attend external governance training events. All trustees are kept up to date with changes in charity law and trustee responsibilities and are invited to attend occasional training sessions relevant to the work of the charity.

**FINANCIAL REVIEW**

Feltham Arts key financial objective is to ensure financial stability and continued solvency year on year so that it can pursue its organisational aims and objectives.

Whilst the economic climate has remained a challenge over the past year Feltham Arts was able to carry over unspent restricted funds due to a reduction in services during the pandemic and maintained healthy levels of income to continue its work.

Feltham Arts has secured diverse funding throughout the 2021-2022 financial year.

**FELTHAM ARTS ASSOCIATION LIMITED**  
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**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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- National Lottery - Reaching Communities, 3 years funding total £228,000. Please note due to the pandemic this funding has now been spread over 4 years 2020-2024
- London Borough of Hounslow - We Are Hounslow, 3 years funding total £112,500. Please note due to the pandemic this funding has now been spread over 4 years 2020-2024

**Income from services**

£6,863 has been generated through project and income from services over the year this came through a range of arts provision with service delivery partners including The Centre, Feltham, statutory providers etc.

**Additional Income from the London Borough of Hounslow**

- London Borough of Hounslow - Response Fund: Recovery Round 3, 1 years funding total £21,503
- London Borough of Hounslow – Murals of Mosaic Commission for Feltham Green, funding total £29,900 (two instalments received in this financial year)

**Other Funding/Income**

**Community Rail Network**

South Western Railway's Station Adoption Fund total £500

**Donations**

£120

**MARKETING AND COMMUNICATIONS**

The strategic aim of Feltham Arts public communications work is that it reaches a wide external audience via a range of channels using an identifiable style and recognised branding. Raising our profile in the local area will enable us to reach more residents, and engage them in the various activities we offer. However, it will also serve to support the local arts ecology, providing a platform for artists to network, innovate, create work opportunities and collaborate.

A key priority over the past year has been to evaluate current marketing strategies and then develop a Marketing and Communications Plan with specific methods to best reach target audiences. Crucial to the success of future marketing initiatives will be devoting adequate human (staff, Board, and volunteer) and financial resources towards these efforts.

**FINANCIAL REVIEW**

The Trustees maintain an overview of Feltham Arts finances by:

- Setting and reviewing budgets
- Scrutinising income and expenditure
- Authorising grant applications, signing grant conditions
- Reviewing financial procedures
- Taking any necessary action on financial issues between Board of Trustees meetings.

**REVIEW**

Feltham Arts Association will be committed to expanding, developing and continuing to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We are rooted in, and respond to the communities of West Hounslow – and are committed to staying that way – ensuring that our first and foremost objective is to deliver a high quality programme of arts activities to local residents, responding to their needs, based on a thorough understanding and knowledge of their needs.

Our strengths lie in our relationships and community support, developed by working within the community for more than 30 years, we will continue to work effectively with a range of new and existing partners over the coming years.

**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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In order to ensure we do this – we are committed to developing our delivery across three broad areas (set out below) which can be expanded and developed as funds allow, and which enable Feltham Arts to deliver our mission.

**1. Engaging Local People in the Arts**

Residents in the west of Hounslow are not only the most deprived in the Borough, but also those who access arts the least – and potentially have the most to gain from a vibrant arts ecology.

We will encourage many more local people to get involved in arts activities which meet their needs, we will also have expanded our partnership work to ensure that we represent a wide range of local communities in our activities.

In order to deliver a step-change in our delivery, we need to increase our resourcing (both human and financial) – focusing on our outreach and engagement work to ensure we continue to work with and meet the needs of our local communities.

**2. Fostering Civic Pride**

Feltham Arts will apply creative solutions to produce projects that help to break down barriers and build a positive identity of the area through engagement in the arts.

Using our strong relationships and partnerships with the local authority and VCSE organisations, we will develop more programmes and approaches which understand and harness the assets in neighbourhoods and communities and to assist alternative networks of support for residents to lead, access and develop their interest in the arts.

Through an arts programme shaped by residents we want to contribute to achieving thriving and responsive communities.

**3. Developing the Arts Ecology**

A thriving arts ecology in Feltham not only provides opportunities for local residents and artists to engage with more creative opportunities but also will allow Feltham Arts to continue to work with local artists and develop responsive opportunities which meet local needs.

We will have developed new opportunities for professional development that will work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

In turn this will help to drive the base of both the arts economy and ecology alongside local artists, to deliver a much broader and more sustainable range of activities than we can do on our own, directly supporting our overall mission.

**Meeting the needs of Hounslow – Stepping Up to the Challenge**

As Feltham's needs and demographics continue to change, we want to remain rooted in the community, reflecting the desires and challenges that they have and responding to them in a way that creates opportunities for skills development, work and community cohesion.

However more than that, we want to play a key role in developing a thriving arts ecology in West Hounslow - giving space, time and resources to the artists and people who live and work here and working together to make the area a creative hive of activity. By generating opportunities, we will drive increased skills and employment, and generate income for the area supporting its ongoing economic development.

We are confident in what we do, and the value it has to local people, the economy and the artistic environment and will use this to develop our role and income to support it.

**FELTHAM ARTS OBJECTIVES 2021-22**

The beginning of 2021-22 continued to be affected by the COVID-19 pandemic. The organisation secured funding from the London Borough of Hounslow's 'Response Fund: Recovery Round 3' to continue the employment of the Outreach

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**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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Community Arts Worker and build on the delivery of FA's outreach programme from May. As restrictions began to ease during the Summer, furloughed staff began flexible working and the Programme Manager returned to full-time work in August and the Programme Development Manager in October. The gradual increase in staff capacity allowed the organisation to partner with more community and statutory services and deliver a larger activity programme for local people to benefit from.

FA's recovery plan set out to achieve two things; begin to engage children and families on local estates and return to our original Connecting Communities Through the Arts (CCTTA) project schedule. Although some adaptations to the programme were made to ensure the safety of the public and our staff, we quickly realised there was an increased demand for our services across all age groups due to the impact the pandemic had had on so many individuals and families. Our funders agreed to repurpose unspent staff salary and project expenses caused by project delays as a result of the pandemic in the previous financial year and the beginning of this financial period to meet this need.

The recovery plan included:

1. Developing and maintaining the reach of the arts programme
  - continuation of an accessible online/remote programme
  - maintaining impact across Hounslow through delivery of projects outreach and outdoors
  - adapting the programme to ensure we deliver quality arts activity to our most vulnerable community including children, adults and older people living in sheltered accommodation
  - working with a range of existing and new partners to support development
  - exploring the potential of co-production with artists, partners and community
2. Building the health of the organisation
  - Retaining the capability of the organisation to ensure business continuity and recovery including with existing and prospective funders
  - Devising a 5-year plan to rebuild the financial health and resilience of the organisation

In preparing this report the Trustees have considered progress made in this period against these purposes.

In particular in 2021-22 the charity has:

- Advanced the arts, through delivery in schools, outreach venues, sheltered accommodation, parks, Libraries, in person as well as providing resources digitally
- Promoted physical and mental health and reduced isolation in the ongoing challenging and testing circumstances
- Supported the local arts ecology employing local artists and volunteers
- Brought the community, local artists and national artists and volunteers together in celebration at outdoor events
- Increased programme delivery to meet the needs and desires of Hounslow's residents

**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**CREATIVE PROGRAMME – REVIEW OF THE YEAR**

Review by programme strand:

**CONNECTING COMMUNITIES THROUGH THE ARTS (CCTTA)**

National Lottery 'Reaching Communities' & London Borough of Hounslow 'We Are Hounslow'

**Young People 7-12 Years Multi Arts Programme**

Based on the success of the Outdoor Summer Fun arts trails held across local parks in 2020, we delivered a series of four events at; Hounslow Heath, Crane Park, Hanworth Park and Bedfont Lakes between July and August that were enjoyed by over 150 local families.

In January we were approached by staff at the Reach Hub to see if we might be able to support recently arrived refugees who had been temporarily housed at a hotel in Feltham. Many families had arrived with nothing – clothing which was unsuitable to the season, no money or access to money and delays in receiving support to local authority and statutory services including school placements. We partnered with the Reach Hub to deliver bespoke art packs for 0-5 year, 6-12 years and 13-18-year old's that included quality art materials, picture instruction sheets and a variety of arts activities. We were also able to further enhance the donations by including Book Trust reading packs supplied by Feltham Library.

In addition, this funding also supported a programme of children's craft workshops celebrating the Lunar New Year and award winning puppet theatre shows in the February half term.

**Young People 12-18 Years Multi Arts Programme**

In partnership with Feltham In Bloom and the Reach Hub, we adopted the old Feltham Station entrance on Hounslow Road to benefit the local community. A series of A0 and A1 exhibition frames were purchased after being awarded a Station Adoption Grant from Community Network Rail. We were able to use the CCTTA funding to develop a new arts initiative that would center around providing specialist artist led workshops in local secondary schools and go on to showcase the young people's creative talents at the newly installed Feltham Station Gallery for everyone to enjoy.

**Children & Family Programme**

Starting in September, The Under 5s Tiny Tales sessions were launched at The Hub in partnership with Tale Be Told Theatre. Due to the popularity of the class, we introduced a second class in October which continued for the rest of the year.

**Adults & Older People**

At the beginning of the year, the adult participants continued to benefit from various remote engagement activities including; Watercolour challenges and artist feedback on the Watercolour Group Facebook page, mosaic making kits to complete at home and sewing packs to complete at home. After consulting with the facilitators and class participants, it was decided that the regular programme in The Hub and at Belvedere House and Community Resource Centre would return in September with social distancing measures in place. We experienced an influx of new joiners for all of our groups and began a waiting list for the Watercolour Group. In February 2022 we trialled a new afternoon Watercolours & Wellbeing Class which has continued based on positive feedback received.

**Festival/Outdoor Events**

In November we were fortunate to deliver a series of children's lantern making workshops in partnership with local primary schools who would go on to participate in our Winters Night Carnival in Feltham town centre. This event was further boosted after being awarded Welcome Back Funding (payments were facilitated by the London Borough of Hounslow) to pay for artists and performers to entertain the 1000+ visitors to The Centre, Feltham on the night.



**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**OUTREACH ESTATES ARTS PROGRAMME**

**London Borough of Hounslow 'Response Fund: Recovery Round 3'**

**Young People 7-12 Years Estate Based Programme**

Across July-August a series of week-long creative camps were delivered on four Hounslow Housing estates, which targeted families from lower incomes and less likely to engage in arts activity. The programme continued with the delivery of 6 weeks of after-school arts on each of the estates across the Autumn and Winter term. Based on the success of the project the charity was able to secure ongoing funding from the London Borough of Hounslow's 'Thriving Communities: Revenue Round 2' in January 2022.

**CREATING TOGETHER – ARTS FOR OLDER PEOPLE**

**The Charity of Sir Richard Whittington, one of the Mercers' Family of Charities & London Borough of Hounslow's Community Grant 2021-22**

**Hounslow's Older People (HOP)**

All of the boroughs sheltered accommodation schemes were closed to the public until the end of July. In August we delivered three mini festivals to celebrate their re-opening. Residents enjoyed a mix of artist led workshops, live music, sing-a-longs and refreshments. These acted as launch events where residents could find out about the upcoming activity programme we would be delivering at each of the homes over 10 weeks and ended with Christmas celebrations in December.

**Hounslow's Older People's Festival 2021**

In October Hounslow Senior's Trust delivered the much awaited 2021 Older Peoples Festival which we were delighted to be a part of. The 'Live Music & Creativity' event in Feltham brought residents who are 50+ years old together to be creative and reduce isolation following the impact of the pandemic.

**CHILDREN & FAMILY PROGRAMME continued...**

**The Centre, Feltham 2021-22**

Over the Summer over 600 art packs were handed out by volunteers to children and families in The Centre, Feltham. As infection rates reduced and restrictions eased we were able to deliver face-to-face workshops and entertainment in the October Half Term including mix and mingle magic, crafts, face painting and balloon twisting. The Centre, Feltham commented that the footfall in the town centre had doubled comparatively to the previous year.

**MURALS OF MOSAIC FOR FELTHAM GREEN**

**London Borough of Hounslow Commission**

In 2020 Feltham Arts were approached by the Council to create a commissioned public artwork for Feltham Green, to replace a previous mosaic mural that had to be removed when park updates had recently been made. In early 2021 artist Susie John was appointed as lead artist on the project and worked in partnership with the organisation, the London Borough of Hounslow and the Friends of Feltham Green to survey the public from July-August and then create a series of designs based on local people's feedback. The survey received over 250 responses and the three shortlisted designs were voted on by the public across October-November. Following the outcome of the public vote, Susie John worked with the project partners to finalise the mosaic design with the hope of starting the making-process in April 2022.

**VOLUNTEERING**

Volunteers are central to FAA's approach and ability to offer a wide range of projects, the importance of our volunteers throughout the crisis cannot be underestimated, they have supported the delivery of in person workshops and events as well as providing much needed time to help pack the many art packs distributed to the boroughs most vulnerable.

**PARTNERSHIPS**

Feltham Arts can only survive, exist and flourish through strong and effective partnerships and through aligning with relevant strategies. (partners include key strategic and cultural agencies, local authorities, educational organisations and agencies, relevant non-statutory bodies, community groups, businesses, creative and media agencies and individuals and funders). The importance of these partnerships was especially evident this year in the face of the crisis and the challenges faced across all sectors

**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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We work closely with key partners to ensure that projects are tailored to their requirements and that we maintain quality and standards.

Partnership projects with local voluntary and statutory agencies which target groups most in need. Partners include schools, the Reach Hub, Hounslow Housing, Hounslow Arts Centre, Integrated Youth Service, Ethnic Minority Groups, Metropolitan Police, Youth Offending Team, Library and Hounslow Leisure Services.

**DIRECTORS**

The directors during the year under review were:

E M Platt  
P R Inman (Resigned 22/11/2021)  
B Craik  
D Perry  
Jean Ruth Stevens  
N M O Phillips  
S Gomez  
J Tweedy (Appointed 11/07/2022)

Directors are appointed at the annual general meeting by existing directors for the duration of one year, when they are eligible for re-election.

**Reserves Policy**

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue. As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

Unrestricted reserves as at 31 March 2022 stood at £100,273. These levels of reserves will be required to meet anticipated shortfalls in funding in the coming year. Therefore, £6,000 from reserves will be designated to cover core costs for 2021-2022. Restricted reserves total £120,436. The level of reserves is monitored by the Trustees regularly over the course of the year.

**The unrestricted reserves of the charity are summarised as follows:-**

£75,000	Towards eight months contractual commitments and operational/staff costs and redundancy in the event of operational difficulties.
£6,000	Designated reserves to cover core costs for 2022-2023 to meet shortfall in funding over the coming year.
£19,273	To be allocated to cover late/delayed reserved income.
<b>£100,273</b>	<b>Total balance in unrestricted reserves</b>

**Risk Management Policy**

During the year the Trustees have regularly carried out risk assessments taking steps to mitigate any major risks found.

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**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ACCOUNTANTS**

The accountants, MGI Midgley Snelling LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and the Charity Commission Statement of Recommended Practice.

**ON BEHALF OF THE BOARD:**

  
.....  
D Perry - Director

21/11/22  
.....  
Date



**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022, which are set out on pages 12 to 20.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

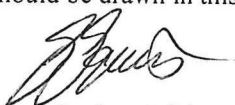
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Squires ACA  
For and on behalf of MGI Midgley Snelling LLP  
Chartered Accountants  
Ibex House  
Baker Street  
Weybridge  
Surrey  
KT13 8AH

Date: 24 Nov 2022

**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

**STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

Year ended 31 March 2022					
Notes	Unrestricted Funds £	Restricted Funds £	Total £	2021 £	
<b><u>INCOME FROM:</u></b>					
<b>Donations and legacies</b>					
Other voluntary income	7,331	126,172	133,503	159,023	
<b>Charitable activities</b>	7,271	200	7,471	2,187	
<b>Investment income - interest</b>	-	-	-	-	
<b>TOTAL INCOME</b>	2	14,602	126,372	140,974	161,210
<b><u>EXPENDITURE ON:</u></b>					
<b>Charitable activities</b>	14,841	108,830	123,671	85,973	
<b>TOTAL EXPENDITURE</b>	3	14,841	108,830	123,671	85,973
<b>Net income/(expenditure)</b>	(239)	17,542	17,303	75,237	
Gross transfers between funds	-	-	-	-	
<b>Net movement in funds</b>	(239)	17,542	17,303	75,237	
<b><u>RECONCILIATION OF FUNDS</u></b>					
Total funds brought forward	100,512	102,894	203,406	128,169	
<b>TOTAL FUNDS CARRIED FORWARD</b>	10 / 11	100,273	120,436	220,709	203,406

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 14 to 20 form part of the financial statements

**FELTHAM ARTS ASSOCIATION LIMITED**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)**

**BALANCE SHEET**  
**31 MARCH 2022**

	Notes	2022 £	2021 £
<b>CURRENT ASSETS</b>			
Debtors	7	400	4,208
Cash at bank and in hand		<u>223,521</u>	<u>201,606</u>
		223,921	205,814
<b>CREDITORS</b>			
Amounts falling due within one year	8	<u>3,212</u>	<u>2,408</u>
<b>NET CURRENT ASSETS</b>	15	<u>220,709</u>	<u>203,406</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>220,709</u>	<u>203,406</u>
<b>RESERVES</b>			
Unrestricted funds	10	120,436	102,894
Restricted funds	11	<u>100,273</u>	<u>100,512</u>
		<u>220,709</u>	<u>203,406</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

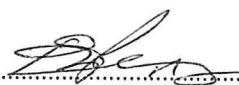
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 21/11/22 and were signed on its behalf by:

  
.....  
D Perry - Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**1. ACCOUNTING POLICIES**

**Statutory Information**

Feltham Arts Association Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

**Accounting convention**

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Incoming resources**

- i) Grants and donations are recognised as and when received, subject to provision for grants received in respect of future periods.
- ii) Other income is recognised when received.

**Going Concern**

Despite the impact of Coronavirus "COVID-19" in 2021 and 2022, the Charity has kept healthy reserves by reducing expenditure during the year and by the help of the job retention scheme. The trustees have reviewed and stress tested projections and budgets for the next twelve months and consider the Charity to be a going concern.

**Resources expended**

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Support costs are allocated based on usage levels.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objective of the charity and which have not been designated for other purposes.

Designated funds are comprised of unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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1. **ACCOUNTING POLICIES (CONT)**

**Reserves policy**

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of at least eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue.

As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Cash flow**

The financial statements do not include a cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 102.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**Debtors**

Debtors are recognised at the settlement amount due after any discounts offered.

**Cash at bank and in hand**

Cash at bank and in hand includes funds deposited with Santander and Bank of Scotland.

**Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**2. TOTAL INCOME**

	<u>Restricted</u> <u>Core</u> <u>Activity</u> <u>£</u>	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> <u>£</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2021</u> <u>£</u>
<b>Other voluntary incoming resources</b>					
Grants:					
London Borough of Hounslow (Community Grant)	-	6,975	-	6,975	-
London Borough of Hounslow (Thriving Communities: Response Fund 2020-21)	-	-	-	-	9,200
London Borough of Hounslow (Response Fund: Recovery Round 3)	-	10,752	-	10,752	10,752
London Borough of Hounslow (Feltham Green Mosaic)	250	19,750	-	20,000	13,930
Groundwork UK (Tesco's Bags of Help)	-	-	-	-	1,166
Job retention scheme	-	-	7,331	7,331	38,338
London Borough of Hounslow (We Are Hounslow - Year 2)	3,557	33,943	-	37,500	37,500
The Charity of Sir Richard Whittington, one of the Mercers' Company of Charities	-	-	-	-	10,000
London Borough of Hounslow Thriving Communities Fund 2022-23	-	12,325	-	12,325	-
Sundry donations	-	120	-	120	137
National Lottery Reaching Communities Fund	1,305	36,695	-	38,000	38,000
South Western Railway's Station Adoption Fund	-	500	-	500	-
<b>Total donations and legacies</b>	<b>5,112</b>	<b>121,060</b>	<b>7,331</b>	<b>133,503</b>	<b>159,023</b>
<b>Incoming resources from charitable activities</b>					
Income from services	200	-	6,663	6,863	1,947
Project income	-	-	608	608	240
<b>Total resources from charitable activities</b>	<b>200</b>	<b>-</b>	<b>7,271</b>	<b>7,471</b>	<b>2,187</b>
<b>Total incoming resources</b>	<b>5,312</b>	<b>121,060</b>	<b>14,602</b>	<b>140,974</b>	<b>161,210</b>

The charity is in receipt of local government grants, as disclosed above, for funding projects in accordance with the charity's objectives. Other than providing progress updates, no unfulfilled conditions are attached to these grants.

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**3. TOTAL EXPENDITURE**

	<u>Restricted</u> <u>Core</u> <u>Activity</u> <u>£</u>	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> <u>£</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2021</u> <u>£</u>
<b>Activities directly related to the work of the charity</b>					
Sessional staff (including employers NI)	-	1,656	-	1,656	2,031
Printing and publicity	-	1,646	-	1,646	1,675
Venue/equipment hire	-	3,512	-	3,512	216
Workshop leaders	-	37,416	-	37,416	18,880
Project expenses	-	13,045	-	13,045	10,145
Donations	-	-	-	-	-
	-	57,275	-	57,275	32,947
<b>Support costs - see note 4</b>					
Programme Manager's salary (including employers NI)	-	23,030	3,444	26,474	23,738
Programme Development Manager's salary (including employers NI)	-	18,237	4,578	22,815	20,978
Part-time staff salaries (including employers NI)	-	3,887	712	4,599	1,147
Pension costs	-	791	1,466	2,257	1,789
Payroll costs	541	-	-	541	464
Staff training	-	-	4,082	4,082	-
Stationery and administration	-	498	58	556	245
Insurance	672	-	-	672	672
Computer running expenses	296	-	82	378	953
Bank charges	150	-	-	150	92
Transport and travel	75	-	-	75	-
Professional fees	-	-	-	-	-
Bookkeeping	1,200	-	-	1,200	900
Repairs and maintenance	-	-	119	119	-
PPL licence	18	-	-	18	-
Planet Office	-	-	300	300	-
Sundry expenses	-	-	-	-	-
Accountancy	2,160	-	-	2,160	2,048
	5,112	46,443	14,841	66,396	53,026
<b>Total cost of charitable activities</b>	5,112	103,718	14,841	123,671	85,973

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**4. SUPPORT COSTS**

	HOP £	Schools £	Adults £	Town Centre £	Festival £	Outreach £	Special Projects £	Core £	Furlough £	Reserves £	Total £	Basis of allocation £
Staff costs	200	-	-	800	-	-	200	46,148	7,331	1,173	55,852	Usage
Office expenses and insurance	-	50	-	400	100	-	50	6,291	-	-	6,891	Usage
Legal, professional & accounting	-	-	-	-	-	-	-	3,360	-	-	3,360	Usage
	200	50	-	1,200	100	-	250	55,799	7,331	1,173	66,103	

**5. Resources expended include**

	2022 £	2021 £
Independent examination	1,200	1,200
Accountancy services	960	848
	<u>2,160</u>	<u>2,048</u>

**6. TAXATION**

**Analysis of the tax charge**

No liability to UK corporation tax arose on ordinary activities for the year ended 31 March 2022 or for the year ended 31 March 2021.

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade debtors	400	500
Advances	-	293
Accrued income	-	3,415
	<u>400</u>	<u>4,208</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Social security and other taxes	1,212	408
Accruals and deferred income	2,000	2,000
	<u>3,212</u>	<u>2,408</u>

**9 LIMITED BY GUARANTEE**

The liability of the members is limited. Every member of the company undertakes to contribute to the assets of the company in the event of the company being wound up whilst they are a member, or within one year after they cease to be a member, for payment of debts and liabilities of the company contracted before they ceased to be a member, and of the cost, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amounts as may be required not exceeding £1.



**FELTHAM ARTS ASSOCIATION LIMITED****(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022****10 UNRESTRICTED FUNDS**

	<u>At</u> <u>1/4/21</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>At</u> <u>31/3/22</u> £
General Funds	100,512	14,602	(14,841)	100,273
Transfer to Restricted Funds	-	-	-	-
Total Unrestricted Funds	<u>100,512</u>	<u>14,602</u>	<u>(14,841)</u>	<u>100,273</u>

**Purposes of unrestricted funds**

Unrestricted funds are resources available for the objects of the charity without further specified purpose and are available as general funds.

**Designated reserves**

Reserves will be required to cover anticipated shortfalls in funding in the coming year and therefore £6,000 of unrestricted reserves will be designated to cover core costs for 2022-2023.

**11 RESTRICTED FUNDS**

	<u>At 1/4/21</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>At 31/3/22</u> £
Core Activity	34,168	5,312	(5,112)	34,368
Cultural and Training Projects	68,725	121,060	(103,718)	86,067
Transfer from Unrestricted Funds	-	-	-	-
Total Restricted Funds	<u>102,894</u>	<u>126,372</u>	<u>(108,830)</u>	<u>120,436</u>

**Purposes of restricted funds**

The restricted funds represent grants awarded by the local authority and other bodies to promote cultural and training projects within Feltham, Hanworth and Bedfont.

**12 STAFF COSTS AND NUMBERS**

Staff costs were as follows:

	<b>2022</b> £	<b>2021</b> £
Salaries and wages	55,208	47,894
Social security costs	336	-
Pension costs	2,257	1,789
	<u>57,801</u>	<u>49,683</u>

No employee received emoluments of more than £60,000.

No trustees receive any remuneration. During the year a Trustee received £900 for bookkeeping services provided to the charity.

**FELTHAM ARTS ASSOCIATION LIMITED****(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022****12 STAFF COSTS AND NUMBERS (CONT.)**

The average weekly number of employees during the year, calculated on the basis of full time equivalents was as follows:

	2022 Nos	2021 Nos
Management	2	2
Art worker	3	2
	<u>5</u>	<u>4</u>

The number of employees to whom retirement benefits are accruing under money purchase schemes was 2 (2021 - 2).

**13 PENSION COSTS**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,964 (2021: £1,789).

**14 RELATED PARTY DISCLOSURES**

No payments were made to the directors during this year or last.

**15 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted Funds £	Unrestricted Funds £	2022 £	2021 £
Current assets	123,648	100,273	223,921	205,814
Creditors due within one year	(3,212)	-	(3,212)	(2,408)
	<u>120,436</u>	<u>100,273</u>	<u>220,709</u>	<u>203,406</u>