

REGISTERED NUMBER: 4134760 (England and Wales)
CHARITY NUMBER: 1088386

REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)



MGI Midgley Snelling LLP
Chartered Accountants
Ibex House
Baker Street
Weybridge
Surrey
KT13 8AH

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

	Page
Company Information	1
Report of the Directors	2 to 11
Independent Examiner's Report	12
Statement of Financial Activities	13
Balance Sheet	14
Notes to the Financial Statements	15 to 21

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021

DIRECTORS: E M Platt
P R Inman
B Craik
D Perry
J R Stevens
N M O Phillips
S Gomez

SECRETARY: L J M Ashby

REGISTERED OFFICE: Feltham Library
The Piazza
The Centre
High Street
Feltham
Middlesex
TW13 4GU

REGISTERED NUMBER: 4134760 (England and Wales)

CHARITY NUMBER: 1088386

ACCOUNTANTS: MGI Midgley Snelling LLP
Chartered Accountants
Ibex House
Baker Street
Weybridge
Surrey
KT13 8AH

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE AND GOVERNANCE

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Feltham Arts Association (FAA) (the charity) for the year ended 31 March 2021.

The Board of Trustees typically has skills and expertise in the arts and community development, human resources, business strategy, communications, education, financial management and organisational development. The Board of Trustees is responsible for the overall governance and strategic direction of the charity. The Management Team is led by the Board of Trustees who manage the charity on a day to day basis. The size and constitution of the Board is reviewed through a regular skills audit and we welcome any interested individuals to join the FAA Board or Advisory Committee.

PRINCIPAL ACTIVITIES

STATUS

The charity was established as a company limited by guarantee on 3 January 2001 (NO. 4134760) and is registered with the commission (NO. 1088386). The net assets of the unincorporated charity, Feltham Arts Association, were transferred to the company on 3rd January 2001.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, the members of the management committee are elected at the AGM to serve a period of up to 8 years, subject to ratification at each AGM.

OBJECTS

The company is established to promote, maintain, improve and advance education by the encouragement of the arts.

VISION

Communities in West Hounslow have access to a thriving arts ecology.

MISSION

Feltham Arts Association is committed to working with voluntary and statutory organisations in Hounslow, to broaden community participation in creative activity celebrating cultural diversity and providing opportunities for personal development and shared experiences through community events.

AIMS AND OBJECTIVES

Over the next five years, Feltham Arts Association aims to expand, develop and continue to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We will do this through delivery of the following objectives. We will

- 1) Continue to deliver a high quality programme of arts activities to local residents, responding to their needs
- 2) Work effectively with a range of new and existing partners
- 3) Develop our role as representing the communities of West Hounslow
- 4) Improve our financial sustainability, attracting income from a range of sources
- 5) Ensure our governance is strong and effective.

The organisation's aims are to develop the capacity of individuals as well as enhance community cohesion through participation in a wide range of creativity based workshops both in schools and across the wider community at outreach venues. Feltham Arts champions participation in high quality arts and stimulating creative activities as a tool for improving the, health and wellbeing, quality of life and learning for individuals, groups and communities.

- Active citizens who have a pride in their town and a willingness to get involved in local activities and issues. to bring people together in respect and celebration, through community events

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

- Work with residents' groups on the deprived estates to boost the capacity of local people to take control of community activities encouraging greater participation in creative activity and community cohesion.
- Increased confidence of adults in their ability to learn and develop new skills, the development of their aspirations to take up further opportunities, training and employment
- Young people being given vocational direction in the creative industries
- Increased confidence of children in a learning environment and the development of their sense of individuality and creativity: designing and delivering innovative programmes for people of all abilities, for disengaged learners and for excluded or at risk pupils
- Volunteer opportunities to support office staff and artists and their art activities/practice
- Work in diversity and inclusion: using the arts to support and empower people
- Development of local artists: we work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The organisation operates an open recruitment process together with informal networks, based on the Board of Trustees' skills audit carried out prior to recruitment of new trustees. FAA has an on-going process of seeking to recruit new trustees to strengthen and diversify the Board. Prospective trustees are asked to provide the board with their CV and a letter expressing interest. They are offered a phased engagement with the organisation. Once identified, potential trustees are interviewed and appointed by a simple majority vote of existing trustees. Informal meetings with senior staff and trustees are undertaken, including the opportunity of site visits to operational services. More formal meetings are then offered including attendance, as an observer, at a formal Board of Trustees meeting. If mutually agreed, trustees are then appointed through invitation and resolution.

Trustees have a six month probationary period before appointment. Their membership will thereafter be reviewed every three years. All trustees are required to sign the Role of Trustees Document and complete a register of interest, declaration of related party interest and fit and proper status form.

INDUCTION AND TRAINING OF TRUSTEES

All trustees appointed to the board receive a full induction briefing by the Trustees, which includes the history of the organisation, its' current strategy and future developments. Newly appointed trustees are encouraged to attend external governance training events. All trustees are kept up to date with changes in charity law and trustee responsibilities and are invited to attend occasional training sessions relevant to the work of the charity.

FINANCIAL REVIEW

Feltham Arts key financial objective is to ensure financial stability and continued solvency year on year so that it can pursue its organisational aims and objectives.

Whilst the economic climate has remained a challenge over the past year Feltham Arts maintained the levels of income generated in the previous year.

Feltham Arts has secured diverse funding throughout the 2020-2021 financial year.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

- National Lottery – Reaching Communities, 3 years funding total £228,000. Please note due to the pandemic this funding has now been spread over 4 years 2020-2024
- London Borough of Hounslow – We Are Hounslow, 3 years funding total £112,500. Please note due to the pandemic this funding has now been spread over 4 years 2020-2024

Income from services

£2,187 has been generated through project and income from services over the year this came through a range of arts provision with service delivery partners including The Centre, Feltham, statutory providers etc.

Additional Income from the London Borough of Hounslow

Thriving Communities ‘Response Fund’ Round 1 - one year, £9,200

Thriving Communities ‘Recovery Fund’ Round 2 - one year, £19,951 (payment 1 of 2 £10,752)

Community Grant 2019-20 - one year, £13,178 (payments received either side of financial year)

LBH Heritage Mosaic Commission - £13,930 (payment 3 of 3)

Other Funding/Income

The Charity of Sir Richard Whittington, one of the Mercers’ Family of Charities

Hounslow’s Older People Project - £11,000.00 (£10,000 received in the year)

Groundwork UK Tesco’s Bags of Help

Intergenerational Mosaic Project - £1,166

Inspire Hounslow

Brochure Design Workshop with Young People - £727

Donations

£137

MARKETING AND COMMUNICATIONS

The strategic aim of Feltham Arts public communications work is that it reaches a wide external audience via a range of channels using an identifiable style and recognised branding. Raising our profile in the local area will enable us to reach more residents, and engage them in the various activities we offer. However, it will also serve to support the local arts ecology, providing a platform for artists to network, innovate, create work opportunities and collaborate.

A key priority over the past year has been to evaluate current marketing strategies and then develop a Marketing and Communications Plan with specific methods to best reach target audiences. Crucial to the success of future marketing initiatives will be devoting adequate human (staff, Board, and volunteer) and financial resources towards these efforts.

FINANCIAL REVIEW

The Trustees maintain an overview of Feltham Arts finances by:

- Setting and reviewing budgets
 - Scrutinising income and expenditure
 - Authorising grant applications, signing grant conditions
 - Reviewing financial procedures
 - Taking any necessary action on financial issues between Board of Trustees meetings.
-

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

REVIEW

Feltham Arts Association will be committed to expanding, developing and continuing to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We are rooted in, and respond to the communities of West Hounslow – and are committed to staying that way – ensuring that our first and foremost objective is to deliver a high quality programme of arts activities to local residents, responding to their needs, based on a thorough understanding and knowledge of their needs.

Our strengths lie in our relationships and community support, informed by working within the community for more than 30 years, we will continue to work effectively with a range of new and existing partners over the coming years.

In order to ensure we do this – we are committed to developing our delivery across three broad areas (set out below) which can be expanded and developed as funds allow, and which enable Feltham Arts to deliver our mission.

1. Engaging Local People in the Arts

Residents in the west of Hounslow are not only the most deprived in the Borough, but also those who access arts the least – and potentially have the most to gain from a vibrant arts ecology.

We will encourage many more local people to get involved in arts activities which meet their needs, we will also have expanded our partnership work to ensure that we represent a wide range of local communities in our activities.

In order to deliver a step-change in our delivery, we need to increase our resourcing (both human and financial) – focusing on our outreach and engagement work to ensure we continue to work with and meet the needs of our local communities.

2. Fostering Civic Pride

Feltham Arts will apply creative solutions to produce projects that help to break down barriers and build a positive identity of the area through engagement in the arts.

Using our strong relationships and partnerships with the local authority and VCSE organisations, we will develop more programmes and approaches which understand and harness the assets in neighbourhoods and communities and to assist alternative networks of support for residents to lead, access and develop their interest in the arts.

Through an arts programme shaped by residents we want to contribute to achieving thriving and responsive communities.

3. Developing the Arts Ecology

A thriving arts ecology in Feltham not only provides opportunities for local residents and artists to engage with more creative opportunities but also will allow Feltham Arts to continue to work with local artists and develop responsive opportunities which meet local needs.

We will have developed new opportunities for professional development that will work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

In turn this will help to drive the base of both arts economy and ecology local artists, to deliver a much broader and more sustainable range of activities than we can do on our own, directly supporting our overall mission.

Meeting the needs of Hounslow – Stepping Up to the Challenge

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

As Feltham's needs and demographics continue to change, we want to remain rooted in the community, reflecting the desires and challenges that they have and responding to them in a way that creates opportunities for skills development, work and community cohesion.

However more than that, we want to play a key role in developing a thriving arts ecology in West Hounslow - giving space, time and resources to the artists and people who live and work here and working together to make the area a creative hive of activity. By generating opportunities, we will drive increased skills and employment, and generate income for the area supporting its ongoing economic development.

We are confident in what we do, and the value it has to local people, the economy and the artistic environment and will use this to develop our role and income to support it.

FELTHAM ARTS OBJECTIVES 2020-21

The initial plan for 2020-21 was affected significantly by the COVID-19 pandemic. It was only possible to open and deliver in person activities for two months of the year due to repeated lockdowns and closure orders to both sheltered accommodation and public venues. Whilst it was our intention to open and deliver our programmes even at reduced capacity, the organisation adapted its activity to online, remotely and outdoors to maintain engagement with our community.

We developed a Response Plan, with the main aims of securing interim funding to maintain stability and ensure we could provide an adapted delivery of activity over the year. We also wanted to ensure that the plan was consistent with our overall goals and priorities wherever possible.

The plan included:

1. Developing and maintaining the reach of the arts programme

- producing an accessible online/remote programme
- maintaining impact across Hounslow through delivery of projects outreach and outdoors
- adapting the programme to ensure we deliver quality arts activity to our most vulnerable community including children, adults and older people living in sheltered accommodation
- working with a range of existing and new partners to support development
- exploring the potential of co-production with artists, partners and community

2. Building the health of the organisation

- Retaining the capability of the organisation to ensure business continuity and recovery including with existing and prospective funders
- Devising a 5 year plan to rebuild the financial health and resilience of the organisation

In preparing this report the Trustees have considered progress made in this period against these purposes.

In particular in 2020-21 the charity has:

- Advanced the arts, through delivery in schools, outreach venues, sheltered accommodation, parks and in arts communities' homes and provided resources digitally
- Promoted physical and mental health and reduced isolation in the most challenging and testing circumstances
- Supported the local arts ecology employing local artists and volunteers

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

CREATIVE PROGRAMME – REVIEW OF THE YEAR

Review by programme strand:

National Lottery ‘Connecting Communities through the Arts’
London Borough of Hounslow ‘Response Fund’
London Borough of Hounslow ‘We Are Hounslow’

In April 2020 Feltham Arts was due to begin delivery of the first year of the National Lottery Reaching Communities Project ‘Connecting Communities through the Arts’ (CCTA) and the London Borough of Hounslow’s ‘We Are Hounslow’. This was brought to an abrupt halt due to the pandemic and impacted us significantly creating immediate challenges in our ability to reach the most vulnerable people in our community. It became apparent that we would need to act quickly in response to the crisis unfolding. Funding was secured in April through the London Borough of Hounslow’s ‘Response Fund’. This crucially enabled the organisation to employ a manager for a year long project and enabled us to set about testing out a number of hybrid digital and remote projects. This included a ‘Communities in Isolation’ stories project that local theatre company ‘Tale Be Told’ Theatre produced. We contacted a number of people referred by our networks who we thought would both benefit from a phone conversation and recording their stories of their experience of being in isolation. The recorded stories were shared on Feltham Arts website and promoted through Twitter, London Borough of Hounslow and various partners at sheltered accommodation and Feltham Community Facebook Page. We also shared downloadable resources available on the Feltham Arts website. A lockdown gallery was produced and local professional artists, amateur painters and watercolourists shared their work on Feltham Arts website. Over the following two months it became evident that not everyone we wanted to reach was able to access what we had on offer through these platforms, either because of age or digital poverty. The Response Fund allowed us to expand some of this work further and pilot the Creative Summer activities and resource packs in response to an immediate need to support vulnerable adults, older people, families and children living in Hounslow. The National Lottery agreed that some of the CCTA Year One budget could be allocated to the adapted year one programme.

The programme of Creative activities and resources for children, families, adults and older people are outlined as follows:

Mid July - Family Summer Activity Packs

At the beginning of the crisis Feltham Arts had initially posted a range of high quality art resources on the website e.g. BBC arts, Southbank, dance and theatre activities for children and young people, however, we were unable to track whether they were being accessed and became aware through the schools of the high numbers of digital poverty many families in the borough face. Following a successful pilot of Art Packs produced for older residents living in sheltered accommodation, we thought it would be beneficial to create similar resource packs for children. Our partners at Reach Academy said that the art packs would be an excellent resource that would directly benefit many of their children. We felt this would be a far more effective way of directly reaching vulnerable children. A Covid safe space was set up with volunteers who put together 1000 copies of a bespoke art pack for the summer holidays this was designed by local artists providing weekly activities across six weeks:

- The range of activities within the 16 page Artbook explored themes such as nature, famous artists, experimenting with new art materials and designing a postcard to send to a neighbour or friend to increase local connections and reduce isolation.
- The Arts Councils ‘Let Create’ activity sheet
- An information flyer promoting the Outdoor Health and Wellbeing Arts Trails over the summer and any other provision that children might be able to access during the summer
- Materials in the pack included the Artbook, a sketch pad, colouring pencils, rubber, glue stick, a pencil sharpener and a range of collage papers

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

We worked closely with family support workers across the 11 West Area primary schools, who ensured that packs were shared with children who have a social worker or are a Looked After Child or other vulnerable children, local food banks and West Area Libraries helped with distribution.

August - Outdoor Health and Well-being Art Trails

In 2019 Tale Be Told Theatre and Art Jar collaborated to produce the 'Treasure Hunt & Seed bombs!' as part of National Park City, they designed a treasure hunt map and provided a seed bomb making workshop, which increased awareness of the local parks and greens spaces in Hounslow, as well as encouraging better connection with nature.

The Summer Outdoor Health and Well-being Art Trails had a similarly fun approach with the aim of encouraging improved physical activity, creative exploration and team-working among families during lock-down, ensuring social distancing at all times.

- Four Outdoor Trails across Hounslow including Brazil Mill Wood, Crane Park, Bedfont Lakes and Ludlow Park
- Tale Be Told Theatre led the sessions and Art Jar produced the Art Trail activities that happened along the route

ADULT CREATIVE PROGRAMME

Following a long absence from the Adult Creative Programme the library reopened and sessions were able to resume in September. The classes engaged local adults and older people. The sessions were delivered over three days each week in The Hub and included socially distanced classes in; Knitting & Crochet, Sewing, Watercolour and the monthly Feltham Artists Group. After consultation with class tutors we paused the in person classes for the adult programme in November. There were concerns due to the change in COVID Tier in the borough and participants cautious in attending following the changes. In the interim, we produced art packs to send to all participants and began exploring online alternatives as a way of sharing work with one another. In December, a private watercolour group was set up on Facebook, the group facilitator shared weekly watercolour challenges and provided feedback to members who shared pictures of their work. The Sewing Group Facilitator organised packs of sewing projects to create a 'Quarantine Quilt' patchwork which will be sewn together once they all meet again. In addition, the art groups produced a 'Lockdown Art Gallery' sharing their artworks through email, they also kept in touch with one another by telephone, this was especially appreciated by the people who did not have access to the internet and were feeling particularly isolated.

Adult Creative Wednesday's sessions with local Feltham residents are usually based at Belvedere House Community Resource Centre on the Highfields estate. However, due to the pandemic the face to face sessions were unable to be held. Instead, artist Susie John supported the group remotely to produce small mosaic projects from home. The commissioned 'Feltham, Hanworth and Bedfont Heritage' mosaic murals for Bridge House Pond produced by artists Susie John and the mosaic group were finally installed in September 2020. The participants have built strong connections with the Friends of Bridge House Pond and local history enthusiasts, all of the mosaics have been inspired by the heritage of Feltham.

HOUNSLOW OLDER PEOPLES PROGRAMME

The Charity of Sir Richard Whittington and the Mercers' Family of Charities

The Hounslow Older People Programme (HOP) aims to deliver a broad range of art and culturally based projects for older residents living in sheltered accommodation across the borough. However, with Covid restrictions in place Feltham Arts was unable to deliver face to face arts sessions, instead we worked with local artists and Hounslow Housing to pilot and design a range of arts activity packs for our 60+ community living in sheltered accommodation. Following the success of the pilot scheme, the Hounslow 60+ Coordinator requested an expansion of the roll out of the scheme, which continued throughout the year. Over 1000 packs were distributed across 21 Hounslow Housing schemes across the borough.

VOLUNTEERING

Volunteers are central to FAA's approach and ability to offer a wide range of projects, the importance of our volunteers throughout the crisis cannot be underestimated.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

As a recipient of the Queens Award for Voluntary Service since 2018, it was especially humbling this year to have received a letter from Sir Kenneth Olisa OBE, HM Lord Lieutenant of Greater London. An extract from the letter said:

‘London is blessed by having wonderful organisations like Feltham Arts – all displaying the kindness of which Her Majesty spoke, combining energy and innovation to improve the lives of those facing tough realities.

As Her Majesty’s representative in this great city, I have made my priority the improvement of social inclusion. I therefore, particularly welcome the way you have mustered artists and other volunteers to produce and distribute thousands of Art Packs to ‘strangers’ who will benefit mental stimulation of their contents and the love with which they were infused.’

EXHIBITIONS

- Festival Brochure Exhibition 2020 - Although the Feltham Festival did not go ahead works produced and printed by excluded young people from Woodbridge Park in Isleworth were displayed online
- Watercolour Exhibition – An online exhibition for the watercolour group to exhibit paintings
- Feltham Artist’s Group Exhibition – ‘Lockdown Gallery’ an online exhibition of work by group members
- FAA Summer Exhibition went online due to the pandemic, this showcased work by artists across the borough in a number of disciplines, including sculpture, painting and photography.

PARTNERSHIPS

Feltham Arts can only survive, exist and flourish through strong and effective partnerships and through aligning with relevant strategies. (partners include key strategic and cultural agencies, local authorities, educational organisations and agencies, relevant non-statutory bodies, community groups, businesses, creative and media agencies and individuals and funders). The importance of these partnerships was especially evident this year in the face of the crisis and the challenges faced across all sectors

We work closely with key partners to ensure that projects are tailored to their requirements and that we maintain quality and standards.

Partnership projects with local voluntary and statutory agencies which target groups most in need. Partners include schools, Hounslow Housing, Hounslow Arts Centre, Integrated Youth Service, Ethnic Minority Groups, Metropolitan Police, Youth Offending Team, Library and Hounslow Leisure Services.

We continued to work closely with our cultural sector partners through the Hounslow Cultural Partnership steering group. In addition, Feltham Arts continued to play a key role on the consortium of the GLA Creative Enterprise Zone, serving the distinct area of Brentford in the East of the Borough..

PUBLIC BENEFIT

The trustees are aware of the Charity Commission’s guidance on public benefit and have complied with their duty when exercising any powers or duties to which the guidance is relevant.

The main activities undertaken by the charity to carry out its charitable purposes for the public benefit are mentioned throughout this report.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

DIRECTORS

The directors during the year under review were:

E M Platt
P R Inman
B Craik
D Perry
Jean Ruth Stevens
N M O Phillips
S Gomez (Appointed 04/01/2021)

Directors are appointed at the annual general meeting by existing directors for the duration of one year, when they are eligible for re-election.

Reserves Policy

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue. As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

Unrestricted reserves as at 31 March 2021 stood at £100,512. These levels of reserves will be required to meet anticipated shortfalls in funding in the coming year. Therefore, £6,000 from reserves will be designated to cover core costs for 2020-2021. Restricted reserves total £102,894. The level of reserves is monitored by the Trustees regularly over the course of the year.

The unrestricted reserves of the charity are summarised as follows:-

£75,000	Towards eight months contractual commitments and operational/staff costs and redundancy in the event of operational difficulties.
£6,000	Designated reserves to cover core costs for 2021-2022 to meet shortfall in funding over the coming year.
£21,894	To be allocated to cover late/delayed reserved income.
£102,894	Total balance in unrestricted reserves

Risk Management Policy

During the year the Trustees have regularly carried out risk assessments taking steps to mitigate any major risks found.

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ACCOUNTANTS

The accountants, MGI Midgley Snelling LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and the Charity Commission Statement of Recommended Practice.

ON BEHALF OF THE BOARD:


.....
D Perry - Director

5/11/21
.....
Date

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

FELTHAM ARTS ASSOCIATION LIMITED

(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 13 to 21.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Squires ACA
For and on behalf of MGI Midgley Snelling LLP
Chartered Accountants
Ibex House
Baker Street
Weybridge
Surrey
KT13 8AH

Date: ...11/11/21.....

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Year ended 31 March 2021			
		Unrestricted	Restricted	Total	2020
		Funds	Funds		
		£	£	£	£
INCOME FROM:					
Donations and legacies					
Other voluntary income		38,338	120,685	159,023	118,692
Charitable activities		1,947	240	2,187	22,523
Investment income - interest		-	-	-	-
TOTAL INCOME	2	40,285	120,925	161,210	141,216
EXPENDITURE ON:					
Charitable activities		43,065	42,908	85,973	145,730
TOTAL EXPENDITURE	3	43,065	42,908	85,973	145,730
Net income/(expenditure)		(2,780)	78,017	75,237	(4,514)
Gross transfers between funds		-	-	-	-
Net movement in funds		(2,780)	78,017	75,237	(4,514)
RECONCILIATION OF FUNDS					
Total funds brought forward		103,292	24,877	128,169	132,683
TOTAL FUNDS CARRIED FORWARD	10 / 11	100,512	102,894	203,406	128,169

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

BALANCE SHEET
31 MARCH 2021

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors	7	4,208	11,341
Cash at bank and in hand		<u>201,606</u>	<u>121,048</u>
		205,814	132,389
CREDITORS			
Amounts falling due within one year	8	<u>2,408</u>	<u>4,220</u>
NET CURRENT ASSETS	15	<u>203,406</u>	<u>128,169</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>203,406</u>	<u>128,169</u>
RESERVES			
Unrestricted funds	10	102,894	103,292
Restricted funds	11	<u>100,512</u>	<u>24,877</u>
		<u>203,406</u>	<u>128,169</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 5/11/21 and were signed on its behalf by:



 D Perry - Director

The notes form part of these financial statements

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. **ACCOUNTING POLICIES**

Statutory Information

Feltham Arts Association Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

Accounting convention

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Incoming resources

- i) Grants and donations are recognised as and when received, subject to provision for grants received in respect of future periods.
- ii) Other income is recognised when received.

Going Concern

Despite the impact of Coronavirus "COVID-19" from early 2020, the Charity has kept healthy reserves by reducing expenditure during the year and by the help of the job retention scheme. The trustees have reviewed and stress tested projections and budgets for the next twelve months and consider the Charity to be a going concern.

Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Support costs are allocated based on usage levels.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objective of the charity and which have not been designated for other purposes.

Designated funds are comprised of unrestricted funds that have been set aside by the Trustees for a particular purpose.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. **ACCOUNTING POLICIES (CONT)**

Reserves policy

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of at least eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue.

As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Cash flow

The financial statements do not include a cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 102.

Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

Debtors

Debtors are recognised at the settlement amount due after any discounts offered.

Cash at bank and in hand

Cash at bank and in hand includes funds deposited with Santander and Bank of Scotland.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2021

2. TOTAL INCOME

	<u>Restricted</u> <u>Core</u> <u>Activity</u> £	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> £	<u>Unrestricted</u> <u>Funds</u> £	<u>Total</u> £	<u>2020</u> £
Other voluntary incoming resources					
Grants:					
London Borough of Hounslow (Community Grant)	-	-	-	-	13,178
London Borough of Hounslow (Arts and Civic Pride)	-	-	-	-	50,000
London Borough of Hounslow (Response Fund)	-	9,200	-	9,200	-
London Borough of Hounslow (recovery fund)	-	10,752	-	10,752	-
London Borough of Hounslow (Bridge House Mosaic)	-	13,930	-	13,930	-
London Borough of Hounslow (small grant)	-	-	-	-	500
Groundwork UK (Tesco's Bags of Help)	-	1,166	-	1,166	-
Job retention scheme	-	-	38,338	38,338	-
London Borough of Hounslow (We Are Hounslow - Year 1)	13,768	23,732	-	37,500	6,746
The Charity of Sir Richard Whittington, one of the Mercers' Company of Charities	-	10,000	-	10,000	-
The Mercers' Company (Creating Together - Arts for Older People)	-	-	-	-	10,000
Sundry donations	-	137	-	137	269
National Lottery community	25,101	12,899	-	38,000	38,000
Total donations and legacies	38,869	81,816	38,338	159,023	118,692
Incoming resources from charitable activities					
Income from services	-	-	1,947	1,947	13,434
Project income	-	240	-	240	9,089
Total resources from charitable activities	-	240	1,947	2,187	22,523
Total incoming resources	38,869	82,056	40,285	161,210	141,216

The charity is in receipt of local government grants, as disclosed above, for funding projects in accordance with the charity's objectives. Other than providing progress updates, no unfulfilled conditions are attached to these grants.

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2021

3. TOTAL EXPENDITURE

	<u>Restricted</u> <u>Core</u> <u>Activity</u> <u>£</u>	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> <u>£</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2020</u> <u>£</u>
Activities directly related to the work of the charity					
Sessional staff (including employers NI)	-	2,031	-	2,031	2,457
Printing and publicity	-	1,675	-	1,675	5,644
Venue/equipment hire	-	216	-	216	4,957
Workshop leaders	-	18,880	-	18,880	57,683
Project expenses	-	10,145	-	10,145	8,866
Donations	-	-	-	-	853
	-	32,947	-	32,947	80,460
Support costs - see note 4					
Programme Manager's salary (including employers NI)	-	1,778	21,960	23,738	26,490
Programme Development Manager's salary (including employers NI)	-	1,938	19,040	20,978	23,354
Part-time staff salaries (including employers NI)	-	1,147	-	1,147	1,900
Pension costs	-	149	1,640	1,789	1,941
Payroll costs	39	-	425	464	384
Staff training	-	-	-	-	829
Stationery and administration	-	245	-	245	1,279
Insurance	672	-	-	672	676
Computer running expenses	953	-	-	953	685
Bank charges	92	-	-	92	222
Transport and travel	-	-	-	-	1,519
Professional fees	-	-	-	-	2,576
Bookkeeping	900	-	-	900	1,200
Sundry expenses	-	-	-	-	248
Accountancy	2,048	-	-	2,048	1,968
	4,704	5,257	43,065	53,026	65,270
Total cost of charitable activities	4,704	38,204	43,065	85,973	145,730

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

4. SUPPORT COSTS

	HOP £	Schools £	Adults £	Town Centre £	Festival £	Outreach £	Special Projects £	Core £	Furlough £	Reserves £	Total £	Basis of allocation £
Staff costs	200		1,976	400		730	1,030	930	41,400	986	47,652	Usage
Office expenses and insurance		50	50		200		50	472		1,604	2,426	Usage
Legal, professional & accounting	-	-	-		-	-				2,948	2,948	Usage
	200	50	2,026	400	200	730	1,080		41,400		53,026	

5. Resources expended include

	2021 £	2020 £
Independent examination	1,200	1,200
Accountancy services	848	768
	<u>2,048</u>	<u>1,968</u>

6. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 March 2021 or for the year ended 31 March 2020.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	500	100
Advances	293	11,241
Accrued income	3,415	-
	<u>4,208</u>	<u>11,341</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	408	2,252
Accruals and deferred income	2,000	1,968
	<u>2,408</u>	<u>4,220</u>

9 LIMITED BY GUARANTEE

The liability of the members is limited. Every member of the company undertakes to contribute to the assets of the company in the event of the company being wound up whilst they are a member, or within one year after they cease to be a member, for payment of debts and liabilities of the company contracted before they ceased to be a member, and of the cost, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amounts as may be required not exceeding £1.

FELTHAM ARTS ASSOCIATION LIMITED**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)****NOTES TO THE FINANCIAL STATEMENTS - continued****FOR THE YEAR ENDED 31 MARCH 2021****10 UNRESTRICTED FUNDS**

	<u>At 1/4/20</u> £	<u>Incoming Resources</u> £	<u>Outgoing Resources</u> £	<u>At 31/3/21</u> £
General Funds	103,292	40,285	(43,065)	100,512
Transfer to Restricted Funds	-	-	-	-
Total Unrestricted Funds	<u>103,292</u>	<u>40,285</u>	<u>(43,065)</u>	<u>100,512</u>

Purposes of unrestricted funds

Unrestricted funds are resources available for the objects of the charity without further specified purpose and are available as general funds.

Designated reserves

Reserves will be required to cover anticipated shortfalls in funding in the coming year and therefore £6,000 of unrestricted reserves will be designated to cover core costs for 2021-2022.

11 RESTRICTED FUNDS

	<u>At 1/4/20</u> £	<u>Incoming Resources</u> £	<u>Outgoing Resources</u> £	<u>At 31/3/21</u> £
Core Activity	3	38,869	(4,704)	34,168
Cultural and Training Projects	24,873	82,056	(38,204)	68,725
Transfer from Unrestricted Funds	-	-	-	-
Total Restricted Funds	<u>24,877</u>	<u>120,925</u>	<u>(42,908)</u>	<u>102,894</u>

Purposes of restricted funds

The restricted funds represent grants awarded by the local authority and other bodies to promote cultural and training projects within Feltham, Hanworth and Bedfont.

12 STAFF COSTS AND NUMBERS

Staff costs were as follows:	2021	2020
	£	£
Salaries and wages	47,894	52,885
Social security costs	-	1,316
Pension costs	1,789	1,941
	<u>49,683</u>	<u>56,142</u>

No employee received emoluments of more than £60,000.

No trustees receive any remuneration. During the year a Trustee received £900 for bookkeeping services provided to the charity.

FELTHAM ARTS ASSOCIATION LIMITED

(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

12 STAFF COSTS AND NUMBERS (CONT.)

The average weekly number of employees during the year, calculated on the basis of full time equivalents was as

follows:

	2021 Nos	2020 Nos
Management	2	2
Art worker	2	2
	<u>4</u>	<u>4</u>

The number of employees to whom retirement benefits are accruing under money purchase schemes was 2 (2020 - 2).

13 PENSION COSTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,789 (2020: £1,941).

14 RELATED PARTY DISCLOSURES

No payments were made to the directors during this year or last.

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Funds £	2021 £	2020 £
Current assets	105,302	100,512	205,814	132,389
Creditors due within one year	(2,408)	-	(2,408)	(4,220)
	<u>102,894</u>	<u>100,512</u>	<u>203,406</u>	<u>128,169</u>