

Royal Tunbridge Wells Dance Festival 2024

Trustees' Report for the year ended 1 May 2024

The Royal Tunbridge Wells Dance Festival is affiliated to the British Federation of Music and Dance Festivals and is a registered charity under Charity Commission reference 1088367.

The object of the Festival is to assist in advancing the education of children and young people in the art of dance in all its branches. This meets Charity Commission guidelines on public benefit.

To achieve this object a Festival is held each year which enables a number of young people to enter dances and be judged by an expert adjudicator. The residual profit from entry fees, ticket and programme sales and advertising, after meeting all expenses, is used to grant bursaries leaving a working capital surplus to be carried forward as seed finance for the subsequent year's Festival.

This year the Festival ran for nine days from Saturday 10 February to Sunday 18 February, and offered a range of competition classes for age groups from under fives to twenty-one in classical ballet, contemporary ballet, global dance, narrative character, jazz/modern, lyrical jazz/modern, tap, musical theatre and classical greek.

The Senior Bursary Award was a highlight of the week and we were delighted to be able to offer one award of £1,200 to a dancer applying for, or already undertaking full time professional training. We also held a successful Junior Ballet Bursary class and awarded £250 to the winner. In addition, we were pleased again to award £250 for a Tap Bursary, in memory of Connie Turner, with thanks to the trustees of Tonbridge Festival.

Our adjudicator this year was Jayne Wing, and we are particularly grateful for her stamina and efficiency in adjudicating for nine days, which contributed to the success of the Festival.

An excess of unrestricted receipts over expenses in the region of £9,900 was achieved before Bursaries. After paying outstanding liabilities, a surplus of around £8,200 arises.

The Festival is organised by the committee of Trustees : Sally-Anne Leigh (chairman), Sian Colangelo (vice-chairman), Jane Gravenor (secretary), Louisa Monks (treasurer), Kim Phipps, Bertie Witt, Alison Cripps, Tamara Moubayed, Jackie Randall Emma Thomas, Carmel Llewelyn and Eve Brazier.

As always the future and success of the festival depends on the support it receives and the enjoyment of the occasion. Our thanks go to our loyal audiences and hard working helpers who enable us to ensure that the high standards achieved in dance by children in the region can continue to be enjoyed.


We would also like to thank those who have assisted us financially by advertising in our programme or donating to the Festival.

We aim to keep cash at bank between £8,000 and £10,000 in unrestricted funds. In addition restricted funds are held to fund the tap bursary.

Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2025 Festival.

SA Leigh

Sally - Anne Leigh
on behalf of the Trustees.



Date 5th Oct 2024

ROYAL TUNBRIDGE WELLS DANCE FESTIVAL

Accounts for the year ended 1 May 2024

Charity Number 1088367

Royal Tunbridge Wells Dance Festival

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SA Leigh

Date

Sally - Anne Leigh
on behalf of the Trustees.

Royal Tunbridge Wells Dance Festival

Statement of Financial Activities
for the year ended 1 May 2024

<u>INCOME FROM:</u>	<u>£</u>	<u>Unrestricted</u> <u>£</u>	<u>£</u>	<u>Restricted</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2023</u> <u>£</u>
<u>Entry Fees</u>			26,775.00	0.00	26,775.00	23,120
<u>Box Office</u>						
Tickets : Adults	17,800.00					
: Concessions	5,017.50					
: Weekly passes	<u>750.00</u>	23,567.50				
Programmes		2,760.00				
Ribbon sales		<u>663.00</u>	26,990.50	0.00	26,990.50	24,682
<u>Advertising</u>						
Programme		<u>1,600.00</u>	1,600.00	0.00	1,600.00	1,280
Photographer's commission			339.89	0.00	339.89	433
Kandy Stall fee			75.00	0.00	75.00	72
Videographer's commission			140.00		140.00	0
Donations			500.00	0.00	500.00	600
HMRC Gift Aid tax reclaim		125.00				
		<u>0.00</u>	125.00	0.00	125.00	125
Bank interest , Reserve Account			118.25	0.00	118.25	43
TOTAL INCOME			<u>56,663.64</u>	<u>0.00</u>	<u>56,663.64</u>	<u>50,355</u>
<u>EXPENDITURE:</u>						
<u>Operating costs</u>						
<u>Hall Hire</u>						
Assembly Hall	31,134.41					
Catering Services	<u>589.41</u>	31,723.82		0.00	31,723.82	31,675
<u>Programmes</u>						
Typeset & print 500 programmes	<u>3,746.40</u>	3,746.40		0.00	3,746.40	2,842
Medals, cups, ribbons & banners	750.00					
Certificates & pens	576.02					
Website hosting and design	<u>66.62</u>	1,392.64		0.00	1,392.64	4,037
<u>Adjudicator</u>						
Accommodation	1,160.00					
Fee	3,052.80					
Bursary adjudicators	<u>200.00</u>	4,412.80		0.00	4,412.80	3,991
Balance carried forward		<u>41,275.66</u>		<u>0.00</u>	<u>41,275.66</u>	<u>42,545</u>

Royal Tunbridge Wells Dance Festival

Statement of Financial Activities
for the year ended 1 May 2024

	<u>Unrestricted</u>		<u>Restricted</u>	<u>Total</u>	<u>2023</u>
	£	£	£	£	£
Balance brought forward	41,275.66		0.00	41,275.66	42,545
<u>Fees and Insurance</u>					
BIFF insurance 2024	300.00				
Trustee liability insurance	228.22				
BIFF Membership renewal 24	310.00				
	838.22		0.00	838.22	1,077
<u>Administrative and general expenses</u>					
<u>Committee fees & expenses</u>					
Secretary	0.00				
Treasurer	0.00				
	0.00		0.00	0.00	0
Committee meetings and refreshments	443.89				
Independent Examination 2024	300.00	743.89	0.00	743.89	759
Festival Connect cost(4yrs)	900.00				
Festival Connect annual fee	1,602.25				
Stripe fees	455.11				
Sum Up Card Readers cost	0.00				
Sum Up Card Readers Interest Charge	451.03	3,408.39	0.00	3,408.39	766
Donation to Tonbridge Festival	0.00	0.00	0.00	0.00	0
Car parking for helpers	64.00				
Stationery, postage & festival expenses	283.63				
Flowers and gifts	124.49				
Wristbands for entry	0.00				
	472.12		0.00	472.12	578
	46,738.28		0.00	46,738.28	45,725
<u>2024 Ballet Bursary</u>	250.00				
	250.00		0.00	250.00	250
<u>2024 Tap Bursary</u>			250.00	250.00	250
<u>2024 Professional Dance Bursary</u>	1,200.00				
	1,200.00			1,200.00	1,000
TOTAL RESOURCES EXPENDED		(48,188.28)	(250.00)	(48,438.28)	(47,225)
NET INCOME FOR THE YEAR		8,475.36	(250.00)	8,225.36	3,130
Fund balances at 2nd May 2023		27,499.50	3,250.00	30,749.50	26,937
Adjustment to 5/23 accounts					-185
Adjustment to opening balances of funds included in 5/23 accounts		432.50		432.50	
Adjustment to opening balances of funds included in 5/23 accounts		(300.00)		(300.00)	
Adjustment to opening balances of funds included in 5/23 accounts		(1,000.00)		(1,000.00)	
Fund balances at 1st May 2024		35,107.36	3,000.00	38,107.36	29882

Restricted Fund

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

Royal Tunbridge Wells Dance Festival

Balance Sheet as at 1 May 2024

	Unrestricted	Restricted	Total
	£	£	£
<u>ASSETS</u>			
<u>Bank and cash</u>			
Nat West Bank			
Current Account number 35119934	2,000.00		2,000.00
Reserve Account 65520041	5,580.43	3,000.00	8,580.43
Lloyds Account 59379160	27,686.93		27,686.93
	35,267.36	3,000.00	38,267.36
<u>Debtors</u>			
Videographer fee	140.00		140.00
	35,407.36	3,000.00	38,407.36
<u>LIABILITIES</u>			
Independent Examiner 2024 accounts	300.00		300.00
	300.00	0.00	300.00
	35,107.36	3,000.00	38,107.36

On behalf of the Trustees :

SA Leigh

Date

Sally-Anne Leigh
Chairman

Royal Tunbridge Wells Dance Festival 2024

Independent examiners' report to the Trustees of Royal Tunbridge Wells Dance Festival

I report on the accounts of the charity for the year ended 1 May 2024 which are set out on pages 1 to 4.

Respective responsibilities of Trustees and Examiner

The Charity Trustees are responsible for the preparation of accounts. The Charity Trustees consider that an audit is not required for the year 1 May 2024 under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

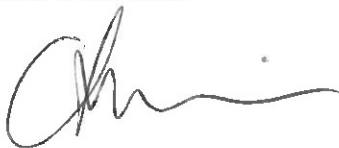
In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date 22/08/2024

Independent Examiner
Chris Kerwin
WaightSharnock
8 Lonsdale Gardens
Tunbridge Wells
Kent
TN1 1NU

ROYAL TUNBRIDGE WELLS DANCE FESTIVAL

Accounts for the year ended 1 May 2024

Charity Number 1088367

Royal Tunbridge Wells Dance Festival

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on behalf of the Trustees.

Royal Tunbridge Wells Dance Festival

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Videographer fee	140.00		140.00
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<u>LIABILITIES</u>			
Independent Examiner 2024 accounts	300.00		300.00
	300.00	0.00	300.00
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On behalf of the Trustees :

SA Leigh

Date

Sally-Anne Leigh
Chairman

Royal Tunbridge Wells Dance Festival 2024

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Basis of Independent examiners' report

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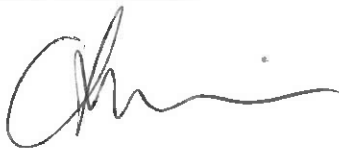
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- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date 22/08/2024

Independent Examiner
Chris Kerwin
WaightSharnock
8 Lonsdale Gardens
Tunbridge Wells
Kent
TN1 1NU