

# THE ROYAL TUNBRIDGE WELLS DANCE FESTIVAL

England & Wales · Charity number 1088367

## Details

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**Other names** RTWDF

**Status** Registered

**Legal form** Other

**Registered** 2001-09-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 263 Westhorpe Road  
Gosberton  
Spalding  
PE11 4EP

**Phone** 07803001067

**Email** [vjspurgin@gmail.com](mailto:vjspurgin@gmail.com)

## Activities

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**Objects:** TO ASSIST IN ADVANCING THE EDUCATION OF CHILDREN OR YOUNG PEOPLE IN THE ART OF DANCE IN ALL ITS BRANCHES.

**Activities:** The object of the Festival is to assist in advancing the education of children and young people in the art of dance in all its branches.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, The General Public/mankind

## Geography

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- **Area of benefit:** NOT DEFINED-IN PRACTICE TUNBRIDGE WELLS, KENT.
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-01	£72,658	£53,740	-	-
2024-05-01	£56,664	£48,438	-	-
2023-05-01	£50,354	£47,225	-	-
2022-05-01	£46,210	£43,138	-	-
2021-05-01	£2	£1,024	-	-

## Trustees

Name	Role	Appointed
<b>SALLY FAWCETT</b>	Chair	
Alison Cripps		
Elizabeth Witt		
Emma Louise Thomas		2017-07-25
Eve Brazier		2023-11-16
Jacqueline Karen Randall		2017-07-25
Kim Phipps		
Louisa Jane Monks		2019-01-17
Sian Colangelo		
Tamara Moubayed		
Tina Jayne Middleton		2024-11-26
<b>VICTORIA GRAVENOR</b>		

**THE ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

England & Wales - Charity number 1088367

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# Accounts

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**Royal Tunbridge Wells Dance Festival 2025**

**Trustees' Report**  
**for the year ended 1 May 2025**

The Royal Tunbridge Wells Dance Festival is affiliated to the British Federation of Music and Dance Festivals and is a registered charity under Charity Commission reference 1088367.

The object of the Festival is to assist in advancing the education of children and young people in the art of dance in all its branches. This meets Charity Commission guidelines on public benefit.

To achieve this object a Festival is held each year which enables a number of young people to enter dances and be judged by an expert adjudicator. The residual profit from entry fees, ticket and programme sales and advertising, after meeting all expenses, is used to grant bursaries leaving a working capital surplus to be carried forward as seed finance for the subsequent year's Festival.

This year the Festival ran for nine days from Saturday 15 February to Sunday 23 February, and offered a range of competition classes for age groups from under fives to twenty-one in classical ballet, contemporary ballet, global dance, narrative character, jazz/modern, lyrical jazz/modern, tap, musical theatre and classical greek.

The Senior Bursary Award was a highlight of the week and we were delighted to be able to offer one award of £1,500 to a dancer applying for, or already undertaking full time professional training. We also held a successful Junior Ballet Bursary class and awarded £250 to the winner. In addition, we were pleased again to award £250 for a Tap Bursary, in memory of Connie Turner, with thanks to the trustees of Tonbridge Festival.

Our adjudicator this year was Jill Baldock, and we are particularly grateful for her stamina and efficiency in adjudicating for nine days, which contributed to the success of the Festival.

An excess of unrestricted receipts over expenses in the region of £20,900 was achieved before Bursaries. After paying outstanding liabilities, a surplus of around £18,900 arises.

The Festival is organised by the committee of Trustees : Sally-Anne Leigh ( chairman ), Sian Colangelo ( vice-chairman ), Jane Gravenor ( secretary ), Louisa Monks ( treasurer ), Kim Phipps, Bertie Witt, Alison Cripps, Tamara Moubayed, Jackie Randall Emma Thomas, Eve Brazier and Tina Middleton.

As always the future and success of the festival depends on the support it receives and the enjoyment of the occasion. Our thanks go to our loyal audiences and hard working helpers who enable us to ensure that the high standards achieved in dance by children in the region can continue to be enjoyed.

We would also like to thank those who have assisted us financially by advertising in our programme or donating to the Festival.

We aim to keep cash at bank between £8,000 and £10,000 in unrestricted funds. In addition restricted funds are held to fund the tap bursary.

Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2026 Festival.

SA Leigh

  
Sally - Anne Leigh  
on behalf of the Trustees.

Date

25 September 25

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities**  
**for the year ended 1 May 2025**

	<u>Unrestricted</u>	£	<u>Restricted</u>	£	<u>Total</u>	£	<b>2024</b>	£
<b>Balance brought forward</b>	44,914.28		0.00		44,914.28		41,276	
<b><u>Fees and Insurance</u></b>								
BIFF insurance 2025	300.00							
Trustee liability insurance	190.73							
BIFF Membership renewal 25	325.00							
	<u>815.73</u>		0.00		815.73		838	
<b><u>Administrative and general expenses</u></b>								
<b><u>Committee fees &amp; expenses</u></b>								
Secretary	0.00							
Treasurer	0.00							
	<u>0.00</u>		0.00		0.00		0	
Committee meetings and refreshments	588.68							
Independent Examination 2025	<u>300.00</u>		0.00		888.68		744	
Festival Connect cost(4yrs)	0.00							
Festival Connect annual fee	1,669.40							
Stripe fees paid	1,218.57							
Stripe fees deducted	561.72							
Sum Up Card Readers cost	0.00							
Sum Up Card Readers Interest Charge	<u>536.46</u>	3,986.15		0.00	3,986.15		3,408	
Donation to Tonbridge Festival	<u>0.00</u>	0.00		0.00	0.00		0	
Car parking for helpers	25.00							
Stationery, postage & festival expenses	800.60							
Flowers and gifts	99.50							
Wristbands for entry	210.00							
	<u>1,135.10</u>		0.00		1,135.10		472	
	<u>51,739.94</u>		<u>0.00</u>		<u>51,739.94</u>		<u>46,738</u>	
<b><u>2025 Ballet Bursary</u></b>	250.00							
	<u>250.00</u>		0.00		250.00		250	
<b><u>2025 Tap Bursary</u></b>								
			250.00		250.00		250	
<b><u>2025 Professional Dance Bursary</u></b>	1,500.00							
	<u>1,500.00</u>				1,500.00		1,200	
<b>TOTAL RESOURCES EXPENDED</b>		<u>(53,489.94)</u>	<u>(250.00)</u>		<u>(53,739.94)</u>		<u>(48,438)</u>	
<b>NET INCOME FOR THE YEAR</b>		19,167.90	(250.00)		18,917.90		8,225	
Fund balances at 2nd May 2024		35,267.36	3,000.00		38,267.36		30,750	
Adjustment to 5/24 accounts							-868	
Adjustment to opening balances of funds included in 5/24 accounts		140.00			140.00			
Adjustment to opening balances of funds included in 5/24 accounts		(300.00)			(300.00)			
Adjustment to opening balances of funds included in 5/24 accounts		0.00			0.00			
Fund balances at 1st May 2025		<u>54,275.26</u>	<u>2,750.00</u>		<u>57,025.26</u>		<u>38107</u>	

**Restricted Fund**

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

**Royal Tunbridge Wells Dance Festival 2025**

**Independent examiners' report to the Trustees of  
Royal Tunbridge Wells Dance Festival**

I report on the accounts of the charity for the year ended 1 May 2025 which are set out on pages 1 to 4.

**Respective responsibilities of Trustees and Examiner**

The Charity Trustees are responsible for the preparation of accounts. The Charity Trustees consider that an audit is not required for the year 1 May 2025 under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date 21/08/2025

Independent Examiner  
Chris Kerwin  
WaightSharnock  
8 Lonsdale Gardens  
Tunbridge Wells  
Kent  
TN1 1NU

**THE ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

England & Wales - Charity number 1088367

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# Accounts

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## Royal Tunbridge Wells Dance Festival 2024

### Trustees' Report for the year ended 1 May 2024

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Our adjudicator this year was Jayne Wing, and we are particularly grateful for her stamina and efficiency in adjudicating for nine days, which contributed to the success of the Festival.

An excess of unrestricted receipts over expenses in the region of £9,900 was achieved before Bursaries. After paying outstanding liabilities, a surplus of around £8,200 arises.

The Festival is organised by the committee of Trustees : Sally-Anne Leigh ( chairman ), Sian Colangelo ( vice-chairman ), Jane Gravenor ( secretary ), Louisa Monks ( treasurer ), Kim Phipps, Bertie Witt, Alison Cripps, Tamara Moubayed, Jackie Randall Emma Thomas, Carmel Llewelyn and Eve Brazier.

As always the future and success of the festival depends on the support it receives and the enjoyment of the occasion. Our thanks go to our loyal audiences and hard working helpers who enable us to ensure that the high standards achieved in dance by children in the region can continue to be enjoyed.


We would also like to thank those who have assisted us financially by advertising in our programme or donating to the Festival.

We aim to keep cash at bank between £8,000 and £10,000 in unrestricted funds. In addition restricted funds are held to fund the tap bursary.

Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2025 Festival.

SA Leigh

Sally - Anne Leigh  
on behalf of the Trustees.



Date 5th Oct 2024

# **ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

**Accounts for the year ended 1 May 2024**

Charity Number 1088367

**Royal Tunbridge Wells Dance Festival**

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## Royal Tunbridge Wells Dance Festival 2024

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SA Leigh

Date

Sally - Anne Leigh  
on behalf of the Trustees.

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2024**

<u>INCOME FROM:</u>	<u>£</u>	<u>Unrestricted</u> <u>£</u>	<u>£</u>	<u>Restricted</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2023</u> <u>£</u>
<u>Entry Fees</u>			26,775.00	0.00	26,775.00	23,120
<u>Box Office</u>						
Tickets : Adults	17,800.00					
: Concessions	5,017.50					
: Weekly passes	<u>750.00</u>	23,567.50				
Programmes		2,760.00				
Ribbon sales		<u>663.00</u>	26,990.50	0.00	26,990.50	24,682
<u>Advertising</u>						
Programme		<u>1,600.00</u>	1,600.00	0.00	1,600.00	1,280
Photographer's commission			339.89	0.00	339.89	433
Kandy Stall fee			75.00	0.00	75.00	72
Videographer's commission			140.00		140.00	0
Donations			500.00	0.00	500.00	600
HMRC Gift Aid tax reclaim		125.00				
		<u>0.00</u>	125.00	0.00	125.00	125
Bank interest , Reserve Account			118.25	0.00	118.25	43
<b>TOTAL INCOME</b>			<u>56,663.64</u>	<u>0.00</u>	<u>56,663.64</u>	<u>50,355</u>
 <u>EXPENDITURE:</u>						
<u>Operating costs</u>						
<u>Hall Hire</u>						
Assembly Hall	31,134.41					
Catering Services	<u>589.41</u>	31,723.82		0.00	31,723.82	31,675
<u>Programmes</u>						
Typeset & print 500 programmes	<u>3,746.40</u>	3,746.40		0.00	3,746.40	2,842
Medals, cups, ribbons & banners	750.00					
Certificates & pens	576.02					
Website hosting and design	<u>66.62</u>	1,392.64		0.00	1,392.64	4,037
<u>Adjudicator</u>						
Accommodation	1,160.00					
Fee	3,052.80					
Bursary adjudicators	<u>200.00</u>	4,412.80		0.00	4,412.80	3,991
<b>Balance carried forward</b>		<u>41,275.66</u>		<u>0.00</u>	<u>41,275.66</u>	<u>42,545</u>

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2024**

	<u>Unrestricted</u>		<u>Restricted</u>	<u>Total</u>	<u>2023</u>
	£	£	£	£	£
Balance brought forward	41,275.66		0.00	41,275.66	42,545
<b><u>Fees and Insurance</u></b>					
BIFF insurance 2024	300.00				
Trustee liability insurance	228.22				
BIFF Membership renewal 24	310.00				
	<u>838.22</u>		0.00	838.22	1,077
<b><u>Administrative and general expenses</u></b>					
<b><u>Committee fees &amp; expenses</u></b>					
Secretary	0.00				
Treasurer	0.00				
	<u>0.00</u>		0.00	0.00	0
Committee meetings and refreshments	443.89				
Independent Examination 2024	300.00	743.89		743.89	759
Festival Connect cost(4yrs)	900.00				
Festival Connect annual fee	1,602.25				
Stripe fees	455.11				
Sum Up Card Readers cost	0.00				
Sum Up Card Readers Interest Charge	451.03	3,408.39		3,408.39	766
Donation to Tonbridge Festival	0.00	0.00		0.00	0
Car parking for helpers	64.00				
Stationery, postage & festival expenses	283.63				
Flowers and gifts	124.49				
Wristbands for entry	0.00				
	<u>472.12</u>		0.00	472.12	578
	46,738.28		0.00	46,738.28	45,725
<b><u>2024 Ballet Bursary</u></b>	250.00				
	<u>250.00</u>		0.00	250.00	250
<b><u>2024 Tap Bursary</u></b>			250.00	250.00	250
<b><u>2024 Professional Dance Bursary</u></b>	1,200.00				
	<u>1,200.00</u>			1,200.00	1,000
<b>TOTAL RESOURCES EXPENDED</b>		<u>(48,188.28)</u>	(250.00)	<u>(48,438.28)</u>	<u>(47,225)</u>
<b>NET INCOME FOR THE YEAR</b>		8,475.36	(250.00)	8,225.36	3,130
Fund balances at 2nd May 2023		27,499.50	3,250.00	30,749.50	26,937
Adjustment to 5/23 accounts					-185
Adjustment to opening balances of funds included in 5/23 accounts		432.50		432.50	
Adjustment to opening balances of funds included in 5/23 accounts		(300.00)		(300.00)	
Adjustment to opening balances of funds included in 5/23 accounts		(1,000.00)		(1,000.00)	
Fund balances at 1st May 2024		<u>35,107.36</u>	<u>3,000.00</u>	<u>38,107.36</u>	<u>29882</u>

**Restricted Fund**

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

**Royal Tunbridge Wells Dance Festival**

**Balance Sheet as at 1 May 2024**

	Unrestricted	Restricted	Total
	£	£	£
<b><u>ASSETS</u></b>			
<b><u>Bank and cash</u></b>			
Nat West Bank			
Current Account number 35119934	2,000.00		2,000.00
Reserve Account 65520041	5,580.43	3,000.00	8,580.43
Lloyds Account 59379160	27,686.93		27,686.93
	<u>35,267.36</u>	<u>3,000.00</u>	<u>38,267.36</u>
<b><u>Debtors</u></b>			
Videographer fee	140.00		140.00
	<u>35,407.36</u>	<u>3,000.00</u>	<u>38,407.36</u>
<b><u>LIABILITIES</u></b>			
Independent Examiner 2024 accounts	300.00		300.00
	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>
	<u>35,107.36</u>	<u>3,000.00</u>	<u>38,107.36</u>

**On behalf of the Trustees :**

SA Leigh

Date

Sally-Anne Leigh  
Chairman

**Royal Tunbridge Wells Dance Festival 2024**

**Independent examiners' report to the Trustees of  
Royal Tunbridge Wells Dance Festival**

I report on the accounts of the charity for the year ended 1 May 2024 which are set out on pages 1 to 4.

**Respective responsibilities of Trustees and Examiner**

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**Basis of Independent examiners' report**

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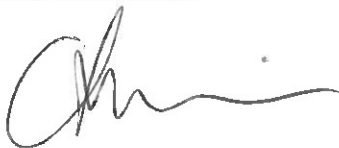
(1) which gives me reasonable cause to believe that in any material respect the requirements:

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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date 22/08/2024

Independent Examiner  
Chris Kerwin  
WaightSharnock  
8 Lonsdale Gardens  
Tunbridge Wells  
Kent  
TN1 1NU

# **ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

**Accounts for the year ended 1 May 2024**

Charity Number 1088367

**Royal Tunbridge Wells Dance Festival**

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## Royal Tunbridge Wells Dance Festival 2024

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SA Leigh

Date

Sally - Anne Leigh  
on behalf of the Trustees.

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2024**

<u>INCOME FROM:</u>	<u>£</u>	<u>Unrestricted</u> <u>£</u>	<u>£</u>	<u>Restricted</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2023</u> <u>£</u>
<u>Entry Fees</u>			26,775.00	0.00	26,775.00	23,120
<u>Box Office</u>						
Tickets : Adults	17,800.00					
: Concessions	5,017.50					
: Weekly passes	<u>750.00</u>	23,567.50				
Programmes		2,760.00				
Ribbon sales		<u>663.00</u>	26,990.50	0.00	26,990.50	24,682
<u>Advertising</u>						
Programme		<u>1,600.00</u>	1,600.00	0.00	1,600.00	1,280
Photographer's commission			339.89	0.00	339.89	433
Kandy Stall fee			75.00	0.00	75.00	72
Videographer's commission			140.00		140.00	0
Donations			500.00	0.00	500.00	600
HMRC Gift Aid tax reclaim		125.00				
		<u>0.00</u>	125.00	0.00	125.00	125
Bank interest , Reserve Account			118.25	0.00	118.25	43
<b>TOTAL INCOME</b>			<u>56,663.64</u>	<u>0.00</u>	<u>56,663.64</u>	<u>50,355</u>
 <u>EXPENDITURE:</u>						
<u>Operating costs</u>						
<u>Hall Hire</u>						
Assembly Hall	31,134.41					
Catering Services	<u>589.41</u>	31,723.82		0.00	31,723.82	31,675
<u>Programmes</u>						
Typeset & print 500 programmes	<u>3,746.40</u>	3,746.40		0.00	3,746.40	2,842
Medals, cups, ribbons & banners	750.00					
Certificates & pens	576.02					
Website hosting and design	<u>66.62</u>	1,392.64		0.00	1,392.64	4,037
<u>Adjudicator</u>						
Accommodation	1,160.00					
Fee	3,052.80					
Bursary adjudicators	<u>200.00</u>	4,412.80		0.00	4,412.80	3,991
<b>Balance carried forward</b>		<u>41,275.66</u>		<u>0.00</u>	<u>41,275.66</u>	<u>42,545</u>

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2024**

	<u>Unrestricted</u>		<u>Restricted</u>	<u>Total</u>	<u>2023</u>
	£	£	£	£	£
Balance brought forward	41,275.66		0.00	41,275.66	42,545
<b><u>Fees and Insurance</u></b>					
BIFF insurance 2024	300.00				
Trustee liability insurance	228.22				
BIFF Membership renewal 24	310.00				
	<u>838.22</u>		0.00	838.22	1,077
<b><u>Administrative and general expenses</u></b>					
<b><u>Committee fees &amp; expenses</u></b>					
Secretary	0.00				
Treasurer	0.00				
	<u>0.00</u>		0.00	0.00	0
Committee meetings and refreshments	443.89				
Independent Examination 2024	300.00	743.89		743.89	759
Festival Connect cost(4yrs)	900.00				
Festival Connect annual fee	1,602.25				
Stripe fees	455.11				
Sum Up Card Readers cost	0.00				
Sum Up Card Readers Interest Charge	451.03	3,408.39		3,408.39	766
Donation to Tonbridge Festival	0.00	0.00		0.00	0
Car parking for helpers	64.00				
Stationery, postage & festival expenses	283.63				
Flowers and gifts	124.49				
Wristbands for entry	0.00				
	<u>472.12</u>		0.00	472.12	578
	46,738.28		0.00	46,738.28	45,725
<b><u>2024 Ballet Bursary</u></b>	250.00				
	<u>250.00</u>		0.00	250.00	250
<b><u>2024 Tap Bursary</u></b>			250.00	250.00	250
<b><u>2024 Professional Dance Bursary</u></b>	1,200.00				
	<u>1,200.00</u>			1,200.00	1,000
<b>TOTAL RESOURCES EXPENDED</b>		<u>(48,188.28)</u>	(250.00)	<u>(48,438.28)</u>	<u>(47,225)</u>
<b>NET INCOME FOR THE YEAR</b>		8,475.36	(250.00)	8,225.36	3,130
Fund balances at 2nd May 2023		27,499.50	3,250.00	30,749.50	26,937
Adjustment to 5/23 accounts					-185
Adjustment to opening balances of funds included in 5/23 accounts		432.50		432.50	
Adjustment to opening balances of funds included in 5/23 accounts		(300.00)		(300.00)	
Adjustment to opening balances of funds included in 5/23 accounts		(1,000.00)		(1,000.00)	
Fund balances at 1st May 2024		<u>35,107.36</u>	<u>3,000.00</u>	<u>38,107.36</u>	<u>29882</u>

**Restricted Fund**

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

**Royal Tunbridge Wells Dance Festival**

**Balance Sheet as at 1 May 2024**

	Unrestricted	Restricted	Total
	<u>£</u>	<u>£</u>	<u>£</u>
<b><u>ASSETS</u></b>			
<b><u>Bank and cash</u></b>			
Nat West Bank			
Current Account number 35119934	2,000.00		2,000.00
Reserve Account 65520041	5,580.43	3,000.00	8,580.43
Lloyds Account 59379160	27,686.93		27,686.93
	<u>35,267.36</u>	3,000.00	<u>38,267.36</u>
<b><u>Debtors</u></b>			
Videographer fee	140.00		140.00
	<u>35,407.36</u>	3,000.00	<u>38,407.36</u>
<b><u>LIABILITIES</u></b>			
Independent Examiner 2024 accounts	300.00		300.00
	<u>300.00</u>	0.00	<u>300.00</u>
	<u>35,107.36</u>	3,000.00	<u>38,107.36</u>

**On behalf of the Trustees :**

SA Leigh

Date

Sally-Anne Leigh  
Chairman

**Royal Tunbridge Wells Dance Festival 2024**

**Independent examiners' report to the Trustees of  
Royal Tunbridge Wells Dance Festival**

I report on the accounts of the charity for the year ended 1 May 2024 which are set out on pages 1 to 4.

**Respective responsibilities of Trustees and Examiner**

The Charity Trustees are responsible for the preparation of accounts. The Charity Trustees consider that an audit is not required for the year 1 May 2024 under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

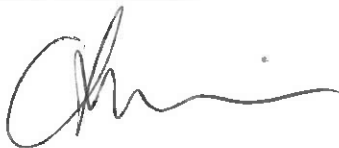
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date 22/08/2024

Independent Examiner  
Chris Kerwin  
WaightSharnock  
8 Lonsdale Gardens  
Tunbridge Wells  
Kent  
TN1 1NU

**THE ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

England & Wales - Charity number 1088367

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# Accounts

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**Royal Tunbridge Wells Dance Festival 2023**

**Trustees' Report**  
**for the year ended 1 May 2023**

The Royal Tunbridge Wells Dance Festival is affiliated to the British Federation of Music and Dance Festivals and is a registered charity under Charity Commission reference 1088367.

The object of the Festival is to assist in advancing the education of children and young people in the art of dance in all its branches. This meets Charity Commission guidelines on public benefit.

To achieve this object a Festival is held each year which enables a number of young people to enter dances and be judged by an expert adjudicator. The residual profit from entry fees, ticket and programme sales and advertising, after meeting all expenses, is used to grant bursaries leaving a working capital surplus to be carried forward as seed finance for the subsequent year's Festival.

This year the Festival ran for nine days from Saturday 11 February to Sunday 19 February, and offered a range of competition classes for age groups from under fives to twenty-one in classical ballet, contemporary ballet, global dance, narrative character, jazz/modern, lyrical jazz/modern, tap, musical theatre and classical greek.

The Senior Bursary Award was a highlight of the week and we were delighted to be able to offer one award of £1,000 to a dancer applying for, or already undertaking full time professional training. We also held a successful Junior Ballet Bursary class and awarded £250 to the winner. In addition, we were pleased again to award £250 for a Tap Bursary, in memory of Connie Turner, with thanks to the trustees of Tonbridge Festival.

Our adjudicator this year was Yasmin Taylor, and we are particularly grateful for her stamina, efficiency and passion in adjudicating for nine days, which contributed to the success of the Festival.

An excess of unrestricted receipts over expenses in the region of £4,600 was achieved before Bursaries. After paying outstanding liabilities, a small surplus of around £3,100 arises.

The Festival is organised by the committee of Trustees : Sally-Anne Leigh ( chairman ), Sian Colangelo ( vice-chairman ), Jane Gravenor ( secretary ), Louisa Monks ( treasurer ), Kim Phipps, Bertie Witt, Alison Cripps, Tamara Moubayed, Caroline Burns, Jackie Randall Emma Thomas and Carmel Llewelyn.

As always the future and success of the festival depends on the support it receives and the enjoyment of the occasion. Our thanks go to our loyal audiences and hard working helpers who enable us to ensure that the high standards achieved in dance by children in the region can continue to be enjoyed.

We would also like to thank those who have assisted us financially by advertising in our programme or donating to the Festival.

We aim to keep cash at bank between £8,000 and £10,000 in unrestricted funds. In addition restricted funds are held to fund the tap bursary.

Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2024 Festival.

SA Leigh

Date

Sally - Anne Leigh  
on behalf of the Trustees.

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# **ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

**Accounts for the year ended 1 May 2023**

Charity Number 1088367

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**Royal Tunbridge Wells Dance Festival**

**Index to the Accounts year ended 1 May 2023**

	<u>Page</u>
Trustees' Report	1
Statement of Financial Activities	2 - 3
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Independent Examiner's Report	5

## Royal Tunbridge Wells Dance Festival 2023

### Trustees' Report for the year ended 1 May 2023

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Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2024 Festival.

SA Leigh

Date

Sally - Anne Leigh  
on behalf of the Trustees.

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2023**

<b>INCOME FROM:</b>	<b>£</b>	<b>Unrestricted £</b>	<b>£</b>	<b>Restricted £</b>	<b>Total £</b>	<b>2022 £</b>
<u>Entry Fees</u>			23,120.00	0.00	23,120.00	21,940
<u>Box Office</u>						
Tickets : Adults	17,080.00					
: Concessions	3,655.00					
: Weekly passes	<u>750.00</u>	21,485.00				
Programmes		2,730.00				
Ribbon sales		<u>467.00</u>	24,682.00	0.00	24,682.00	21,567
<u>Advertising</u>						
Programme		<u>1,280.00</u>	1,280.00	0.00	1,280.00	1,360
Photographer's commission			432.50	0.00	432.50	568
Dancing Boutique Stand			72.00	0.00	72.00	150
Donations			600.00	0.00	600.00	500
HMRC Gift Aid tax reclaim		125.00				
		<u>0.00</u>	125.00	0.00	125.00	125
Bank interest , Reserve Account			43.05	0.00	43.05	1
<b>TOTAL INCOME</b>			<u>50,354.55</u>	0.00	50,354.55	<u>46,210</u>
 <b>EXPENDITURE:</b>						
<b>Operating costs</b>						
<u>Hall Hire</u>						
Assembly Hall	31,164.41					
Catering Services	<u>510.67</u>	31,675.08		0.00	31,675.08	31,334
<u>Programmes</u>						
Typeset & print 500 programmes	<u>2,842.00</u>	2,842.00		0.00	2,842.00	2,867
Medals, cups, ribbons & banners	2,024.44					
Certificates & pens	1,693.20					
Website hosting and design	<u>319.22</u>	4,036.86		0.00	4,036.86	1,462
<u>Adjudicator</u>						
Accommodation	1,372.50					
Fee	2,418.14					
Bursary adjudicators	<u>200.00</u>	3,990.64		0.00	3,990.64	3,644
<b>Balance carried forward</b>		<u>42,544.58</u>		<u>0.00</u>	42,544.58	<u>39,307</u>

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2023**

	<u>Unrestricted</u>		<u>Restricted</u>	<u>Total</u>	<b>2022</b>
	£	£	£	£	£
<b>Balance brought forward</b>	42,544.58		0.00	42,544.58	39,307
<b><u>Fees and Insurance</u></b>					
BIFF Membership renewal 22	290.00				
BIFF insurance 2023	250.00				
Festival insurance	207.47				
BIFF Membership renewal 23	290.00				
All England message of support	<u>40.00</u>	1,077.47	0.00	1,077.47	646
<b><u>Administrative and general expenses</u></b>					
<b><u>Committee fees &amp; expenses</u></b>					
Secretary	0.00				
Treasurer	0.00				
		<u>0.00</u>	0.00	0.00	0
Committee meetings and refreshments	459.06				
Independent Examination 2023	<u>300.00</u>	759.06	0.00	759.06	587
Online System	350.00				
Sum Up Card Readers cost	0.00				
Sum Up Card Readers Interest Charge	<u>415.57</u>	765.57	0.00	765.57	713
Donation to Tonbridge Festival	<u>0.00</u>	0.00	0.00	0.00	0
Car parking for helpers	14.00				
Stationery, postage & festival expenses	121.20				
Flowers and gifts	83.41				
Wristbands for entry	359.80				
		<u>578.41</u>	0.00	578.41	385
		45,725.09	0.00	45,725.09	41,638
<b><u>2023 Ballet Bursary</u></b>	250.00				
		<u>250.00</u>	0.00	250.00	250
<b><u>2023 Tap Bursary</u></b>			250.00	250.00	250
<b><u>2023 Professional Dance Bursary</u></b>	1,000.00				
		<u>1,000.00</u>		1,000.00	1,000
<b>TOTAL RESOURCES EXPENDED</b>		<u>(46,975.09)</u>	<u>(250.00)</u>	<u>(47,225.09)</u>	<u>(43,138)</u>
<b>NET INCOME FOR THE YEAR</b>		3,379.46	(250.00)	3,129.46	3,072
Fund balances at 2nd May 2022		23,437.53	3,500.00	26,937.53	24,290
Adjustment to opening balances of funds included in 5/22 accounts		(330.00)		(330.00)	-330
Adjustment to opening balances of funds included in 5/22 accounts		(5.00)		(5.00)	
Adjustment to opening balances of funds included in 5/22 accounts		(29.99)		(29.99)	
Adjustment to opening balances of funds included in 5/22 accounts		280.00		280.00	
Adjustment to opening balances of funds included in 5/22 accounts		30.00		30.00	
Adjustment to opening balances of funds included in 5/22 accounts		150.00		150.00	
Advertising fees from 5/22 accounts written off		<u>(280.00)</u>		<u>(280.00)</u>	
Fund balances at 1st May 2023		<u>26,632.00</u>	<u>3,250.00</u>	<u>29,882.00</u>	<u>27032</u>

**Restricted Fund**

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

**Royal Tunbridge Wells Dance Festival**

**Balance Sheet as at 1 May 2023**

	Unrestricted	Restricted	Total
	£	£	£
<b><u>ASSETS</u></b>			
<b><u>Bank and cash</u></b>			
Nat West Bank			
Current Account number 35119934	22,287.32		22,287.32
Reserve Account 65520041	5,212.18	3,250.00	8,462.18
	<u>27,499.50</u>	<u>3,250.00</u>	<u>30,749.50</u>
<b><u>Debtors</u></b>			
Photographer fee	432.50		432.50
	<u>27,932.00</u>	<u>3,250.00</u>	<u>31,182.00</u>
<b><u>LIABILITIES</u></b>			
Independent Examiner 2023 accounts	300.00		300.00
Professional Bursary 2023	1,000.00		1,000.00
	<u>1,300.00</u>	<u>0.00</u>	<u>1,300.00</u>
	<u>26,632.00</u>	<u>3,250.00</u>	<u>29,882.00</u>

**On behalf of the Trustees :**

SA Leigh

Date

Sally-Anne Leigh  
Chairman

**Royal Tunbridge Wells Dance Festival 2023**

**Independent examiners' report to the Trustees of  
Royal Tunbridge Wells Dance Festival**

I report on the accounts of the charity for the year ended 1 May 2023 which are set out on pages 1 to 4.

**Respective responsibilities of Trustees and Examiner**

The Charity Trustees are responsible for the preparation of accounts. The Charity Trustees consider that an audit is not required for the year 1 May 2023 under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

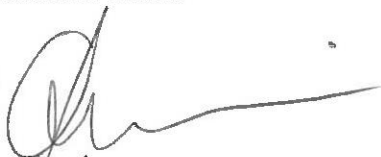
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date

27/07/2023

Independent Examiner  
Chris Kerwin  
WaightSharnock  
8 Lonsdale Gardens  
Tunbridge Wells  
Kent  
TN1 1NU

**Royal Tunbridge Wells Dance Festival 2023**

**Independent examiners' report to the Trustees of  
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I report on the accounts of the charity for the year ended 1 May 2023 which are set out on pages 1 to 4.

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**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Kerwin



Date

27/07/2023

Independent Examiner  
Chris Kerwin  
WaightSharnock  
8 Lonsdale Gardens  
Tunbridge Wells  
Kent  
TN1 1NU

**THE ROYAL TUNBRIDGE WELLS DANCE FESTIVAL**

England & Wales - Charity number 1088367

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# Accounts

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## Royal Tunbridge Wells Dance Festival 2022

### Trustees' Report for the year ended 1 May 2022

The Royal Tunbridge Wells Dance Festival is affiliated to the British Federation of Music and Dance Festivals and is a registered charity under Charity Commission reference 1088367.

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To achieve this object a Festival is held each year which enables a number of young people to enter dances and be judged by an expert adjudicator. The residual profit from entry fees, ticket and programme sales and advertising, after meeting all expenses, is used to grant bursaries leaving a working capital surplus to be carried forward as seed finance for the subsequent year's Festival.

This year the Festival ran for nine days from Saturday 12 February to Sunday 20 February, and offered a range of competition classes for age groups from under fives to twenty-two in ballet, contemporary, national, character, modern, tap, song and dance and Greek.

The Senior Bursary Award was a highlight of the week and we were delighted to be able to offer one award of £1,000 to a dancer applying for, or already undertaking full time professional training. We also held a successful Junior Ballet Bursary class and awarded £250 to the winner. In addition, we were pleased again to award £250 for a Tap Bursary, in memory of Connie Turner, with thanks to the trustees of Tonbridge Festival.

Our adjudicator this year was Geoff Lucas, and we are particularly grateful for his stamina, efficiency and passion in adjudicating for nine days, which contributed to the success of the Festival.

An excess of unrestricted receipts over expenses in the region of £4,600 was achieved before Bursaries. After paying outstanding liabilities, a small surplus of around £3,100 arises.

The Festival is organised by the committee of Trustees : Sally-Anne Leigh ( chairman ), Sian Colangelo ( vice-chairman ), Jane Gravenor ( secretary ), Louisa Monks ( treasurer ), Kim Phipps, Bertie Witt, Alison Cripps, Tamara Moubayed, Caroline Burns, Jackie Randall Emma Thomas and Carmel Llewelyn.

As always the future and success of the festival depends on the support it receives and the enjoyment of the occasion. Our thanks go to our loyal audiences and hard working helpers who enable us to ensure that the high standards achieved in dance by children in the region can continue to be enjoyed.

We would also like to thank those who have assisted us financially by advertising in our programme or donating to the Festival.

We aim to keep cash at bank between £8,000 and £10,000 in unrestricted funds. In addition restricted funds are held to fund the tap bursary.

Finally we would like to thank all our competitors and supporters and wish them success in the coming year. We look forward to seeing you again at our 2023 Festival.

SA Leigh

Sally - Anne Leigh  
on behalf of the Trustees.



Date 9th June 22

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities  
for the year ended 1 May 2022**

<b><u>INCOME FROM:</u></b>	<b>£</b>	<b><u>Unrestricted</u></b> <b>£</b>	<b>£</b>	<b><u>Restricted</u></b> <b>£</b>	<b><u>Total</u></b> <b>£</b>	<b>2021</b> <b>£</b>
<u>Entry Fees</u>			21,940.00	0.00	21,940.00	0
<u>Box Office</u>						
Tickets : Adults	14,327.50					
: Concessions	3,355.00					
: Weekly passes	<u>810.00</u>	18,492.50				
Programmes		2,499.00				
Ribbon sales		<u>575.00</u>	21,566.50	0.00	21,566.50	0
<u>Advertising</u>						
Programme						
	2022	<u>1,360.00</u>	1,360.00	0.00	1,360.00	0
Photographer's commission			567.50	0.00	567.50	0
Dancing Boutique Stand			150.00	0.00	150.00	0
Donations			500.00	0.00	500.00	0
HMRC Gift Aid tax reclaim		125.00				
		<u>0.00</u>	125.00	0.00	125.00	0
Bank interest , Reserve Account			1.35	0.00	1.35	2
<b>TOTAL INCOME</b>			<u>46,210.35</u>	<u>0.00</u>	<u>46,210.35</u>	<u>2</u>
 <b><u>EXPENDITURE:</u></b>						
<b><u>Operating costs</u></b>						
<u>Hall Hire</u>						
Assembly Hall	31,120.39					
Catering Services	<u>213.94</u>	31,334.33		0.00	31,334.33	0
<u>Programmes</u>						
Typeset & print 500 programmes	<u>2,867.00</u>	2,867.00		0.00	2,867.00	0
Medals, cups, ribbons & banners	620.95					
Certificates & pens	781.00					
Website hosting and design	<u>60.04</u>	1,461.99		0.00	1,461.99	204
<u>Adjudicator</u>						
Accommodation	1,306.09					
Fee	2,237.70					
Bursary adjudicators	<u>100.00</u>	3,643.79		0.00	3,643.79	0
<b>Balance carried forward</b>		<u>39,307.11</u>		<u>0.00</u>	<u>39,307.11</u>	<u>204</u>

**Royal Tunbridge Wells Dance Festival**

**Statement of Financial Activities**  
**for the year ended 1 May 2022**

	<u>Unrestricted</u>		<u>Restricted</u>	<u>Total</u>	<u>2021</u>
	£	£	£	£	£
<b>Balance brought forward</b>	39,307.11		0.00	39,307.11	204
<b><u>Fees and Insurance</u></b>					
All England subscriptions 2022	87.50				
BIFF insurance 2022	125.00				
Festival insurance	205.00				
Indemnity Insurance	188.61				
All England message of support	40.00	646.11	0.00	646.11	489
<b><u>Administrative and general expenses</u></b>					
<b><u>Committee fees &amp; expenses</u></b>					
Secretary	0.00				
Treasurer	0.00				
		0.00	0.00	0.00	0
Committee meetings and refreshments	257.15				
Independent Examination 2022	330.00	587.15	0.00	587.15	330
Online System	350.00				
Sum Up Card Readers cost	0.00				
Sum Up Card Readers Interest Charge	362.59	712.59	0.00	712.59	0
Donation to Tonbridge Festival	0.00	0.00	0.00	0.00	0
Car parking for helpers	37.80				
Stationery, postage & festival expenses	266.19				
Flowers and gifts	81.15				
Wristbands for entry	0.00				
	385.14		0.00	385.14	0
	41,638.10		0.00	41,638.10	1,023
<b><u>2022 Ballet Bursary</u></b>	250.00				
	250.00		0.00	250.00	0
<b><u>2022 Tap Bursary</u></b>			250.00	250.00	0
<b><u>2022 Professional Dance Bursary</u></b>	1,000.00				
	1,000.00			1,000.00	0
<b>TOTAL RESOURCES EXPENDED</b>		(42,888.10)	(250.00)	(43,138.10)	(1,023)
<b>NET INCOME FOR THE YEAR</b>		3,322.25	(250.00)	3,072.25	-1,021
Fund balances at 2nd May 2021		20,540.29	3,750.00	24,290.29	39,274
Adjustment to opening balances of funds included in 5/21 accounts		(330.00)		(330.00)	-14,293
Fund balances at 1st May 2022		23,532.54	3,500.00	27,032.54	23,960

**Restricted Fund**

The restricted fund is a donation from the Tonbridge Festival Trustees, in memory of Connie Turner, to be used for a tap bursary at the festival.

**Royal Tunbridge Wells Dance Festival**

**Balance Sheet as at 1 May 2022**

	Unrestricted	Restricted	Total
	£	£	£
<b><u>ASSETS</u></b>			
<u>Bank and cash</u>			
Nat West Bank			
Current Account number 35119934	18,518.40		18,518.40
Reserve Account 65520041	4,919.13	3,500.00	8,419.13
	<u>23,437.53</u>	<u>3,500.00</u>	<u>26,937.53</u>
<u>Debtors</u>			
Advertising fees	280.00		280.00
Entry fees	30.00		30.00
Dancing Boutique fee	150.00		150.00
	<u>23,897.53</u>	<u>3,500.00</u>	<u>27,397.53</u>
 <b><u>LIABILITIES</u></b>			
Independent Examiner 2022 accounts	330.00		330.00
Assembly Hall hire fees	5.00		5.00
Adaptor for iphones music system at theatre	29.99		29.99
	<u>364.99</u>	<u>0.00</u>	<u>364.99</u>
	<u>23,532.54</u>	<u>3,500.00</u>	<u>27,032.54</u>

**On behalf of the Trustees :**

SA Leigh

Sally-Anne Leigh  
Chairman

Date 9th June 22

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ROYAL TUNBRIDGE WELLS DANCE FESTIVAL Charity no: 1088367**

**Independent examiner's report to the Trustees of Royal Tunbridge Wells Dance Festival**

I report on the accounts of the Charity for the year ended 1<sup>st</sup> May 2022, which are set out on pages 1 to 4.

**Respective responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year ended 1<sup>st</sup> May 2022 under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Lisa Western FCCA**  
**Coleman Webb**  
**Chartered Certified Accountants**  
18 Green Lane  
Paddock Wood  
Kent TN12 6BF

**9<sup>th</sup> June 2022**