



# Derby Grammar School

## Parent Teacher Association

### Trustees' annual report for the period

From 01.09.22 To 31.08.23

**Charity Name:** Derby Grammar School PTA  
**Registered Charity No:** 1088289  
**Charity's Address:** Derby Grammar School, Rykneld Road,  
 Littleover, Derby DE23 4BX

### Names of the charity trustees who manage the charity:

| Trustee name        | Office (if any) | Dates acted if not for a whole year |
|---------------------|-----------------|-------------------------------------|
| Paul Hilliam        | Chair           | 28.9.22                             |
| Sally-Ann Boddy     | Secretary       |                                     |
| April Sly           | Treasurer       | 28.9.22                             |
| Fiona Durston-Smith | Trustee         |                                     |
| Michaela Gentles    | Trustee         |                                     |

### Description of the charity's trusts

|                                 |  |
|---------------------------------|--|
| Type of governing document:     | Constitution adopted 20 <sup>th</sup> September 2000   |
| How the charity is constituted: | Unincorporated association   |
| Trustee selection methods:      | Trustees are appointed or reappointed annually at the Annual General Meeting held in September |

### Additional governance issues

Membership of the PTA is open to all parents of pupils attending Derby Grammar School as well as a representation from the staff. The trustees seek the views of members in deciding the activities to be run and the facilities/equipment provided.

There are 'Risk Management' and 'Safeguarding Vulnerable Beneficiaries' policies in place.

All trustees give their time voluntarily and receive no remuneration or other benefits.

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 Rykneld Road, Littleover, Derby, DE23 4BX



Head Mr Paul Logan BSc, Patron Sir Nigel Rudd DL

Derby Grammar School Trust Ltd. Registered Office: Rykneld Hall, Rykneld Road, Littleover, Derby DE23 4BX  
 Company Limited by Guarantee. Registered in England No: 2739356. Registered Charity No: 1015449 (England) which exists to educate children.

### **Summary of the objects of the charity set out in its governing document**

To advance the education of pupils in the school in particular by

1. Developing effective relationships between staff, parents and others associated with the school
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

### **Summary of the main activities undertaken for the public benefit in relation to these objects**

In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our trustee meetings.

2<sup>nd</sup> hand uniform sales: benefits parents in helping with the cost of uniforms

Donations: To help fund activities e.g. Tanzania Trust jazz evening, visits to school by poets/performers providing experiences for pupils; or providing facilities/equipment e.g. a minibus to transport pupils to sporting events, trips out, etc; playground equipment to improve the environment for pupils.

### **Additional details of objectives and activities**

We are very grateful for the many hours volunteers have spent planning and running events throughout the year and for submitting new ideas to raise funds for the pupils. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

### **Summary of the main achievements of the charity during the year**

**2<sup>nd</sup> hand uniform:** A small handful of volunteers run the 2<sup>nd</sup> hand uniform service. They advertise for clothes no longer fitting pupils on a 50/50 sale agreement or donation. They ensure clothing is clean and fit for purpose. They run a stall at key events throughout the year to sell on pre-loved items of uniform. This year was the most successful year so far due to the commitment of the team involved.

**Cross-country:** PTA members organise and plan a stall at the first school event of the academic year to sell hot food and drinks. This event often brings new parents together and helps them and their children to settle in.

**Fireworks Event:** This is the biggest fundraiser of the year and involves an event open to all the school and local community. It involves the sales of hot and cold beverages, hot food, items such as glowsticks, etc. During the evening, there are 2 firework displays. This year's event was the busiest we have ever had. Online ticket sales prior to the event helped the PTA plan for food and

drink amounts and took the hassle away from sales from Reception or at the gate on the night.

**Summer Fete:** This event happens on a Friday after school towards the end of the academic year. All forms decide on a theme for a stall and are responsible for running it. Outside attractions, e.g. ice cream van/inflatables, are invited in order to help their businesses but also to attract the school and local community. There is sales of food and drink and fun events such as wet sponge throwing. This year's event was well attended, mostly by pupils and their parents.

From funds raised, the PTA was able to fund a number of items to help pupils at the school. One of the main areas of help was to fund the lease of a new mini-bus which will cut down on expenditure to outside agencies for transport of pupils to/from school, to the sports facility 5 miles away for their games lessons, to sporting events, to trips. We helped the school's Tanzania project, after 4 years of not running due to the pandemic, to get their Jazz Night up and running again. We provided play equipment for the primary school and sixth form. We bought a new PA system which will be useful at events and performances.

### **Brief statement of the charity's policy on reserves**

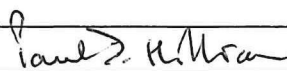
Total monies available at the end of the financial year was £27k. Some of this is held for the next 8 months' lease of the minibus that was agreed. A reserve of £5k is always held in the account which helps with the pre-payment of fireworks for the event held every November. Several outstanding bids from the school were outstanding e.g. Forest School, Music Mixing Desk, Computer Equipment as at 31.8.23.

### **Future Plans**

PTA fundraising will continue with the events that prove popular and profitable. Bids are continually requested and considered. As noted above, there are a number of outstanding bids. There is also discussion about a permanent base for the 2<sup>nd</sup> hand uniform stall.

### **Declaration**


The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

|           |   |
|-----------|---|
| Signature |  |
| Full name | PAUL DAVID HILLMAN  |
| Position  | Acting Head DGS   |
| Date      | 6/6/24  |

**Independent examiner's report on the accounts**

Report to the trustees of: Derby Grammar School PTA  
On accounts for the year ended: 31.08.23

I can confirm that during this examination no matter has come to my attention that has given any reasonable cause to believe that, in any material respect, the accounts do not accord with the accounting records.

|  |  |
|--|--|
| Signed:  |  |
| Full name:   | Andrew Blakeman  |
| Date:  | 06/06/2024   |
| Relevant professional qualification/body (if any): | Fellow of the ACCA   |
| Address:   | The Lodge, Chapel Lane, Rolleston on Dove, Burton upon Trent. DE13 9AG             |

### Disclosure section

(Only complete if the examiner needs to highlight material problems)

n/a

**Balance Sheet as at 31.8.23**

|         |      |                   |
|---------|------|-------------------|
| 31.8.22 | Bank | £10,363.67        |
|         | Cash | £4,604.89         |
|         |      | <b>£14,968.56</b> |

**Income**

|                  |                  |
|------------------|------------------|
| 2nd hand uniform | £1,916.18        |
| Amazon/Easy      |                  |
| Fundraising      | £207.43          |
| Bag2School       | £204.50          |
|                  | £23,749.2        |
| Events           | 4                |
| Interest         | £44.55           |
|                  | <b>£26,121.9</b> |
| Total            | <b>0</b>         |

**Expenditure**

|              |                  |
|--------------|------------------|
| Events       | £6,411.69        |
| Bank Charges | £60.00           |
| Subscription | £140.00          |
| Sub Total    | <b>£6,611.69</b> |

|                       |                  |                    |
|-----------------------|------------------|--------------------|
| Prepayment- fireworks | £2,133.00        |                    |
|                       |                  | <b>£17,377.2</b>   |
| Total                 | <b>£8,744.69</b> | <b>1 £32345.77</b> |

**Donations**

|                         |                  |                   |
|-------------------------|------------------|-------------------|
| Minibus                 | £4,080.00        |                   |
| PA System               | £314.94          |                   |
| Primary Play            |                  |                   |
| Equipment               | £250.29          |                   |
| Sixth Form F'ball Table | £399.00          |                   |
| Donation to Jazz Night  | £200.00          |                   |
| Total                   | <b>£5,244.23</b> | <b>£27,101.54</b> |

|         |      |                   |
|---------|------|-------------------|
| 31.8.23 | Bank | £26,210.97        |
|         | Cash | £890.57           |
|         |      | <b>£27,101.54</b> |