



Trustees' Annual Report for the period

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|------|-------------------|----|------|----|-----------------|----|------|
| From | Period start date | | | To | Period end date | | |
| | 01 | 09 | 2019 | | 31 | 08 | 2020 |

Section A Reference and administration details

Charity name

COALEY VILLAGE PLAYGROUP

Other names charity is known by

Registered charity number (if any)

1088208

Charity's principal address

COALEY ACADEMY

COALEY

GLOUCESTERSHIRE

Postcode

GL11 5EB

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | SUSANNA KEATING | | | |
| 2 | AMY GRIFFITHS | | | |
| 3 | JULIA CARTER | | | |
| 4 | KIM BEN AOUN | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

ELECTED BY THE COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Enhance development & education of pre-school age children, offering opportunities regardless of race, culture, religion, disability or means

Provide a playgroup for children where they are encouraged to learn through play while meeting Ofsted requirements

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Provided a playgroup for children where they are encouraged to learn through play while meeting Ofsted requirements.

Provided a setting for Key Worker Children during the Pandemic & welcomed children back as soon as the Government allowed, providing a Covid Compliant setting

Section E

Financial review

Brief statement of the charity's policy on reserves

We have adequate reserves to be kept for unexpected expenses or improvements needed & redundancies

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds mainly come from fees & Glos county council nursery grant fund but fundraising provides a significant & vitally important part of our income. Money is spent on wages, rent, training, consumables, insurance etc

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) S KEATING

Full name(s) SUSANNA KEATING

Position (eg Secretary, Chair, etc) CHAIR

Date 26/10/2020

Access tools and advice to help your business through COVID-19.

[Go to Xero Central](#)

Dashboard

COALEY VILLAGE PLAYGROUP - Profit and Loss

Profit and Loss
COALEY VILLAGE PLAYGROUP
 1 September 2019 to 31 August 2020

[Add Summary](#)

| | 31 Aug 20 |
|----------------------------------|------------------|
| Income | |
| Dinners Income | 724.19 |
| Fees | 6,912.75 |
| Fundraising Income | 887.30 |
| GCC Grant | 30,062.95 |
| Interest Income | 4.49 |
| SDC Grant Covid | 5,000.00 |
| Total Income | 43,591.68 |
| Less Cost of Sales | |
| Activity Resources | 172.55 |
| Dinners expense | 972.52 |
| Direct Wages | 33,315.90 |
| Educational Learning Activities | 117.66 |
| Snacks | 708.68 |
| Total Cost of Sales | 35,287.31 |
| Gross Profit | 8,304.37 |
| Less Operating Expenses | |
| Accountancy & Xero Software fees | 996.20 |
| Cleaning | 572.55 |
| Equipment | 346.58 |
| General Expenses | 514.99 |
| Insurance | 373.99 |
| Interest Paid | (3.87) |
| IT Software and Consumables | 291.29 |
| Printing & Stationery | 370.63 |

| | |
|---------------------------------|-----------------|
| Rent | 266.66 |
| Repairs & Maintenance | 102.80 |
| Staff Training | 178.00 |
| Subscriptions | 331.76 |
| Telephone & Internet | 80.00 |
| Total Operating Expenses | 4,421.58 |
| Net Profit | 3,882.79 |