



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 August 2019	To	31 July 2020

## Section A Reference and administration details

Charity name Portsmouth Chinese Christian Church

Other names charity is known by

Registered charity number (if any) 1088197

Charity's principal address Wesley Centre

128 Fratton Road, Fratton

Portsmouth, Hampshire

Postcode PO1 5DD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alex Pun			
2	Emily Cheung	Treasurer		
3	Mei Leng Fong			
4	Julie Wong	Secretary		
5				
6				
7				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Portsmouth Chinese Christian Church Constitution (created and submitted to Charity Commission in 1999, amendments were made which were approved and updated by the Charity Commission in April 2014)
How the charity is constituted (eg. trust, association, company)	By trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected or reappointed at the AGM for a term of 2 years

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Ongoing review of health and safety issues to ensure that all requirements and standards are met.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To glorify God by preaching the gospel of Jesus Christ, promoting and advancing the Christian faith, and by providing Christian fellowship primarily but not exclusively among members of the Chinese community in Portsmouth and the surrounding areas.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Sunday service
- Bible study
- Student fellowship
- Adult and children Sunday School
- Annual Student Gospel Camp
- Children's Days
- Visitation to families, students and the elderly
- Outreach activities into the local community
- Evangelistic meetings

Due to Covid-19 restrictions from March 2020, all face to face meetings at Wesley Centre are suspended pending easing of lockdown restrictions. Where possible, we have been meeting on-line to provide continued support to our members including children and youth.

Training for our volunteer Sunday School teachers will resume when it is safe to do so.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

- Outreach to the elderly and fortnightly fellowship meetings for the elderly at the Wesley Centre
- Children's Day Outreach – gospel meetings and organized activities for children and youth during the summer and term breaks
- Adult and Children Sunday School - weekly meetings for different age groups after the main service to deepen their understanding of God's Word and purpose for their lives
- Student Ministry – regular meetings and alternate cell group evenings
- Continued support of the Herald Christian newspaper (in Chinese) via distribution and visits to local Chinese businesses and families in Portsmouth and surrounding areas
- Use of Wesley Centre for informal sports and games activities for children and young people in the local community on Saturdays and half term breaks
- Help and support for new immigrant families to settle into life in the UK
- Continued partnership with members of the Cosham Baptist Church in outreach to China scholars in Portsmouth through the use of the Wesley Centre.
- Training of members to lead regular meetings including students
- Special meetings in the summer with special speakers from overseas, to help foster Christian family values



**Section E****Financial review****Brief statement of the charity's policy on reserves**

Reserves are used to:

- Maintain the day to day running of the ground and first floor of the Wesley Centre
- Provide financial support to other Christian organisations for the work of preaching the gospel of Christ

**Details of any funds materially in deficit**

The charity is not in deficit

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


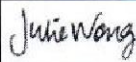
The charity's principal source of funds is purely from offerings made from members and Christians from other churches and organisations.

The expenditure enables the charity to provide the necessary outreach work to the local community especially during special events such as Chinese New year, Easter, Christmas and various outings during the year.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emily Cheung	Julie Wong
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	28 May 2020	



**Portsmouth Chinese Christian Church**  
**Income & Expenditures Accounts**  
**For The Year Ended 31 July 2020**  
**Charity Commission Registered Number : 1088197**

		2020		2019	
Income:	Notes	£	£	£	£
<b>OFFERINGS</b>					
Offerings Received	3	33,875.69		40,111.13	
Gift Aids Tax Claimed		6,707.88		6,789.64	
			40,583.57		46,900.77
<b>OTHER INCOME</b>					
Bank Interest Received		144.67		129.45	
Retreat/Gospel Camp Received			144.67		129.45
Received For Other Christians		-		20.00	
Others	4	20,800.00		20.00	
			20,800.00		40.00
<b>TOTAL INCOME</b>			61,528.24		47,070.22
<b>Less: Expenditures</b>					
<b>OFFERINGS</b>					
Visiting Preacher		2,420.00		5,650.00	
Other Christian & Churches	5	3,520.00		1,700.00	
			5,940.00		7,350.00
<b>PREMISES COSTS</b>					
Water		532.34		576.31	
Heat & Light		2,537.92		2,989.71	
Business Insurance		417.55		402.07	
			3,487.81		3,968.09
<b>REPAIRS</b>	6		1,892.47		1,920.33
<b>GENERAL ADMINISTRATION</b>					
Telephone		479.20		399.39	
Cleaning		95.97		95.31	
Postage		-		-	
Printing & Stationery		-		2.75	
Sundry	7	1,061.03		928.43	
			1,636.20		1,425.88
<b>GOSPEL MINISTRY</b>					
Gospel Camp	8	1,366.12		1,073.31	
Gospel Ministry Expenses		1,011.44		1,014.70	
			2,377.56		2,088.01
<b>REFRESHMENT &amp; FELLOWSHIP MEALS</b>			287.34		570.46
<b>SUNDAY SCHOOL MATERIAL</b>			299.58		346.96
<b>TOTAL EXPENDITURES</b>			15,920.96		17,669.73
<b>NET PROFIT / (DEFICIT)</b>			45,607.28		29,400.49

31-Jul-20

	Notes	£	2020 £	£	2019 £
<b>Assets</b>					
Fixtures, Fitting & Equipment	1		41,784.56		41,584.57
Freehold Property	2		380,000.00		380,000.00
Improvement To Property			11,707.00		11,707.00
Legal Costs			6,438.24		6,438.24
Prepayments			-		535.00
Bank Current Account			55,536.19		29,888.57
Bank Savings Accounts			92,719.65		72,574.98
Petty Cash			100.00		100.00
			<u>588,285.64</u>		<u>542,828.36</u>
<b>Liabilities</b>					
Others Creditors & Accruals			-	150.00	-
			<u>-</u>	<u>-</u>	<u>(150.00)</u>
<b>NET ASSETS/LIABILITIES</b>			<u><b>588,285.64</b></u>		<u><b>542,678.36</b></u>
<b>Represented by</b>					
<b>General Funds</b>					
Balance at start of period			542,678.36	513,277.87	
Add: surplus			45,607.28	29,400.49	
			<u>588,285.64</u>	<u>542,678.36</u>	
			<u><b>588,285.64</b></u>	<u><b>542,678.36</b></u>	

Signed

*Julie Wong*  
(Council Secretary)

Signed

*Erin Chan*  
(Church Treasurer)

Date

*27/5/2021*



Notes To The Financial Statements

1 Plant, Machinery

	Plant and equipment fittings £
<u>At Cost</u>	
Balance b/fwd	41,584.57
Additions	199.99
Less disposals (-ve)	-
Balance c/fwd	<u>41,784.56</u>
<u>Depreciation</u>	
Balance b/fwd	-
Charge for period	-
Less disposals (-ve)	-
Balance c/fwd	<u>-</u>
NBV at 31 July 2020	<u>41,784.56</u>
NBV at 31 July 2019	<u>41,584.57</u>

2 Other Fixed Assets

	Freehold property £	Leasehold property £	Legal costs £	imp'tment to property £	Total £
<u>At Cost</u>					
Balance b/fwd	380,000.00	-	6,438.24	11,707.00	398,145.24
Additions	-	-	-	-	-
Less disposals (-ve)	-	-	-	-	-
Balance c/fwd	<u>380,000.00</u>	<u>-</u>	<u>6,438.24</u>	<u>11,707.00</u>	<u>398,145.24</u>
<u>Depreciation</u>					
Balance b/fwd	-	-	-	-	-
Charge for period	-	-	-	-	-
Less disposals (-ve)	-	-	-	-	-
Balance c/fwd	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NBV at 31 July 2020	<u>380,000.00</u>	<u>-</u>	<u>6,438.24</u>	<u>11,707.00</u>	<u>398,145.24</u>
NBV at 31 July 2019	<u>380,000.00</u>	<u>-</u>	<u>6,438.24</u>	<u>11,707.00</u>	<u>398,145.24</u>

3 Sunday Offerings Received

	£
Sunday Offerings (Non Gift Aids)	2,260.00
Sunday Offerings (Gift Aids)	12,090.00
Gift Aids Small Donation	1,542.20
	<u>15,892.20</u>
Charitable Payroll Giving (DDO)	1,732.50
Charitable Payroll (CAF)	6,000.00
Gift Aids (DD)	<u>10,250.99</u>
	<u>17,983.49</u>
	<u>33,875.69</u>

4 Received For Others

	Total £	Rachel Turner £
15-Dec-19 Peter & Rachel Turner's legacy	20,800.00	20,800.00
	<u>20,800.00</u>	<u>20,800.00</u>

5 Offerings To Other Christians & Churches

	Total £	WEC Franki Yip £	Herald £	COCM £	Living Water £	Others £
06-Oct-19 Franki Yip (Mr F Y K Yip)	500.00	500.00				
15-Dec-19 One Changlelle (Hong Kong) Ltd	20.00					20.00
	-					
08-Feb-20 COCM - Annual Offerings for 2019	700.00			500.00		
08-Feb-20 Herald (CCHC-UK)	300.00		300.00			200.00
08-Jul-20 CCHC-UK (Herald)	500.00		500.00			
08-Jul-20 COCM	1,000.00				1,000.00	
11-Jul-20 Grace Interntional Church In Liverpool	500.00					500.00
	<u>3,520.00</u>	<u>500.00</u>	<u>800.00</u>	<u>1,500.00</u>	<u>200.00</u>	<u>520.00</u>

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**Repairs & maintenance**

Details	Total £	Gas Boiler Service £	Church General Repairs £	Website Renewal £	Lift Maintenance £	CCL Licence £
08-Aug-19 Croma Security Solutions Group Plc	64.78		64.78	To replace reception's digital lock		
27-Oct-19 Just Host	13.15			13.15 Just Host - Domain Name Registration		
15-Dec-19 Orona Limited	315.94				315.94 Period 1/11/19 to 31/10/2020	
22-Mar-20 All About Gas	113.00	96.00	17.00	Toilet seat		
28-May-20 Just Host	171.81			171.81 Website renewal fee - period 1/5/20 to 1/5/21		
28-May-20 Optsearch Solutions	219.50			219.50 50% deposit for church website management for 2 years		
24-Jul-20 CCL	212.00				212.00 Renewal at 31/8/2021	
27-Jul-20 Optsearch Solutions	219.50			219.50 website's balance payment		
	-					
British Gas Serv L - Ref 1598581	562.79	562.79	(43.02*3+48.21+48.19*8)			
	-					
	<b>1,892.47</b>	<b>658.79</b>	<b>81.78</b>	<b>623.96</b>	<b>315.94</b>	<b>212.00</b>

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**Sundry**

Details	Total £	Sundry £	Calendars £
18-Aug-19 NextDoor Store	10.78	10.78	Rechargeable batteries
19-Sep-19 B & Q & Wilko	50.00	50.00	Water pump & rubber mat
15-Dec-19 COCM Bookroom	130.00		130.00 Calendars qtr 60
15-Dec-19 Morrisons	4.50	4.50	Extension lead
15-Dec-19 Asda	5.35	5.35	Kitchen foil & film
08-Jul-20 Luxis Media Solutions Ltd	860.40	860.40	Electrical installations condition report
	<b>1,061.03</b>	<b>931.03</b>	<b>130.00</b>

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**2019 Gospel Camp**

	£	£
Fee received	905.00	
Offering received	100.00	1,005.00
Less: Expenses		
Medina Valley Centre (£400 deposit paid in 2018+940)	1,340.00	
Speakers	400.00	
Food	181.12	
		<b>1,921.12</b>
Deficits		<b>(916.12)</b>

**2019 Summer Retreat Camp (23-25 August)**

Fee received (2970+135)		3,105.00
Less: Expenses		
Camp fee adult £135 x 22	2,970.00	
children £67.50 x 2	135.00	3,105.00
Speaker & hiring hall fee		450.00
Deficits		<b>(450.00)</b>

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**Addition of Fixed Assets**

	Total £	Equipment
18-Aug-19 Curry	199.99	199.99 JVC 32" smarter TV & 3m AVG cable for Sunday School
	-	
	<b>199.99</b>	<b>199.99</b>

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**Student Fellowship Sweatershirts**

At the AGM 2020, Church Council members decided to give away the remaining jackets to church members for free