

Trimsaran Family Centre

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
TRIMSARAN FAMILY CENTRE**

TRIMSARAN FAMILY CENTRE
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FOR THE YEAR ENDED 31 MARCH 2021

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TRIMSARAN FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1088190
Registered Office	Plas Y Sarn Heol Llanelli Trimsaran Kidwelly SA17 4AA
Trustees	Pauline Bowers - Chairperson Fran Burke-Lloyd - Treasurer Terri Wilkinson – Secretary
Advisory	Mrs Christine Miller - Wales PPA Cllr. Meryl Gravell - Honorary Member Mrs Nerys Burton - Menter Advisory
Bankers	Lloyds TSB Bank plc Stepney Street Llanelli Carmarthenshire
Independent Examiners	Rimmer & May Chartered Accountants 19 Murray Street Llanelli Carmarthenshire SA15 1AQ

TRIMSARAN FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 Cont'd

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trimsaran Family Centre is a charity governed by a constitution as adopted 15th February 2001. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are "to develop at a local level the skills and nurturing capacity of families, parents and carers so that the well-being and life chances of their children are enhanced."

Plant Dewi are appointed by the Family Centre Management Committee to manage and advise the Co-ordinator.

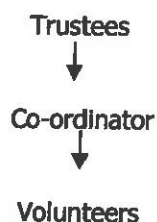
Appointment of Trustees

Trustees are appointed as set out in the Memorandum and Articles of the company. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the Family Centre.

Organisation Structure



Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision making regarding the day-to-day running of the Centre. The Co-ordinator is responsible for keeping order of files, office work and overseeing all other day-to-day activities at the Centre.

Risk Management

Trimsaran Family Centre conducts risk assessments before undertaking any activities or events and ensures that appropriate DBS checks are undertaken for those working with children or vulnerable adults.

Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

TRIMSARAN FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 Cont'd

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

1. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills.
2. The provision of facilities for recreation and other leisure time activities for and in the interests of social welfare with a view to improving conditions for life.

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The Aims of the Family Centre is to ensure children:-

- Have a flying start to life.
- Have a range of education and learning opportunities.
- Enjoy the best possible health, free from abuse.
- Have access to play, leisure and cultural activities.
- Are listened to and respected and have their identity recognised.
- Have a safe home and community.
- Are not disadvantaged by poverty.

The objectives for the next year are to continue to:-

- Provide a safe, warm and welcoming environment.
- Provide access to various play equipment and activities.
- Offer training and support to families.
- Provide opportunities to go on trips and outings.
- Provide open-door policy where everyone is welcomed.
- Continue outreach work to identify isolated families.

Every year we continue to see children's social skills develop which better prepares them for school. The children who attend the Family Centre will often be attending school together so they already know each other. Numbers have declined recently possibly due to the change of location and venue and also the introduction of flying start which offers a two and a half hour session a day of crèche provision for every 2 year old living in a flying start area, however even though our numbers are affected it is an excellent provision that we welcome and are more than happy to work along side.

At the Family Centre staff provide a safe quality service. We provide an opportunity to access information and other services that they may require in order to meet their individual needs. We offer support to parents while caring for their children and try to relieve stress and anxiety within the family. Through questionnaires and evaluation forms parents have told us that through attending the Family Centre, their families have gained:-

- Improved social and support networks.
- Improved skills on positive parenting.
- Improved relationships.
- Improved resilience.
- Increased confidence and self-esteem.
- Increased access to community resources.

TRIMASARAN FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 Cont'd

Public Benefit

The public benefit is having a community hub that is welcoming for all ages especially families with children aged 0-4 years (0-11 school holidays). The free access sessions are designed for all to attend as and when it suits each family's needs. The open door policy that we practice promotes equal opportunities and through a wide variety of play activities, courses, trips and outings we reach out deep into the community. The Centre and its staff works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals when needs arise. The Centre's service preserves and protects health and works on relieving stress within family relationships.

ACHIEVEMENT AND PERFORMANCE

A year like no other!

The circumstances during this year meant that Trimsaran Family Centre had to provide virtual sessions and support as most of the year remained in lockdown. Facebook, WhatsApp and Zoom gave us platforms to conduct story and music sessions as well as cooking and craft tutorials as many families were reporting that they were struggling to cope with home schooling, having to stay at home in isolation.

As we were in the final year of the Lottery Rural Project with Tumble Family Centre, we were able to purchase, prepare and deliver activity bags for our families to provide much needed ideas and resources to keep children occupied. This we believed relived some family stress.

As well as supporting our existing families we were able to reach out to many residents with doorstep deliveries and distanced chats. This also proved to be a lifeline to the older generation and people who were living alone.

We continued to work with CETMA a charity in Llanelli that provides surplus foods. This was welcomed more than ever. We collected food donations and shopping from foodbanks and supermarkets to distribute to residents that were unable to leave their homes. We also picked up weekly shopping and delivered medical supplies and medicines in the community to whoever needed.

We worked together with the community council to deliver Christmas gifts from donations that had been provided and also food items to many who were still feeling vulnerable, isolating or fearful of going out and about when lockdown was eased before Christmas.

During this pandemic it has become even more apparent that Trimsaran is a close knit community and the strength within community groups is truly reassuring which has validated our place in village life. We believe that we have played an integral part in emotionally and physically supporting our residents keeping the community connected. We were privileged to be able to keep connected with our families and other residents.

We feel part of a local network that is a support mechanism for families living locally whom depend on us. We are fortunate that we have excellent working relationships in the wider community who support the work that we do.

TRIMSARAN FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 Cont'd

Outcomes

The outcomes we have worked towards during the past year are:

- Promote and improve family engagement.
- Increased self-esteem to raise aspirations and motivation.
- Advocate inclusion and grow self-worth and confidence.
- Create coping strategies and support networks.
- Encourage good nutrition and a better perception of good produce.
- Support budgets and plans for family goals.
- Advocate acceptance of difference and equality.
- Increased access to appropriate information and advice.
- Promote child development and education.
- Promote further education or employment which are needs based.
- Encourage age appropriate activities that support child development.
- Provide opportunities for basic learning.
- Help parents as they prepare their children for school.
- Provide experiences that create everlasting memories.

FINANCIAL REVIEW

Reserves Policy

Trimsaran Family Centre has reviewed the risks that might occur and feels that reserves are necessary to enable the service to continue in the event of the loss of a major grant. The trustees feel it would be important to ensure that the service could continue at the same level of provision for between 6 – 9 months following the loss or discontinuation of funding to enable time to secure alternative provision. At 31 March 2021 the reserves available to the charity were £23,449.

TRIMSARAN FAMILY CENTRE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021 Cont'd**

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on 01/11/21 and signed on its behalf by

[Signature]

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TRIMSARAN FAMILY CENTRE

**REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MARCH 2021**

Independent examiner's report to the Trustees of Trimsaran Family Centre

I report on the accounts of the Charity for the year ended 31 March 2021, which are set out on pages 9 to 13.

Responsibilities and Basis of Report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charities Commission under Section 145(5)(b) of the Act.

Independent Examiners' Statement

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E - Truman

E Truman FCA
Rimmer and May
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date: 08.11.21

TRIMSARAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<u>Incoming Resources</u>					
<u>Receipts</u>					
Voluntary income	2	-	41,140	41,140	14,916
Fundraising		2,953	-	2,953	1,130
Sundry income		-	-	-	1
Total receipts		<u>2,953</u>	<u>41,140</u>	<u>44,093</u>	<u>16,047</u>
<u>Resources Expended</u>					
<u>Charitable payments</u>					
Activity costs		-	3,050	3,050	2,828
DBS check		-	-	-	24
Sundries		15	-	15	-
Uniforms		-	-	-	65
Maintenance		-	-	-	565
Raffle supplies		25	-	25	-
Office equipment		113	-	113	505
Kitchen equipment		-	-	-	621
Salaries, tax and nic	3	2,758	13,774	16,532	16,185
Telephone		40	-	40	-
Training for staff and volunteers		-	-	-	540
Travel for staff and volunteers		-	97	97	-
Vehicle hire		-	-	-	742
Total charitable payments		<u>2,951</u>	<u>16,921</u>	<u>19,872</u>	<u>22,075</u>
Governance	4	<u>724</u>	<u>1,308</u>	<u>2,032</u>	<u>2,090</u>
Total payments		<u>3,675</u>	<u>18,229</u>	<u>21,904</u>	<u>24,165</u>
Net Receipts/(Payments)		(722)	22,911	22,189	(8,118)
Total funds brought forward		11,885	(10,625)	1,260	9,378
Transfer between funds		<u>(4,124)</u>	<u>4,124</u>	-	-
Total Funds carried forward		<u>7,039</u>	<u>16,410</u>	<u>23,449</u>	<u>1,260</u>

The Notes form part of these financial statements

TRIMSARAN FAMILY CENTRE

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021	2020
		£	£
Current assets			
Cash at bank and in hand			
Cash at bank		23,449	1,152
Petty cash		<u>-</u>	<u>108</u>
Total cash at bank and in hand		23,449	<u>1,260</u>
Total current assets		23,449	1,260
Current liabilities			
Accounts payable			
Accounts payable		-	-
Total accounts payable		<u>-</u>	<u>-</u>
Net Assets		<u>23,449</u>	<u>1,260</u>
Breakdown of Funds			
Unrestricted reserves		7,039	11,885
Restricted funds	2	<u>16,410</u>	<u>(10,625)</u>
Total Funds		<u>23,449</u>	<u>1,260</u>

The Financial Statements were approved by the Board of Trustees on
November 2021 and were signed on its behalf by:

Signed on behalf of the Trustees

F. Burke-Lloyd

Print Name F. BURKE-LLOYD

Date 01/11/21

The Notes form part of these financial statements

TRIMSARAN FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of Preparation

The financial statements have been prepared on a receipts and payments basis and in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – effective 1 January 2015 (Charities SORP) (FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – Section 1A

Trimsaran Family Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

There are no material uncertainties regarding the charity's ability to continue as a going concern.

INCOMING RESOURCES**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when the charity receives the resources.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has received the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for as a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

TRIMSARAN FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as paid by the charity.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

2. INCOMING RESOURCES

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Fund	B/F	Income	Expenditure	Transfer	C/F
	£	£	£	£	£
Persimmon		900		-	900
Community Fund		414	(337)	-	77
Moondance		8,406	(1,243)	-	7,163
CAVS		1,000	(1,000)	-	-
Lottery	(10,976)	20,432	(13,931)	4,475	-
Awards for all	-	9,988	(1,718)	-	8,270
Coalfield	351	-	-	(351)	-
CCC	-	-	-	-	-
Total Funds	(10,625)	41,140	(18,229)	4,124	16,410
Unrestricted Funds	11,885	2,953	(3,675)	(4,124)	7,039

3. FUNCTIONAL ANALYSIS OF EXPENDITURE

Expenditure has been broken down according to the activity headings as recommended by the Accounting and Reporting by Charities Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Total staff costs comprised:

Sessional wages - events	-
Sessional wages	-
Wages and salaries	16,119
Employers pension costs	355
Employers National Insurance costs	-
Total staff costs	16,474

TRIMSARAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Payroll and recruitment costs totalled £58.

The average monthly head count was 1 staff member, with all employee time involved in providing either support to the governance of the charity or support services to charitable activities. No employees received emoluments of more than £60,000.

PENSION SCHEMES

The charity does operate a pension scheme.

4. GOVERNANCE COSTS

There was no trustee remuneration. Governance costs were as follows:

Professional fees	1,080
Membership fees	-
Independent Examination	498
Insurance	454
Total	<u>£2,032</u>

5. RISK MANAGEMENT

The trustees have carried out a review of the major risks to the organisation and believe that the level of reserves aimed for in the reserves policy below is sufficient to cover adverse conditions that the organisation may face. In addition the organisation has in place financial, personnel and Health & Safety controls to limit the likelihood and impact of risks. All activities and events are risk assessed prior to commencement. Appropriate DBS checks are done of all staff and volunteers. The trustees will actively monitor risk and review their policies at least annually.

6. ULTIMATE CONTROLLING PARTY

The charity is controlled by the board of trustees.