

Bolsover Assembly Hall Community Centre

Report of the Trustees for the year 2020/21

Bolsover Assembly Hall Community Centre is now in its eighteenth year of operation since refurbishment.

It is fair to say that 2020/21 has been far from a normal year due to the COVID-19 pandemic which has had a huge impact on the use of the building.

The Centre has had to adapt to many changes in government guidance and put in extra measures to make the building COVID secure and implement measures to ensure that users are kept as safe as possible.

Bolsover First Steps Pre school group has continued to operate in a restricted way throughout most of the year providing a vital service for key workers during the crisis.

Some groups were able to meet within the guidance for periods between lock downs.

We are hoping that once restrictions are lifted most users will return although we realise that some will be more cautious and need more confidence before they are happy to resume activities.

Government Grants administered through Bolsover District Council and relief from Business Rates have been welcomed to provide support to the charity to offset loss of income throughout the year. An additional grant was also provided by Old Bolsover Town Council.

Whilst a grant application to the National Lottery Community fund was unsuccessful, because of the change in priorities to deal with the pandemic, Old Bolsover Town Council stepped in to provide a grant of £10,000 which has enabled the floor in the small hall to be replaced and the installation of wireless access points in the Tom Rodda and George Bratt rooms.

Caretaking staff have put their time to good use by redecorating some of the rooms during the periods of closure.

The final out turn from the income and expenditure statement shows a small deficit which could have been much greater if we had not been fortunate in receiving some external support. The trustees receive regular reports throughout the year to monitor income and expenditure to ensure that any corrective action can be quickly taken.

All hirers continue to be provided with a clear written statement of their responsibilities in the event of an incident occurring in support of the booking condition forms which they must accept and sign. Additional conditions have been added to ensure users follow government guidance.

All hall equipment continues to be regularly inspected and electrical equipment is PAT (Portable Appliance) tested every year. All regular users and Tenants are reminded of their responsibilities. The lift is included in receiving regular inspections and any recommendations are implemented. The intruder alarm and fire alarm systems are also regularly maintained and tested. During the year the CCTV system was upgraded.

The Joint Operating agreement between the Trustees and Old Bolsover Town Council was renewed in January 2010 and continues to operate successfully.

Trustees will continue to monitor the situation regularly monitoring the income and expenditure and taking steps to make sure that any recommendations from the government are implemented.

Paul Cooper
Chair of the Trustees

Created 28 April 2021
From Date 1 April 2020
To Date 31 March 2021

**BOLSOVER ASSEMBLY HALL COMMUNITY
CENTRE**
Profit & Loss Statement
(All values reported in GBP)

Turnover

4001	Room Hire	18,269.82
4906	Grants Received	34,669.21 ✓
4910	Bank Interest Received	0.23 ✓
Total Turnover		<u>52,939.26</u>

Less Cost of Sales

Total Cost of Sales	<u>0.00</u>
Gross Profit	<u>52,939.26</u>

Less Expenses

7050	Staff Costs	(25,828.19)
7102	Water Rates	(930.74)
7200	Electricity	(2,829.72)
7201	Gas	(4,859.98)
7502	Telephone and Mobile Charges	(126.00)
7503	Broadband Internet and Fax	(156.00)
7601	Audit and Accountancy Fees	(40.00)
7702	Software Licences	(45.00)
7800	Repairs and Renewals	(8,689.39)
7801	Cleaning	(440.00)
7803	Premises Expenses	(435.00)
7804	Cleaning Materials	(898.87)
7805	Sanitary Disposal Costs	(438.62)
7806	PAT Testing	(37.00)
7810	Waste Disposal	(772.72)
7901	Bank Charges	(80.00)
8204	Insurance	(396.26)
Total Expenses		<u>(47,003.49)</u>
Profit Before Tax		<u>5,935.77</u>

Independent Examiner's Report to the Trustees of Bolsover Assembly Hall Community Centre (Charity Number 1088100)

I report to the Trustees on my examination of the Accounts of Bolsover Assembly Hall Community Centre ("the Trust") for the year ended 31st March 2021.

Responsibilities and basis of Report

As the Charity Trustees of the Trust, you are responsible for the preparation of the Accounts, in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's Accounts, carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission, under Section 145 (b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or 2.
- (2) The Accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Accounts to be reached.

Signed K. Smith

Dated 9.6.2021

Name KATE SMITH

Freedom Community Project, Bolsover Methodist Church, Hilltop, Bolsover, S44 6NN