

REGISTERED COMPANY NUMBER: 04015816 (England and Wales)
REGISTERED CHARITY NUMBER: 1088044

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

Wyatt, Morris, Golland Ltd
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

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FOR THE YEAR ENDED 31 MARCH 2021**

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**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2021**

TRUSTEES	Mr E C Garner Councillor W Hinds Mr G R J Phillips Ms M Smith Councillor J Walsh Mr J Youd S Green
COMPANY SECRETARY	Mr J Youd
REGISTERED OFFICE	84-86 Liverpool Road Eccles Manchester M30 0WZ
REGISTERED COMPANY NUMBER	04015816 (England and Wales)
REGISTERED CHARITY NUMBER	1088044
INDEPENDENT EXAMINER	Wyatt, Morris, Golland Ltd Park House 200 Drake Street Rochdale Lancashire OL16 1PJ

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD (REGISTERED NUMBER: 04015816)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Salford Unemployed & Community Resource Centre Ltd is established for the relief of poverty as a result of unemployment or other social or economic circumstances among the inhabitants of Salford and the surrounding areas by the provision of advice, information, advocacy and, when necessary, legal representation.

Significant activities

Significant Activities

The following organisations made significant financial contributions during the financial year for which the trustees are extremely grateful. This financial support facilitates the staff and volunteers to provide support services for the most vulnerable people in Salford by tackling inequality and unfairness. This funding has allowed the work and activities of the centre to both continue and develop further.

Funding organisations included:

Salford City Council

Salford CVS

Salford OFFA

The Good Things Foundation

Workers Education Association

Access to Justice Fund

Awards For All

Listed below are the projects carried out in the year to 31 March 2021. These will be reported in greater detail in a separate report which will be presented at the AGM

1. Welfare Benefits, social care, anti - poverty, social security and disability work.

Our Welfare Rights Officer continues to be funded by a number of funders. Quality publicity materials have ensured that a high level of local vulnerable clients continue to use our free benefit advice service. This service includes disability advice and representation. This level of quality service is at the core of all work undertaken by Salford Unemployed Community Resource Centre (SUCRC) it ensures that the benefits our clients are entitled to are received.

We have maintained an excellent relationship with the communities across the whole of Salford. In the past 12 months we have again replaced and recruited and trained welfare rights volunteers and further extended our disability advice and representation

2. Education, ESOL and Digital Learning

These areas of work have been funded by The Good News Foundation, Workers Education Association. This service ensures the most vulnerable people have access to information, education and training.

3. Employment Law

The employment law Officer continues to advise and represent clients in dispute with their employer. During the year the employment law Officer advised and represented clients in the following areas of employment law unfair dismissal, redundancy, discrimination, breach of contract and unlawful deduction from wages. The employment law Officer also helped clients, who had started their cases before attending the centre, to prepare their cases for the employment Tribunal.

4. Debt

The Debt and Employment Law Adviser continues to advise clients in dispute with their employer and to provide advice and support on debts matters he advises on the different debt solutions that may be available to the client and an explanation of the way that various types of debt solution work, the actions creditors can take if a client falls behind with payments and safeguards to protect clients from unfair lending or debt collection practices. and negotiate with clients creditors.

Public benefit

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association. Each member's liability is limited to £10 per guarantor. The membership comprises all the current trustees.

Recruitment and appointment of new trustees

The trustees are appointed according to the Articles of Association.

Organisational structure

The trustees are responsible for the strategic management and direction of the organisation. The day to day management is delegated to the co-ordinator. Each year the Board meets for two strategy, six business meetings and once for governance training.

Key management remuneration

There are two key management personnel who were paid a total of £35,369.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks, to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

These include:-

1. Regular review of the risks the charity may face;
2. The establishment of systems and procedures to mitigate those risks identified in the plan;
3. The implementation of the procedures designed to minimise any potential impact on the charity should those risks materialise.

RESERVES POLICY

To manage financial risks it is a policy of the charity to maintain unrestricted funds which are free reserves of the charity at a level which equate to approximately 3 - 6 months unrestricted expenditure. This provides enough funds to cover management, administration and support costs.

At the year end reserves were below this level and the trustees are considering steps to rectify the position.

FINANCIAL REVIEW

The results for the year are set out on pages 8 to 13 of the financial statements.

The balance of unrestricted funds at 31 March 2021 was £30,217.

Approved by order of the board of trustees on 13/10/21 and signed on its behalf by:

Mr J Youd - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

Independent examiner's report to the trustees of Salford Unemployed & Community Resource Centre Ltd ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Miss P.A. Richards FCA DChA
Chartered Accountant
Wyatt, Morris, Golland Ltd
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

Date: 13 October 2021

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	75,411	81,014	156,425	127,575
EXPENDITURE ON					
Charitable activities	3				
Provision of advice and Information		43,031	81,584	124,615	192,399
NET INCOME/(EXPENDITURE)		<u>32,380</u>	<u>(570)</u>	<u>31,810</u>	<u>(64,824)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		4,047	6,950	10,997	75,821
TOTAL FUNDS CARRIED FORWARD		<u><u>36,427</u></u>	<u><u>6,380</u></u>	<u><u>42,807</u></u>	<u><u>10,997</u></u>

The notes form part of these financial statements

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD (REGISTERED NUMBER: 04015816)**

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	10	6,210	-	6,210	7,306
CURRENT ASSETS					
Debtors	11	1,877	-	1,877	-
Cash at bank and in hand		33,227	6,380	39,607	9,708
		<u>35,104</u>	<u>6,380</u>	<u>41,484</u>	<u>9,708</u>
CREDITORS					
Amounts falling due within one year	12	(4,887)	-	(4,887)	(6,017)
NET CURRENT ASSETS		<u>30,217</u>	<u>6,380</u>	<u>36,597</u>	<u>3,691</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>36,427</u>	<u>6,380</u>	<u>42,807</u>	<u>10,997</u>
NET ASSETS		<u>36,427</u>	<u>6,380</u>	<u>42,807</u>	<u>10,997</u>
FUNDS	14				
Unrestricted funds				36,427	4,047
Restricted funds				<u>6,380</u>	<u>6,950</u>
TOTAL FUNDS				<u>42,807</u>	<u>10,997</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

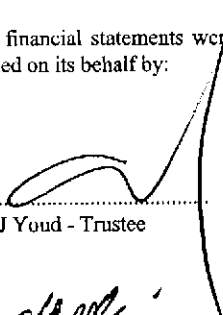
The notes form part of these financial statements

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD (REGISTERED NUMBER: 04015816)**

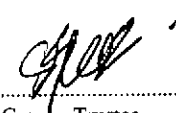
**BALANCE SHEET - continued
31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13/10/21 and were signed on its behalf by:



Mr J Youd - Trustee



S Green - Trustee

The notes form part of these financial statements

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis. The Trustees are aware of the need to ensure that adequate funding is received before any expenditure is committed.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures, fittings, and equipment	- 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	1,779	3,411
Grants	150,007	123,614
Service Income	4,639	550
	<u>156,425</u>	<u>127,575</u>

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2021 £	2020 £
Salford City Council	39,754	32,891
Salford CVS	19,855	-
The Good Things Foundation	625	2,125
CO-OP	-	64
The Tudor Trust	-	35,000
The Worshipful Company Of Weavers	-	11,020
Access To Justice	34,200	-
Salford Primary Care Trust	-	19,494
The Charity Service	-	11,020
Workers Education	17,218	12,000
Government furlough scheme	21,056	-
Awards for all	9,740	-
Salford Community	7,559	-
	<u>150,007</u>	<u>123,614</u>

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 4) £	Support costs (see note 5) £	Totals £
Provision of advice and Information	<u>120,615</u>	<u>4,000</u>	<u>124,615</u>

4. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs	78,001	140,473
Travel	613	2,408
Insurance	804	1,196
Light and heat	1,934	2,988
Telephone	3,925	4,846
Postage and stationery	241	171
Educational and promotional materials	956	1,660
Sundries	2,562	6,748
Repairs and renewals	325	620
Bank charges	184	214
Professional fees	4,940	9,200
Rent and rates	1,605	556
Subscriptions	395	254
Office supplies and equipment	3,202	3,708
Training and trainer	1,700	50
Services	500	-
Consultant tutor	17,632	14,126
Prior year overpaid Social Security	-	(1,998)
Depreciation	1,096	1,289
	<u>120,615</u>	<u>188,509</u>

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

5. SUPPORT COSTS

	Governance costs
	£
Provision of advice and Information	<u><u>4,000</u></u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u><u>1,096</u></u>	<u><u>1,289</u></u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

8. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
	5	8
Management & administration	<u><u>5</u></u>	<u><u>8</u></u>

No employees received emoluments in excess of £60,000.

From October 2020 one employee was seconded to M30 Breakfast Club and their wage was met by that organisation.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,150	114,425	127,575
EXPENDITURE ON			
Charitable activities			
Provision of advice and Information	67,201	125,198	192,399
NET INCOME/(EXPENDITURE)	<u>(54,051)</u>	<u>(10,773)</u>	<u>(64,824)</u>
Transfers between funds	448	(448)	-
Net movement in funds	<u>(53,603)</u>	<u>(11,221)</u>	<u>(64,824)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	57,650	18,171	75,821
TOTAL FUNDS CARRIED FORWARD	<u><u>4,047</u></u>	<u><u>6,950</u></u>	<u><u>10,997</u></u>

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

10. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures, fittings, and equipment £	Totals £
COST			
At 1 April 2020 and 31 March 2021	6,425	34,811	41,236
DEPRECIATION			
At 1 April 2020	5,907	28,023	33,930
Charge for year	78	1,018	1,096
At 31 March 2021	5,985	29,041	35,026
NET BOOK VALUE			
At 31 March 2021	440	5,770	6,210
At 31 March 2020	518	6,788	7,306

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Prepayments	1,877	-

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals and deferred income	4,887	6,017

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	702	936
Between one and five years	-	702
	702	1,638

Property

The property occupied by the charity is under licence from Salford MBC at a peppercorn rent, the licence was verbally renewed in 2016.

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

14. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	4,047	32,380	36,427
Restricted funds			
Access To Justice Foundation	6,950	(6,950)	-
Salford Community COVID Response	-	6,380	6,380
	<u>6,950</u>	<u>(570)</u>	<u>6,380</u>
TOTAL FUNDS	<u>10,997</u>	<u>31,810</u>	<u>42,807</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	75,411	(43,031)	32,380
Restricted funds			
Access To Justice Foundation	34,201	(41,151)	(6,950)
Workers Education Association	17,218	(17,218)	-
Awards for all COVID Response	9,740	(9,740)	-
Salford Community COVID Response	19,855	(13,475)	6,380
	<u>81,014</u>	<u>(81,584)</u>	<u>(570)</u>
TOTAL FUNDS	<u>156,425</u>	<u>(124,615)</u>	<u>31,810</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	57,650	(54,051)	448	4,047
Restricted funds				
Salford Prison Project	9,971	(10,596)	625	-
Tudor Trust	-	1,073	(1,073)	-
Access To Justice Foundation	8,200	(1,250)	-	6,950
	<u>18,171</u>	<u>(10,773)</u>	<u>(448)</u>	<u>6,950</u>
TOTAL FUNDS	<u>75,821</u>	<u>(64,824)</u>	<u>-</u>	<u>10,997</u>

**SALFORD UNEMPLOYED & COMMUNITY RESOURCE
CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,150	(67,201)	(54,051)
Restricted funds			
Salford Prison Project	46,534	(57,130)	(10,596)
Tudor Trust	35,000	(33,927)	1,073
Access To Justice Foundation	32,891	(34,141)	(1,250)
	<u>114,425</u>	<u>(125,198)</u>	<u>(10,773)</u>
TOTAL FUNDS	<u>127,575</u>	<u>(192,399)</u>	<u>(64,824)</u>

Details of the Restricted funds

1. Access to Justice Foundation- In the previous year this was to support the work of our Employment Law Officer dealing direct with workers unfairly dismissed during 2020/21 funds were received to support general core services
2. Workers Education Association (WEA)- Bringing high quality education into the heart of Salford communities
3. Awards for all COVID Response- Supporting the people of Salford at high risk from COVID 19
4. Salford Community COVID Response- Support for urgent needs identified due to COVID 19

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.