

Company no. 4072197
Charity no. 1088021

Pan African Development Education and Advocacy Programme (PADEAP)

Report and Financial Statements 30 September 2020

Pan African Development Education and Advocacy Programme (PADEAP)

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For the year ended 30 September 2020

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Pan African Development Education and Advocacy Programme (PADEAP)

Reference and administrative details

For the year ended 30 September 2020

Company number	4072197
Charity number	1088021
Registered office and operational address	CAN Mezzanine 49 - 51 East Road London N1 6AH
Directors	Trustees, who are also directors under company law, who served during the financial period and up to the date of this report were as follows: Ms Tonia Mihill Trustees who served during the financial period and up to the date of this report were as follows: Mr Ronald Kalyango Dr Thomas Jaye Dr Hauwa Mohammed Ms Gaenor Bruce Directors under company law, who served during the financial period and up to the date of this report were as follows: Ms Christine Tominke Olaniyan
Principal staff	Ms Christine Tominke Olaniyan Programmes Director
Secretary	Ms Christine Tominke Olaniyan
Bankers	The Co-operative Bank PLC PO Box 250 Skelmersdale WN8 6WT
Website	www.padeap.net

Pan African Development Education and Advocacy Programme (PADEAP)

Report of the trustees

For the year ended 30 September 2020

The trustees present their report and the audited financial statements for the year ended 30 September 2020.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016) - (Charities SORP (FRS 102)).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 15 September 2001 and registered as a charity on 14 August 2001.

The Trustees are responsible for the overall direction and strategic development of the organisation. This involves overseeing the work programme, monitoring performance against set objectives, reviewing the organisations policies and procedures, the recruitment of all project staff and any other personnel issues, and dealing with financial matters that may have a substantial impact on the organisation. Trustees meet three times a year and special meetings are held in the event of issues arising that may require immediate consideration.

Our Approach

PADEAP was founded in 1997 as an educational arm of the Pan African Movement in Uganda by African academics, political activists and committed Pan Africans. PADEAP now has offices in Uganda, Nigeria and the UK.

We are committed to working to empower Africans to play a central role in transforming their own political, social and economic fortune. We do this by supporting African voices and the role played by the grassroots, women's, youth and cultural movements in the struggles for change within the communities where we work.

Our Principles

Our principles demonstrate our core values and guide all our programme work:

- 1** Enabling African led solutions
- 2** Creating alternative frameworks for progressive change
- 3** Developing self-sustaining work in Africa
- 4** Actively participating in continental, national and local processes for change

Working with our country offices and partners we continue to empower and enable Africans to access education, health care and other fundamental human rights and to lead and participate in the development of their communities and societies.

Achievements and performance

NIGERIA

Women's Empowerment Initiatives

Education Plus

PADEAP Nigeria's Women Adult literacy programme meets the increasing demand for adult literacy classes among rural women in Katsina State. PADEAP Nigeria is accredited by the Katsina State Mass education Board, we currently runs 5 adult literacy schools in Funtua, with 617 students enrolled this year.

Funtua Women's Empowerment Programme - AFFORD (ADF6 & ADF7)

100 individual women subsistence farmers based in Funtua will form a Women's farmers sustainable collective, and be supported in agricultural development, through training and micro credit loans.

100 unemployed women based in Funtua will be supported in entrepreneurial training and the provision of micro business start up interest free loans and micro business expansion low interest loans.

Community Health and Education

ILERA – Community Health Initiative - Comic relief/ AFFORD

ILERA community health initiative works to improve the health outcomes of disadvantaged rural communities in Katsina State.

ILERA currently collaborates with seven primary health care facilities in Funtua LGA, Katsina State providing qualified community health care professionals and subsidised essential drugs. The facilities and staff offer family planning, pre and post natal care services; child vaccinations and immunisations, sexual reproductive health services, diabetic management and hypertension advice and support, HIV counselling and testing, malaria prevention and testing and general outpatient consultations. In collaboration with Funtua Primary Health Board, we offer training and outreach services at the primary health care facilities and village outposts. We focus on the social determinants of health affecting rural marginalised women and communities.

ILERA currently collaborates with seven primary health care facilities in Funtua LGA, Katsina State providing qualified community health care professionals and subsidised essential drugs. The facilities and staff offer family planning, pre and post natal care services; child vaccinations and immunisations, sexual reproductive health services, diabetic management and hypertension advice and support, HIV counselling and testing, malaria prevention and testing and general outpatient consultations. In collaboration with Funtua Primary Health Board, we offer training and outreach services at the primary health care facilities and village outposts. We focus on the social determinants of health affecting rural marginalised women and communities.

Achievements and performance (continued)

Research Projects in Nigeria

In partnership with Open University - UK - Funded by AHRC Networking grant

Contextualising Peace Education

The Project explores the context of everyday peace in Internally Displaced Peoples camps of Abuja, Nigeria, which faced and continue to face conflict. It addresses the question, how is peace understood, and practised in everyday lives in these communities, and how this can be compared to communities in rural Zimbabwe in order to contribute to peace education.

UGANDA

Research Projects in Uganda

Lancaster University - UK

1. Photovoice as an Educational Tool for Intercultural Learning and Peacebuilding Between Forcefully Displaced Populations and Host Community Youth

Open University - UK

2. How far can contextually sensitive learning design be used to develop decolonial peace education pedagogy in South Africa and Uganda?

PADEAP Uganda works with refugee community organisations to improve refugees and asylum seekers social integration and well-being, increase access to education health, employment and advocate for refugees and asylum seekers as well as empowering them to positively influence policies that affect them. PADEAP Uganda now runs community resource centres in Kampala and Oruchinga refugee settlement, Isingiro District.

Education

PADEAP Uganda works with networks and coalitions, advocating for refugee children's right to education. The Refugee Education Working group in Kampala is now campaigning to increase the number of refugee children enrolling, and completing primary school in Kampala and the refugee settlements. We are also working to combat discrimination against girls, including early marriage, and deliver a girls' empowerment project to increase the numbers of refugee girls attending school.

Gender Based Violence

PADEAP Uganda works at the National level to ensure GBV is addressed and managed within the framework of refugee protection and assistance. PADEAP Uganda is a member of the GBV network in Uganda.

Financial review

The main income for the financial period was the restricted income of £35,582 (compared to £11,600

Reserves policy

The trustees have considered the level of reserves required for PADEAP to continue operating in the event of a funding shortfall. The trustees consider the unrestricted funds to be PADEAP's reserves for this purpose. Previously, the trustees set the reserves policy based on at least 6 months of unrestricted office and administrative costs. At the moment, all the running costs are covered by restricted project funds, and therefore the aim of the unrestricted reserves is now to provide emergency reserves to cover costs required to settle any outstanding commitments in the event of closure. The estimated commitments include rent notice, final office expenses, and supplier bills, and is estimated at £2,000. The reserves at 30 September 2020 were £1,806 which is below the optimum level. The trustees are currently looking at ways of building up the unrestricted funding through collaboration and partnership with other similar organisations, and from funding bodies.

Risk statement

The Trustees are aware of their responsibility to identify and review the major risks to which the organisation is exposed and to implement systems to mitigate those risks. In 2016 the Board will conduct a review of the major risks to which the charity is exposed. This will lead to the development of a strategic business plan for the next 3 years, to safeguard against future short-term and long-term risks. This exercise will involve a thorough review of all of PADEAP's policies and procedures, a review of staffing needs and organisational structure and financial resources.

Trustees will review PADEAP's position, risks and opportunities on a quarterly basis with the aim of supporting PADEAP to access further resources to support the ongoing work. Internal control risks have been minimised through the implementation of sound procedures for authorisation of all financial transactions within the various projects.

Plans for coming year

In the coming year we will give priority to driving forward organisational strengthening in partnership with our Nigerian and Ugandan partners. We will continue to develop our partnerships and prioritise our research and advocacy work in line with our strategic priorities.

Independent Examination

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 30 September 2020 was 7. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 23 June 2021 and signed on their behalf by

Ms Gaenor Bruce (Trustee)



Independent examiner's report

To the trustees of

Pan African Development Education and Advocacy Programme (PADEAP)

I report on the accounts of Pan African Development Education and Advocacy Programme (PADEAP) for the year ended 30 September 2020 which comprise the statement of financial activities, balance sheet and related

Respective responsibilities of the trustees and examiner

The responsibilities of the trustees (who are also the trustees of Pan African Development Education and Advocacy Programme (PADEAP) for the purposes of charity law) for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), are set out in the statement of responsibilities of the

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

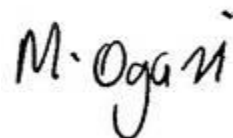
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date 8 October 2021 Name _____

Relevant professional qualification/body ACCA

Pan African Development Education and Advocacy Programme (PADEAP)

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 30 September 2020

	Note	Restricted £	Unrestricted £	2020 Total £	2019 Total £
Income from					
<i>Donations and legacies</i>	2	40	-	40	-
<i>Investments</i>	3	-	-	-	-
<i>Charitable activities</i>	4	35,542	-	35,542	11,600
Total income		<u>35,582</u>	<u>-</u>	<u>35,582</u>	<u>11,600</u>
Expenditure on					
<i>Charitable activities</i>		35,637	-	35,637	11,276
Total expenditure	6	<u>35,637</u>	<u>-</u>	<u>35,637</u>	<u>11,276</u>
Net income	7	(55)	-	(55)	324
Gross transfers between funds		26	(26)	-	-
Net movement in funds		<u>(29)</u>	<u>(26)</u>	<u>(55)</u>	<u>324</u>
Reconciliation of funds					
Total funds brought forward		<u>4,989</u>	<u>1,832</u>	<u>6,821</u>	<u>6,497</u>
Total funds carried forward		<u>4,960</u>	<u>1,806</u>	<u>6,766</u>	<u>6,821</u>

All of the above results are derived from continuing activities. There were no other recognised gains or

Pan African Development Education and Advocacy Programme (PADEAP)

Balance sheet

As at 30 September 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible fixed assets	9	-	-
Current assets			
Debtors	10	-	-
Cash at bank and in hand		<u>7,766</u>	<u>9,558</u>
		7,766	9,558
Liabilities			
Creditors: amounts due within one year	11	<u>1,000</u>	<u>2,737</u>
Net current assets		<u>6,766</u>	<u>6,821</u>
Net assets	12	<u><u>6,766</u></u>	<u><u>6,821</u></u>
Funds			
Restricted funds		4,960	4,989
Unrestricted funds			
General funds		<u>1,806</u>	<u>1,832</u>
Total charity funds	13	<u><u>6,766</u></u>	<u><u>6,821</u></u>

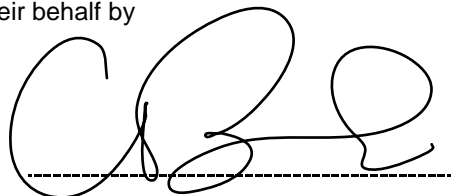
For the period ended 30 September 2020, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the trustees on 23 June 2021 and signed on their behalf by

Name: Ms Gaenor Bruce (trustee)



Pan African Development Education and Advocacy Programme (PADEAP)

Notes to the financial statements

For the year ended 30 September 2020

1. Accounting policies

- a) The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

The charitable company meets the definition of a public benefit entity under FRS 102.

No restatement has been required in making the transition to FRS 102 and the Charities SORP FRS 102.

The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The financial statements have therefore been prepared on a going concern basis.

- b) Donations and legacies is received by way of donations and gifts and is included in full in the statement of financial activities when received or receivable, whichever is earlier.

Gifts in kind represent assets donated for use by the charity. These are recognised when receivable and are valued at the amount the charity would otherwise have paid for the assets.

- c) Revenue grants are credited to the statement of financial activities when received or receivable whichever is earlier.

Where unconditional entitlement to grants receivable is dependent upon fulfilment of conditions within the charity's control, the incoming resources are recognised when there is sufficient evidence that conditions will be met. Where there is uncertainty as to whether the charity can meet such conditions the incoming resource is deferred.

- d) Restricted funds are to be used for specific purposes as laid down by the donor, as described in note 13.

- e) Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

- f) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

- g) Fundraising expenditure relates to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.

Where information about the aims, objectives and projects of the charity is provided to potential beneficiaries, the costs associated with this publicity are allocated to charitable expenditure.

1 Accounting policies (continued)

Where such information about the aims, objectives and projects of the charity is also provided to potential donors, activity costs are apportioned between fund-raising activities and charitable activities on the basis of area of literature occupied by each activity.

- h) Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure consists of all expenditure relating to the objects of the Charity. All costs are directly attributable to the activities under which they have been analysed.

However, the cost of overall direction and administration of the charity and its activities, comprising the overhead costs of the central function, is fully allocated to support costs. Support costs are re-allocated to each of the activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

Governance cost, which form part of Support Costs, are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

Generating funds	0%
Charitable activities	100%

- i) Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Office Equipment	3 years
Motor Vehicle	3 years

Items of equipment are capitalised where the purchase price exceeds £1,000. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

- j) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight line basis over the minimum lease term.

2. Donations and legacies

	Restricted £	Unrestricted £	2,020 Total £	2019 Total £
Donations	40	-	40	-
	<u>40</u>	<u>-</u>	<u>40</u>	<u>-</u>

3. Investment income

	Restricted £	Unrestricted £	2,020 Total £	2019 Total £
Bank interest	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

4. Charitable income

	Restricted £	Unrestricted £	2,020 Total £	2019 Total £
Comic Relief	-	-	-	-
Afford - ADF	2,300	-	2,300	1,600
Lancaster University - UK	1,800	-	1,800	-
Open University - UK	22,242	-	22,242	-
Afford - ILERA	6,200	-	6,200	10,000
Afford - Mental Health	3,000	-	3,000	-
	<u>35,542</u>	<u>-</u>	<u>35,542</u>	<u>11,600</u>

Pan African Development

Notes to the financial statements

For the year ended 30 September

5. Total expenditure

	Charitable	Governance	Support Costs	2020 Total	2019 Total
	£	£	£	£	
Staff costs (Note 7)	-	-	-	-	750
Office rent	-	-	180	180	180
Telephone, fax, e-mail	-	-	98	98	129
Accountancy fee	-	262	-	262	250
Project activities	30,962	-	-	30,962	8,512
Office and other costs	-	-	-	-	30
Membership	-	-	-	-	-
Project travel and transport	4,135	-	-	4,135	1,425
Total expenditure	35,097	262	278	35,637	11,276
Governance Cost	262	(262)		-	-
Support Costs	278	-	(278)	-	-
Total expenditure	35,637	-	-	35,637	11,276

Pan African Development Education and Advocacy Programme (PADEAP)

Notes to the financial statements

For the year ended 30 September 2020

6. Net income for the financial year

This is stated after charging / crediting:

	2,020 £	2019 £
Depreciation	-	-
Accountants' remuneration:		
▪ accountant fee	-	-
▪ other services	250	250
	<u>250</u>	<u>250</u>

7. Staff costs and numbers

Staff costs were as follows:

	2,020 £	2019 £
Salaries and wages	-	750
Social security costs	-	-
	<u>-</u>	<u>750</u>

Total emoluments paid to staff were:

	<u>-</u>	<u>750</u>
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The staff cost amount is the fees payable to the programme director as the self-employed programme consultant overseeing the projects activities in Uganda and Nigeria.

No employee earned more than £60,000 during the year.

Key management personnel received remuneration of £1,397 in the year (2017: £5,700)

The average monthly employee headcount during the year was as follows:

	2,020 No.	2019 No.
Generating funds	-	-
Charitable activities	0.2	0.2
Governance	-	-
	<u>0.2</u>	<u>0.2</u>

8. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

9. Tangible fixed assets

	Office Equipment	Motor Vehicles £	Total £
Cost			
At the start of the year	37,711	3,840	41,551
Additions in the year	-	-	-
At the end of the year	37,711	3,840	41,551
Depreciation			
At the start of the year	37,711	3,840	41,551
Charge for the year	-	-	-
At the end of the year	37,711	3,840	41,551
Net book value			
At the end of the year	-	-	-
At the start of the year	-	-	-

10. Debtors

	2020 £	2019 £
Other debtors	-	-
	-	-

11. Creditors: amounts due within 1 year

	2020 £	2019 £
Trade creditors	-	1,237
Accruals	1,000	1,500
	1,000	2,737

12. Analysis of net assets between funds

	Restricted funds	General funds	Total funds
Tangible fixed assets	-	-	-
Net current assets	4,960	1,806	6,766
Net assets at the end of the year	4,960	1,806	6,766

13. Movements in funds

	At the start of the year £	Total income £	Total expenditure £	Transfer s £	At the end of the year £
Restricted funds:					
Refugee Advocacy	98	-	-	(98)	-
End Child marriage – research	169	-	-	(169)	-
ILERA	4,527	6,200	(11,020)	293	-
Open University	195	24,042	(19,797)	-	4,440
Afford	-	5,300	(4,780)	-	520
Education Plus	-	40	(40)	-	-
Total restricted funds	4,989	35,582	(35,637)	26	4,960
Unrestricted funds:					
General funds	1,832	-	-	(26)	1,806
Total funds	6,821	35,582	(35,637)	-	6,766

Purposes of restricted funds

New Projects 2019 - 2020

Open University - UK - Participatory action research

1. Contextualising peace education in Nigeria - Working with Internally Displaced People in Abuja.
2. How far can contextually sensitive learning design be used to develop decolonial peace education pedagogy in South Africa and Uganda?

AFFORD - Comic Relief - ILERA Community Health Initiative Nigeria

ILERA community health initiative works to improve the health outcomes of disadvantaged rural communities in Katsina State working in partnership with PADEAP Nigeria. ILERA was formed as a social enterprise in Nigeria. The model and work continues in Katsina State with this initial start up funding from Comic relief/ AFFORD.

Completed Projects 2019 - 2020

Refugee Advocacy

Refugee Advocacy Programme, was funded by Comic Relief, the funding has now ended. PADEAP Uganda continues to offer RAP services in Uganda, increasing the quality of life through training, advocacy and support

End Child marriage – research

The implications of child marriage on the health and educational attainment of young women in Katsina State Nigeria: A qualitative study. The research is now complete. PADEAP Nigeria continues to advocate for the end to child marriage in Nigeria.

14 Trustee remuneration and related party transactions

The Trustees received no remuneration nor any reimbursement of expenses from the charity.

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year (2019: Nil).