

**Pendower
Good Neighbour Project**

**Trustees Report
For the Year Ended 31st March 2022**

Charity Number 1088001

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Reference and Administrative Information

Trustees

Christina Wilson
Pat Young
Shirley Irving
Richard Bliss
Joe Cullen

Chair
Treasurer

Staff

Ruth Taylor
Christine Gray
Nicky Riches

Senior Project Worker
Administrator
Children & Young People's Support Worker

Registered Address:

12-14 Sunnybank Avenue
Pendower Estate
Newcastle upon Tyne
NE15 6SD

Email:

patpen@blueyonder.co.uk

Bank

Barclays Bank
West Road
Newcastle upon Tyne

Honorary Independent Examiner: Elaine F Nylander

Trustees' Report

Structure, Governance and Management

The Trust is governed by its Constitution and managed by a voluntary Management Committee. Trustees are elected by members at the Annual General Meeting.

Objectives

The objectives of the charity are set out in its governing document and are summarised as follows:

- To benefit the socially and economically disadvantaged area of Pendower Estate.
- To advance education.
- To develop capacity of Pendower inhabitants to participate fully in society as responsible citizens.
- To eliminate discrimination and encourage equality of opportunity.
- To develop capacity of Pendower inhabitants to identify and help meet their needs.

Main Activities

To support improvements to housing and environment, building capacity and improving quality of life to encourage the development of children and young people. To support pensioners continued independent living in the community.

Achievements and performance 2021-2022

2021/22 has still very much been influenced by the continuing presence of Covid-19 and the changing restrictions and we have had to adapt our work accordingly. The most significant change to our work has been having to move most of what we do outdoors as our indoor space is too small to be Covid safe.

Because of this there has been investment in the garden to create spaces which can be used all year round. This has included outdoor power sources, lighting, and a canopy over the pizza garden. We were also very fortunate to have been selected by Home Group to have work done to improve an area of the garden which has now been transformed into the 'secret garden' with play equipment and seating. Most of the work was carried out by BAM and this is now an amazing asset for the project - the children absolutely love it! We also managed to secure funding from B&Q to make improvements to our main garden area and from the Community Health Fund to buy outdoor heaters and blankets.

In April 2021 we were able to have larger numbers again at our Easter Holiday activities and after that our after school sessions returned in full with 5 groups a week. The children have adapted well to being outdoors and the space and freedom this has given them. Our 6-9's group has proved so popular we have had to have a waiting list for new members. Our school holiday sessions have also been very successful and we have had continued funding via Streetgames and the Holiday Activity Fund for the Best Summer Ever and, for the first time, the Best Christmas Ever. This enabled us to offer physical activities, creative play and hot food for our families. We were also able to work in partnership with other local organisations who provided trips or sessions including the Newcastle Trampoline Park, the Centre for Life and British Cycling. We are also especially grateful to Healthworks Newcastle who have provided many cooking sessions at our holiday activities as well as with parents.

In June 2021 we were able to restart our adult groups including our lunch club and Naughty Nanas. People were delighted to be back as many people had been very isolated and lonely. The Covid-19 vaccination programme started to give people a bit of hope and the confidence to join in with groups again. The Nanas quickly launched themselves into knitting poppies for our Remembrance display and filling shoeboxes for Link to Hope. We also started a new group for women focusing on wellbeing and skills. We worked in partnership with Upstart Enterprise to establish this group who now call themselves the Crafty Lasses. They have worked on goal setting and their CV's as well as enjoying cookery, crafts and wellbeing activities. Most importantly it has given them the chance to meet and socialise with other women and to help build their self-confidence.

Achievements and performance 2021-2022 continued

We were able to hold a number of outdoor community events again including our AGM and popular Harvest Event and a fantastic Christmas event to celebrate the opening of our new Secret Garden. This was mostly organised by the Crafty Lasses group who did a brilliant job. In January 2022 the West End Voices choir visited our orchard for a Wassail event which was great fun. We also secured funding from Awards for All for our community events for the rest of 2022.

In February and March 2022 we worked with Judith Green and the St James Heritage & Environment Group to be part of their film project for Hadrian 1900 called 'Gannin Along the Wall'. Our Nanas and a group of young people took part and it was brilliant fun – despite the dreadful weather conditions! The film can be viewed on their website – www.stjamesheritage.com.

Another major new piece of work for us this year has been the establishment of our 'Pendower Pantry'. We secured funding via the Community Foundation to enable us to pay for a subscription to Fareshare from whom we receive a food delivery every week. Some food is sold very cheaply, with most items only 25p and some is given away for free. In addition we receive free surplus items from Sainsbury's and Lidl via Neighbourly which we give away to anyone who needs it. This is helping those people who are struggling financially due to the increased cost of living and also those interested in reducing food waste. We are seeing increasing numbers of people accessing this service and from a diverse range of backgrounds.

Risk Review

The Project is dependent on grants from charitable trusts. The Management Committee regularly reviews the position of future funding.

Reserves Policy

The Project held enough unrestricted funds to cover three to six months core costs and running costs at the end of the year end and also held restricted funds (£25,596) which are mainly grants paid in advance. The Trustees consider these are an adequate level of reserves to safe guard the Project against unforeseen eventualities.

On behalf of the Trustees



Christina Wilson
Chair of Trustees

15/09/2022

Statement of Trustees' responsibilities in respect of the Trustees' report and the financial statements

The Charities Act 1993 requires the Trustees of the Charity to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year.

In preparing the financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the charities SORP, disclosing any departures in the financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are also responsible for keeping proper accounting records that disclose with reasonable accuracy the financial position of the Charity and to enable them to ensure that the financial statements comply with the law. The Trustees are also responsible for safeguarding the Charity assets and hence take reasonable steps to prevent and detect fraud and other irregularities.

Independent Examiner's Report to the Trustees of Pendower Good Neighbour House Project

I report on the financial statements of the Pendower Good Neighbour Project for the year ended 31st March 2022 which are set out on pages 5 to 9.

Respective responsibilities of Committee and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under section 43 of the Act);

To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and

To state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the Project and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the financial statements.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the Committee have not met the requirements to ensure that:

- proper accounting records are kept; and
- financial statements are prepared which agree with the accounting records; or

2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Elaine F Nylander BA FCA
Chartered Accountant

15/09/2022

Pendower Good Neighbour Project

**Financial Statements
For the Year Ended 31st March 2022**

Charity Number 1088001

**Statement of Financial Activities for the year
ended 31st March 2022**

		Unrestricted	Restricted	Total 2022	Total 2021
		£	£	£	£
	Note				
Incoming Resources					
Grants and donations	3	7,977	46,544	54,521	92,010
Donated services and facilities	4	0	8,000	8,000	8,000
Total Incoming Resources		7,977	54,544	62,521	100,010
Resources Expended					
Salaries	5	20	42,321	42,341	41,557
Sessional Costs		0	240	240	0
Core Activities and events		0	2,028	2,028	400
Children's activities and events		0	803	803	960
Lockdown Activities		0	0	0	6,719
Pensioners activities and events		0	103	103	0
Premises costs		0	5,332	5,332	5,653
Property rental		0	7,500	7,500	7,500
Stationary & Printing		0	269	269	0
Insurance		0	1,928	1,928	1,695
Repairs & Renewals		0	1,966	1,966	5,175
Professional fees		0	400	400	376
Moneywise		5,966	0	5,966	4,703
Publicity		0	80	80	0
Subscriptions		60	95	155	74
Volunteer costs		0	0	0	692
History Project		0	1,153	1,153	804
Lottery Club		0	288	288	215
Independent examination fee	6		500	500	500
Total Resources Expended		6,046	65,006	71,052	77,023
Net Outgoing Resources		1,931	(10,462)	(8,531)	22,987
Total Funds Brought Forward		21,353	36,233	57,586	34,599
Total Funds Carried Forward		23,284	25,771	49,055	57,586

Balance Sheet
At 31st March 2022

	Note	2022 £	2021 £
Current Assets			
Cash at bank and in hand	7	49,057	58,732
Total Current Assets		<u>49,057</u>	<u>58,732</u>
Creditors: Amounts falling due within one year	8	0	1,146
Net Current Assets Less Current Liabilities		<u>49,057</u>	<u>57,586</u>
Total Assets less Current Liabilities		<u>49,057</u>	<u>57,586</u>
Funds			
Unrestricted funds		6,461	6,357
Restricted funds	9	<u>42,596</u>	<u>51,229</u>
Total Fund		<u>49,057</u>	<u>57,586</u>

Approved by the Trustees on

15/09/2022 and signed on their behalf by:



Christina Wilson
Chair



Pat Young
Treasurer

Notes

(to the accounts for the year ended 31st March 2022)

1 Basis of accounting

of Recommended Practice. "Accounting and Reporting by Charities" (SORP) 2005 and with the Accounting Standards and

2 Accounting Policies

Incoming Resources

Recognition of incoming resources

These are included in the Statement of Financial Activities (Sofa) when:

The Charity becomes entitled to the resources;

The Trustees are virtually certain they will receive the resources; and

The monetary value can be measured with sufficient reliability.

Grants and Donations

Grants and donations are only included in the Sofa when the charity has unconditional entitlement to the resources.

Donated services and facilities

charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible Fixed Assets

Tangible fixed assets are capitalised if the cost is at least £500

3 Grants and Donations

	£
<u>Restricted Income</u>	
Running Costs Contributions	2,080.00
Awards for All	10,000.00
Heritage & Environment Group	744.00
Barbour Foundation	2,000.00
B & Q Foundation	4,500.00
Arnold Clark	1,000.00
Community foundation Fareshare	3,050.00
Pendower Pantry	1,660.00
Community Health Fund	1,000.00
St Hildas	5,500.00
Carrie Reay / Grass Roots	3,000.00
HMRC JRS Grant	449.99
Co-op Membership Fund	2038
NCC	100
Grounwork uk (comic relief)	1,600.00
Street Games	5,565.00
High Sherriff	750.00
Lunch Club	666.00
Lottery Club	330.00
Choir	511.00
<u>Unrestricted income</u>	
Donation	575
Gift Aid	779
Fundraising	278
Polling Station	5,966
Moneywise	375
Bank Interest	4
TOTAL	54,521

Notes (continued)

4 Donated Services and Facilities

Newcastle City Council and independent examination of the financial statements (£500)

5 Staff Costs

	2022 £	2021 £
Gross Wages	39,940	41,557
Employers National Insurance Costs	2,401	0
Total Staff Costs	42,341	41,557

Average Number of full time equivalent employees in the year

2 2

technical support, parents and toddlers.

6 Fees for Examination of the Accounts

	2022 £	2021 £
Independent examination of the accounts (see Note 4)	500	500

7 Cash at Bank & In hand

	2022 £	2021 £
Cash at Bank	48,866	58,459
Petty Cash	191	273
	49,057	58,732

8 Creditors and Accruals

	2022 £	2021 £
Inland Revenue	0	1,146

Notes (continued)

9 Movement in Restricted Funds

	Balance at 1 st April 2021	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 st March 2022
	£	£	£	£	£
Core Funding including staffing	28,460	37,121	50,704	5,884	20,761
Staffing and overhead for children and young peoples activities	3,645	7,915	4,756	(5,884)	920
Practical help for Pensioners Social activities, salary and overheads	1,454	997	392	0	2,059
History Project	2,674	511	1,153	0	2,032
	0	0	0	0	0
	36,233	46,544	57,005	0	25,772

Included in the History Project fund is a sum of £2674 which we are holding for the St James Choir.

10 Transactions with Related Parties

There were no transactions with related parties during the year ended 31st March 2022

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Elaine F Nylander BA FCA
Chartered Accountant

15/09/2022