

Company No. 4226256  
Charity No. 1087969

**Every Parent & Child**  
(A company limited by guarantee)

**Report and Financial Statements**  
**For the Year Ended 31 March 2022**

**Community House**  
**311 Fore Street**  
**London N9 0PZ**

# Every Parent & Child

## Annual Account

For the Year Ended 31 March 2022

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## For the Year Ended 31 March 2022

# Every Parent & Child

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## Trustees' Report

### Objectives and Activities

Every Parent & Child (EPC) is a well-known and respected Enfield-based charity that provides much-needed services to children, young people and families. We are valued by families, professionals and other voluntary organisations for the expert and timely advice, practical help and emotional support that we give to families. Many of our families tell us how much difference our support makes to their lives.

This report features the highlights across our services during 2021-22.

#### Charitable Objective

To advance the education of children resident or educated in the London Borough of Enfield and surrounding areas, regardless of culture, beliefs or language, who, because of difficulties in the school or home environment, require special assistance to help them complete their education.

*We achieve this through:*

- Ensuring children and young people are better able to realise their educational potential.
- Informing children, young people and their families about the Special Educational Needs and Disability reforms and their entitlements.
- Working with educational institutions – and society more generally – to provide more inclusive environments for children and young people.
- Supporting children and young people to lead positive independent adult lives, contributing to wider society.
- Engaging with children, young people and parents using our services to ensure their voice is heard when decisions affecting their lives are being made.
- Providing emotional and well-being support to children and young people in order that they are better able to manage their emotions and relationships within the school and external settings.
- Providing emotional and well-being support to parents/carers of those we support to manage their emotions and wellbeing.

### Our Mission and Vision Statements

Our mission is to contribute to a world where children and young people with Special Educational Needs and Disabilities and those in need of special assistance can thrive.

Our vision is to support children and young people with Special Educational Needs and Disabilities or who require special assistance, and their families, to succeed in education and community life to improve their life chances.

### Our Services

#### Staff Changes during the year

We welcomed Rochelle Morgan, who led the Child Health Community Champions Lead, which forms part of the ABC Parents project working across Enfield and Haringey.

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We were sad to say goodbye to Vashisht Raya, who managed the young people's service. Vash joined EPC in July 2020 and worked part-time. Vashisht developed several initiatives for our young people, including the employment soft skills workshops and the weekly Jiu Jitsu martial arts class.

We also wished farewell to Florence Mampasi, SENDIASS Case Worker, who left to pursue a full-time role. Owing to the closure of the SEND Information, Advice and Support Service, we had to say goodbye to Mary Mannion and Marie-Gisèle Awoya Atundu, who were transferred to the new service provider, Centre 404. Prafula Katkoria was made redundant resulting from the closure of the SENDIASS.

## Special Education Needs and Disability Information, Advice and Support Service (SENDIASS) & Independent Support (IS)

The Trustees are saddened to report that, after 25 years, EPC is no longer managing the SENDIASS. As with many public funded services, the LB Enfield tendered the service in 2021 and, despite managing the service successfully since its inception, the contract for delivering the service was issued to Centre 404, an LB Islington-based provider, in October 2021. Under TUPE arrangements, all active staff were transferred to Centre 404, where they continue working in SENDIASS.

## Young Futures Project

The COVID-19 restrictions continued to be challenging for many of our families, often resulting in young people with SEND experiencing unmanageable isolation and loneliness. To help children and young people maintain healthy levels of wellbeing, EPC introduced the new online Jiu Jitsu martial arts programme. Funded by the Active Youth Enfield Grants Programme, the programme ran for 30 weeks, engaging approximately 10 children and young people weekly.

With short-term funding from London Catalyst, we were able to deliver the Jiu Jitsu programme from Community House. Throughout the programme, we observed the transformation in the participants from having feelings of reluctance, confusion and disengagement to being focused, determined and confident. Further, the participants demonstrated an improved sense of self-belief, personal motivation and levels of engagement, and reduced levels of anxiety arising from isolation.

## Starfish

The Starfish Project enables children to develop communication, social and life skills in order to participate fully in school and their community and reach their full potential. Starfish has six pathways, with differing levels of targeted support for primary-age children. We also train Year 12 students as peer mentors, provide play therapy for referred children and work with parents to support their children.

### Aspire & Shine

At the start of term, there were still some issues with schools having to cope with staff and children isolating due to COVID. However, schools were determined to provide as normal a school experience for their children as possible and were very positive about Starfish coming in again. We worked with four schools in the autumn term with 120 children participating. We have worked with three schools this spring term, with 90 children participating, and are working with another three schools during the summer term. Children have been targeted across year groups so that we work with those identified as lacking in confidence and needing support for communication skills. Schools have told us that the opportunities we provide for children to come together in a safe environment and practise their speaking skills, collaboration and team working have led to a discernible increase in confidence, resilience, and cohesion, with children making new friends and being more able to participate.

*"It was very helpful because I was very shy when I did not go to Starfish and when I went to Starfish, I felt more confident and I love all the activities"; "Starfish gave me really good tips and helped me build my confidence to speak about things that are important"; "It has really helped me because in class my heart always goes fast and I always got scared but now I feel more brave and confident". - Children's comments*

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### Peer Mentoring

The Mentoring co-ordinator has been delivering one-to-one mentoring to year 5 children again and has worked in three schools this year. She has also run transition support workshops for year 6 children. Mentees receive 10 weeks of one-to-one sessions and the year 6 children either work in pairs or small groups over 2 to 3 weeks. The feedback from these sessions has been universally positive and participating has had a significant impact on the children involved.

*"When I spoke with R's mother, she thanked me for involving R in the Starfish project (she was firmly opposed in the beginning). She said that she was seeing a side to R that she hadn't seen before: chatty, volunteering information after school, taking part in conversations during car journeys – more outgoing and open. I made it absolutely clear that I couldn't take any credit and that it was down to G's wonderful mentoring work. Thank you, G!" - **Class teacher, Bowes***

### Family Learning Pathway

In the autumn term we delivered maths support and advice sessions to parents and their children from three schools via Zoom. Schools were still quite wary of having groups of parents in school and felt that, because the sessions on Zoom had worked well previously, it would be better to use the same model. The sessions were run on Saturday mornings to facilitate access for working families and were very well attended by parents, with their children; we had 24 families participating. This term we are running physical sessions in schools as well as on Zoom.

*"The Starfish trainer prompted and challenged the children and engaged all the parents. It was pitched at the perfect level and enabled all abilities to contribute. The resources were meaningful and useful and enabled the parents to really understand how children learn in maths. The activities can easily be used at home also. A thoroughly enjoyable session where so much was covered. Thank you!" - **Assistant Head teacher, Hazelbury***

### Young Leaders Pathway

The Young Leaders programme has been delivered in four schools this year so far, with 96 children participating. We will deliver to three schools next term. Feedback has been excellent and the children taking part have gained a lot of confidence and developed the skills to design, campaign for and deliver projects in their schools. This year the young leaders have focused on a campaign to stop food waste, developing a wellbeing ambassador's programme, and designing prayer spaces in school.

*"The Starfish Young Leaders project was such an amazing, positive project for our year 5 children. They have really enjoyed all the sessions; learning different skills, how to be more patient, confident, organised and working as a team. The trainers were so encouraging and kind; they were fantastic! We all hope to see them in our school again, as it was brilliant!" - **Teacher, St John & St James***

### Play Therapy

Block 4 of the Play Therapy pathway ran for an extended period in the autumn term (10 weeks); we felt this was appropriate, as the referred children were struggling with being back in school. Low self-esteem, anxiety, friendships, communication, and mental health have been areas of particular concern. Block 5 ran for eight weeks in the spring term; block 6 has started and will run for eight weeks in the summer term. The co-ordinator will schedule dates for block 7 in the extension period in the autumn term. She has regular progress meetings with all the school leads regarding the referred children, and with the play therapists, who also receive regular clinical supervision.

*"This year the Starfish Project has successfully provided play therapy sessions for several children in KS2. The beauty of the project is that the therapist can tailor things to the individual child's interests and needs and give them the listening time they crave. The children tell us they have fun during the sessions, and that they have helped them to feel more confident about trying new things. Teachers have also reported a difference, saying that the children return from a session calmer and more content to participate in class tasks. If I could afford it, I would have a play therapist in school all day every day!" - **AHT Inclusion, Wilbury Primary***

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**Starfish Pilot in Haringey schools:** This year we have been running elements of the Starfish project in two Haringey primary schools, Lea Valley and St Mary's C of E. Aspire & Shine has been extremely successful, with very positive feedback from children and staff. We will run Young Leaders in both schools this term. In terms of applying for future bids to keep Starfish running, we have gathered evidence for the need for this type of social and emotional support in our neighbouring borough.

**Collaboration with Tiger Monkey:** Starfish has been working with Tiger Monkey this term on a grant from the Arts Council for a Queen's Jubilee Arts Project. The Young Leaders at Fleecefield and St Edmund's have participated in the project and are currently acting as champions for their school community to encourage participation in local community events organised by Tiger Monkey and EPC.

## Enfield Parent Infant Partnership

We have maintained our partnership with the Enfield Parent Infant Partnership (EPIP). EPIP is a therapeutic service working with parents/carers and their babies together in cases where there is a concern that a fractured or insecure relationship may develop because of a number of identified risks. These risks include post-natal depression and anxiety, other mental health presentations, adjustment to parenthood, traumatic birth experiences, loss of a previous child, trauma and adverse life experiences, previous children having been removed from parents' care, babies born with additional or complex needs and parents having struggled to bond with previous babies. The EPIP service offers parents the opportunity of a better start to their lives as new parents, which in turn helps to grow more secure, content, and confident children and encourages a happy and reciprocal relationship between parents and their babies.

EPIP works very closely with other agencies, particularly the Perinatal Mental Health Service, health visitors, Children's Centres and Social Care, all of which also refer into the service.

## ABC Parents Project

The Trustees are delighted to announce the launch of our new project, ABC Parents. The project aims to empower parents from the most deprived wards in Enfield and Haringey to increase their confidence, create networks of peer-to-peer support for parents and improve appropriate use of services across health and social care through child health workshops. The programme is delivered in community venues by a range of staff working in children's community health services and Child Health Champions supported by multi-agency practitioners from the hospital, primary care and voluntary sectors in Enfield and Haringey. The project builds on the pilot workshops delivered by paediatric staff from North Middlesex University Hospital NHS Trust (NNUH) to improve the knowledge, understanding and confidence of new parents. The project is delivered by a partnership involving NNUH, The Bridge Renewal Trust, EPC, Public Health Haringey, North Central London Clinical Commissioning Group, and other local multi-sector agencies.

## Office Move

Over the last two years, EPC had to embrace a new way of working in order to safeguard our staff and service users during the height of COVID-19 pandemic. With our staff transitioning to hybrid working, it provided the organisation with an opportunity to downsize the office and making savings on rent and other operating costs.

While the Trustees have embraced this new way of working, we will nonetheless review the status from time to time.

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### **Looking ahead to 2022–2023**

The last financial year saw many changes, some historical, for EPC. The loss of the SENDAISS was a great disappointment; however, the Trustees and staff remain committed to developing EPC with a focus on the new three-year Strategic Plan. Over the coming 12 months, EPC will build on its partnership with North Middlesex Hospital and The Bridge Renewal Trust to strengthen the ABC Parents programme. We will continue the work of fundraising to introduce new services for families in Enfield, Haringey, and Waltham Forest by appointing a dedicated fundraiser.

We will strengthen the Board of Trustees by actively recruiting new members with the skill set that supports the delivery of the Strategic Plan.

## **Structure, Governance and Management**

### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 31 May 2001, and registered as a charity on 10 August 2001. The company was established under a Memorandum of Association that defined the objects and powers of the charitable company. It is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Charity was established in 1996 as Enfield Parents Centre.

### **Recruitment and appointment of members of the Board of Directors**

The Directors of the company are also Charity Trustees for the purposes of Charity Law. The Board tries to ensure that it reflects the diversity and needs of the community that is being served, by using a variety of avenues for recruitment. These include approaching individuals with particular skills via the Enfield Volunteer Centre and the national REACH website and approaching the Charity's service users via the Charity's website and mailings. The Directors are appointed by members of the company.

### **Directors' induction and training**

The Charity has an information pack for new trustees, and prospective trustees are interviewed by the Chief Executive and Chair. They are offered support prior to attending their first Board meeting, to explain the duties and responsibilities of Trustees. The Charity takes up training on governance offered by local and national organisations. Trustees may also attend conferences on governance.

### **Risk management**

The Trustees and staff reviewed the updated risk register and the measures taken to manage or alleviate the key risks. As reported last year, funding and sustainability are still a real challenge for the Charity for the medium term and are a serious constraint on our work.

### **Organisational structure**

The Charity has a Board of not fewer than three nor more than 16 Trustees. The Trustees meet approximately every six weeks to review and agree major areas of policy and the strategic direction of the Charity. At present, the Board has seven members from a variety of professional backgrounds.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive. He manages the operations of the Charity, supervises the staff and ensures that the teams continue to develop their skills and working practices. The operations of the Charity are reported to the Board through reports on projects and the Chief Executive's reports and periodic attendance and presentations by project leaders.

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Responsibility for reviewing key areas and reporting to the Board is taken by committees consisting of two or three trustees and with responsibility for different areas, such as governance and finance, which meet between the Board meetings or as required.

Volunteers are supervised by the service leads.

### **Pay policy for senior staff**

The Board of Trustees is responsible for defining EPC's Management Pay Policy and deciding on the salaries of the Chief Executive, managers and staff salaries.

It is essential for EPC to have leaders who bring professional expertise, significant leadership experience and strong capability to develop and grow the organisation to further enhance its reputation in the Borough and beyond. The pay for the management is benchmarked against pay levels in other voluntary sectors in Outer London.

All the Trustees give their time freely and no Trustee received remuneration in the past year. Details of Trustees' expenses and related party transactions are disclosed in notes 2 and 9 on pages 15 & 17.

### **Related parties**

The Charity works in partnership with Enfield and North Central London Clinical Commissioning Group, Children's Services, the SEND Board and other professionals in the Local Authority, as well as the voluntary and community sector.

EPC also provides a representative to sit on the Board of Trustees of Enfield Voluntary Action. None of our directors receives remuneration or other benefit from their work with the Charity. There is no connection between Trustees or senior managers of the Charity and suppliers of services to the Charity.

### **Public benefit**

The Trustees confirm that they have paid due regard to the guidance given by the Charity Commission on public benefit in deciding what activities the Charity should undertake. The Trustees have concluded that the activities carried out by the Charity have fulfilled the public benefit requirement.

### **Financial Review**

EPC's main funding sources are both restricted & unrestricted funding. This year we were successful in bringing in £257,397 from various sources and have a healthy unrestricted reserve of £224,283 (of which £152,248 is designated), which the charity aims to continue spending on its charitable objects.

Our principal source of income remains the London Borough of Enfield's Schools and Children's Services, with whom we have a close relationship, hitherto running the statutory SENDIASS.

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### Investment Policy

#### Investment objectives

The Charity has assets which are invested to provide unrestricted income.

The Charity seeks to produce the best financial return within an acceptable level of risk, which balances the likelihood of losses that may damage the Charity against the potential for benefit and a good return on investment. The Board will ensure it looks at the risk, ethical and time horizon factors in making investment decisions. It will also require regular reporting and monitoring of the investments to be submitted at board meetings.

In the previous reporting year, the Trustees took the decision to invest unrestricted reserves in the COIF Charities Ethical Investment Fund provided by CCLA and the Charity Multi-Asset Fund provided by Schroders. This investment has yielded £3,658 for the year.

#### Reserves policy and going concern

The reserves policy is to hold six months' running costs as free reserves. Free reserves are those funds not tied up in fixed assets or held as designated or restricted funds. Free reserves are held to ensure the continuity of educational services and, given the relative uncertainty of future funding and the long-term viability of the Charity, adequate funds are available to cover the running costs for six months.

Six months' running costs are calculated as £130,000. The Trustees and management are pleased that the reserves are at the desired level and have decided to use the reserves to invest in further services for our beneficiaries in the forthcoming year. The Trustees are of the view that EPC is a going concern.

This report has been prepared in accordance with the provisions in part 15 of the Companies Act 2006 applicable to companies subject to the small companies' regime.

Approved by the Board on 19<sup>th</sup> July 2022 and signed on its behalf by:

Ingrid Cranfield.....

Director

For and on behalf of the Board of Directors



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### Independent Examiner's Report to the Trustees of Every Parent & Child.

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2022, which are set out on pages 12 to 19.

#### Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate:

- that accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- that the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Date: 19/07/2022

Chartered Certified Accountant  
TACTS Accountant, 61 Fountains Crescent, London, N14 6BD

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### EVERY PARENT & CHILD STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2022

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds 2022</u>	<u>Total Funds 2021</u>
		£	£	£	£
<b><u>INCOMING RESOURCES</u></b>					
Incoming resources from generated funds:					
Voluntary income		725	-	725	2,294
Investment income	(8)	3,658	-	3,658	2,347
Incoming resources from charitable activities:					
Grants to provide charitable activities	(10)	71,875	181,139	253,014	336,354
Other Income		-	-	-	24,996
<b>TOTAL INCOMING RESOURCES</b>		<b>76,257</b>	<b>181,139</b>	<b>257,397</b>	<b>365,991</b>
<b><u>RESOURCES EXPENDED</u></b>					
Expenditure on charitable activities	(11)	134,104	140,824	274,928	360,860
<b>TOTAL RESOURCES EXPENDED</b>		<b>134,104</b>	<b>140,824</b>	<b>274,928</b>	<b>360,860</b>
Net incomings and (outgoings) resources		(57,847)	40,316	(17,531)	5,131
Gains (Losses) on revaluation investment assets (5)		33,336	-	33,336	(13,935)
Net movements in funds for the year		<b>(24,511)</b>	<b>40,316</b>	<b>15,805</b>	<b>(8,804)</b>
<b>Balances Brought Forward</b>		<b>248,794</b>	<b>-</b>	<b>248,794</b>	<b>257,599</b>
<b>Balances Carried Forward</b>		<b>224,283</b>	<b>40,316</b>	<b>264,599</b>	<b>248,794</b>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

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### EVERY PARENT & CHILD

#### BALANCE SHEET AS AT 31 MARCH 2022

	Notes	£ <u>2022</u>	£ <u>2021</u>
<b>Fixed Assets</b>			
Tangible assets		-	-
Investments	(5)	87,604	54,268
<b>Current Assets</b>			
Debtors	(6)	8,440	50,686
Cash at bank and in hand		206,758	227,376
<b>Current Liabilities</b>			
<b>Creditors</b>			
Amount falling due within one year:			
Accruals & creditors	(7)	38,203	83,536
Net Current Assets		<u>176,995</u>	<u>278,062</u>
<b>Net Assets</b>		<u>264,599</u>	<u>248,794</u>
<b>As Represented By</b>			
Unrestricted funds		72,035	96,546
Restricted funds	(12)	40,316	-
Designated funds	(15)	152,248	152,248
<b>Total Funds</b>		<u>264,599</u>	<u>248,794</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 19/07/2022 and signed on their behalf by:



**Ingrid Cranfield**  
Director



**Sudipta Ghosh**  
Director

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### Notes to the Accounts

#### 1. Accounting policies

##### **Basis of accounting**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for twelve months from authorising these accounts and have decided that the charity is able to continue as a going concern.

##### **Income recognition**

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. Grant income received in advance of the period to which they are intended are deferred to that period.

##### **Expenditure recognition**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that a settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and is inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees and costs linked to the strategic management of the charity. Governance costs which cannot be allocated directly are apportioned on an appropriate basis.

##### **Fund accounting**

Unrestricted funds are grants, donations and other incoming resources receivable for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are grants, donations and other incoming resources which are to be used for specific purposes as laid by the donor. Expenditure which meets these criteria is charged to the fund.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

##### **Fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation. If the cost of a fixed asset is below £500 it is not capitalised.

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Depreciation is provided at rates calculated to write off the cost of each asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office furniture	20% straight line
Equipment	20% straight line
Computers	33.33% straight line

### Investments

Fixed asset investments are included at market value. Any gain or loss on revaluation of disposal is included in the statement of financial activities.

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

### Short term deposits

Short term deposits are deposits with a maturity date of one year or less from the date of acquisition.

### Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### Pension costs

The costs of the defined contribution arrangements are charged to the SOFA as incurred.

### Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease

## 2. Related party transactions

There were no related party transactions that require disclosure during the year

## 3. Taxation

The charity has no corporation tax liability because income from its activities are in pursuance of its charitable objectives and all income is applied for charitable purposes.

## 4. Pension costs

The company charity participates in defined contribution arrangements for members of staff. The employer contribution rate is 6%. There was no outstanding amount at the year end.

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### 5. Investment assets

Listed Investments at market value comprise

	2022 £	2021 £
<b>Unit Trusts:</b>		
Market valuation brought forward	54,268	68,203
Gains and (losses) on revaluation of investment assets	33,336	(13,935)
Market valuation carried forward	<u>87,604</u>	<u>54,268</u>

*All fixed assets investments are held in UK and are unrestricted*

### 6. Debtors

	2022 £	2021 £
Prepayments	1,740	2,215
Accrued Income	6,500	48,271
Other Debtors	200	200
	<u>8,440</u>	<u>50,686</u>

### 7. Accruals and Creditors

	2022 £	2021 £
Accruals	38,203	43,713
Deferred Income	-	40,316
Other Creditors	-	3,002
	<u>38,203</u>	<u>87,031</u>

### 8. Investment income

	2022 £	2021 £
Income from UK listed investments & interest receivable	3,658	2,347
	<u>3,658</u>	<u>2,347</u>

*All income from investments is unrestricted*

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### 9. Staff Cost

	2022	2021
	£	£
Salaries	96,537	150,481
Tax and NIC	24,316	38,181
Pension	9,584	13,775
	<u>130,437</u>	<u>202,438</u>

No employee earned £60,000 or more per annum.

The average number of employees during the year was 10 and the average number of full-time equivalents employees were 6.

The trustees received no remuneration, and no expenses were claimed by them.

The average number of volunteers during the year was 51.

### 10. Income from Charitable Activities

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> 2022	<u>Total</u> <u>Funds</u> 2021
	£	£	£	£
<b>Incoming resources from charitable activities:</b>				
London Borough of Enfield SEN	67,375	-	<b>67,375</b>	115,500
National Children's Bureau	-	5,833	<b>5,833</b>	27,704
BBC Children in Need	-	-	-	21,381
NHS Enfield CCG Grant	-	26,003	<b>26,003</b>	26,003
The London Community Foundation	-	-	-	19,957
CAF Fund	-	-	-	20,000
Clothworkers Grant	-	-	-	10,000
Active Youth Enfield, EVA	-	1,000	<b>1,000</b>	1,000
CCG Child Health	-	12,407	<b>12,407</b>	-
London Catalyst	2,500	-	<b>2,500</b>	-
Bailey Thomas	2,000	-	<b>2,000</b>	-
Big Lottery Fund, Starfish	-	135,896	<b>135,896</b>	94,809
<b>Total income from charitable activities</b>	<u><b>71,875</b></u>	<u><b>181,139</b></u>	<u><b>253,014</b></u>	<u>336,354</u>

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### 11. Expenditure on charitable activities:

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> 2022	<u>Total</u> <u>Funds</u> 2021
	£	£	£	£
<b>Charitable Expenses</b>				
Gross Wages inc. on costs	83,547	42,312	125,859	202,438
Sessional Workers and Consultancy	8,315	43,000	51,315	39,454
Recruitment Cost	400	-	400	-
Rent, Room Hire and Rates	29,050	-	29,050	23,434
Travelling and Transport	-	66	66	11
Office Expenses & General Running Expenses	3,591	2,869	6,460	5,189
Professional Fees	1,100	-	1,100	9,410
IT support & Computer Maintenance	4,564	194	4,758	39,181
Subscriptions and Learning Resources	818	-	818	1,887
Insurance	2,719	853	3,572	3,512
Training	-	250	250	-
Workshops and Activities	-	51,246	51,246	36,042
Volunteer Expenses	-	35	35	70
Depreciation	-	-	-	232
<b>Total Charitable Expenses</b>	<b>134,104</b>	<b>140,824</b>	<b>274,928</b>	<b>360,860</b>

### 12. Analysis of Restricted Funds:

	Incoming resources (Including Carried forward from last year	Outgoing resources	Balance at 31st March 2022
	£	£	£
Big Lottery Fund (Starfish)	135,896	95,580	40,316
National Children's Bureau	5,833	5,833	-
NHS Enfield CCG Grant	26,003	26,003	-
Active Youth Enfield, EVA	1,000	1,000	-
CCG Child Health	12,407	12,407	-
	<b>181,139</b>	<b>140,823</b>	<b>40,316</b>

#### Purpose:

- Youth development in communication, social and life skills
- Counselling sessions for children and young people.
- Mentoring programme to selected local Primary and Secondary Schools.
- Volunteering.
- Active youth and Improving health and wellbeing.

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### 13. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total Funds £
Fixed Assets	87,604	-	87,604
Current Assets	174,882	40,316	215,198
Current Liabilities	38,203	-	38,203
<b>Net Assets as at 31st March 2022</b>	<b>224,283</b>	<b>40,316</b>	<b>264,599</b>

### 14. Movement in funds

	Unrestricted funds £	Designated Fund	Restricted funds £	Total £
At 1st April 2021	96,546	152,248	-	248,794
Surplus/(Deficit) for the year	(57,847)	-	40,316	(17,531)
Gains & losses on revaluation of investment assets	33,336	-	-	33,336
At 31st March 2022	<b>72,035</b>	<b>152,248</b>	<b>40,316</b>	<b>264,599</b>

### 15. Designated funds

The directors have earmarked funds for particular purposes and these designated funds are shown above.

- Management Team Structure fund is to provide for any shortfall in management salaries.
- Admin support for EPC fund is for an admin worker to support EPC's structure.
- Volunteer Co-ordinator fund is to provide a post to support all EPC's volunteers.
- Website, IT maintenance & marketing fund is to provide support for EPC's website development, provision for new IT equipment and publicity.
- Rent fund is to provide for rent not funded by incoming resources.
- Fundraiser is to provide for the salary of staff engaged in fundraising.
- Starfish project aims to enable children to develop their communication, narrative, social and educational skills.
- SEND Service is to provide help to parents and children to convert Special Educational Statements to Education, Health and Care Plan.
- Counselling Service is to provide counselling sessions for parents whose children are in receipt counselling sessions.