

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
EcoLocal is the working name of the charity



ANNUAL REPORT

1 April 2020 – 31 March 2021



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TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

The Board of Trustees presents its report and audited financial statements for the year ended 31 March 2021.

Objectives, Activities, Achievement and Performance

EcoLocal is a Carshalton based charity which has a strong track record on building community and individual assets since its original establishment in 1987. Our vision is to 'Achieve and sustain strong vibrant communities within a healthy environment'.

The objects of the Charity (the "Objects") are for the public benefit:-

- i. To promote sustainable development for the benefit of the public by:
 - a. the preservation, conservation and the protection of the environment and the prudent use of resources; and
 - b. the promotion of sustainable means of achieving economic growth and regeneration.
- ii. To advance the education of the public particularly but not exclusively in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large. Sustainable development means "development which meets the needs of the present without compromising the ability of future generations to meet their own needs."
- iii. To promote for the benefit of the public, the conservation, protection and improvement of the physical and natural environment, particularly but not exclusively by promoting biological diversity.
- iv. To promote health, particularly but not exclusively by providing environmental and conservation orientated activities in the outdoors and natural environments.
- v. To promote for the benefit of the public urban or rural regeneration in areas of social and economic deprivation (and in particular the London Borough of Sutton) by all or any of the following means:
 - a. the advancement of education, training or retraining, particularly among unemployed, underemployed and underskilled people, and providing such people with work experience;
 - b. the provision of financial (whether direct or indirect) assistance, technical assistance or business advice or consultancy in order to provide training and employment opportunities for unemployed, underemployed or underskilled people in cases of financial or other charitable need through help: (i) in setting up their own social enterprise or sustainability related business, or (ii) to existing social enterprises or sustainability related businesses;
 - c. the creation of training and employment opportunities by the provision of workspace, buildings, and/or land for use on favourable terms; and
 - d. the preservation of buildings or sites of historic or architectural importance or of significance for the heritage of the area.
- vi. To develop the capacity and skills of the members of the socially and economically disadvantaged community of the London Borough of Sutton in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- vii. To further or benefit the residents of the London Borough of Sutton, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- viii. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The remit of our organisation is very broad, encompassing all aspects of sustainability; environment, community and economy. We work with very diverse sectors of the community; e.g. voluntary groups, small businesses, people with mental or physical health problems, older people, children, young people, offenders, people with disabilities as well as families and people not defined by any health issue or disability and reflecting local ethnic diversity.

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We are a part of the community and we believe that the combined resources of local people are potentially huge. In a typical year we work with over 350 groups/organisations and engage with approximately 20,000 individuals. We usually enable over 200 people to volunteer in a year and contribute over 14,000 hours towards a sustainable community. Participation ranges from one off volunteering of for example 2 hours as a steward at the Carshalton Environmental Fair to several days per week. We provide an environment where people can instigate their own projects, get involved in planning and delivering activities and use their experience, knowledge, skills capacity and passion. Clearly this past year has had its challenges with the advent of the Covid-19 pandemic. This has affected some of our activities negatively and others, to an extent, positively.

In accordance with our 'Project Suitability Evaluation Process Regarding Charitable Status Policy' and the Charity Commission's general guidance on public benefit, the following Trustees' review provides a summary of achievements and the key outcomes of our work over the last 12 months. EcoLocal delivers its objects through a range of activities, subdivided under the following main headings:

1. Transport and Travel

1.1 Inclusive Cycling:

These activities are designed to:

- engage the whole community and help make cycling accessible to new audiences
- encourage people of all abilities to take cycling up both for fun and fitness
- promote cycling as an alternative means of transport
- provide healthy outdoor activities that enable people to socialise, contribute to community life and avoid isolation
- encourage the involvement of volunteers and trackside supporters (peer supporters) at sessions in a variety of roles, providing work experience for unemployed people, and enabling people from economically disadvantaged backgrounds to gain skills.

During the year these activities were funded as follows:

- Gear-Up: donations from users
- Small grants from trusts and Sutton Council Covid Restart funds
- (normally also from delivery of cycle roadshows via the social enterprise Ecolocal Services Limited in non-pandemic years)

This funding enabled us to:

- Redesign the activity to be delivered in a covid-safe manner and restart sessions when covid caused attendance to be low
- maintain our established and inclusive cycling hub at the David Weir Leisure Centre in the London Borough of Sutton
- deliver 19 inclusive cycling sessions at David Weir Leisure Centre (normally over 120 pre-covid), with 205 unique attendees (normally over 1,000 pre-covid). These are mostly people with disabilities and older people and their relatives/friends who were able to cycle in a safe, supportive environment, generating 725 individual attendances (normally over 6,000 pre-covid). Due to covid we did not run our usual inclusive family cycling sessions in the school holidays.
- Due to covid we did not run our usual cycle roadshows (usually 5 – 10 roadshows to over 500 people pre-covid).
- maintain our fleet of over 60 accessible cycles and support our Projects & Maintenance group which comprises of technical / mechanically experienced volunteers working with unemployed and economically disadvantaged people
- Previous surveys (results combined with Community Food Growing activity) show that 87% of service users rated the opportunity to meet other people at sessions as 'good' or 'very good'. 93% said they benefited from getting more exercise at the sessions. 80% said they valued the happiness and enjoyment they got from the sessions. 98% thought the staff were 'good' or 'very good'. 100% thought the activity overall was good or very good.

In the next year we will:

- Seek further funding to support the re-establishment of the project and meet the needs of those most impacted by covid
- Engage more track side supporter volunteers, especially to help with new covid hygiene systems

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- Seek to work with other audiences not yet reached, especially those disadvantaged people whose physical and mental health has been most impacted by covid
- Develop social enterprise opportunities including the delivery of road shows as covid allows
- Maintain our fleet of accessible cycles
- Promote our website at www.ecolocalcycling.org.uk
- Continue to review and revise operating procedures in light of the Covid-19 epidemic

1.2 BikeStreet Project

The funds are set aside from previous funded activity working with young people on cycle renovation and maintenance. We will look for opportunities to use these funds to improve engagement of younger people in our Projects and Maintenance group activities, where those activities relate to cycle maintenance.

1.3 Interactive School Travel Experience

These interactive exhibits are suited for use in a more permanent location and we hope to be able to renovate the equipment and offer educational sessions from our new premises in future. No activity has taken place with this equipment during the year.

2. Local Food / wildlife and nature conservation

2.1 Community Food Growing & Gardening

These activities are designed to:

- provide healthy outdoor activities that benefit people's mental and physical wellbeing; enable people to socialise, contribute to community life, avoid isolation and obtain exercise
- enable the involvement of volunteers
- provide work experience for unemployed people, and enable people from economically disadvantaged backgrounds to gain skills
- make organic food growing accessible and easy to understand and encourage people of all abilities to take part
- promote local food production as a benefit to environmental sustainability
- promote food growing as a means of leading a more healthy lifestyle
- enable participants to take home free, fresh produce that they have helped grow

During the year these activities were funded as follows:

- £3449 Postcode Neighbourhood Trust (Dec 2020- Nov 2021)
- £4000 D'Oyle Cart (Dec 2020- Nov 2021)
- £400 Kingston Burrows
- £500 Ethical Investors (Walled garden)
- donations from sale of plants at markets
- assistance from Sutton Council's Covid Restart fund

This funding enabled us to:

- maintain our established Community Allotment in Carshalton. The site is approximately 1400m² and is fully cultivated. The site includes raised beds accessible for both standing and wheelchair users, demonstration crop rotation, herb gardens – herb spirals and herb wheels, a fruit area, square foot garden, English and Kenyan key hole gardens, container garden, children's activity food growing beds, adult training beds, poly-tunnels, a tea hut, a classroom and a composting toilet
- deliver 98 therapeutic gardening sessions at Carshalton Community Allotment engaging 46 unique attendees (usually 117 pre-covid), generating 1,093 individual attendances (856 pre covid).
- During covid our usual drop-in therapeutic gardening sessions were suspended, but a small number of key volunteers continued to maintain the allotment site coming almost daily as part of their covid lockdown exercise contributing over 1,000 hours of volunteer outside of regular sessions. These key volunteers then supported a small number of other volunteers to take part in regular 'volunteer task sessions' in line with covid regulations. As a result of this new way of working the unique attendees was lower than usual but individual attendance figures were higher. The number of unique attendees is expected to increase in the following year as local special needs college groups re-join the project.
- In December we started additional Saturday volunteering sessions in addition to restarting our therapeutic gardening sessions.
- Much of the food grown during summer/autumn 2020 was donated to Sutton Women's Centre food bank for women in crisis, the demand for which increased due to covid.

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- Previous feedback (results combined with Inclusive Cycling activity) showed that 87% of service users rated the opportunity to meet other people at community allotment sessions as 'good' or 'very good'. 93% said they benefited from getting more exercise at the sessions. 80% said they valued the happiness and enjoyment they got from the sessions. 98% thought the staff were 'good' or 'very good'. 100% thought the activity overall was good or very good
- Most of our food growing training was suspended during covid (usually we provide five or more food growing training courses for adults). However we restarted our 6 week Organic Food Growing course in autumn 2020 which was redesigned to be covid safe
- Continued renovating the Walled Garden at The Lodge, delivering 18 garden renovation sessions (usually over 30 pre-covid), engaging 31 unique attendees (usually 60 pre-covid) for 527 volunteer hours (usually over 700 pre-covid)
- Sutton Food Forum not active during covid
- promote local food and self sufficiency

Next year we will

- deliver activities at Carshalton Community Allotment
- deliver food growing training as a social enterprise
- seek opportunities to apply for further funding to develop this work
- support volunteers to raise funds through sale of excess plants and produce from the allotment
- continue renovating the Walled Garden at the Lodge with a long term view to making it into a productive garden for the benefit of the community
- promote our activities at www.localfoodnetwork.org.uk
- continue to review and revise operating procedures in light of the Covid-19 epidemic

2.2 Greener Schools Network (GSN)

This project provides free support to schools in the London Borough of Sutton and the Borough of Epsom and Ewell. Due to the Covid-19 pandemic activities had to be suspended during the year.

The focus is normally on helping with school grounds development projects by providing design and advice on rejuvenating wildlife and / or sensory gardens, forest areas and quiet 'natural' areas. Advice is also provided on how to set up staff and pupil environmental groups, encouraging a team effort to sustain nature areas once they have been set up. Many leaflets are produced by us to give schools information on suitable plants for their gardens, useful contacts lists and ideas to attract wildlife.

The project is volunteer led by Trustee Hazel Gurr. Staff, pupils (often via School Councils) and parents are all encouraged to get involved. Over 139 schools (including Special Schools, Children's Centres and Nurseries) and 4 community groups have now been supported by this project across the 2 Boroughs over the past 21 years

Schools increasingly take a more holistic approach to sustainability issues and this project helps provide a focus where the school participates in the national Eco-schools Project. This all links well with other EcoLocal projects especially those on food growing, home and school energy conservation, etc. Many schools are now integrating maintenance of wildlife areas, energy saving and food production into the curriculum and Forest School projects have been started in some schools.

At the end of the year plans were underway with at least 2 schools to restart works to wildlife gardening areas. One school had used the time during the pandemic to take forward previous plans to rejuvenate their wildlife area, and we will be re-engaging with them on this project. The Covid-19 situation is likely to curtail some activity in the short term as schools adjust back into more normal operation. GSN will continue to provide support for local schools and other selected community organisations as needs arise.

3. Energy

3.1 Warm Rooms

Sutton Council did not request any Warm Rooms home surveys this year. We continue to hold a small level of funds for this project which will be reviewed again in the coming months.

3.2 Other

See para 6.5 for a summary of Home Energy Road Show and Mobile Solar Power activity.

4. Recycling and Waste

In all our activities we encourage reuse, repair and recycling and we promote this message wherever possible. No funded specific activity was funded against this heading during the year.

5. Cross-cutting Environmental Sustainability

5.1 Environmental Fair

EcoLocal organises this event annually with help from over 60 volunteers who assist with planning and delivery. Due to the Covid-19 pandemic the event had to be cancelled in 2020 and in 2021. Normally held in the picturesque surrounds of Carshalton Park, the event is one of the borough's largest public events and usually hosts in excess of 163 organisations. Around half of these are community and voluntary sector organisations attending to communicate a variety of messages and engage people in:

- environmental education and awareness raising
- social enterprise and skills development
- community wellbeing activities
- opportunities to take part in shaping their local communities throughout the year.

A significant number of small local craft and environmentally sustainable businesses also usually attend. Local bands and entertainers performed on three stages. We provide a free bus service to and from the event. Our social value analysis concludes that the event provides a significant outlet for many of the organisations and groups attending, both in terms of advertising activities and local opportunities and also in terms of fundraising.

In normal times visitors are from a cross section of the local population ranging from people with high levels of knowledge of environmental sustainability to those who have lower levels of understanding. Our survey work indicates that the most typical visitors are people who are not averse to taking an interest in the environment and who, when information is made available to them, respond positively to it. 91% of those previously surveyed at the fair said that they would take, or would consider taking, further actions to do their bit for the environment as a result of attending the fair.

The decision not to run the event in 2021 due to the ongoing situation with the Covid-19 pandemic was taken in order to protect event reserve funds to ensure that the event can run again in future years.

5.2 Frost Fair

This annual event is run in partnership with Friends of Honeywood Museum who are responsible for activities inside the museum and EcoLocal Services Ltd (ESL). EcoLocal organises the outdoor elements of the event with help from over 50 volunteers. Due to the Covid-19 pandemic the event had to be cancelled in 2020.

Normally held in the picturesque setting surrounding Carshalton Ponds the event is usually well attended by the local public. It usually features entertainers, choirs and musicians and 39+ organisations of which at least 6 are community and voluntary sector and the rest are local farmers stalls and crafts people. The event helps promote:

- energy conservation
- social enterprise and skills development
- opportunities to take part in local groups and promote the local environment and related activities
- our latest plans and progress with the Lodge project (see 'Plans for Future Periods' below)

We await a decision on the practicability of running the event in 2021 due to the ongoing situation with the Covid-19 pandemic. There is a need to protect reserve funds to ensure that the event can run again in future years, so it is likely that the event will not take place in 2021 unless Trustees can be very secure that the event will not be affected by the pandemic.

5.3 AQA (Assessment and Qualifications Alliance) Accredited Training

During the year we were unable to deliver AQA units due to the ongoing situation with the Covid-19 pandemic. We will continue to act as an AQA Accredited Training Centre next year and develop the range of training offered, as needs are identified, and particularly as our new premises becomes available. Toward the end of the financial year plans were put in place to deliver socially distanced training using a mix of outdoor on-site practical sessions and on-line sessions.

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6. EcoLocal Services Ltd (ESL)

EcoLocal Services Ltd is a social enterprise which works closely in conjunction with the EcoLocal charity to deliver activities which require a more commercial approach. Staff PAYE for ESL is handled by the charity (staff working for ESL are sometimes also employed by the charity).

The work done by ESL has a symbiotic relationship to the charity in that it builds on work in conjunction with the charity and provides additional income to the charity by way of gift aid. As such, profits from all ESL activity held as at the end of March 2021 will be gift aided to the charity toward various activities – see details below. A summary of ESL activity is included here for information purposes:

6.1 Markets

Wallington Farmers' Market:

- ran 12 markets and continued to develop the market offer by recruiting new stalls
- ensured publicity for the market to include social media and poster campaigns
- supported local community groups by offering free stalls
- provided opportunities for the EcoLocal charity to promote its activities and raise funds

6.2 EcoLocal Cycling Services

ESL delivered no cycle road shows due to the Covid-19 pandemic.

6.3 EcoLocal Deliveries

ESL carried out bicycle deliveries for a range of organisations including Sutton Council, printers & voluntary sector organisations.

6.4 Environmental Fair and Frost Fair

Stall-holder fees for these events are charged by ESL. However both events were cancelled due to the Covid-19 pandemic. See www.envfair.org.uk and www.carshaltonfrostfair.org.uk

6.5 Home Energy Road Show and Mobile Solar Power

ESL normally provides Home Energy Saving talks, the Home Energy Road Show and provision of the Mobile Solar Power Station at community events in the London Borough of Sutton. Due to the Covid-19 pandemic no events were possible.

7. Social Media

We maintained our social media profile and encouraged people to join our free e-mail listing. Our aggregated contacts across all social media platforms including email sits at over 12,000 people. This focus has significantly improved our ability to communicate with the public.

Finance Review

Unrestricted funds carried forward at the end of the year were £388,954 compared with £404,474 the previous year. Restricted funds carried forward at the end of the year were £57,218 compared with £59,370 the previous year.

We received grants and donations of £18,434 during the year. Through our charitable activities we raised a further £45,137. An additional £218 was generated from bank account interest. Total income for the year was £63,789 compared to £83,819 the previous year.

Total expenditure was £81,461 compared to £125,249 the previous year. We had received a further bank loan of £25,972 and loan interest of £32,196 paid toward our premises development project and the balance at the end of the year is £474,163 (2020: £415,995). In relation to the premises development project the charity was owed £64,054 from group undertakings at the year end.

Net assets carried forward on the balance sheet at the year end were £446,172 compared with £463,844 the previous year.

The charity successfully managed all funded projects in accord with agreements made with funders.

Overhead costs have been met via a mix of grant contributions, contracts, general and gift aid donations.

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The soundness of the charity's financial management is ensured by the diligence of its Trustees, staff and volunteers. EcoLocal's principal funding sources were:

- Donations
- EcoLocal Services Ltd social enterprise donations by way of gift aid generated from a variety of local services including the Environmental Fair, Frost Fair, Markets and other activities.
- Grants

Reserves Policy

EcoLocal holds general fund reserves for the following:

- To provide for fluctuations in income.
- To provide for ongoing commitments. The charity has commitments in the form of a lease on premises occupied at The Lodge, Honeywood Walk, Carshalton and also by way of salary and associated payments for staff. Notice would need to be given and costs incurred if we were obliged to cancel these.
- To fund projects. The charity, from time to time, uses reserves (a) to start projects or pilot schemes whilst awaiting the outcome of funding applications, which may not always be successful, and (b) to provide cash-flow in the case of projects and contracts which are funded in arrears. Additionally restricted fund reserves are held, being the unexpended balances of trust fund and other grants received for specific purposes.

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 3 - 6 months of the overall unrestricted revenue expenditure. The unrestricted general funds at the year end were £105,957.

Pensions

Pensions were provided in accord with our pensions policy (which is based on government policy). Four members of staff continued to take up this option with no new additions. Provision has been made in next year's budget to cover pension costs, as required.

Investment Policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are set aside to underwrite shortfalls in core costs and to invest in new premises. Having considered the options available the Board of Trustees have previously decided to maintain deposit and reserve accounts with established building societies or banks.

2021-2022 Budget

The charity's budget for the coming 2021/22 financial year anticipates significant additional expenditure on the Lodge project as well as covering the cost of existing staff and other overheads. We have included provision for premises costs associated with the new site and for income generation activities once the current building works phase is complete. Savings will need to be made against staff costs in the coming year, partly due to the effect on income resulting from the Covid-19 pandemic and partly due to delays to the completion of our premises project. This will require a potential reduction in core staffing hours and redundancy funds have been set aside to cover any such decision.

Plans for Future Periods

We will continue development work on our new premises, The Lodge, secured on a 125 year lease in January 2018. Works will continue to be undertaken and include the creation of community and charity facilities.

As a part of the project, 7 flats are being created for sale via our wholly owned subsidiary company Ecolocal Lodge Development Limited (ELD). Two further flats are being developed by the charity and will be retained to provide investment income. The business plan for the project was developed with a view to being self-financing for the long term. The development is being financed with a loan from the Charity Bank. Once the development is complete and the 7 long lease flats are sold, we are confident that the costs of the development will have been recovered. The charity will benefit from the project by having secure accommodation and greater scope to expand its activities and related social enterprise services as well as provide improved facilities for the local community.

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EcoLocal engaged architects, surveyors, solicitors, valuers and accountants to advise on the development. Trustees continue to carefully address the complex issues involved, and are satisfied that the benefits to the charity in achieving its objectives are very significant. The charity has experienced issues with delays in completion of contracted building works. The Trustees took the decision to claim against performance bonds included as part of the Joint Contracts Tribunal (JCT) contracts for the works. The Trustees are satisfied that works required to complete the project can now be completed and the charity can move forward as planned in the coming year.

Structure, Governance and Management

Governing Document

The Centre for Environmental Initiatives (CEI), now known as EcoLocal, is a company limited by guarantee (incorporated January 2001), and registered as a charity (registered July 2001). Following a strategic review, which included a detailed communications exercise with current beneficiaries of the Charity and the wider local community, the Charity modernised its governance arrangements by adopting new Articles of Association and expanded its charitable activities in June 2015. The new Memorandum and Articles of Association reflect more recent law since the inception of the Charities Act 2006 - now consolidated into the Charities Act 2011. The charity took legal advice and obtained the agreement of the Charity Commission in making these changes.

In the event of the CEI charitable company being wound up members are required to contribute an amount not exceeding £1.

Organisational Structure

EcoLocal's Board of Trustees comprises between 3 and 10 members who normally meet quarterly and are responsible for the strategic direction and policy of the charity. Currently the Board of Trustees has seven members from a variety of professional backgrounds relevant to the work of the charity. The Company Secretary/Chief Executive attends Board meetings but has no voting rights. Three sub-committees have been established: Business Planning Sub-Committee; Finance Sub-Committee; Personnel Sub-Committee. Maintenance and development of these committees is ongoing. The Chief Executive is responsible for maintaining and developing the charity's strategic planning, in conjunction with the Board of Trustees and the Business Planning Sub-Committee.

Day to day operational responsibility for the provision of services rests with the Chief Executive whose duties include:

- ensuring the charity delivers the services specified and that key performance indicators are met
- day to day operational management of the EcoLocal building, ICT and resources
- individual supervision and development of staff in line with good practice
- ensuring financial and budgetary control is maintained, both in the overall running of the charity and within individual projects, in conjunction with the Finance Sub-Committee
- fundraising activities, in conjunction with the Business Planning Sub-Committee
- overseeing PR work
- acting as Company Secretary

The Deputy Chief Executive has day to day operational responsibility for individual projects, fundraising activities and business development and contributes to strategic planning and PR work.

Ensuring Work Delivers the Charity's Aim

EcoLocal's 'Project Suitability Evaluation Process Regarding Charitable Status Policy' provides guidance on assessment of potential projects and on review of existing projects to ensure that activities fall within the remit of our broader charitable objectives and that these are of benefit to the community. We have also referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning future activities. In this way, the trustees consider how planned activities will contribute to the aims and objectives they set.

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Recruitment and Appointment of The Board of Trustees

The business of the Charity is managed by the Board of Trustees. The Board consists of not fewer than three and no more than 10 Trustees who are appointed by the Board. All Trustees automatically become members of the Charity and their names are entered into the Charity's register of members.

Trustees are eligible for re-appointment at the third AGM (or Appointment Board Meeting) after their last appointment. A member stops being a member of the Charity if he or she ceases to be a Trustee.

All appointments, retirements or removals of Trustees and the Company Secretary must also be notified to the Registrar of Companies at Companies House.

In the event of particular skills being lost from the Board of Trustees due to retirements, replacement Trustees are sought from the charity's local networks. The Board maintains a broad mix of skills and experience in relation to the diversity of work carried out by the charity as well as to reflect the demography of the communities and organisations served.

Traditional business skills such as finance, staff management and strategic management are represented on the Board of Trustees as well as environmental sustainability knowledge, teaching, social work, journalistic, scientific, youth work, and community representation skills. Currently the Board of Trustees has 8 members: 4 are male and 4 female; 3 describe themselves as having a disability. Trustees receive additional training where a need is identified.

Trustee Induction and Training

Candidates will normally be acquainted with one or more of the activities of EcoLocal. New Trustees are recruited for a specific set of duties or because they have skills which will complement those of existing Board of Trustees members. An initial interview is held with the Chief Executive and Chair of Trustees to discuss the candidate's potential role within the organisation. This is followed up with a further meeting with the Chief Executive to define precisely how their induction and training will proceed. New Trustees receive:

- a summary of the main duties and responsibilities of Board of Trustees members
- a copy of the Memorandum and Articles of Association (and related rules)
- copies of the last two years' audited Annual Report and Accounts
- additional publications from the Charity Commission
- copies of recent Board of Trustees minutes
- key operational documents including agreed policies and procedures

New Trustees are required to attend three introductory training sessions, so as to familiarise themselves with staff, volunteers, current projects, objectives and future plans generally. These meetings are usually held with the Chief Executive, but also involve the Chair of Trustees and other personnel as required. A training plan is agreed with the new trustee and incorporated into the overall training plan. An initial 'work plan' is agreed to establish main duties and routines. After three months, new trustees are invited to give feedback on their induction.

Risk Management

The Board of Trustees have considered the major risks facing the charity:

- Covering the cost of Core / Management Funding: a primary risk to the organisation is considered to be loss of funding for management capacity and premises costs. Trustees consider that this risk can be offset by:
 - a) Diversifying and broadening the charity's funding base and ensuring that adequate levels of management capacity and accommodation costs are included in grant applications
 - b) Developing a 'social enterprise' culture within the organisation so that relevant projects work toward self-funding / income generation in the medium term. An unconnected social enterprise, EcoLocal Services Ltd (ESL), which gift aids profits to the EcoLocal charity, has previously been established by a Trustee and two members of staff and this makes annual contributions
 - c) Tendering for contracts issued by public authorities and ensuring that these tenders are written on a full cost recovery basis
 - d) Ensuring that funding bodies are aware of the organisation's success in delivering required outcomes at good value for money

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- Accommodation: we have invested in improved premises with a long term lease that will provide the scope to implement a business plan to enable the charity to be financially sustainable. Work on this project has included the establishment of a wholly owned trading subsidiary called EcoLocal Lodge Development Ltd (ELD). More information on the premises project is summarised above.
- Recognition of our work: our 'working name' (EcoLocal) and branding is regularly used alongside a deliverable marketing plan. We use our new website, the mail-chimp email system, plus social network sites such as twitter and face book to help communicate the charity's activities efficiently
- Data Privacy: we have created new policies and procedures to ensure that we are compliant with GDPR legislation

Covid-19

In March 2020 the Covid-19 pandemic created serious additional risks for the charity. Our initial response was to:

- temporarily place all of our activities on hold. This had consequences for members of staff as the charity was unable initially to deliver any activities. 14 members of staff (all part time and sessional) were put on furlough leave for much of the year, in accordance with the government's Coronavirus Job Retention Scheme. All staff came out of furlough by the year end.
- change IT systems to enable home working for key staff not on furlough
- begin the process of assessing new safe working procedures for all our community activities as well as office functions, once the worst of the pandemic is over. This process has continued throughout the year and has covered a number of variable factors which have needed to be clarified for each activity and situation. We have also had to modify plans to fit government advice which was updated regularly

The Trustees will monitor how the pandemic develops in the coming year and especially the impact of vaccination and will take appropriate action as necessary to protect the interests of the charity.

The general conclusion on risk and Covid-19 is that the year ahead is likely to be tough but that the charity is in a position to continue to function adequately over the period. Trustees will need to be vigilant.

THE CENTRE FOR ENVIRONMENTAL INITIATIVES

Registered Charity Number 1087782, Company Number 4137305 (England and Wales)

EcoLocal is the working name of the charity

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Reference and administrative information

Charity Name: The Centre for Environmental Initiatives (known as EcoLocal)
Charity Number: 1087782
Company Number: 4137305
Registered and operational address: The Lodge, Honeywood Walk, Carshalton,
Surrey, SM5 3NX.

Contact details:
Telephone: 020 8404 1522
E-mail: trevor@ecolocal.org.uk
Main Website: www.ecolocal.org.uk

Board of Trustees:

Tom Brake
Jim Bush (Treasurer)
Helen Craig (left the board in June 2021)
Alistair Cruickshank (Chair)
Hazel Gurr
Tony Pattison
Maureen Peglar
Liz Udall (Deputy Chair)

Company Secretary/Chief Executive:

Trevor Lancefield

Auditor:

Myrus Smith, Chartered Accountants, Norman House, 8 Burnell Road, Sutton, Surrey SM1 4BW

Bankers:

Unity Trust Bank Plc, Nine Brindleyplace, Birmingham, B1 2HB

Trustees' responsibilities statement

The trustees (who are also directors of The Centre for Environmental Initiatives for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
EcoLocal is the working name of the charity
TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021


AUDITORS


A resolution to reappoint the auditors, Myrus Smith, and authorise the Trustees to fix their remuneration will be proposed at the annual general meeting.

EXEMPTION STATEMENT

The Trustees' Report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved and signed on behalf of the trustees.


Alistair Cruickshank
(Chair of Trustees)


Jim Bush
(Trustee)

Date: 23/12/21

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF:

THE CENTRE FOR ENVIRONMENTAL INITIATIVES

Registered Charity Number 1087782, Company Number 4137305 (England and Wales)

EcoLocal is the working name of the charity

Opinion

We have audited the financial statements of The Centre for Environmental Initiatives (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF:

THE CENTRE FOR ENVIRONMENTAL INITIATIVES

Registered Charity Number 1087782, Company Number 4137305 (England and Wales)

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Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF:

THE CENTRE FOR ENVIRONMENTAL INITIATIVES

Registered Charity Number 1087782, Company Number 4137305 (England and Wales)

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:


- Enquiry of management and those charged with governance about actual and potential litigation or claims and the identification of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including testing journal entries and other adjustments for appropriateness; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- Professional scepticism in course of the audit and with audit sampling in material audit areas.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.


Stephen Jones FCA (Senior Statutory Auditor)
For and on behalf of Myrus Smith
Chartered Accountants and Statutory Auditors
Norman House, 8 Burnell Road
Sutton, Surrey
SM1 4BW

23.12.2021

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
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**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Total Unrestricted funds £	Total Restricted funds £	Total Funds 2021 £	Total Funds 2020 £
Income					
Donations and legacies	2	8,858	9,576	18,434	68,960
Charitable activities	3	11,220	33,917	45,137	14,643
Investments	4	218	-	218	216
Total		<u>20,296</u>	<u>43,493</u>	<u>63,789</u>	<u>83,819</u>
Expenditure					
Raising funds	5	1,286	-	1,286	1,629
Charitable activities	6	34,530	45,645	80,175	123,620
Total		<u>35,816</u>	<u>45,645</u>	<u>81,461</u>	<u>125,249</u>
Net (expenditure)/income	10	(15,520)	(2,152)	(17,672)	(41,430)
Transfers between funds	19	-	-	-	-
Net movement in funds		<u>(15,520)</u>	<u>(2,152)</u>	<u>(17,672)</u>	<u>(41,430)</u>
Reconciliation of funds					
Fund balances brought forward	19	404,474	59,370	463,844	505,274
Fund balances carried forward	19	<u>£388,954</u>	<u>£57,218</u>	<u>£446,172</u>	<u>£463,844</u>

All income and expenditure is derived from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes form part of these financial statements.

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
EcoLocal is the working name of the charity

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	2021	2020
		£	£
FIXED ASSETS			
Tangible assets	13	713,235	637,166
Investments	14	1	1
		<u>713,236</u>	<u>637,167</u>
CURRENT ASSETS			
Debtors	15	70,690	67,954
Cash at bank and in hand		149,985	188,705
		<u>220,675</u>	<u>256,659</u>
CREDITORS			
Amounts falling due within one year	16	13,576	13,987
NET CURRENT ASSETS		<u>207,099</u>	<u>242,672</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>920,335</u>	<u>879,839</u>
CREDITORS			
Amounts falling due after more than one year	17	474,163	415,995
NET ASSETS	18	<u>£446,172</u>	<u>£463,844</u>
FUNDS			
Unrestricted funds - General funds	19	105,957	121,477
Designated funds	19	282,997	282,997
		<u>388,954</u>	<u>404,474</u>
Restricted funds	19	57,218	59,370
TOTAL FUNDS		<u>£446,172</u>	<u>£463,844</u>

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on 23/12/2021 and signed on their behalf by



Alistair Cruickshank
(Chair of Trustees)



Jim Bush
(Trustee)

The notes form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

General information and basis of preparation

The Centre for Environmental Initiatives is a registered charity (no. 1087782) and private company limited by guarantee (no. 4137305) registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office is given in the reference and administrative information on page 11.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have been prepared on the going concern basis and under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

Items of income are recognised in the financial statements when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Contract income is recognised as the charity earns the right to consideration through the performance of its services.

Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds which comprise those costs associated with attracting general donations
- Expenditure on charitable activities which comprises the costs of running the various activities and services for the charity's beneficiaries.

Expenditure includes those costs of a direct nature which can be allocated to a specific activity. It also includes indirect costs, including governance costs that do not relate to a specific activity but are necessary to support them. Support costs are apportioned to each activity on the basis of staff time.

Fund accounting

Unrestricted general funds are those funds which are freely available for use in furtherance of the objects of the charity and which have not been designated for specific purposes.

Designated funds are unrestricted funds set aside by the trustees for particular purposes.

Restricted funds are funds which can only be used in accordance with specific restrictions imposed by the donor or which have been raised for a particular purpose.

Tangible fixed assets and depreciation

Depreciation is provided so as to write off the cost of each asset over its estimated useful life. Depreciation is provided on plant and machinery on a straight line basis at 20% per annum.

Assets costing less than £350 are not capitalised.

The assets under construction additions represent costs incurred in the course of development and construction of the property known as The Lodge, Honeywood Walk, Carshalton, Surrey and so no depreciation is required to be charged at this stage.

Assets under construction includes its purchase price, including legal fees, design and other direct costs attributable to the development including borrowing costs.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES.../Cont'd

Leases

Operating lease rentals are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pensions

The Charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities in the year to which they relate.

Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairments are recognised in expenditure.

Loans and borrowings are initially recognised at transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method.

Government Grants

Grants received under Coronavirus Job Retention Scheme is accounted for on the accrual model.

2. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Grants and donations	<u>£8,858</u>	<u>£9,576</u>	<u>£18,434</u>	<u>£68,960</u>

Of the £68,960 recognised in 2020, £6,080 was unrestricted funds and £62,880 was restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Grants and contracts	<u>£11,220</u>	<u>£33,917</u>	<u>£45,137</u>	<u>£14,643</u>

All of the £14,643 recognised in 2020 was restricted funds.

Of the £45,137 recognised in 2021, £28,827 related to the Job Retention Scheme, where £11,060 was allocated to unrestricted funds and £17,767 was allocated to restricted funds.

4. INVESTMENT INCOME

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Bank interest	<u>£218</u>	<u>£Nil</u>	<u>£218</u>	<u>£216</u>

All of the £216 recognised in 2020 related to unrestricted funds.

5. COST OF RAISING FUNDS

	Direct Costs	Support Costs	Total 2021	Total 2020
Fundraising activities	<u>£Nil</u>	<u>£1,286</u>	<u>£1,286</u>	<u>£1,629</u>

All costs for raising funds were unrestricted for the current and prior years.

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
EcoLocal is the working name of the charity

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct Costs £	Support Costs £	Total 2021 £	Total 2020 £
Transport and Travel	19,762	5,176	24,938	37,670
Growing and Greening	14,824	4,516	19,340	25,585
Cross-cutting Environmental Sustainability	19,515	16,382	35,897	60,365
	<u>£54,101</u>	<u>£26,074</u>	<u>£80,175</u>	<u>£123,620</u>

Of the £80,175 expenditure recognised in 2021 (2020: £123,620), £34,530 (2020 : £54,235) was charged to unrestricted funds and £45,645 (2020 : £69,385) was charged to restricted funds.

7. ANALYSIS OF DIRECT COSTS

	Raising Funds £	Charitable Activities £	Total 2021 £	Total 2020 £
Wages, social security and other staff related costs	-	47,638	47,638	52,685
Project costs	-	2,401	2,401	25,978
Volunteer expenses	-	27	27	805
Printing, design and exhibitions	-	125	125	3,606
Training	-	44	44	190
Equipment and material purchases	-	3,866	3,866	1,324
	<u>£Nil</u>	<u>£54,101</u>	<u>£54,101</u>	<u>£84,588</u>

8. ANALYSIS OF SUPPORT COSTS

	Raising Funds £	Charitable Activities (inc. Governance) £	Total 2021 £	Total 2020 £
Wages and salaries	1,216	-	1,216	1,564
Provision of premises	-	13,347	13,347	21,113
Office administration	70	4,339	4,409	4,630
Insurance, professional and bank costs	-	4,393	4,393	8,046
Governance (Note 9)	-	3,995	3,995	5,308
	<u>£1,286</u>	<u>£26,074</u>	<u>£27,360</u>	<u>£40,661</u>

9. GOVERNANCE COSTS

	2021 £	2020 £
Wages and salaries	1,216	1,564
Auditor's remuneration	1,860	2,142
Provision of premises	849	1,537
Office administration	70	65
	<u>£3,995</u>	<u>£5,308</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

10. NET (EXPENDITURE)/INCOME

Net (expenditure)/income for the year is stated after charging:	2021	2020
Auditor's remuneration - Audit Services	£1,860.	£2,142
- Non-audit services	£966	£456
	<u> </u>	<u> </u>

11. TRUSTEES REMUNERATION AND EXPENSES

The trustees neither received nor waived any remuneration during the year (2020: £Nil). No expenses were reimbursed to any trustees during the year (2020 : £Nil).

12. STAFF COSTS

	2021 £	2020 £
Wages and salaries	46,675	52,374
Social security costs	1,940	1,889
Pension costs	1,455	1,550
	<u>£50,070</u>	<u>£55,813</u>

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 in either year.

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2021 Number	2020 Number
Direct charitable activities	3	3
Management and administration	1	1
	<u>4</u>	<u>4</u>

The total amount of employee benefits received by key management personnel was £53,658 (2020 : £58,497). Under FRS 102, employee benefits include gross salaries, employer's national insurance, employer's pension costs and benefits in kind.

	2021	2020
Average number of employees	14	14

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

13. TANGIBLE FIXED ASSETS

	Assets under Construction £	Plant and Machinery £	Total £
Cost			
At 1 April 2020	637,166	80,597	717,763
Additions	76,069	-	76,069
	<u>713,235</u>	<u>80,597</u>	<u>793,832</u>
At 31 March 2021			
Depreciation			
At 1 April 2020 and at 31 March 2021	-	80,597	80,597
	<u>-</u>	<u>80,597</u>	<u>80,597</u>
Net book value			
At 31 March 2021	£713,235	£Nil	£713,235
	<u>£713,235</u>	<u>£Nil</u>	<u>£713,235</u>
At 31 March 2020	£637,166	£Nil	£637,166
	<u>£637,166</u>	<u>£Nil</u>	<u>£637,166</u>

The leasehold additions represents costs incurred in the course of development and construction of part of the property known as The Lodge, Honeywood Walk, Carshalton, Surrey.

14. Investments

Cost	
As at 31 March 2020 and 31 March 2021	£1
	<u>£1</u>

Subsidiary Undertaking

The company's investment in its subsidiary company represents the cost of acquisition of the whole of the ordinary share capital of EcoLocal Lodge Development Ltd which was set up to participate in the development of a property. The aggregate capital and reserves at 31 March 2021 was £(20,614) (2020 : £(8,665)). The company reported a loss for the year of £11,949 (2020 : £3,333).

15. DEBTORS

	2021 £	2020 £
Other debtors	6,636	3,900
Amounts owed from group undertaking	64,054	64,054
	<u>£70,690</u>	<u>£67,954</u>

16. CREDITORS – amounts falling due within one year

	2021	2020
Other creditors and accruals	£13,576	£13,987
	<u>£13,576</u>	<u>£13,987</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. CREDITORS – Amounts falling due after more than one year

The following secured debts are included within creditors:

	2021 £	2020 £
Bank loan	£474,163	£415,995

The bank loan from The Charity Bank Ltd is secured on the company's leasehold property known as The Lodge, Honeywood Walk, Carshalton, Surrey. The loan bears interest at a rate of 4% above the base rate of the Bank of England and the final repayment date is in end of 2022. The outstanding balance of the facility (including interest) will be paid by the final repayment date.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

2021	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Fixed assets	713,236	-	713,236
Current assets	163,457	57,218	220,675
Current liabilities	(13,576)	-	(13,576)
Long-term liabilities	(474,163)	-	(474,163)
As at 31 March 2021	£388,954	£57,218	£446,172

Comparative information for the analysis of net assets between funds in the previous year is as follows:

2020	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Fixed assets	637,167	-	637,167
Current assets	197,289	59,370	256,659
Current liabilities	(13,987)	-	(13,987)
Long-term liabilities	(415,995)	-	(415,995)
As at 31 March 2020	£404,474	£59,370	£463,844

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. MOVEMENT IN FUNDS	At 1. April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
2021					
Restricted Funds:					
Travel:					
Interactive School Travel Experience (TfL via LBS)	1,604	-	-	-	1,604
Bikestreet Project	839	-	-	-	839
Inclusive Cycling / Gear-Up	16,590	9,951	14,580	-	11,961
Local Food/Wildlife and Nature					
Conservation:					
Local Food	7,382	14,880	8,981	(377)	12,904
Greener Schools Network	27	-	-	-	27
Walled Garden	-	559	-	377	936
Energy:					
Warm Rooms/ LBS	1,611	-	-	-	1,611
Cross-cutting Environmental:					
Schools	940	-	-	-	940
Environmental Fair	25,420	8,103	15,292	-	18,231
Frost Fair	4,957	-	1,122	-	3,835
COVID fund	-	10,000	5,670	-	4,330
Total Restricted Funds	59,370	43,493	45,645	-	57,218
Unrestricted Funds:					
General Fund	121,477	20,296	35,816	-	105,957
Designated Funds:					
Building Acquisition Fund	260,581	-	-	-	260,581
Reorganisation Fund	22,416	-	-	-	22,416
Total Unrestricted Funds	404,474	20,296	35,816	-	388,954
Total Funds	£463,844	£63,789	£81,461	£Nil	£446,172

Details of the restricted funds can be found within the Trustees' Report.

The Building Acquisition Fund relates to a legacy left to the charity. The majority of these funds are designated toward the cost of an investment in more secure premises for the longer term.

The Reorganisation Fund reflects the potential redundancy costs which the charity could face if it were to close down.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. MOVEMENT IN FUNDS.../Cont'd

Comparative information for the movement in funds in the previous year is as follows

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
2020					
Restricted Funds:					
Travel:					
Interactive School Travel Experience (TfL via LBS)	1,604	-	-	-	1,604
Bikestreet Project	839	-	-	-	839
Inclusive Cycling / Gear-Up	14,883	23,107	21,400	-	16,590
Local Food/Wildlife and Nature					
Conservation:					
Local Food	6,437	10,259	9,314	-	7,382
Greener Schools Network	2	25	-	-	27
Energy:					
Warm Rooms/ LBS	1,611	-	-	-	1,611
Cross-cutting Environmental:					
Schools	940	-	-	-	940
Environmental Fair	23,956	36,190	34,726	-	25,420
Frost Fair	960	7,942	3,945	-	4,957
Total Restricted Funds	51,232	77,523	69,385	-	59,370
Unrestricted Funds:					
General Fund	171,045	6,296	55,864	-	121,477
Designated Funds:					
Building Acquisition Fund	260,581	-	-	-	260,581
Reorganisation Fund	22,416	-	-	-	22,416
Total Unrestricted Funds	454,042	6,296	55,864	-	404,474
Total Funds	£505,274	£83,819	£125,249	£Nil	£463,844

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
Registered Charity Number 1087782, Company Number 4137305 (England and Wales)
EcoLocal is the working name of the charity

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

20. RELATED PARTY TRANSACTION

Related Party	Relationship	Details	Amount	Balance
2021				
EcoLocal Lodge Development Ltd	Subsidiary undertaking	Interest free loan repayable on demand	£64,054	£64,054
EcoLocal Services Ltd	Directors/Trustees	Gift aid donations	£2,136	£Nil

Comparative information for related party transactions in the previous year is as follows:

2020				
EcoLocal Lodge Development Ltd	Subsidiary undertaking	Interest free loan repayable on demand	£64,054	£64,054
EcoLocal Services Ltd	Directors/Trustees	Gift aid donations	£16,751	£Nil

THE CENTRE FOR ENVIRONMENTAL INITIATIVES
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STATEMENT OF FINANCIAL ACTIVITIES – UNRESTRICTED FUNDS
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	General Fund £	Reorganisation Fund £	Building Acquisition Fund £	Total Unrestricted Funds 2021 £
Income				
Donations and Legacies	8,858	-	-	8,858
Charitable activities	11,220	-	-	11,220
Investments	218	-	-	218
Total	<u>20,296</u>	<u>-</u>	<u>-</u>	<u>20,296</u>
Expenditure				
Raising funds	1,286	-	-	1,286
Charitable activities	34,530	-	-	34,530
Total	<u>35,816</u>	<u>-</u>	<u>-</u>	<u>35,816</u>
Net expenditure	(15,520)	-	-	(15,520)
Transfers between funds	-	-	-	-
Net movement in funds	<u>(15,520)</u>	<u>-</u>	<u>-</u>	<u>(15,520)</u>
Reconciliation of funds				
Fund balances brought forward	121,477	22,416	260,581	404,474
Fund balances carried forward	<u>£105,957</u>	<u>£22,416</u>	<u>£260,581</u>	<u>£388,954</u>