

Charity registration number 1087766

Company registration number 04240017 (England and Wales)

**CRANEDALE EDUCATIONAL CHARITABLE TRUST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees** Mr A W A Outhwaite  
Mrs M E Outhwaite  
Mr J P Midgley  
Mr R E France  
Mr R H R Innes

**Secretary** Mrs M E Outhwaite

**Charity number** 1087766

**Company number** 04240017

**Registered office** Manor Farm  
Kirby Grindalythe  
Malton  
North Yorkshire  
UK  
YO17 8DB

**Independent examiner** David Walker FCA  
124 Acomb Road  
Holgate  
York  
YO24 4EY

**Bankers** HSBC UK Bank Plc  
27 Market Place  
Malton  
YO17 7LU

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# CRANEDALE EDUCATIONAL CHARITABLE TRUST

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# **CRANEDALE EDUCATIONAL CHARITABLE TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 AUGUST 2021***

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The trustees present their annual report and financial statements for the year ended 31 August 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and activities**

The trust 's objects are the advancement of the public benefit of education concerning the natural environment and knowledge of the living world.

The policies adopted in furtherance of these objects is the operation of an educational field centre. There has been no change in this during the year.

The general aims of the trust remain the education, mainly of children, through its field centre, in matters concerning the natural environment.

Objectives for the year were, as previously, the effective running of the field centre and the provision of high quality field courses and services.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

The Charitable Trust is a market leader in the provision of high quality field courses and promotes its services to schools and colleges nationwide.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Achievements and performance

The financial year 2020 – 2021 was a year of great difficulty and anxiety with the continuing lockdown and school closures which prevented all school trips.

The uncertainty and unknown of this unprecedented situation was alleviated in part by the Government's Furlough Scheme and all employees apart from the Head of Centre joined that scheme and received 80% of their wages/salaries. The Head of Centre accepted a pay cut but continued in post to administer the business and respond to customer enquiries.

The Trustees were highly involved in all discussions on the fate of the charity's fragile finances and requested a thorough review and scaling down of all unnecessary expenditure. Many suppliers and contractors agreed either a reduction in premium payments or a premium 'holiday' for which the Charity was most grateful. The Charity received grants from Ryedale District Council totalling £39,214 between December 2020 and April 2021 which were gratefully received to keep the centre afloat during a period with only a small amount of income generated from day courses.

Countrywide restrictions started to ease in April 2021 and the government roadmap indicated that schools could start to return to the Centre from 17 May 2021 although the guidelines to follow were still unclear. The Head of Centre began the process of "re-awakening" the Centre after 15 months of closure pending a meeting with the Trustees and Accountant in late April.

This meeting took place on 20 April and the Head of Centre issued the following statement to staff :

*It is with a huge degree of disappointment that sadly, due to the lack of government guidance on how residential trips must operate, we do not feel we can open this Summer Term. The uncertainty on how many students we could safely accommodate makes financial planning impossible and even under the most optimistic scenarios, we do not feel it would be economically viable to open (even if all restrictions lift on June 21st).*

*I am beginning to contact all schools who are due to visit us between May and July to cancel their courses. This could mean we have a substantial amount of refunds to make as we are now cancelling their courses, however I will be appealing to them to transfer the money to next year if they are willing to do so.*

*This means that the vast majority of you will remain furloughed until mid-late August, although we may ask some of you to return for training purposes in the interim.*

*In reopening for the start of the next academic year, it at least gives us time to plan and prepare the Centre – this would include time to appoint new staff too as required. In order to help me plan with greater certainty, I would appreciate it if you could indicate to me at the earliest opportunity if you are thinking you will not return to work in September. After what will be 18 months away from the Centre, I will not blame anyone if they have found alternative work or have decided not to return for other reasons.*

*In indicating to me your thoughts about not returning to work, please know this will not affect your furlough arrangements, as without work at the Centre in the interim you are entitled to receive these furlough payments. However, what I am trying to avoid is any last minute losses in staff which could hinder our ability to reopen. It has been a long and difficult road as you know, but at least we now have a date to work towards. The first group in is a Walking Holiday from 20th August.*

*Thank you all for your continued support, if you would like to chat or have any concerns please get in touch as always.*

# **CRANEDALE EDUCATIONAL CHARITABLE TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### ***FOR THE YEAR ENDED 31 AUGUST 2021***

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Although it was a disappointment at the time ultimately it proved to be the correct decision as many restrictions remained all through the Summer and schools would have been unable to visit the Centre despite their stated intentions. The Centre had to pay out a lot of refunds whilst we were closed which was difficult but many schools successfully claimed lost monies from insurance companies so the Centre was fortunate to retain those monies rather than having to refund or carry forward towards future bookings.

In May 2021 the Centre was extremely fortunate to receive a one-off grant of £40,000 from the Garfield Weston Foundation towards core running from May to August 2021. The Head of Centre and Accountant put in a lot of work on the application and the Trustees extend their gratitude to them both for securing these much needed funds.

In August 2021 the Centre welcomed back its first guests in residence since the pandemic with a few non-tutored groups and staff began to come back to work for training and to prepare for students returning in September.

#### **Financial review**

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to 12 month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised.

Total reserves are £ 39,245 (2020 £ 58,218 ) and therefore the current amount of reserves are less than this amount although it is the intention of the trustees to continue to generate surpluses in the future which will be retained in order adhere to the policy.

The trustees have assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees review the major risks which the trust faces on a regular basis with the trust's manager and believe that maintaining the trusts unrestricted reserves as above, combined with a regular review of the trust's finances and financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate any significant risks.

#### **Plans for future periods**

The Centre will reopen in September operating on an "austerity" budget and will manage with a much smaller team. Several senior staff members retired or moved on during the closedown which will mean reduced expenditure on wages going forward. Teachers are looking forward to be experiencing trips again with their students and bookings for 2021 – 2022 are very encouraging.

#### **Structure, governance and management**

The trust was registered with the Charity Commission on 30th July 2001 and is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles of association dated 22nd June 2001.

The trust began to operate on 1 September 2001 when the assets and liabilities of the registered charity also known as the Cranedale Educational Charitable Trust were transferred to the company at their balance sheet value.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr A W A Outhwaite

Mrs M E Outhwaite

Mr J P Midgley

Mr R E France

Mr R H R Innes

The appointment of trustees is governed by the Articles of Association. At the annual general meeting one third of the trustees who are subject to retirement by rotation, or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but if there is only one trustee who is subject to retirement by rotation, he shall retire.

Subject to the provisions of the articles, the trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who became or were last reappointed trustees on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

If the charity at the meeting at which a trustee retires by rotation, does not fill the vacancy the retiring trustee shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

As a result, M E Outhwaite and JP Midgley retire from office but, being eligible, offer themselves for re-election.

The charity may by ordinary resolution appoint who is willing to act to be a trustee and may also determine the rotation in which any additional trustees are to retire.

The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. A trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

#### **Qualifying third party indemnity provisions**

All new trustees are given a copy of the trust's memorandum and articles of association and are provided with booklets CC3 and CC3a from the Charity Commissioners and "Running a Limited company" from Companies House, which give guidance and advice on being a trustee and director.

The trustees have complied with the duty imposed upon them by Section 4 of the Charities Act 2011/2006 to have due regard to guidance published by the Charity Commission.

The Trustees have also had regard to the Charity Commissioners guidance on public benefit.

The trust does not receive any services from volunteers.

The trustees meet regularly to manage the trust's affairs and delegate the day-to-day running of the trust's activities to its operational director, Mr Chris Cassells, general manager, tutors and administrative staff.

The remuneration of the charity's key management personal is agreed at the current market rates applicable to the particular duties performed by the employees concerned.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 AUGUST 2021*

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The Memorandum and Articles of Association authorises the trustees to deposit or invest in the name of the charity and part of the funds as the trustees in their absolute discretion think fit.

The trust has numerous schools and educational facilities who return on a regular basis to the field centre. Although no formal working relationships have been formed with any of these entities.

The trust wholly owns a subsidiary company The Cranedale Centre Limited which provides holidays and associated goods and services of a non educational nature. It also provides the trust with transport facilities. The subsidiary's results are summarised in note 22.

### **Supplier payment policy**

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

The trustees' report was approved by the Board of Trustees.

Mr A W A Outhwaite

**Trustee**

25 May 2022



# **CRANEDALE EDUCATIONAL CHARITABLE TRUST**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF CRANEDALE EDUCATIONAL CHARITABLE TRUST**

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I report to the trustees on my examination of the financial statements of Cranedale Educational Charitable Trust (the trust) for the year ended 31 August 2021.

#### **Responsibilities and basis of report**

As the trustees of the trust (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since the trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England & Wales., which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**David Walker FCA**

**Chartered Accountant**

124 Acomb Road  
Holgate  
York  
YO24 4EY

Dated: 25 May 2022

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 AUGUST 2021**

### Current financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
<b><u>Income from:</u></b>					
Donations and legacies	3	81,759	250,405	332,164	137,040
Charitable activities	4	113,544	-	113,544	449,047
Investments	5	2,484	-	2,484	2,637
<b>Total income</b>		197,787	250,405	448,192	588,724
<b><u>Expenditure on:</u></b>					
Raising funds	6	576	-	576	808
Charitable activities	7	477,022	-	477,022	675,774
<b>Total expenditure</b>		477,598	-	477,598	676,582
Net gains/(losses) on investments	11	10,433	-	10,433	(7,688)
<b>Net (outgoing)/incoming resources before transfers</b>		(269,378)	250,405	(18,973)	(95,546)
Gross transfers between funds		250,405	(250,405)	-	-
<b>Net movement in funds</b>		(18,973)	-	(18,973)	(95,546)
Fund balances at 1 September 2020		58,218	-	58,218	153,764
<b>Fund balances at 31 August 2021</b>		39,245	-	39,245	58,218

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 AUGUST 2021**

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	3	10,299	126,741	137,040
Charitable activities	4	449,047	-	449,047
Investments	5	2,637	-	2,637
<b>Total income</b>		461,983	126,741	588,724
<b><u>Expenditure on:</u></b>				
Raising funds	6	808	-	808
Charitable activities	7	675,774	-	675,774
<b>Total expenditure</b>		676,582	-	676,582
Net gains/(losses) on investments	11	(7,688)	-	(7,688)
<b>Net (outgoing)/incoming resources before transfers</b>		(222,287)	126,741	(95,546)
Gross transfers between funds		126,741	(126,741)	-
<b>Net movement in funds</b>		(95,546)	-	(95,546)
Fund balances at 1 September 2019		153,764	-	153,764
<b>Fund balances at 31 August 2020</b>		58,218	-	58,218

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	12		108,084		133,860
Investments	13		-		104,164
			<u>108,084</u>		<u>238,024</u>
<b>Current assets</b>					
Stocks	14	7,629		5,913	
Debtors falling due after one year	15	90,000		72,221	
Debtors falling due within one year	15	34,056		44,246	
Cash at bank and in hand		116,475		65,639	
		<u>248,160</u>		<u>188,019</u>	
<b>Creditors: amounts falling due within one year</b>					
Loans and overdrafts	16	3,500		-	
Obligations under finance leases	17	360		1,403	
Taxation and social security		8,853		7,018	
Other creditors	18	253,801		308,296	
		<u>266,514</u>		<u>316,717</u>	
Net current liabilities			(18,354)		(128,698)
<b>Total assets less current liabilities</b>			<u>89,730</u>		<u>109,326</u>
<b>Creditors: amounts falling due after more than one year</b>	19		(50,485)		(51,108)
<b>Net assets</b>			<u>39,245</u>		<u>58,218</u>
<b>Income funds</b>					
Unrestricted funds			39,245		58,218
			<u>39,245</u>		<u>58,218</u>

# **CRANEDALE EDUCATIONAL CHARITABLE TRUST**

## **BALANCE SHEET (CONTINUED)**

***AS AT 31 AUGUST 2021***

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The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The member has not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 25 May 2022

Mr A W A Outhwaite  
**Trustee**

**Company Registration No. 04240017**

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **1 Accounting policies**

#### **Charity information**

Cranedale Educational Charitable Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Manor Farm, Kirby Grindalythe, Malton, North Yorkshire, YO17 8DB, UK.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the trust's articles and memorandum of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include fixed asset investments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the trust.

#### **1.4 Income**

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the trust has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### **1 Accounting policies**

**(Continued)**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant which specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

#### **1.5 Expenditure**

Resources expended are accounted for on an accruals basis.

Costs of generating funds are those costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Charitable activities include expenditure associated with the field centre and educational programmes and include both direct and support costs relating to those activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	Straight line over 20 years
Fixtures and fittings	Straight line over 10 years, 5 years if leased asset

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### **1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### **1.8 Impairment of fixed assets**

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

(Continued)

#### 1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.11 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the trust's contractual obligations expire or are discharged or cancelled.



# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 1 Accounting policies

(Continued)

#### 1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.14 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

#### 1.15 Creditors and provisions

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measure reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### 2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	42,545	-	42,545	299	-	299
Government support	39,214	250,405	289,619	10,000	126,741	136,741
	<u>81,759</u>	<u>250,405</u>	<u>332,164</u>	<u>10,299</u>	<u>126,741</u>	<u>137,040</u>

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 3 Donations and legacies

(Continued)

#### Donations and gifts

Garfield Weston Foundation	40,000	-	40,000	-	-	-
Other	2,545	-	2,545	299	-	299
	<u>42,545</u>	<u>-</u>	<u>42,545</u>	<u>299</u>	<u>-</u>	<u>299</u>

#### Grants receivable for core activities

Ryedale Council Covid Support Grants	39,214	-	39,214	10,000	-	10,000
Coronavirus Job Support Scheme	-	250,405	250,405	-	126,741	126,741
	<u>39,214</u>	<u>250,405</u>	<u>289,619</u>	<u>10,000</u>	<u>126,741</u>	<u>136,741</u>

### 4 Charitable activities

Field centre 2021  
£

Field centre 2020  
£

Field Centre

113,544 449,047

### 5 Investments

Unrestricted funds

2021  
£

2020  
£

Rental income	600	600
Income from listed investments	-	4
Interest received on loans	1,881	1,937
Interest receivable	3	96
	<u>2,484</u>	<u>2,637</u>

The rental income received arises from the letting of various parts of the centre's premises to the charitable trust's wholly owned subsidiary, Cranedale Centre Limited.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 6 Raising funds

	2021	2020
	£	£
Investment management	576	808
	<u>576</u>	<u>808</u>
	<u><u>576</u></u>	<u><u>808</u></u>

### 7 Charitable activities

	Field centre operation 2021 £	Field centre operation 2020 £
Staff costs	252,995	297,323
Depreciation and impairment	27,920	30,917
Educational Purchases	5,424	44,025
Repairs & Renewals	6,087	10,280
Motor Expenses & Travel	203	60,049
Teaching Staff Telephone	766	687
Light, Heat & Power	24,935	35,978
Sundry Expenses	2,456	4,441
Rent & Rates	17,161	32,249
Insurances	10,719	11,737
Laundry	1,409	12,004
	<u>350,075</u>	<u>539,690</u>
Share of support costs (see note 8)	85,741	93,971
Share of governance costs (see note 8)	41,206	42,113
	<u>477,022</u>	<u>675,774</u>
	<u><u>477,022</u></u>	<u><u>675,774</u></u>

All the charitable activities relate to the operation of the educational field centre.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 8 Support costs

	Support costs £	Governance costs £	2021 £	2020 £	Basis of allocation
Staff costs	69,539	22,899	92,438	92,604	Time spent
Telecommunications	4,632	-	4,632	5,584	Total Expenditure
Printing & Stationery	722	-	722	2,303	Total Expenditure
Advertising	1,808	-	1,808	3,991	Total Expenditure
Staff Training	-	-	-	620	Total Expenditure
Sub contract labour	-	-	-	674	Total Expenditure
Cleaning & General Maintenance	4,723	-	4,723	6,547	Total Expenditure
IT Costs	4,317	-	4,317	6,251	Total Expenditure
Audit fees	-	2,500	2,500	2,750	Governance
Accountancy	-	1,520	1,520	182	Governance
Bank Charges	-	177	177	177	Governance
HP & Lease Charges	-	910	910	231	Governance
Bookkeeping	-	13,200	13,200	14,170	Governance
	<u>85,741</u>	<u>41,206</u>	<u>126,947</u>	<u>136,084</u>	
Analysed between					
Charitable activities	<u>85,741</u>	<u>41,206</u>	<u>126,947</u>	<u>136,084</u>	

Governance costs includes payments to the auditors of £2,500 (2020 - £2,750) for the independent examination of the financial statements and £1,520 (2020- £182) for other services.

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

Trustees AWA Outhwaite and ME Outhwaite, husband and wife, purchased various goods and services, at full commercial rates and under normal commercial terms, from the trust during the year as follows:

Cleaning services £nil (2020- £4,833)  
Domestic services £4,481 (2020- £4,878)  
Motor insurance £4,700 (2020- £4,700)

The amounts outstanding at the year end were £nil (2020 £nil).

### 10 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
35	39

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 10 Employees

(Continued)

Employment costs	2021 £	2020 £
Wages and salaries	325,310	360,531
Social security costs	8,689	16,893
Other pension costs	11,434	12,503
	<u>345,433</u>	<u>389,927</u>

There were no employees whose annual remuneration was more than £60,000.

### 11 Net gains/(losses) on investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Revaluation of investments	-	(7,688)
Gain/(loss) on sale of investments	10,433	-
	<u>10,433</u>	<u>(7,688)</u>

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 12 Tangible fixed assets

	Leasehold land and buildings £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 September 2020	404,122	349,919	754,041
Additions	-	3,944	3,944
Disposals	-	(6,600)	(6,600)
At 31 August 2021	404,122	347,263	751,385
<b>Depreciation and impairment</b>			
At 1 September 2020	333,456	286,725	620,181
Depreciation charged in the year	13,115	14,805	27,920
Eliminated in respect of disposals	-	(4,800)	(4,800)
At 31 August 2021	346,571	296,730	643,301
<b>Carrying amount</b>			
At 31 August 2021	57,551	50,533	108,084
At 31 August 2020	70,666	63,194	133,860

The net carrying value of tangible fixed assets includes the following in respect of assets held under finance leases or hire purchase contracts. The depreciation charge in respect of such assets amounted to £359 (2020 - £1,320) for the year.

	2021 £	2020 £
Fixtures and fittings	2,585	2,420

An impairment review of the charity's fixed assets has been undertaken. The net realisable value of the assets concerned has been assessed by estimating their market value. Their value in use has been determined by evaluating present value of the future benefits expected to arise from the continued use of the assets concerned.

It has been agreed that the improvements to the leasehold property will be acquired by the landlord at their written down value at the time of the landlord's terminating the trust's operating lease.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 13 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
<b>Cost or valuation</b>			
At 1 September 2020	104,090	74	104,164
Additions	74	(74)	-
Valuation changes	10,433	-	10,433
Charges	(576)	-	(576)
Disposals	(114,021)	-	(114,021)
	<hr/>	<hr/>	<hr/>
At 31 August 2021	-	-	-
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 August 2021	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 August 2020	104,090	74	104,164
	<hr/>	<hr/>	<hr/>

#### Fixed asset investments revalued

The investments have all been sold during the year.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 14 Stocks

	2021 £	2020 £
Raw materials and consumables	7,629	5,913

### 15 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Other debtors	19,138	35,146
Prepayments and accrued income	14,918	9,100
	34,056	44,246

	2021 £	2020 £
<b>Amounts falling due after more than one year:</b>		
Amounts owed by subsidiary undertakings	90,000	70,041
Other debtors	-	2,180
	90,000	72,221

<b>Total debtors</b>	<b>124,056</b>	<b>116,467</b>
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### 16 Loans and overdrafts

	2021 £	2020 £
Bank loans	50,209	50,000
Payable within one year	3,500	-
Payable after one year	46,709	50,000

Amounts included above which fall due after five years:

Payable by instalments	19,855	10,000
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On 1st June 2020 the trust was advanced a loan of £50,000 under the Coronavirus Bounce Bank Loan Scheme. Repayable in instalments over 8 Years after an initial 12 months interest and repayment free. Interest is payable at 2.5%.



# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 17 Finance lease commitments

Future minimum lease payments due under finance leases:

	2021 £	2020 £
Within one year	1,440	1,520
Within two and five years	5,759	1,139
	<u>7,199</u>	<u>2,659</u>
Less: future finance charges	(3,063)	(148)
	<u>4,136</u>	<u>2,511</u>

Net obligations under finance lease and hire purchase contracts are secured by fixed charges on the assets concerned.

### 18 Other creditors falling due within one year

	2021 £	2020 £
Payments received on account	193,105	274,718
Trade creditors	6,323	3,203
Other creditors	44,512	23,393
Accruals and deferred income	9,861	6,982
	<u>253,801</u>	<u>308,296</u>

### 19 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Bank loans	16	46,709	50,000
Obligations under finance leases	17	3,776	1,108
		<u>50,485</u>	<u>51,108</u>

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

### 20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources	Resources expended	Balance at 1 September 2020	Incoming resources	Resources expended	Balance at 31 August 2021
	£	£	£	£	£	£
Coronavirus Job Retention Scheme	126,741	(126,741)	-	250,405	(250,405)	-
	<u>126,741</u>	<u>(126,741)</u>	<u>-</u>	<u>250,405</u>	<u>(250,405)</u>	<u>-</u>

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 21 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	71,471	64,854

The Cranedale Centre's freehold land is owned by Shipton Estates Limited of which Mr A W A Outhwaite, a trustee of the trust, is director and major shareholder. The centre is occupied under an operating lease, dated 1 January 2018, for 3 years, on a full repairing and insuring basis, at a rental of one acorn, if so demanded. Due to the expiration of the lease the tenancy is holding over under the landlord and tenant legislation with no notice having been served by either party.

On 4 January 2012 the trust entered into assured shorthold tenancies in respect of 4 domestic properties owned by Shipton Estates Limited to be occupied by the centre's tutors, the rents payable are at a full market rent and have been assessed by an independent surveyor. A rent free period was granted to the trust in respect of the coronavirus pandemic situation. The total rents paid amounted to £10,000 (2020- £24,000) with amounts outstanding at the year end of £nil (2020- £nil).

A loan of £24,000 was advanced to Shipton Estates Limited on 14 December 2017 and is repayable in instalments over four years, interest is payable at 6.67% the amount owing at the year end was of £2180 (2020- £8523).

The trust wholly owns a subsidiary company The Cranedale Centre Limited which provides holidays and associated goods and services of a non educational nature.

Goods and services were purchased from the company during the year, on normal commercial terms, totalling £nil (2020- £59,968) with amounts outstanding at the year end of £nil (2020- £nil).

Goods and services were sold to the company during the year, on normal commercial terms, totalling £3,600 (2020- £4,200) with amounts outstanding at the year end of £nil (2020- £nil).

The trust receives a rent from the company, in respect of a 12 month licence, renewable yearly, for the company to occupy and use, including trading from and the hiring out of, various areas of the Cranedale Centre, payable at a sum of £600 per annum (2020- £600).

Donations under the Gift Aid scheme were also made to the trust, by the company, during the year totalling £nil (2020- £nil). The amount owing at the year end was £0 (2020- £0).

The trust has supported it's wholly owned subsidiary during the year and has an unsecured loan due from the company which has a balance at 31 August 2021 of £90000 (2020- £70041).

The loan is repayable in full on 13 July 2024, and interest is payable at 2% above HSBC base rates, per annum.

# CRANEDALE EDUCATIONAL CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2021**

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### 22 Subsidiaries

These financial statements are separate trust financial statements for Cranedale Educational Charitable Trust for the year ending 31 August 2021.

Separate company financial statements are prepared in compliance with Companies Act 2006. Consolidated financial statements for the group are not required to be prepared in accordance with Companies Act 2006 and the Charities Act.

Separate financial statements for the trusts subsidiary, Cranedale Centre Limited are prepared and can be obtained from the registered office.

Details of the trust's subsidiaries at 31 August 2021 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
Cranedale Centre Limited	UK	Educational Services	Ordinary	100.00	

The aggregate capital and reserves and the result for the year of subsidiaries excluded from consolidation was as follows:

Name of undertaking	Profit/(Loss)	Capital and Reserves
	£	£
Cranedale Centre Limited	(36,100)	(41,957)

The investments in subsidiaries are all stated at fair value.