

Trustee Annual Report

For the year 1 September 2023 to 31 August 2024

The Orchard School PTA

Registration number:

1087758

Registered Address:

The Orchard School
Bridge Road
East Molesey
KT8 9HT

Trustees

Katherine Rodman
May Hongmei
Camille Astier
Nicole Young

Annual Summary

2023/2024 has been another successful fundraising year thanks to the PTA committee, parents and teachers at the Orchard Infant School.

The marquee events during the year consisted of the Christmas and Summer Fair, Quiz Night and Leavers Ball. They raised the majority of the funds and contributed to developing the relationships between staff, parents and others associated with the school.

Over £10k was spent on books, £7.5k laptop trolley, £5k on ipads and £4k on playground repairs to support the school and advance the education of pupils.

These events and activities meet the objectives of the PTA.

The year started in September 2023 with £23,677 in the PTA bank account. £38,266 was raised in the year from fundraising events and £49,587 was spent in direct costs in holding these events as well as the direct contributions to the school mentioned above. The closing balance in the account as at 31 August 2024 is £12,356.

The PTA plans to use the continue funding raising efforts into the following year with a target of contributing to a new learning pod for the school.

On behalf of the Trustees

Katherine Rodman

Treasurer's Annual Report - The Orchard School PTA

For the year 1 September 2023 to 31 August 2024

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Bridge Road
East Molesey
KT8 9HT

Trustees:
Katherine Rodman
May Hongmei
Camille Astier
Nicole Young

Annual Summary

2023/2024 has been a very successful fundraising year thanks to the PTA committee, parents and teachers at the Orchard Infant School. Events such as the Summer and Christmas Fair have contributed to developing the relationships between staff, parents and others associated with the school. These events and activities meet the objectives of the PTA.

Independent Examiner

On behalf of the Trustees

Katherine Rodman 11/06/2025

Treasurer's Annual Report - The Orchard School PTA

For the year 1 September 2023 to 31 August 2024

Orchard School PTA

Opening Bank Balance			23,677
Description	Recei pt	Payme nt	Balan ce
Halloween Disco	1,160	-250	910
Donut sales	531	-330	201
Cake sales	409	0	409
Tote bag	1,896	-783	1,113
Christmas Wreath	850	-578	272
Christmas Tree	977	-629	348
Christmas Party	2,700	-2,370	330
Christmas Fair	5,315	-893	4,422
Lottery	196		196
General		-387.45	-387
		-	-
		10,193.4	10,193
School - Books		0	3
		-	-
School - Books-July23		1,102.62	-1,103
School - Playground repair		-	-
		3,816.00	-3,816
School - Recorder for year 2		-318.60	-319
		-	-
School - iPad		5,662.50	-5,663
School - Xmas Plays-Drumming		-978.00	-978
School - Xmas gifts from Santa		-448.58	-449
Subscription - ParentPay		-153.00	-153
Admin cost - License fee		-21.00	-21

2nd Hand clothes sale	122		122
Year 1 Cake sale	454	-454	0
CNY Lantin	112	-27	84
Mother's Day Choc sale	705	-444	261
Hoodie sales	1,203	-990	213
Easter Disco	1,155	-393	762
Dough Shack pitch	250		250
Cauliflower Group	262		262
Other income	894	-23	871
Quiz Night	3,595	-2,211	1,384
Lottery	130		130
Merch Book bags, gym bags, etc	-1,179		-1,179
Subs parent pay and licence	-230		-230
2nd Hand clothes sale	38.00		38
Reception cake sale	460.9		
	1		461
	906.9		
Break rules day	7	-30	877
	573.0		
Father's day	0	-447	126
Sports day	80.00	-39	41
	381.0		
Hoodie sales	0	-1,118	-737
	8,314.		
Summer Fair	53	-1,452	6,863
	3,698.		
Leavers Disco	23	-325	3,373
Quiz night		-2,140	-2,140
Drinks	72.00		72
	642.0		
Merch Book bags, gym bags, etc	0	-452	190
	185.4		
Lottery	0		185
Gift for teachers		-48	-48
Deposit Ball		-300	-300
School - wormery		-75	-75
School - Easter Egg prizes		-90	-90
Admin costs		-101	-101
School - laptop trolley		-7,481	-7,481
School - hope		-625	-625

Closing Balance as at 31 August 2024	12,32 5
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Orchard School PTA

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1087758

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a