

Trustee Annual Report

For the year 1 September 2021 to 31 August 2022

The Orchard School PTA

Registration number:

1087758

Registered Address:

The Orchard School
Bridge Road
East Molesey
KT8 9HT

Trustees

Kathryn Carter
Caroline Taylor
Lisa Wilding

Annual Summary

2021/2022 has been a very successful fundraising year thanks to the PTA committee, parents and teachers at the Orchard Infant School.

Events such as the Summer Fair and Ball have contributed to developing the relationships between staff, parents and others associated with the school. Equipment such as books and gardening supplies has been provided to support the school and advance the education of pupils. These events and activities meet the objectives of the PTA.

The year started in September 2021 with £8,265 in the PTA bank account. £53,581 was raised in the year from fundraising events and these events incurred direct costs of £30,612. Indirect administrative costs were £845.

The PTA has made direct contributions to the Orchard School of £11,802 in the year. These funds have been used to purchase resources and activities directly for the children.

The year closes in August 2022 with £18,586 cash in the bank (increase of £10,322 since the start of the academic year). The PTA plans to use the majority of these funds to purchase shade structures in the playground.

The PTA typically retains reserves in the region of £3,000 to be used to prepay for events as required.

On behalf of the Trustees

Lisa Wilding 17.11.22

Treasurer' s Annual Report - The Orchard School PTA

For the year 1 September 2021 to 31 August 2022

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Independent Examiner

Sarah Jones was appointed as Independent Examiner and has examined these accounts.

On behalf of the Trustees

Lisa Wilding 17.11.22

Treasurer's Annual Report- The Orchard School PTA

For the year 1 September 2021 to 31 August 2022

Opening bank balance - 1st September 2021		£	8,265
	Incoming	Outgoing	
Autumn Fair	6,984	(3,281)	3,703
Shop & Social	934	(358)	576
Christmas:			
Christmas Trees	1,276	(949)	327
Christmas Raffle	1,407	-	1,407
Christmas Cards	417	-	417
Christmas Disco	270	(250)	20
Christmas Wreath Workshop	750	(180)	570
Christmas (Santa, gifts and crackers)	-	(1,320)	(1,320)
Easter Disco	1,212	(275)	937
Quiz Night	3,440	(1,956)	1,484
Summer Ball	19,195	(16,765)	2,431
Cake sales	806	-	806
Merchandise	4,208	(3,741)	467
Easter sponsored read	2,050	-	2,050
Lottery income	1,220	-	1,220
Amazon income	23	-	23
Summer Fair	8,070	(1,538)	6,532
Second hand uniform sales	82	-	82
Other income:			
Refund from 2020 Ball venue	738	-	738
Parent donation	500	-	500
School contributions:			
Books	-	(5,607)	(5,607)
Book shelving	-	(1,735)	(1,735)
Reception learning	-	(2,649)	(2,649)
Gardening supplies	-	(367)	(367)
Flash cards	-	(763)	(763)
Circus Skills Workshop	-	(449)	(449)
Year 2 leavers pizza and icecream	-	(220)	(220)
Reception teas	-	(13)	(13)
Other costs:			
Newsletter print costs	-	(43)	(43)
Parent Kind annual fee	-	(116)	(116)
Data protection fee	-	(35)	(35)
Stripe fees	-	(651)	(651)
Total	53,581	(43,259)	10,322
Closing bank balance - 31st August 2022		£	18,586



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
The Orchard School PTA

On accounts for the year ended

31st August 2022

**Charity
no (if
any)**

1087758

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S Jones

Date: 29 Sept 2022

Name: Sarah Jones

**Relevant
professional
qualification(s) or
body (if any):**

ICAS

Address: 30 Manor Road, East Molesey, Surrey, KT8 9JX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NA