

**SUFFOLK FAMILY HISTORY SOCIETY**

(a Company Limited by Guarantee)

**CONSOLIDATED**

**BALANCE SHEET & UNAUDITED FINANCIAL STATEMENT**

**OF FINANCIAL ACTIVITIES FOR**

**THE YEAR ENDED 31st MARCH 2025**

**Registered Company Number: 4191740**

**Registered Charity Number: 1087748**

Suffolk Family History Society  
(a Company Limited by Guarantee)

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2025**

### **OBJECTIVES AND ACTIVITIES**

Founded at Lowestoft in 1975 by keen amateur genealogists, the principal activity of the company is that of a family history society: to encourage the study of family history, genealogy, heraldry and local history, with particular reference to Suffolk, and to promote the preservation, security and accessibility of archive material. The Society is a registered charitable company, run by its elected Trustees and Elected Officers with the support of Honorary Members and other volunteers and is a member of the Federation of Family History Societies. SFHS Publications Limited, the wholly-owned sub-company of the Society, acts as the sole trading agent for the sale of transcriptions of Suffolk parish registers in the form of indexes on CD ROM or as downloadable datasets. All profits of the trading company are gifted to the Society.

### **RESERVES**

The policy of the Society is to maintain two year's running costs in reserve.

### **PUBLIC BENEFIT**

In pursuance of its Charitable Aims, as set out in its Memorandum of Association, Suffolk Family History Society and its sub-Groups hold regular meetings with guest speakers and provide assistance and guidance to help and educate members of the public in all aspects of Family History research.

The Society's volunteer member transcribers produce transcripts of Parish Registers and record Monumental Inscriptions for the use of the public and all interested parties. In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing opportunities for members to share their own family research. This magazine, as well as being distributed to all Society members, is also available at Suffolk Archives and at a number of libraries worldwide.

The Society also maintains a library at Suffolk Archives in Ipswich, available at no charge to all visitors and contains books and publications surrounding the subject of family history. This library also holds the numerous histories that members have contributed.

Members of the Society hold, often in conjunction with local history groups, help desk/ clinics in local libraries etc. At fairs that the Society attends the volunteer fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

### **The Trustees during the year were:**

C. A. Alderson	A. L. Kerridge
K. J. Finch	J. Licence
D. A. Horton	K. Pulford
J. A. Horton	G. W. Pyett (appointed in the year)
J. K. Johnson (appointed in the year)	B. Thompson

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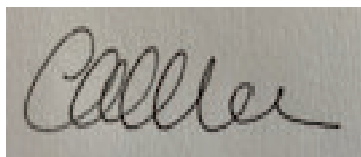
In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1 in the event of the Company being wound up by reason of insolvency.

This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD**

C. A. Alderson  
Director

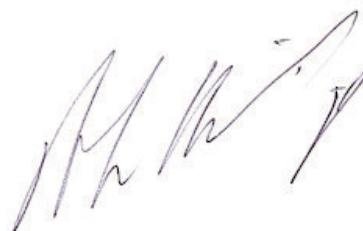
**Date:**

A handwritten signature in dark ink, appearing to read 'C. Alderson', written on a light-colored rectangular piece of paper.

07/08/2025

A Kerridge  
Director

**Date:**

A handwritten signature in dark ink, appearing to read 'A. Kerridge', written on a light-colored rectangular piece of paper.

07/08/2025

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**SUFFOLK FAMILY HISTORY SOCIETY CONSOLIDATED  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025**

		31/03/2025	31/03/2024
	Notes	£	£
<b>Income</b>			
Member Subscriptions and Donations	2	21,179.19	17,828.53
Restricted Funds		340.00	-
Publications income inc accrued FMP		33,822.00	37,234.27
Bank interest & Investment Income		3,322.51	3,105.50
<b>TOTAL INCOME</b>		<u>58,663.70</u>	<u>58,168.30</u>
<b>Expenditure</b>			
Direct charitable expenditure	3	33,205.27	35,794.72
Management & Administration	4	5,438.40	4,741.73
Accrued expenditure		1,111.80	771.00
Depreciation of assets		1,242.30	1,924.25
<b>TOTAL EXPENDITURE</b>		<u>40,997.77</u>	<u>43,231.70</u>
<b>SURPLUS FOR THE YEAR</b>		<u>18,255.67</u>	<u>14,936.60</u>
Balance brought forward at 1 April 2024		176,846.60	161,910.00
<b>TOTAL FOR THE FINANCIAL YEAR</b>		<u>195,102.27</u>	<u>176,846.60</u>

Suffolk Family History Society  
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# CONSOLIDATED BALANCE SHEET AS AT 31 MARCH 2025

	Notes	31/03/2025 £	31/03/2024 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	5	<u>3,887.45</u>	<u>4,929.75</u>
<b>Current Assets</b>			
Debtors	6	2,019.52	2,919.57
Investment of COIF units		20,000.00	20,000.00
CD Stock		1,250.00	1,250.00
Cash at banks and in hand	7	169,057.10	148,517.28
		<u>192,326.62</u>	<u>172,686.85</u>
<b>TOTAL ASSETS</b>		<u><u>196,214.07</u></u>	<u><u>177,616.60</u></u>
<b>Liabilities</b>			
Amounts falling due within one year	8	<u>1,111.80</u>	<u>771.00</u>
<b>TOTAL LIABILITIES</b>		<u><u>1,111.80</u></u>	<u><u>771.00</u></u>
<b>Net Current Assets</b>		<u><u>191,214.82</u></u>	<u><u>171,915.85</u></u>
<b>TOTAL NET ASSETS</b>	9	<u><u>195,102.27</u></u>	<u><u>176,846.60</u></u>
<b>Funds (Reserves)</b>			
Unrestricted		194,762.27	176,846.60
Restricted		340.00	
<b>MEMBERS' FUNDS</b>		<u><u>195,102.27</u></u>	<u><u>176,846.60</u></u>

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For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.

The members have not required the company to obtain an audit, in accordance with section 476 of the Companies Act 2006.

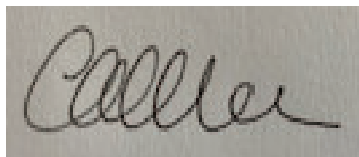
The Directors acknowledges their responsibilities for:

1. ensuring that the Company keeps accounting records which comply with Section 386; and
2. preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

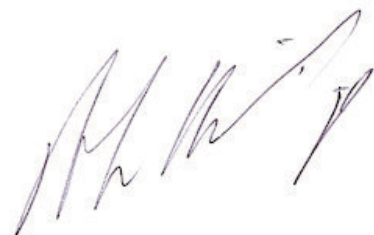
Signed on behalf of the Board

C. A. Alderson  
Director  
Date



07/08/2025

A. Kerridge  
Director  
Date



07/08/2025

Suffolk Family History Society  
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## Suffolk Family History Society CONSOLIDATED accounts

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

#### 1 Accounting Policies

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities.

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Library & Microfiche etc	25% on straight line method
Equipment	25% on straight line method

#### 2 Income

	Year ended 31.03.25	Year ended 31.03.24
Memberships & Donations	21,179.19	17,828.53
Restricted Funds Suffolk County Council	340.00	
Publications income	33,822.00	37,234.27
Bank interest & investment income	3,322.51	3,105.50
Revaluation of Assets	-	-
<b>Total Income</b>	<u>58,663.70</u>	<u>58,168.30</u>

\*Relates to SFHS Fair in April 25. No expenditure this FY. £340 carried forward.

#### 3 Charitable expenditure

Suffolk Roots - Production	9,387.07	14,402.59
Suffolk Roots - Postage	5,503.73	5,645.01
Suffolk Roots - Page Makeup	1,920.00	168.20
Software	-	129.96
Events (venue, speakers, marketing)	3,113.00	2,769.46
Website	1,784.16	
Marketing Communications	25.00	30.00
Groups Grants	2,245.00	1,417.86
Membership fees	-	25.00
Equip/ maint of equipment	200.00	651.00
Printing, postage & stationery	320.04	509.02
Cost of Sales (Publications)	5,081.29	5,967.41
Transaction charges	1,454.21	1,351.57
Stores Rent	1,703.88	2,254.25
Insurance (Publications)	467.89	473.39
	<u>33,205.27</u>	<u>35,794.72</u>

#### 4 Management and administration of charity

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2024 - none).

There were no disclosable related party transactions during the year (2024 - none).

Governance Costs	3,589.07	2,678.77
Bank Charges	903.86	709.20
Insurance	729.47	742.77
Professional Charges	216.00	366.00
Training	-	190.00
Sundries	-	54.99
	<u>5,438.40</u>	<u>4,741.73</u>

#### 5 Tangible Fixed Assets

	Library and Equipment	Microfiche P&M	Computer Equipment	Total
	£	£	£	£
Cost at 1 April 2024	13,437.00	40,658.00	4,005.06	58,100.06
Additions	-	-	200.00	200.00
Disposal	-	-	-	-
at 31 March 2025	<u>13,437.00</u>	<u>40,658.00</u>	<u>4,205.06</u>	<u>58,300.06</u>
Accumulated depreciation at 1 April 2024	11,115.25	38,249.00	3,806.06	53,170.31
Charge for year	600.25	602.25	39.80	<b>1,242.30</b>
Disposal	-	-	-	-
at 31 March 2025	<u>11,715.50</u>	<u>38,851.25</u>	<u>3,845.86</u>	<u>54,412.61</u>
Net book values at 31 March 2025	<u>1,721.50</u>	<u>1,806.75</u>	<u>359.20</u>	<u><b>3,887.45</b></u>
at 1 April 2024	<u>2,321.75</u>	<u>2,409.00</u>	<u>399.00</u>	<u>5,129.75</u>

#### 6 Debtors

	Year ended 31.03.25	Year ended 31.03.24
Other debtors	<u>2,019.52</u>	<u>2,919.57</u>
	<u>2,019.52</u>	<u>2,919.57</u>



	Year ended 31.03.25	Year ended 31.03.24
<b>7 Cash at bank and in hand</b>		
At U.K. banks	168,943.65	148,864.62
Cash in hand	113.45	43.45
Total	<u>169,057.10</u>	<u>148,908.07</u>
<b>8 Creditors: amounts falling due within one year</b>		
Subscriptions paid in advance	-	-
Trade Creditors	<u>1,111.80</u>	<u>771.00</u>
	<u>1,111.80</u>	<u>771.00</u>
<b>9 Funds</b>		
Provision for future Funding	40,000.00	40,000.00
Provision for groups*	11,234.80	9,436.86
Total Life Members	11,520.00	10,080.00
General Reserve	<u>132,347.47</u>	<u>117,329.74</u>
	<u>195,102.27</u>	<u>176,846.60</u>
<b>10 Guarantee Company</b>		
In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1.00 in the event of the Company being wound up by reason of insolvency.		
<b>11 Commitments</b>		
The Society plans to continue its policy of releasing transcriptions on CD / downloads and will support the associated costs and volunteer expenses.		

\*includes Haverhill's main and project group figures

## **Independent examiner's report to the trustees of Suffolk Family History Society**

I report to the charity trustees on my examination of the accounts of Suffolk Family History Society for the year ended 31 March 2025.

### **Responsibilities and basis of report**

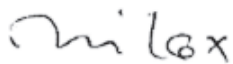
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox  
Counterculture Partnership LLP  
23 St Leonards Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HH

8th August 2025

Suffolk Family History Society  
(a Company Limited by Guarantee)