

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED
BALANCE SHEET & STATEMENT
OF FINANCIAL ACTIVITIES FOR
THE YEAR ENDED 31ST MARCH 2021

Registered Company Number: 4191740

Registered Charity Number: 1087748

**Suffolk Family History Society
(a Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The Trustees present their report with the financial accounts for the year ended 31st March 2021

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a family history society SFHS Publications Limited continue to act as the sole agent for the sale of publications.

The agency agreement is open ended and can be terminated at any time.

RESERVES

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

PUBLIC BENEFIT

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance is always on hand by long established members, in order to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties.

In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Record Office and at number libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Record office which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories and pedigree charts that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

TRUSTEES

The Trustees during the year were

K.Finch

A, Kerridge

A Bird

D Horton

G Dennish

B. Thompson

R.G Thomas

H King

J Horton

D.Talmage

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency.

The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch

Director

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2021

	Note	2021	2020
Fixed Assets			
Tangible Fixed Assets	7	3619	4524
Current Assets			
Debtors	8	2131	1182
Stock		1096	1417
Investments – COIF units at cost		20000	20000
Cash at bank and in hand	9	119125	86132
		<u>142352</u>	<u>108731</u>
Current Liabilities			
Amounts falling due within one year	10	17048	11392
Net Current Assets		<u>125304</u>	<u>97339</u>
Net Assets		<u>128923</u>	<u>101863</u>
Funds			
Unrestricted	11	128921	101863
		<u>128921</u>	<u>101863</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006

The Director acknowledges his responsibilities for:-

1 ensuring that the Company keeps accounting records which comply with Section 386: and

2 preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company

3 These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

K J Finch Director

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Year ended 31.3.21	Year ended 31.3.20
		£	£
Income and Expenditure			
Income			
Income from activities permissible within the charity's objectives	2	62861	53209
Investment income	3	1,562	1,171
Total Income		64423	54380
Expenditure			
Direct charitable expenditure	5	34,276	38,886
Management and administration of the cl	6	3,089	10,695
Total Expenditure		37,365	49,581
Balance brought forward at 1 April 2020		101863	97064
Net Income / (Expenditure) for the Year		27058	4799
		128921	101863

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

1 Accounting policies

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities. Turnover represents income received, net of value added tax. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fiche Library etc	25% on straight line method
Equipment	25% on straight line method

	Year ended 31.03.21 £	Year ended 31.03.20 £
2 Income from activities permissible within the charity's objectives		
Subscriptions & Donations	18357	16737
Publications Income	44504	36472
	<u>62861</u>	<u>53209</u>

3 Investment income

Bank interest	<u>1562</u>	<u>1171</u>
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4 Direct charitable expenditure

Publications costs	17023	19555
Suffolk Roots	14243	11937
Resources	592	2854
Membership fees	586	998
Group Activities	443	2035
Depreciation	905	1110
Maintenance of equipment	79	0
Insurance	404	397
	<u>34276</u>	<u>38886</u>

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

5 Management and administration of charity

	31.3.21	31.3.20
Stationery & postage	459	2250
Travelling	590	3712
Telephone, fax and internet	595	1266
Committee meeting expenses	0	55
Bank Charges	1405	1568
Professional Charges	0	1094
Miscellaneous	40	750
	<u>3089</u>	<u>10695</u>

6 Tangible Fixed Assets

	Library and Equipment Microfiche		
	£	£	£
Cost			
at 1 April 2020	12869	38841	51710
Additions	0	0	0
Disposal	0	0	0
at 31 March 2021	<u>12869</u>	<u>38841</u>	<u>51710</u>
Accumulated depreciation			
at 1 April 2020	11444	35742	47186
Charge for year	285	620	905
Disposal			0
at 31 March 2021	<u>11729</u>	<u>36362</u>	<u>48091</u>
Net book values			
at 31 March 2021	<u>1140</u>	<u>2479</u>	<u>3619</u>
at 1 April 2020	<u>1425</u>	<u>3099</u>	<u>4524</u>

Year ended	Year ended
31.3.21	31.3.20
£	£

7 DEBTORS

Other Debtors	<u>2131</u>	<u>1182</u>
	<u>2131</u>	<u>1182</u>

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

8 Subsidiary Company

SFHS Publications Limited, a company registered in England, is a wholly owned Subsidiary of the Society.

The Trustees of the Society are also the Directors of this company.

	Year ended	Year ended
	31.3.21	31.3.20
	£	£

9 Cash at bank and in hand

At U.K. banks	118671	85680
Cash in hand	<u>452</u>	<u>452</u>
	<u>119123</u>	<u>86132</u>

10 Liabilities: amounts falling due within one year

Subscriptions paid in advance	14141	10463
Trade Creditors	<u>2907</u>	<u>929</u>
	<u>17048</u>	<u>11392</u>

11 Funds

At the Balance Sheet date, there are no assets (2020= nil) whose use is restricted to specific objectives or projects of the Society.

12 Guarantee Company

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency

13 Commitments

The Society plans to continue its policy of releasing transcriptions on CD and has again earmarked £1000 for this purpose.

It is also proposed to offer members a discount on purchases.

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Notes

1 inc £500 This is Jean Licence the publications officer the £500 was a cash float and the inc as publications costs

2 A Kerridge is the chairman was membership secretary till dec 20

3 Alan Bumpstead is Baptisms Coordinator oversea transcription

4 Arthur Bird is the search provider and also storage manager

5 Brian Thompson is trustee and chair of Haverhill organised some of the zoom

6 C Palmer BSE and D Kirby Ips manages the transcribers in west and east

7 Chris Williams, David Alan M Wade G Robinson gave zoom talks

8 G Dennis now deceased was the editor

9 KJ the £900 was computer equip and needs to be capital
The £500 (2_) are skip hire including cash to gks who helped 20 years of rub

Other items are transcription material esp for some journal articles from sep
Journal team

Entries 1-8 ended up in Publication co: as did mine apart from the computer t

Extra assets of £1467.80 inc tax calc to be made

As the other amounts are in production costs .

We don't want to give too much details on the consolidated accounts/ We had
discussion before setting up the discount scheme that is in place. This is bei

Jean Licence has joined the Trustees to keep up updated but with Arthur resi

Haverhill Ipswich and West of London have started physical meeting

Discussion re Safeguarding and adult training are taking place re covid and a

The Women's Institute took part in a competition

the other two cheques were for refunds

in talks

which needed sorting out the other is WI prize

that the journal was a joint project till we set up the new

that needs to go to capital

a working party who looked at costs and did a
being reviewed to see how much up take there has been..

going due to Ill Heath she will cover some of the work he did

also bursary for members

Consolidated

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CONSOLIDATED
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THE YEAR ENDED 31ST MARCH 2021

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Registered Charity Number: 1087748

**Suffolk Family History Society
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Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

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The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch

Director

Consolidated

**Suffolk Family History Society
(a Company Limited by Guarantee)**
CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2021

	Note	2021	2020
Fixed Assets			
Tangible Fixed Assets	7	4792	4524
Current Assets			
Debtors	8	2131	1182
Stock		1096	1417
Investment-Charities Investment Fund at cost		20000	20000
Cash at bank and in hand	10	118565	86132
		<u>141792</u>	<u>108731</u>
Current Liabilities			
Amounts falling due within one year	11	17048	11392
Net Current Assets		<u>124744</u>	<u>97339</u>
Net Assets		<u>129536</u>	<u>101863</u>
Funds			
Unrestricted	12	129536	101863
		<u>129536</u>	<u>101863</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 477(2) of the Companies Act 2006

The Director acknowledges his responsibilities for:-

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Signed on behalf of the Board

K J Finch Director

Consolidated

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2**

	Note	Year ended 31.3.21	Year ended 31.3.20
		£	£
Income and Expenditure			
Income			
Income from activities permissible within the charity's objectives	2	62861	53209
Investment income	4	1,003	1,171
Total Income		63864	54380
Expenditure			
Direct charitable expenditure	5	33,102	38,886
Management and administration of the charity	6	3,089	10,695
Total Expenditure		36,191	49,581
Balance brought forward at 1 April 2020		101863	97064
Net Income / (Expenditure) for the Year		27673	4799
		129536	101863

Suffolk Family History Society
(a Company Limited by Guarantee)

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

1 Accounting policies

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Turnover represents income received, net of value added tax.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fiche Library etc	25% on straight line method
Equipment	25% on straight line method

Year ended 31.03.21 £	Year ended 31.03.20 £
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2 Income from activities permissible within the charity's objectives

Subscriptions & Donations	18,357	16,737
Publications Income	44504	36,472
	<u>62861</u>	<u>53209</u>

3 Investment income

Bank interest	<u>1,003</u>	<u>1,171</u>
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4 Direct charitable expenditure

Publications costs	15,555	19,555
Suffolk Roots	14,243	11,937
Resources	592	2,854
Membership fees	586	998
Group Activities	443	2,035
Depreciation	1,200	1,110
Maintenance of equipment	79	0
Insurance	404	397
	<u>33,102</u>	<u>38,886</u>

**Suffolk Family History Society
(a Company Limited by Guarantee)**

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

5 Management and administration of charity

	31.3.21	31.3.20
Stationery & postage	459	2,250
Travelling	590	3,712
Telephone, fax and internet	595	1,266
Committee meeting expenses	0	55
Bank Charges	1,405	1,568
Professional Charges	0	1,094
Miscellaneous	40	750
	<u>3,089</u>	<u>10,695</u>

6 Tangible Fixed Assets

	Library an EquipmentTotal Microfiche		
	£	£	£
Cost			
at 1 April 2020	12869	38841	51710
Additions	568	900	1468
Disposal	2000	500	2500
at 31 March 2021	<u>11437</u>	<u>39241</u>	<u>50678</u>
Accumulated depreciation			
at 1 April 2020	11444	35742	47186
Charge for year	400	800	1200
Disposal	2000	500	2500
at 31 March 2021	<u>9844</u>	<u>36042</u>	<u>45886</u>
Net book values			
at 31 March 2021	<u>1593</u>	<u>3199</u>	<u>4792</u>
at 1 April 2020	<u>1425</u>	<u>3099</u>	<u>4524</u>

Year ended 31.3.21 £	Year ended 31.3.20 £
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7 DEBTORS

Other Debtors	<u>2131</u>	<u>1182</u>
	<u>2131</u>	<u>1182</u>

**Suffolk Family History Society
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The Trustees of the Society are also the Directors of this company.

	Year ended 31.3.21 £	Year ended 31.3.20 £
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9 Cash at bank and in hand

At U.K. banks	118112	85680
Cash in hand	453	452
	<u>118565</u>	<u>86132</u>

10 Liabilities: amounts falling due within one year

Subscriptions paid in advance	14141	10463
Trade Creditors	2907	929
	<u>17048</u>	<u>11392</u>

11 Funds

At the Balance Sheet date, there are no assets (2020= nil) whose use is restricted to specific objectives or projects of the Society.

12 Guarantee Company

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It is also proposed to offer members a discount on purchases

Consolidated

**SUFFOLK FAMILY HISTORY SOCIETY
(A COMPANY LIMITED BY GUARANTEE)**

SFHS PUBLICATIONS LIMITED

Report of the Independent Examiner to the Members of the Society and the Directors of the subsidiary Company.

We report on the attached financial accounts for the year ended 31st March 2021

Responsibility of the Trustees of the Charity

The Trustees of the Charity have a responsibility for the preparation of the financial accounts and have the authority under Act 43 (2) of the Charities Act 1993 to waive the requirement to a statutory audit.

They are also responsible for ensuring that the Company keeps records which comply with Companies Act 2006 and that the accounts give a true and fair view of the state of the affairs of the Company as required by the Act.

Report of the Independent Examiner

Our Examination was carried out using the General Directions given by the Charity Commission and current audit practice. We have examined the records kept by the Company and the financial accounts as presented.

Where considered necessary we have sought satisfactory explanations from the Trustees in such matters as require clarification.

In common with many businesses of this size it is necessary to rely on the Trustees for a substantial proportion of the items of original entry. It is our view that the standards exercised by the Trustees in this context are adequate for the protection of members' interests and the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Companies Act 2006.

In connection with our examination no matter has come to our attention, which, in our opinion, should be drawn to the notice of the members and officers of the Company in order to enable proper understanding to be made of the financial accounts.

**Bernard G Baker
Bernard Baker Accounting Limited**

**Dales Road,
Ipswich IP1 4JR**

Consolidated

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