

# SUFFOLK FAMILY HISTORY SOCIETY

England & Wales · Charity number 1087748

## Details

---

**Status** Registered

**Legal form** Charitable company

**Company number** [04191740](#)

**Registered** 2001-07-27

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 2 Stone Street  
Crowfield  
Ipswich  
IP6 9TA

**Phone** 07847 455070

**Email** [treasurer@suffolkfhs.org.uk](mailto:treasurer@suffolkfhs.org.uk)

**Website** [www.suffolkfhs.co.uk](http://www.suffolkfhs.co.uk)

## Activities

---

**Objects:** A) COLLECTING PUBLISHING AND MAKING ACCESSIBLE IN THE INTERESTS OF GENEALOGY HERALDRY AND FAMILY HISTORY ANY DOCUMENT RECORD OR BOOK RELATING TO THE COUNTY OF SUFFOLK B) PROMOTING THE PRESERVATION OF SUCH DOCUMENTS AND RECORDS ON THE ADVICE OF SUFFOLK RECORD OFFICE C) ENCOURAGING THE STUDY OF GENEALOGY HERALDRY AND FAMILY HISTORY: AND D) GIVING EDUCATIONAL ASSISTANCE BY WAY OF LECTURES AND OTHERWISE WITH REFERENCE TO RECORD RESEARCH

**Activities:** The education of the public in areas of local and family history

## Classification

---

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** SUFFOLK
- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£58,664	£40,998	-	-
2024-03-31	£58,168	£43,231	-	-
2023-03-31	£65,418	£40,401	-	-
2022-03-31	£48,766	£40,409	-	-
2021-03-31	£63,864	£36,191	-	-

## Trustees

Name	Role	Appointed
Andrew Leslie Kerridge		2017-07-20
Brian Thompson		2018-10-27
Carolyn Ann Alderson		2022-10-20
David Alan Horton		2019-10-01
Garry William Pyett		2025-01-13
Jean Madeline Licence		2021-08-05
Julie Kathleen Johnson		2024-01-25
KENNETH JOHN FINCH		
Kevin Pulford		2023-05-01

**SUFFOLK FAMILY HISTORY SOCIETY**

England & Wales - Charity number 1087748

---

# Accounts

---

**SUFFOLK FAMILY HISTORY SOCIETY**  
(a Company Limited by Guarantee)

**CONSOLIDATED**  
**BALANCE SHEET & UNAUDITED FINANCIAL STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31st MARCH 2025**

**Registered Company Number: 4191740**  
**Registered Charity Number: 1087748**

Suffolk Family History Society  
(a Company Limited by Guarantee)

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2025**

### **OBJECTIVES AND ACTIVITIES**

Founded at Lowestoft in 1975 by keen amateur genealogists, the principal activity of the company is that of a family history society: to encourage the study of family history, genealogy, heraldry and local history, with particular reference to Suffolk, and to promote the preservation, security and accessibility of archive material. The Society is a registered charitable company, run by its elected Trustees and Elected Officers with the support of Honorary Members and other volunteers and is a member of the Federation of Family History Societies. SFHS Publications Limited, the wholly-owned sub-company of the Society, acts as the sole trading agent for the sale of transcriptions of Suffolk parish registers in the form of indexes on CD ROM or as downloadable datasets. All profits of the trading company are gifted to the Society.

### **RESERVES**

The policy of the Society is to maintain two year's running costs in reserve.

### **PUBLIC BENEFIT**

In pursuance of its Charitable Aims, as set out in its Memorandum of Association, Suffolk Family History Society and its sub-Groups hold regular meetings with guest speakers and provide assistance and guidance to help and educate members of the public in all aspects of Family History research.

The Society's volunteer member transcribers produce transcripts of Parish Registers and record Monumental Inscriptions for the use of the public and all interested parties. In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing opportunities for members to share their own family research. This magazine, as well as being distributed to all Society members, is also available at Suffolk Archives and at a number of libraries worldwide.

The Society also maintains a library at Suffolk Archives in Ipswich, available at no charge to all visitors and contains books and publications surrounding the subject of family history. This library also holds the numerous histories that members have contributed.

Members of the Society hold, often in conjunction with local history groups, help desk/ clinics in local libraries etc. At fairs that the Society attends the volunteer fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

### **The Trustees during the year were:**

C. A. Alderson	A. L. Kerridge
K. J. Finch	J. Licence
D. A. Horton	K. Pulford
J. A. Horton	G. W. Pyett (appointed in the year)
J. K. Johnson (appointed in the year)	B. Thompson

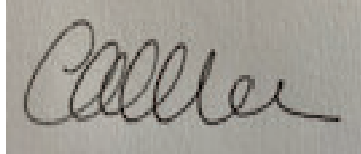
Suffolk Family History Society  
(a Company Limited by Guarantee)

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1 in the event of the Company being wound up by reason of insolvency.

This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD**

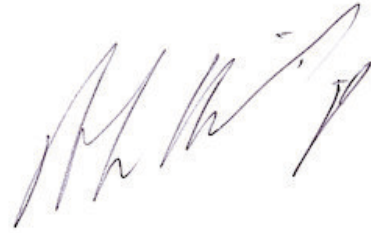
C. A. Alderson  
Director



**Date:**

07/08/2025

A Kerridge  
Director



**Date:**

07/08/2025

Suffolk Family History Society  
(a Company Limited by Guarantee)

**SUFFOLK FAMILY HISTORY SOCIETY CONSOLIDATED  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025**

		31/03/2025	31/03/2024
	Notes	£	£
<b>Income</b>			
Member Subscriptions and Donations	2	21,179.19	17,828.53
Restricted Funds		340.00	-
Publications income inc accrued FMP		33,822.00	37,234.27
Bank interest & Investment Income		3,322.51	3,105.50
<b>TOTAL INCOME</b>		<u>58,663.70</u>	<u>58,168.30</u>
<b>Expenditure</b>			
Direct charitable expenditure	3	33,205.27	35,794.72
Management & Administration	4	5,438.40	4,741.73
Accrued expenditure		1,111.80	771.00
Depreciation of assets		1,242.30	1,924.25
<b>TOTAL EXPENDITURE</b>		<u>40,997.77</u>	<u>43,231.70</u>
<b>SURPLUS FOR THE YEAR</b>		<u>18,255.67</u>	<u>14,936.60</u>
Balance brought forward at 1 April 2024		176,846.60	161,910.00
<b>TOTAL FOR THE FINANCIAL YEAR</b>		<u>195,102.27</u>	<u>176,846.60</u>

Suffolk Family History Society  
(a Company Limited by Guarantee)

**CONSOLIDATED BALANCE SHEET AS AT 31 MARCH 2025**

	Notes	31/03/2025 £	31/03/2024 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	5	3,887.45	4,929.75
<b>Current Assets</b>			
Debtors	6	2,019.52	2,919.57
Investment of COIF units		20,000.00	20,000.00
CD Stock		1,250.00	1,250.00
Cash at banks and in hand	7	169,057.10	148,517.28
		192,326.62	172,686.85
<b>TOTAL ASSETS</b>		<b>196,214.07</b>	<b>177,616.60</b>
<b>Liabilities</b>			
Amounts falling due within one year	8	1,111.80	771.00
<b>TOTAL LIABILITIES</b>		<b>1,111.80</b>	<b>771.00</b>
<b>Net Current Assets</b>		<b>191,214.82</b>	<b>171,915.85</b>
<b>TOTAL NET ASSETS</b>	9	<b>195,102.27</b>	<b>176,846.60</b>
<b>Funds (Reserves)</b>			
Unrestricted		194,762.27	176,846.60
Restricted		340.00	
<b>MEMBERS' FUNDS</b>		<b>195,102.27</b>	<b>176,846.60</b>

Suffolk Family History Society  
(a Company Limited by Guarantee)

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.

The members have not required the company to obtain an audit, in accordance with section 476 of the Companies Act 2006.

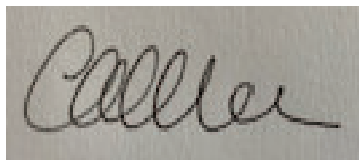
The Directors acknowledges their responsibilities for:

1. ensuring that the Company keeps accounting records which comply with Section 386; and
2. preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

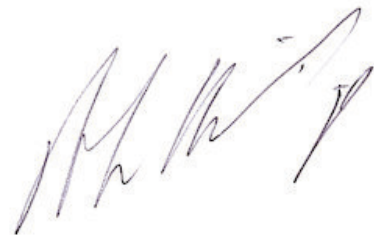
Signed on behalf of the Board

C. A. Alderson  
Director  
Date



07/08/2025

A. Kerridge  
Director  
Date



07/08/2025

Suffolk Family History Society  
(a Company Limited by Guarantee)

## Suffolk Family History Society CONSOLIDATED accounts

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

#### 1 Accounting Policies

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities.

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Library & Microfiche etc	25% on straight line method
Equipment	25% on straight line method

#### 2 Income

	Year ended 31.03.25	Year ended 31.03.24
Memberships & Donations	21,179.19	17,828.53
Restricted Funds Suffolk County Council	340.00	
Publications income	33,822.00	37,234.27
Bank interest & investment income	3,322.51	3,105.50
Revaluation of Assets	-	-
<b>Total Income</b>	<b>58,663.70</b>	<b>58,168.30</b>

\*Relates to SFHS Fair in April 25. No expenditure this FY. £340 carried forward.

#### 3 Charitable expenditure

Suffolk Roots - Production	9,387.07	14,402.59
Suffolk Roots - Postage	5,503.73	5,645.01
Suffolk Roots - Page Makeup	1,920.00	168.20
Software	-	129.96
Events (venue, speakers, marketing)	3,113.00	2,769.46
Website	1,784.16	
Marketing Communications	25.00	30.00
Groups Grants	2,245.00	1,417.86
Membership fees	-	25.00
Equip/ maint of equipment	200.00	651.00
Printing, postage & stationery	320.04	509.02
Cost of Sales (Publications)	5,081.29	5,967.41
Transaction charges	1,454.21	1,351.57
Stores Rent	1,703.88	2,254.25
Insurance (Publications)	467.89	473.39
	<b>33,205.27</b>	<b>35,794.72</b>

#### 4 Management and administration of charity

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2024 - none).

There were no disclosable related party transactions during the year (2024 - none).

Governance Costs	3,589.07	2,678.77
Bank Charges	903.86	709.20
Insurance	729.47	742.77
Professional Charges	216.00	366.00
Training	-	190.00
Sundries	-	54.99
	<u>5,438.40</u>	<u>4,741.73</u>

#### 5 Tangible Fixed Assets

	Library and Equipment	Microfiche P&M	Computer Equipment	Total
	£	£	£	£
Cost at 1 April 2024	13,437.00	40,658.00	4,005.06	58,100.06
Additions	-	-	200.00	200.00
Disposal	-	-	-	-
at 31 March 2025	<u>13,437.00</u>	<u>40,658.00</u>	<u>4,205.06</u>	<u>58,300.06</u>
Accumulated depreciation at 1 April 2024	11,115.25	38,249.00	3,806.06	53,170.31
Charge for year	600.25	602.25	39.80	<b>1,242.30</b>
Disposal	-	-	-	-
at 31 March 2025	<u>11,715.50</u>	<u>38,851.25</u>	<u>3,845.86</u>	<u>54,412.61</u>
Net book values at 31 March 2025	<u>1,721.50</u>	<u>1,806.75</u>	<u>359.20</u>	<u><b>3,887.45</b></u>
at 1 April 2024	<u>2,321.75</u>	<u>2,409.00</u>	<u>399.00</u>	<u>5,129.75</u>

#### 6 Debtors

	Year ended 31.03.25	Year ended 31.03.24
Other debtors	<u>2,019.52</u>	<u>2,919.57</u>
	<u>2,019.52</u>	<u>2,919.57</u>

	Year ended 31.03.25	Year ended 31.03.24
<b>7 Cash at bank and in hand</b>		
At U.K. banks	168,943.65	148,864.62
Cash in hand	113.45	43.45
Total	<u>169,057.10</u>	<u>148,908.07</u>
<b>8 Creditors: amounts falling due within one year</b>		
Subscriptions paid in advance	-	-
Trade Creditors	1,111.80	771.00
	<u>1,111.80</u>	<u>771.00</u>
<b>9 Funds</b>		
Provision for future Funding	40,000.00	40,000.00
Provision for groups*	11,234.80	9,436.86
Total Life Members	11,520.00	10,080.00
General Reserve	132,347.47	117,329.74
	<u>195,102.27</u>	<u>176,846.60</u>
<b>10 Guarantee Company</b>		
In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1.00 in the event of the Company being wound up by reason of insolvency.		
<b>11 Commitments</b>		
The Society plans to continue its policy of releasing transcriptions on CD / downloads and will support the associated costs and volunteer expenses.		

\*includes Haverhill's main and project group figures

## **Independent examiner's report to the trustees of Suffolk Family History Society**

I report to the charity trustees on my examination of the accounts of Suffolk Family History Society for the year ended 31 March 2025.

### **Responsibilities and basis of report**

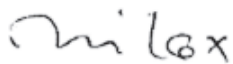
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox  
Counterculture Partnership LLP  
23 St Leonards Road  
Bexhill-on-Sea  
East Sussex  
TN40 1HH

8th August 2025

Suffolk Family History Society  
(a Company Limited by Guarantee)

**SUFFOLK FAMILY HISTORY SOCIETY**

England & Wales - Charity number 1087748

---

# Accounts

---

**SUFFOLK FAMILY HISTORY SOCIETY**  
(a Company Limited by Guarantee)

**CONSOLIDATED**  
**BALANCE SHEET & UNAUDITED FINANCIAL STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31st MARCH 2024**

**Registered Company Number: 4191740**  
**Registered Charity Number: 1087748**

Suffolk Family History Society  
(a Company Limited by Guarantee)

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 March 2024**

**OBJECTIVES AND ACTIVITIES**

Founded at Lowestoft in 1975 by keen amateur genealogists, the principal activity of the company is that of a family history society: to encourage the study of family history, genealogy, heraldry and local history, with particular reference to Suffolk, and to promote the preservation, security and accessibility of archive material. The Society is a registered charitable company, run by its elected Trustees and Elected Officers with the support of Honorary Members and other volunteers and is a member of the Federation of Family History Societies. SFHS Publications Limited, the wholly-owned sub-company of the Society, acts as the sole trading agent for the sale of transcriptions of Suffolk parish registers in the form of indexes on CD ROM or as downloadable datasets. All profits of the trading company are gifted to the Society.

**RESERVES**

The policy of the Society is to maintain two year's running costs in reserve.

**PUBLIC BENEFIT**

In pursuance of its Charitable Aims, as set out in its Memorandum of Association, Suffolk Family History Society and its sub-Groups hold regular meetings with guest speakers and provide assistance and guidance to help and educate members of the public in all aspects of Family History research.

The Society's volunteer member transcribers produce transcripts of Parish Registers and record Monumental Inscriptions for the use of the public and all interested parties. In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing opportunities for members to share their own family research. This magazine, as well as being distributed to all Society members, is also available at the local branches of Suffolk Archives and at a number of libraries worldwide.

The Society also maintains a library at Suffolk Archives in Ipswich, available at no charge to all visitors and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories that members have contributed.

Members of the Society hold, often in conjunction with local history groups, help desk/ clinics in local libraries etc. At fairs that the Society attends the volunteer fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

**The Trustees during the year were:**

C. A. Alderson	J. K. Johnson (appointed in the year)
K. J. Finch	A. L. Kerridge
S. Flockton (to September 2023)	J. Licence
D. A. Horton	K. Pulford (appointed in the year)
J. A. Horton	B. Thompson

Suffolk Family History Society  
(a Company Limited by Guarantee)

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1 in the event of the Company being wound up by reason of insolvency.


This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD**



C. A. Alderson  
Director

Date: 26/7/24



A Kerridge  
Director

Date: 25/7/24

**SUFFOLK FAMILY HISTORY SOCIETY CONSOLIDATED  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024**

		31/03/2024	31/03/2023
	Notes	£	£
<b>Income</b>			
Member Subscriptions and Donations	2	17,828.53	60,647.00
Publications income	2	37,234.27	
Bank interest received	2	3,105.50	1,772.00
Revaluation of assets		-	2,000.00
<b>TOTAL INCOME</b>		<u>58,168.30</u>	<u>64,419.00</u>
<b>Expenditure</b>			
Direct charitable expenditure	3	35,794.72	25,631.00
Management & Administration	4	4,741.73	14,770.00
Accrued expenditure		771.00	-
Depreciation of assets		1,924.25	-
<b>TOTAL EXPENDITURE</b>		<u>43,231.70</u>	<u>40,401.00</u>
<b>SURPLUS FOR THE YEAR</b>		<u>14,936.60</u>	<u>24,018.00</u>
Balance brought forward at 1 April 2023		161,910.00	137,892.00
<b>TOTAL FOR THE FINANCIAL YEAR</b>		<u>176,846.60</u>	<u>161,910.00</u>

**CONSOLIDATED BALANCE SHEET AS AT 31 MARCH 2024**

	Notes	31/03/2024 £	31/03/2023 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	5	<u>4,929.75</u>	<u>6,134.00</u>
<b>Current Assets</b>			
Debtors	6	2,919.57	2,573.00
Investment of COIF units		20,000.00	20,000.00
CD Stock		1,250.00	1,250.00
Cash at banks and in hand	7	148,517.28	145,234.00
		<u>172,686.85</u>	<u>169,057.00</u>
<b>TOTAL ASSETS</b>		<u><u>177,616.60</u></u>	<u><u>175,191.00</u></u>
<b>Liabilities</b>			
Amounts falling due within one year	8	<u>771.00</u>	<u>13,280.00</u>
<b>TOTAL LIABILITIES</b>		<u><u>771.00</u></u>	<u><u>13,280.00</u></u>
<b>Net Current Assets</b>		<u><u>171,915.85</u></u>	<u><u>155,776.00</u></u>
<b>TOTAL NET ASSETS</b>	9	<u><u>176,846.60</u></u>	<u><u>161,910.00</u></u>
<b>Funds (Reserves)</b>			
Unrestricted		176,846.60	161,910.00
<b>MEMBERS' FUNDS</b>		<u><u>176,846.60</u></u>	<u><u>161,910.00</u></u>

Suffolk Family History Society  
(a Company Limited by Guarantee)

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime.

The members have not required the company to obtain an audit, in accordance with section 476 of the Companies Act 2006.

The Directors acknowledges their responsibilities for:

1. ensuring that the Company keeps accounting records which comply with Section 386; and
  2. preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

Signed on behalf of the Board

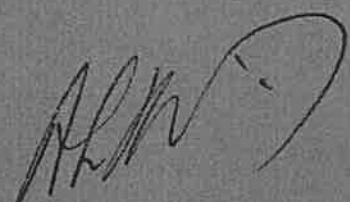


C. A. Alderson

Director

Date

26/7/24



A. Kerridge

Director

Date

25/7/24

**Suffolk Family History Society CONSOLIDATED accounts**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024**

**1 Accounting Policies**

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities.

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Library & Microfiche etc	25% on straight line method
Equipment	25% on straight line method

	Year ended 31.03.24	Year ended 31.03.23
<b>2 Income</b>		
Memberships & Donations	17,828.53	24,461.00
Publications income	37,234.27	36,187.00
Bank interest & investment income	3,105.50	1,771.00
Revaluation of Assets	-	2,000.00
<b>Total Income</b>	<u>58,168.30</u>	<u>64,419.00</u>

**3 Direct charitable expenditure**

Suffolk Roots - Makeup and printing	14,402.59	19,349.00
Suffolk Roots - Postage	5,645.01	
Suffolk Roots Test runs	168.20	
Software	129.96	-
Events & Speakers	2,769.46	2,219.00
Marketing Communications	30.00	
Groups Grants	1,417.86	859.00
Membership fees	25.00	25.00
Maintenance of equipment	651.00	675.00
Printing, postage & stationery	509.02	
Cost of Sales (Publications)	5,967.41	605.00
Transaction charges	1,351.57	
Stores Rent	2,254.25	
Insurance (Publications)	473.39	1,023.00
	<u>35,794.72</u>	<u>24,755.00</u>

**4 Management and administration of charity**

Stationery, Postage & Printing	127.96	748.00
Travelling and subsistence	2,339.45	6,684.00
Internet and phone	211.36	1,661.00
Rent		3,732.00
Bank Charges	709.20	1,460.00
Insurance (Society)	742.77	
Professional Charges	366.00	35.00
Training	190.00	-
Sundries	54.99	450.00
	<u>4,741.73</u>	<u>14,770.00</u>

**5 Tangible Fixed Assets**

	Library and Equipment	Microfiche P&M	Computer Equipment	Total
	£	£	£	£
Cost at 1 April 2023	13,437.00	40,658.00	3,806.06	54,095.00
Additions	-	-	199.00	199.00
Disposal	-	-	-	-
at 31 March 2024	<u>13,437.00</u>	<u>40,658.00</u>	<u>4,005.06</u>	<u>54,294.00</u>
Accumulated depreciation				
at 1 April 2023	10,515.00	37,446.00	3,285.06	47,961.00
Provided during period	600.25	803.00	521.00	1,924.25
Disposal	-	-	-	-
at 31 March 2024	<u>11,115.25</u>	<u>38,249.00</u>	<u>3,806.06</u>	<u>49,885.25</u>
Net book values				
at 31 March 2024	<u>2,321.75</u>	<u>2,409.00</u>	<u>199.00</u>	<u>4,929.75</u>
at 1 April 2023	<u>2,922.00</u>	<u>3,212.00</u>	<u>521.00</u>	<u>6,134.00</u>

**6 Debtors**

	Year ended 31.03.24	Year ended 31.03.23
Other debtors	<u>2,919.57</u>	<u>2,573.00</u>
	<u>2,919.57</u>	<u>2,573.00</u>

Suffolk Family History Society  
(a Company Limited by Guarantee)

	Year ended 31.03.24	Year ended 31.03.23
<b>7</b>	<b>Cash at bank and in hand</b>	
	At U.K. banks	148,864.62
	Cash in hand	144,834.00
	Total	400.00
	<u>148,908.07</u>	<u>145,234.00</u>
<b>8</b>	<b>Creditors: amounts falling due within one year</b>	
	Subscriptions paid in advance	-
	Trade Creditors	2,896.00
	771.00	10,384.00
	<u>771.00</u>	<u>13,280.00</u>
<b>9</b>	<b>Funds</b>	
	Provision for future Funding	40,000.00
	Provision for groups*	8,388.00
	Life Members	10,080.00
	Revaluation Reserve	-
	General Reserve	2,000.00
	117,329.74	102,521.00
	<u>176,846.60</u>	<u>161,909.00</u>
<b>10</b>	<b>Guarantee Company</b>	
	In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1.00 in the event of the Company being wound up by reason of insolvency.	
<b>11</b>	<b>Commitments</b>	
	The Society plans to continue its policy of releasing transcriptions on CD / downloads and will support the associated costs and volunteer expenses.	

\*includes Haverhill's main and project group figures

## **Independent examiner's report to the trustees of Suffolk Family History Society**

I report to the charity trustees on my examination of the accounts of Suffolk Family History Society for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox  
Counterculture Partnership LLP  
Unit 115 Ducie House  
Ducie Street  
Manchester  
M1 2JW

26 July 2024

**SUFFOLK FAMILY HISTORY SOCIETY**

England & Wales - Charity number 1087748

---

# Accounts

---

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED BALANCE SHEET & STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31ST MARCH 2023**

Registered Company Number: 4191740

Registered Charity Number: 1087748

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2023**

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a family history society SFHS Publications Limited continue to act as the sole agent for the sale of publications. The agency agreement is open ended and can be terminated at any time.

**RESERVES**

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

**PUBLIC BENEFIT**

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance are always on hand by long established members, to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties. In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to Share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Suffolk Archives and at several libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Archives which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds family histories that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics in local libraries etc. At fairs that the Society attends Society staff can give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

**TRUSTEES**

The Trustees during the year were:

- K. Finch
- A. Kerridge
- C. Alderson (appointed in the year)
- D. Horton
- B. Thompson
- H. King (to October 2022)
- J Horton
- J Licence
- K Pulford (appointed in the year)
- S Flockton

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1 in the event of the Company being wound up by reason of insolvency.

The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD**

K. J. Finch  
Director

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023**

	Note	Year ended 31.3.23	Year ended 31.3.22.
		£	£
<b>Income and Expenditure</b>			
<b>Income</b>			
Income from activities permissible within the charity's objectives	2	61646	47719
Investment income	3	1772	1047
Revaluation of assets		2000	
<b>Total Income</b>		<b>65418</b>	<b>48766</b>
<b>Expenditure</b>			
Direct charitable expenditure	4	25631	22308
Management and administration	5	14771	18101
<b>Total Expenditure</b>		<b>40401</b>	<b>40409</b>
Balance brought forward at 1 April 2022		137892	129535
Net Income / ( Expenditure ) for the Year		<u>25018</u>	<u>8357</u>
		<b><u>162910</u></b>	<b><u>137893</u></b>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2023**

	Note	2023	2022
<b>Fixed Assets</b>			
Tangible Fixed Assets	6	6134	4807
<b>Current Assets</b>			
Debtors	7	2573	970
Investment coif units		20000	20000
stock		1250	1000
Cash at bank and in hand	9	<u>145234</u>	<u>132927</u>
		<b><u>169057</u></b>	<b><u>154897</u></b>
<b>Current Liabilities</b>			
Amounts falling due within one year	10	13280	21811
<b>Net Current Assets</b>			
		<b>155776</b>	<b>133086</b>
<b>Net Assets</b>			
		<b>161910</b>	<b>137893</b>
<b>Funds</b>			
Unrestricted	11	<u>162910</u>	<u>137893</u>
		<b><u>162910</u></b>	<b><u>137893</u></b>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies' regime.

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006

The Director acknowledges his responsibilities for:-

1. ensuring that the Company keeps accounting records which comply with Section 386: and
2. preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company.
3. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Signed on behalf of the Board.

K J Finch Director

**CONSOLIDATED**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**

**1 Accounting policies**

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities.

Turnover represents income received, net of value added tax.

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Fiche Library etc.	25% on straight line method
Equipment	25% on straight line method

Year ended	Year ended
31.03.23	31.03.22
£	£

**2 Income from activities permissible within the charity's objectives**

Subscriptions & Donations	25459	21151
Publications Income	<u>36187</u>	<u>26568</u>
	<b>61646</b>	<b>47719</b>

**3 Investment income**

Bank interest	<u>1772</u>	<u>1047</u>
---------------	-------------	-------------

**4 Direct charitable expenditure**

Publications costs	605	1188
Suffolk Roots	19349	17431
Resources	2219	1243
Membership fees	25	663
Group Activities	859	-31
Depreciation	876	1200
Maintenance of equipment	675	190
Insurance	<u>1023</u>	<u>424</u>
	<b>25631</b>	<b>22308</b>

**CONSOLIDATED**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**

		Year ended 31.03.23 £	Year ended 31.03.22 £
<b>5</b>	<b>Management and administration of charity</b>		
	Stationery & postage	748	1521
	Travelling	6684	7203
	Telephone, fax and internet	1661	1872
	Rent	3732	4222
	Bank Charges	1460	1316
	Professional Charges	35	598
	Miscellaneous	450	1368
		<u>14770</u>	<u>18101</u>
<b>6</b>	<b>Tangible Fixed Assets</b>		
		<b>Library &amp; Microfiche</b>	<b>Equipment</b>
		<b>£</b>	<b>£</b>
	<b>Cost</b>		<b>Total</b>
	at 1 April 2022	11437	40455
	Additions	2000	203
	Disposal	0	0
	at 31 March 2023	<b>13437</b>	<b>40658</b>
	 <b>Accumulated depreciation</b>		
	at 1 April 2022	10192	36893
	Charge for year	323	553
	Disposal	0	0
	at 31 March 2023	<b>10515</b>	<b>37446</b>
	 Net book values		
	at 31 March 2023	2922	3212
	at 1 April 2022	1245	3562
		Year ended 31.3.23 £	Year ended 31.3.22 £
<b>7</b>	<b>DEBTORS</b>		
	Other Debtors	2567	970
		<u>2567</u>	<u>970</u>

**CONSOLIDATED**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**

**8 Subsidiary Company**

SFHS Publications Limited, a company registered in England, is a wholly owned Subsidiary of the Society.

The Trustees of the Society are also the Directors of this company.

		<b>Year ended</b>	<b>Year ended</b>
		<b>31.3.23</b>	<b>31.3.22</b>
		<b>£</b>	<b>£</b>
<b>9</b>	<b>Cash at bank and in hand</b>		
	At U.K. banks	144834	132347
	Cash in hand	400	580
		<b>145234</b>	<b>132927</b>
<b>10</b>	<b>Liabilities: amounts falling due within one year</b>		
	Subscriptions paid in advance	2896	13897
	Trade Creditors	10384	7914
		<b>13280</b>	<b>21811</b>
<b>11</b>	<b>Funds</b>		
	Provision for future Funding	40000	
	Provision for groups	8388	
	Life Members	9000	
	Revaluation Reserve	2000	
	General Reserve	102521	137893
		<b>161909</b>	<b>137893</b>
<b>12</b>	<b>Guarantee Company</b>		
	In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £1 in the event of the Company being wound up by reason of insolvency.		
<b>13</b>	<b>Commitments</b>		
	The Society plans to continue its policy of releasing transcriptions on CD and downloads and has again earmarked £1000 for this purpose.		

# John Phillips & Co Ltd

---

## Accountants

Our Ref: JJP/KL/SUF003

27 September 2023

Unit 81, Centaur Court, Claydon Business Park  
Gl. Blakenham, Ipswich IP6 0NL  
Telephone (01473) 832332  
Fax No. (01473) 832930  
Email. [info@johnphillipsandco.co.uk](mailto:info@johnphillipsandco.co.uk)  
Website. [www.johnphillipsandco.co.uk](http://www.johnphillipsandco.co.uk)



Suffolk Family History Society  
65 Churchill Avenue  
Ipswich  
Suffolk  
IP4 5DT

Dear Ken,

We can confirm that we have reviewed the accounts for the year ended 31 March 2023.

We can confirm that they are a true and accurate reflection of the financial position of the Society as of 31 March 2023.

If you have any queries, please contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J J Phillips', written over a horizontal line.

J J Phillips  
Accountant

Enc.

**SUFFOLK FAMILY HISTORY SOCIETY**

England & Wales - Charity number 1087748

---

# Accounts

---

**Suffolk Family History Society**  
**( a Company Limited by Guarantee )**

**CONSOLIDATED**  
**BALANCE SHEET & STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31ST MARCH 2022**

**Registered Company Number: 4191740**

**Registered Charity Number: 1087748**

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2022**

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a family history society SFHS Publications Limited continue to act as the sole agent for the sale of publications. The agency agreement is open ended and can be terminated at any time.

**RESERVES**

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

**PUBLIC BENEFIT**

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance is always on hand by long established members, in order to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties.

In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Record Office and at number libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Record office which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories and pedigree charts that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

**TRUSTEES**

*The Trustees during the year were*

K.Finch

A, Kerridge

D Horton

B Thompson

H King

J Horton

J Licence

Appointed since the year end

Susan Flockton

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency. The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch

Director

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2022**

	Note	2022	2021
<b>Fixed Assets</b>			
Tangible Fixed Assets	6	4807	4792
<b>Current Assets</b>			
Debtors	7	970	2131
Investment coif units		20000	20000
stock		1000	1096
Cash at bank and in hand	8	132924	118565
		<u>154897</u>	<u>141792</u>
<b>Current Liabilities</b>			
Amounts falling due within one year	9	21811	17048
<b>Net Current Assets</b>			
		<u>133086</u>	<u>124744</u>
<b>Net Assets</b>			
		<u>137893</u>	<u>129536</u>
<b>Funds</b>			
Unrestricted	10	137893	129536
		<u>137893</u>	<u>129536</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006

The Director acknowledges his responsibilities for:-

1 ensuring that the Company keeps accounting records which comply with Section 386: and

2 preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company

3 These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

K J Finch Director

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022**

	Note	Year ended 31.3.22	Year ended 31.3.21
		£	£
<b>Income and Expenditure</b>			
<b>Income</b>			
Income from activities permissible within the charity's objectives	2	47719	62861
Investment income	3	1,048	1,003
Total Income		<u><b>48766</b></u>	<u><b>63864</b></u>
<b>Expenditure</b>			
Direct charitable expenditure	4	22,308	29,591
Management and administration	5	18,102	6,600
Total Expenditure		<u><b>40,409</b></u>	<u><b>36,191</b></u>
Balance brought forward at 1 April 2020		129536	101863
Net Income / ( Expenditure ) for the Year		8357	27673
		<u><b>137893</b></u>	<u><b>129536</b></u>

CONSOLIDATED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

1 Accounting policies

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities. Turnover represents income received, net of value added tax. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fiche Library etc	25% on straight line method
Equipment	25% on straight line method

Year ended	Year ended
31.03.22	31.03.21
£	£

2 Income from activities permissible within the charity's objectives

Subscriptions & Donations	21,151	18,357
Publications Income	<u>26568</u>	<u>44,504</u>
	<u>47719</u>	<u>62861</u>

3 Investment income

Bank interest	<u>1,048</u>	<u>1,003</u>
---------------	--------------	--------------

4 Direct charitable expenditure

Publications costs	1,188	12,019
Suffolk Roots	17,431	14,243
Resources	1,243	617
Membership fees	663	586
Group Activities	-31	443
Depreciation	1,200	1,200
Maintenance of equipment	190	79
Insurance	<u>424</u>	<u>404</u>
	<u>22,308</u>	<u>29,591</u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022**

**5 Management and administration of charity**

	<b>31.3.22</b>	<b>31.3.21</b>
Stationery & postage	1,521	459
Travelling	7,203	590
Telephone, fax and internet	1,872	595
Rent	4,222	2,227
Bank Charges	1,317	2,649
Professional Charges	598	
Miscellaneous	1,368	80
	<u>18,102</u>	<u>0</u>
		<u>6,600</u>

**6 Tangible Fixed Assets**

	Library an EquipmentTotal Microfiche		
	£	£	£
Cost			
at 1 April 2021	11437	39241	50678
Additions	0	1214	1214
Disposal	0	0	0
at 31 March 2022	<u>11437</u>	<u>40455</u>	<u>51892</u>
Accumulated depreciation			
at 1 April 2021	9844	36042	45886
Charge for year	348	851	1199
Disposal	0	0	0
at 31 March 2022	<u>10192</u>	<u>36893</u>	<u>47085</u>
Net book values			
at 31 March 2022	<u>1245</u>	<u>3562</u>	<u>4807</u>
at 1 April 2021	<u>1593</u>	<u>3199</u>	<u>4792</u>

Year ended	Year ended
31.3.21	31.3.20
£	£

**7 DEBTORS**

Other Debtors	<u>970</u>	<u>2131</u>
	<u>970</u>	<u>2131</u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022**

**8 Subsidiary Company**

SFHS Publications Limited, a company registered in England, is a wholly owned Subsidiary of the Society.

The Trustees of the Society are also the Directors of this company.

	Year ended 31.3.22	Year ended 31.3.21
	£	£

**9 Cash at bank and in hand**

At U.K. banks	132347	118112
Cash in hand	<u>577</u>	<u>453</u>
	<u>132924</u>	<u>118565</u>

**10 Liabilities: amounts falling due within one year**

Subscriptions paid in advance	13897	14142
Trade Creditors	<u>7914</u>	<u>2906</u>
	<u>21811</u>	<u>17048</u>

**11 Funds**

At the Balance Sheet date, there are no assets ( 2021= nil ) whose use is restricted to specific objectives or projects of the Society.

**12 Guarantee Company**

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency.

**13 Commitments**

The Society plans to continue its policy of releasing transcriptions on CD and has again earmarked £1000 for this purpose.

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**Report by the Independent Examiner**  
**Year Ended 31<sup>st</sup> March 2022**

We enclose the financial accounts for the year ended 31 March 2022.

We can confirm we have carried out an independent review of the accounts inline with the books and records and various documents supplied and can confirm the accounts reflect a true and accurate version of the trading activated during the year and the financial position at the year ended 31March 2022.

Kevin Leftwich  
Accountant at John Phillips and Co  
Accountants  
Unit 81. Centaur Court  
Claydon Business Park  
Gt. Blakenham  
Ipswich  
IP6 0NL

27<sup>th</sup> September 2022





**SUFFOLK FAMILY HISTORY SOCIETY**

England & Wales - Charity number 1087748

---

# Accounts

---

**Suffolk Family History Society**  
**( a Company Limited by Guarantee )**

**CONSOLIDATED**  
**BALANCE SHEET & STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31ST MARCH 2021**

**Registered Company Number: 4191740**

**Registered Charity Number: 1087748**

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

The Trustees present their report with the financial accounts for the year ended 31st March 2021

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a family history society SFHS Publications Limited continue to act as the sole agent for the sale of publications.

The agency agreement is open ended and can be terminated at any time.

**RESERVES**

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

**PUBLIC BENEFIT**

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance is always on hand by long established members, in order to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties.

In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Record Office and at number libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Record office which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories and pedigree charts that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk.

**TRUSTEES**

The Trustees during the year were

K.Finch

A, Kerridge

A Bird

D Horton

G Dennish

B. Thompson

R.G Thomas

H King

J Horton

D.Talmage

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency.

The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch

Director

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2021**

	Note	2021	2020
<b>Fixed Assets</b>			
Tangible Fixed Assets	7	3619	4524
<b>Current Assets</b>			
Debtors	8	2131	1182
Stock		1096	1417
Investments - COIF units at cost		20000	20000
Cash at bank and in hand	9	119125	86132
		<u>142352</u>	<u>108731</u>
<b>Current Liabilities</b>			
Amounts falling due within one year	10	17048	11392
<b>Net Current Assets</b>		<u>125304</u>	<u>97339</u>
<b>Net Assets</b>		<u>128923</u>	<u>101863</u>
<b>Funds</b>			
Unrestricted	11	128921	101863
		<u>128921</u>	<u>101863</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006

The Director acknowledges his responsibilities for:-

1 ensuring that the Company keeps accounting records which comply with Section 386: and

2 preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company

3 These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board

K J Finch Director

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**CONSOLIDATED**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021**

	Note	Year ended 31.3.21	Year ended 31.3.20
		£	£
<b>Income and Expenditure</b>			
<b>Income</b>			
Income from activities permissible within the charity's objectives	2	62861	53209
Investment income	3	1,562	1,171
Total Income		<u><b>64423</b></u>	<u><b>54380</b></u>
<b>Expenditure</b>			
Direct charitable expenditure	5	34,276	38,886
Management and administration of the cl	6	3,089	10,695
Total Expenditure		<u><b>37,365</b></u>	<u><b>49,581</b></u>
Balance brought forward at 1 April 2020		101863	97064
Net Income / ( Expenditure ) for the Year		27058	4799
		<u><b>128921</b></u>	<u><b>101863</b></u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021**

**1 Accounting policies**

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities. Turnover represents income received, net of value added tax. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fiche Library etc	25% on straight line method
Equipment	25% on straight line method

	Year ended 31.03.21 £	Year ended 31.03.20 £
<b>2 Income from activities permissible within the charity's objectives</b>		
Subscriptions & Donations	18357	16737
Publications Income	<u>44504</u>	<u>36472</u>
	<u>62861</u>	<u>53209</u>

**3 Investment income**

Bank interest	<u>1562</u>	<u>1171</u>
---------------	-------------	-------------

**4 Direct charitable expenditure**

Publications costs	17023	19555
Suffolk Roots	14243	11937
Resources	592	2854
Membership fees	586	998
Group Activities	443	2035
Depreciation	905	1110
Maintenance of equipment	79	0
Insurance	<u>404</u>	<u>397</u>
	<u>34276</u>	<u>38886</u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021**

**5 Management and administration of charity**

	<b>31.3.21</b>	<b>31.3.20</b>
Stationery & postage	459	2250
Travelling	590	3712
Telephone, fax and internet	595	1266
Committee meeting expenses	0	55
Bank Charges	1405	1568
Professional Charges	0	1094
Miscellaneous	40	750
	<u>3089</u>	<u>10695</u>

**6 Tangible Fixed Assets**

	Library and Equipment Total Microfiche		
	£	£	£
Cost			
at 1 April 2020	12869	38841	51710
Additions	0	0	0
Disposal	0	0	0
at 31 March 2021	<u>12869</u>	<u>38841</u>	<u>51710</u>
Accumulated depreciation			
at 1 April 2020	11444	35742	47186
Charge for year	285	620	905
Disposal			0
at 31 March 2021	<u>11729</u>	<u>36362</u>	<u>48091</u>
Net book values			
at 31 March 2021	<u>1140</u>	<u>2479</u>	<u>3619</u>
at 1 April 2020	<u>1425</u>	<u>3099</u>	<u>4524</u>

Year ended	Year ended
31.3.21	31.3.20
£	£

**7 DEBTORS**

Other Debtors	<u>2131</u>	<u>1182</u>
	<u>2131</u>	<u>1182</u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021**

**8 Subsidiary Company**

SFHS Publications Limited, a company registered in England, is a wholly owned Subsidiary of the Society.

The Trustees of the Society are also the Directors of this company.

	Year ended	Year ended
	31.3.21	31.3.20
	£	£

**9 Cash at bank and in hand**

At U.K. banks	118671	85680
Cash in hand	<u>452</u>	<u>452</u>
	<u>119123</u>	<u>86132</u>

**10 Liabilities: amounts falling due within one year**

Subscriptions paid in advance	14141	10463
Trade Creditors	<u>2907</u>	<u>929</u>
	<u>17048</u>	<u>11392</u>

**11 Funds**

At the Balance Sheet date, there are no assets ( 2020= nil ) whose use is restricted to specific objectives or projects of the Society.

**12 Guarantee Company**

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency

**13 Commitments**

The Society plans to continue its policy of releasing transcriptions on CD and has again earmarked £1000 for this purpose.

It is also proposed to offer members a discount on purchases.

.

e

.

!

## Sheet2

### Notes

1 inc £500 This is Jean Licence the publications officer the £500 was a cash float and tr  
inc as publications costs

2 A Kerridge is the chairman was membership secretary till dec 20

3 Alan Bumpstead is Baptisms Coordinator oversea transcription

4 Arthur Bird is the search provider and also storage manager

5 Brian Thompson is trustee and chair of haverhill organised some of the zoor

6 C palmer bse and D Kirby Ips manages the transcribers in west and east

7 Chris Williams, David Alan M Wade G Robinson gave zoom talks

8 G Dennis now deceased was the editor

9 KJ the £900 was computer equip and needs to be capital

The £500 (2\_)are skip hire including cash to gks who helped 20 years of rub

Other items are transcription material esp for some journal articles from sep  
Journal team

Entries 1-8 ended up in Publication co:as did mine apart from the computer t

Extra assets of £1467.80 inc tax calc to be made

As the other amounts are in production costs .

We dont want to give to much details on the consolidated accounts/ We had  
discussion before setting up the discount scheme that is in place. This is bei

Jean Licence has joined the Trustees to keep up updated but with Arthur resi

Haverhill Ipswich and West of London have started physical meeting

Discussion re Safeguarding and adult training are taking place re covid and a

The Womans Institute took part in a compertion

re other two cheques were for refunds

n talks

bish needed sorting out the other is WI prize

t the journal was a joint project till we set up the new

:hat needs to go to capital

a working party who looked at costs and did a  
ng reviewed to see how much up take there has been..

gning due to Ill Heath she will cover some of the work he did

also bursary for members

Consolidated

**Suffolk Family History Society**  
**( a Company Limited by Guarantee )**

**CONSOLIDATED**  
**BALANCE SHEET & STATEMENT**  
**OF FINANCIAL ACTIVITIES FOR**  
**THE YEAR ENDED 31ST MARCH 2021**

**Registered Company Number: 4191740**

**Registered Charity Number: 1087748**

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

The Trustees present their report with the financial accounts for the year ended 31st March

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a family history society. SFHS Publications Limited continue to act as the sole agent for the sale of publications. The agency agreement is open ended and can be terminated at any time.

**RESERVES**

The policy of the Society is to maintain one years running costs in reserve together with sufficient funding to cover planned future projects.

**PUBLIC BENEFIT**

In its pursuance of Charitable Aims, as set out in its Memorandum of Association, the Suffolk Family History Society holds regular monthly meetings throughout the County; with guest speakers and educationally orientated outings. Assistance and guidance is always on hand by long established members, in order to help and educate the members of the public in all aspects of Family History Research.

The Society produces transcripts of Parish Records and records Monumental Inscriptions for the use of the public and all interested parties.

In addition, the Society also publishes a quarterly magazine, which deals with various aspects of family history at home and abroad, as well as providing an opportunity to members to share their own family research. This magazine, as well as being distributed to all Society members is also available at the Local Branches of the Record Office and at number libraries worldwide.

The Society also maintains a library at the Ipswich Branch of the Suffolk Record office which is available, at no charge, to all visitors at that office and contains books and publications surrounding the subject of family history. This library also holds the numerous family histories and pedigree charts that members have contributed.

Members of the Society hold, often in conjunction with local history groups help clinics desks in local libraries etc. At fairs that the Society attends the fairs staff are able to give advice to the visiting public on all areas of family and local research in relation to the county of Suffolk

**TRUSTEES**

The Trustees during the year were

K.Finch

A, Kerridge

A Bird

D Horton

G Dennish

B. Thompson

R.G Thomas

H King

J Horton

D.Talmage

In accordance with the Memorandum and Articles of Association, all members are liable for a maximum sum of £10 in the event of the Company being wound up by reason of insolvency. The report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

K. J. Finch

Director

## Consolidated

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2021**

	Note	2021	2020
<b>Fixed Assets</b>			
Tangible Fixed Assets	7	4792	4524
<b>Current Assets</b>			
Debtors	8	2131	1182
Stock		1096	1417
Investment-Charities Investment Fund at cost		20000	20000
Cash at bank and in hand	10	118565	86132
		<u>141792</u>	<u>108731</u>
<b>Current Liabilities</b>			
Amounts falling due within one year	11	17048	11392
<b>Net Current Assets</b>		<u>124744</u>	<u>97339</u>
<b>Net Assets</b>		<u>129536</u>	<u>101863</u>
<b>Funds</b>			
Unrestricted	12	129536	101863
		<u>129536</u>	<u>101863</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under 477(2) of the Companies Act 2006 relating to the small companies regime

The members have not required the company to obtain an audit of in accordance with section 477(2) of the Companies Act 2006

The Director acknowledges his responsibilities for:-

1 ensuring that the Company keeps accounting records which comply with Section 386: and

2 preparing accounts which give a true and fair view of the state affairs of the Company as at the end of the financial period and of its profit and loss for the financial period in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company

3 These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime.

Signed on behalf of the Board

K J Finch Director

Consolidated

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**CONSOLIDATED**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2**

	Note	Year ended 31.3.21	Year ended 31.3.20
		£	£
<b>Income and Expenditure</b>			
<b>Income</b>			
Income from activities permissible within the charity's objectives	2	62861	53209
Investment income	4	1,003	1,171
Total Income		<b>63864</b>	<b>54380</b>
<b>Expenditure</b>			
Direct charitable expenditure	5	33,102	38,886
Management and administration of the charity	6	3,089	10,695
Total Expenditure		<b>36,191</b>	<b>49,581</b>
Balance brought forward at 1 April 2020		101863	97064
Net Income / ( Expenditure ) for the Year		27673	4799
		<b>129536</b>	<b>101863</b>

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021**

**1 Accounting policies**

The financial accounts have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Small Entities. Turnover represents income received, net of value added tax. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fiche Library etc	25% on straight line method
Equipment	25% on straight line method

	Year ended 31.03.21 £	Year ended 31.03.20 £
<b>2 Income from activities permissible within the charity's objectives</b>		
Subscriptions & Donations	18,357	16,737
Publications Income	44504	36,472
	<u>62861</u>	<u>53209</u>

**3 Investment income**

Bank interest	<u>1,003</u>	<u>1,171</u>
---------------	--------------	--------------

**4 Direct charitable expenditure**

Publications costs	15,555	19,555
Suffolk Roots	14,243	11,937
Resources	592	2,854
Membership fees	586	998
Group Activities	443	2,035
Depreciation	1,200	1,110
Maintenance of equipment	79	0
Insurance	404	397
	<u>33,102</u>	<u>38,886</u>

**Suffolk Family History Society**  
**(a Company Limited by Guarantee)**

**CONSOLIDATED****NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021****5 Management and administration of charity**

	<b>31.3.21</b>	<b>31.3.20</b>
Stationery & postage	459	2,250
Travelling	590	3,712
Telephone, fax and internet	595	1,266
Committee meeting expenses	0	55
Bank Charges	1,405	1,568
Professional Charges	0	1,094
Miscellaneous	40	750
	<u>3,089</u>	<u>10,695</u>

**6 Tangible Fixed Assets**

	Library an EquipmentTotal Microfiche		
	£	£	£
Cost			
at 1 April 2020	12869	38841	51710
Additions	568	900	1468
Disposal	2000	500	2500
at 31 March 2021	<u>11437</u>	<u>39241</u>	<u>50678</u>
Accumulated depreciation			
at 1 April 2020	11444	35742	47186
Charge for year	400	800	1200
Disposal	2000	500	2500
at 31 March 2021	<u>9844</u>	<u>36042</u>	<u>45886</u>
Net book values			
at 31 March 2021	<u>1593</u>	<u>3199</u>	<u>4792</u>
at 1 April 2020	<u>1425</u>	<u>3099</u>	<u>4524</u>

Year ended	Year ended
31.3.21	31.3.20
£	£

**7 DEBTORS**

Other Debtors	<u>2131</u>	<u>1182</u>
	<u>2131</u>	<u>1182</u>

Consolidated

**Suffolk Family History Society  
(a Company Limited by Guarantee)**

**CONSOLIDATED**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021**

**8 Subsidiary Company**

SFHS Publications Limited, a company registered in England, is a wholly owned Subsidiary of the Society.

The Trustees of the Society are also the Directors of this company.

	Year ended 31.3.21 £	Year ended 31.3.20 £
--	----------------------------	----------------------------

**9 Cash at bank and in hand**

At U.K. banks	118112	85680
Cash in hand	453	452
	<u>118565</u>	<u>86132</u>

**10 Liabilities: amounts falling due within one year**

Subscriptions paid in advance	14141	10463
Trade Creditors	2907	929
	<u>17048</u>	<u>11392</u>

**11 Funds**

At the Balance Sheet date, there are no assets ( 2020= nil ) whose use is restricted to specific objectives or projects of the Society.

**12 Guarantee Company**

In accordance with the Memorandum and Articles of Association, all members a a maximum sum of £10 in the event of the Company being wound up by reasor

**13 Commitments**

The Society plans to continue its policy of releasing transcriptions on CD and ha again earmarked £1000 for this purpose.

It is also proposed to offer members a discount on purchases

Consolidated

**SUFFOLK FAMILY HISTORY SOCIETY  
(A COMPANY LIMITED BY GUARANTEE)**

**SFHS PUBLICATIONS LIMITED**

Report of the Independent Examiner to the Members of the Society and the Directors of the subsidiary Company.

We report on the attached financial accounts for the year ended 31st March 2021

**Responsibility of the Trustees of the Charity**

The Trustees of the Charity have a responsibility for the preparation of the financial accounts and have the authority under Act 43 (2) of the Charities Act 1993 to waive the requirement to a statutory audit.

They are also responsible for ensuring that the Company keeps records which comply with Companies Act 2006 and that the accounts give a true and fair view of the state of the affairs of the Company as required by the Act.

**Report of the Independent Examiner**

Our Examination was carried out using the General Directions given by the Charity Commission and current audit practice. We have examined the records kept by the Company and the financial accounts as presented.

Where considered necessary we have sought satisfactory explanations from the Trustees in such matters as require clarification.

In common with many businesses of this size it is necessary to rely on the Trustees for a substantial proportion of the items of original entry. It is our view that the standards exercised by the Trustees in this context are adequate for the protection of members' interests and the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Companies Act 2006.

In connection with our examination no matter has come to our attention, which, in our opinion, should be drawn to the notice of the members and officers of the Company in order to enable proper understanding to be made of the financial accounts.

**Bernard G Baker  
Bernard Baker Accounting Limited**

**Dales Road,  
Ipswich IP1 4JR**

Consolidated

2021

society

ts

s

ts

s

l

k.

y.

section

on 476 of the

company  
period  
ly with the  
the

le to

2021

Consolidated

Consolidated

are liable for  
of insolvency.

IS

its and  
l

ssioners  
ancial

ich

bstantial

unts

nion,  
le a