

**REGISTERED CHARITY NUMBER: 1087747**

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 AUGUST 2022**

**FOR**

**8<sup>th</sup> NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

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FOR THE YEAR ENDED 31 AUGUST 2022**

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) and the financial statements are presented in accordance with the Financial Reporting Standard (FRS102) issued in 2018.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered Charity Number</b>	1087747
<b>Group Registration with the Scout Association</b>	07363
<b>Royal Naval Recognition Number</b>	26
<b>Principal Address</b>	70B Bishopgate Norwich Norfolk NR1 4AA

**TRUSTEES**

Group Chairman Group Secretary Group Treasurer	John Pond Peter Smith Victoria Tiplady
<b>Officers</b>	
Group Scout Leader Deputy Group Scout Leader	Ian Hayward David Sturdee Catherine Gardner Anja Carter Robert Kilbourn Tim Brook Annelise Savill
<b>Section Leaders</b>	
Beavers Scouts Explorers	Jing Song Tim Ball Anna Jolly
Norwich School Representative	Dr Richard Clark
Co-opted Representatives	Ben Pond
Elected Representatives	David Clover Nick Pounder George Youngs Anasua Roy Mike Jolly

**BANKERS**

CAF Bank Ltd  
25 Kings Hill  
West Malling,  
Kent,  
ME19 4JQ

Redwood Bank  
Suite 101  
The Nexus Building  
Broadway  
Letchworth Garden City  
Hertfordshire  
SG6 3TA

**INSURANCE ADVISERS**

Unity Insurance Services  
75 Marlborough Road  
Lancing Business Park  
Lancing  
West Sussex  
BN15 8UF

Alan Boswell Group  
Harbour house  
126 Thorpe Road  
Norwich  
Norfolk  
NR1 1UL

**SPONSORING AUTHORITY**

Norwich School

**INDEPENDENT EXAMINER**

Jason Foxwell  
independent-examiner.net  
39 Enfield Road  
Poole  
BH15 3LJ

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Group is a trust established under its rules, which are common to all Groups and subject to governing through the Scout Association policy rules and procedures.

### **Recruitment and appointment of new trustees**

Trustees are elected annually at the Annual General Meeting and are drawn from parents and friends of the Group. The Group Scout Leader interviews potential trustees and the Chair prior to being invited to become a trustee, to ensure the candidate shares the same ethos and principles of the Group, as well as having the skills and enthusiasm necessary.

Newly appointed Trustees are checked via the Disclosure and Barring Service (DBS) and provided training into their role as a Trustee.

### **Operational structure**

The Group is one of the largest Sea Scout groups in the UK. It forms part of the East Norwich District, which is led by a District Commissioner. In turn, the East Norwich District forms part of Norfolk County, which becomes part of the Scout Association, the largest mixed volunteer-led movement for young people in the UK.

### **Related parties**

None

### **Sponsoring Authority**

Norwich School is the Group's Sponsoring Authority, which provides material support in the form of staff support, building and access to vehicles and equipment under a Partnership Agreement.

### **Risk management**

The trustees have a duty to identify and review the risks to which the Group is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Group operates within the framework of the Scout Association's rules and guidelines and it is the opinion of the trustees that the Group's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud, and to maintain the future financial viability of Group. There is an awareness of the need to recruit further trustees and volunteer helpers.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objectives of the Group are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have reviewed the outcomes and achievements of their objectives and activities for the year, to ensure they remain focussed on their charitable aims, and to continue to develop benefits to the public. The trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

### **Volunteers**

Volunteers run the Group overwhelmingly. As at 31<sup>st</sup> January 2022, the date of the annual census, the volunteer team comprised 85 adult leaders, Instructors and Trustees and 83 Occasional Helpers, comparable with previous levels. The Group does not employ anyone directly although the Group does make use of self-employed personnel from time to time. As at 31<sup>st</sup> August 2022, two leaders employed by Norwich School were given time off from teaching duties to support the management of the Group, as part of its sponsorship arrangements. Other staff give their time voluntarily. There is also some nominal administrative support provided by the School to the Group.

The Group also engages with the parent body to support the running of events and section meetings on an ad hoc basis.

## **ACHIEVEMENT AND PERFORMANCE**

### **Group Scout Leader Report 2022**

The View from the Deck.....

Back in 2013, after a year in the role as GSL, I likened the 8<sup>th</sup> Norwich as a ship that had spent, out of necessity, time in dry-dock for a much needed refit. At that point, it had emerged from its dock and was heading out on the next phase of its long voyage. This AGM is symbolic, not only because it marks the first full year of Scouting, post-Covid. It is also my final AGM as GSL but more significantly, it marks the final full year and last few weeks of the 8<sup>th</sup> Norwich's Scouting voyage to the end of its first century! As far as we can determine Scouting has taken place at Norwich School since 1907, when the 1<sup>st</sup> Norwich, was created shortly after Baden Powell's experimental camp took place in 1906 on Brownsea Island, making Norwich School one of Scouting's embryonic locations.

The turmoil of the 1<sup>st</sup> World War saw the 1<sup>st</sup> Norwich close, as its leaders went off to war. It was later that it re-opened in Lakenham, where it still operates. At least one other group, the 18<sup>th</sup> Norwich, operated here at Norwich School for a time before closing and making way for the 8<sup>th</sup> Norwich to be formed. The earliest we can tell is that the first formal partnership between Norwich School and the 8<sup>th</sup> Norwich was signed on 13<sup>th</sup> January 1923. It has continued here ever since and must be one of the most successful stories of longevity in Scouting history.

While that longevity is notable, in itself it is but an empty vessel. What makes the ship and its century long voyage remarkable, are the people, the ship's crew, their stories and their pursuit of supporting young people through the decades to be the best they can be spiritually, physically and mentally while putting others before themselves. Fortunately, the 8<sup>th</sup> Norwich has not been short of those stories and this past decade has provided perhaps more than its share of everyday adventure. I am so proud of what we have achieved and ask that you indulge me when I review not our last year but the last decade of the group's first century.....

Back in 2012, the group was not as ship-shape as we would have liked it to be, indeed it was facing closure but we certainly were not faced with a standing start, the group has strong membership and was active by any standard but had lost its course in the preceding years. There was a latent enthusiasm, a team in waiting, keen to realise the opportunities that scouting within the context of Norwich School could offer. As Jane and John Pond told me in my early days "there are people out there ready to get involved, they are just waiting for the right time". And so it began, the focus on creating a group that people wanted to be part of and that put young people at the heart of everything it did. The key was the adult leaders and given the size of the membership, we were woefully short-handed in those early days. An immediate bonus was that Mike, then Chair, switched into uniform and together he and I started the process of turning around the scout troop: Port and Starboard Watch with over 50 scouts in each. Meanwhile Tim, a recent recruit from School staff, along with Annelise were at the helm of the two Cub Packs and Jamie, with David steered Explorers. Even then there were over 200 members and we were thin on the ground for leaders. It was scary to say the least but with help from young leaders and support from the School, and District to accept sub-optimal while we turned the ship around, we persevered. The aim was to build a programme that adults would enjoy being part of as much as children, following the historic ethos of the 8<sup>th</sup> to be outdoors, being active, doing stuff.

We built upon the Group's institutions already in place: Summer Camp; Biblins, and Easter Cruise; Cub Camp. Half-Term Hill-walks discovered new locations and introduced biking in the hills. Bushcraft became a key programme activity with Wild Camp, Even Wilder Camp and Extremely Wild Camp pushing Scouts and Explorers to be more resourceful, including some Explorers and leaders surviving in freezing conditions without sleeping bags! Power Cruise was the evolution of Mini-Cruise and provided the basis for our annual RYA Power Boat training to those as young as Year 7. We introduced Surfing at the Jersey camp only for it to be so popular that the Explorers created Surf Camp, now taking place bi-annually and in our first foreign adventures for some years commenced sailing passages in Excelsior, taking in Norway, Belgium and the Netherlands. The Explorers developed their programme in other directions, too: biking in the Brecons and white water kayaking in North Wales, many became RYA or British Canoeing coaches and two, even broke the 37 year record for the Devizes to Westminster Kayak Race over 125 miles.

The Explorer weekly programme was a challenge and took some refinement. When Rob took over as Explorer Scout leader in 2014 it wasn't an easy task. I recall him offering a powerboating at night, navigation exercise. What teenager wouldn't want to speed around the Norfolk Broads at night looking for clues? Only four turned up. We talked to the unit and re-thought the programme, following it up with a simple night of food around a fire. Over forty turned up to enjoy a social evening and we learned a lot about what they wanted. This started the Unit's long association with Pizza! It was soon followed up with a black-tie trip to see the premier of the new James Bond film, again with a staggering turn-out. Gradually we held on to more Explorers in the older years groups, marking the end of their Junior membership with the now coveted "Bitter End" award.

The way we ran our camps changed too, with less reliance on external activity providers as our own skills and capacity increased. Not only did this reduce costs but it meant we could develop our young people further than those external providers are willing to do, because we know them better. We, that is Mike, found Puslinch for summer camp providing, probably the best venue for the widest range of activities we have experienced. The Royal Navy visited twice to confirm our status as RN recognised Group, while each year we passed external inspections by the RYA for our training bases at NBYC, and Lowestoft and Whitlingham, thanks to our Sailing Managers: Jamie and now Robbie and the sailing team.

We moved our Windsurfing to NBYC and invested in new kit to modernise our fleet. Generally, our kit and equipment is in better condition, better stored and looked after than ever before, thanks to our Bosuns: initially David de La Tour and now Rob, as well as Catherine, who devised the latest capital replacement programme that will see it stays up to date and fit for purpose. We replaced our Mk 4 Wayfarers with Mk2's only to find they weren't scout proof and didn't allow for boat-packing, so we swapped them back again and increased the fleet to four Wayfarers, enabling boat-packing to resume and DofE expeditions to take place on the water. We wore out two bike fleets and have just obtained our third fleet of Specialised Rockhoppers. Biking is a major part of our programme now with trips to Thetford and further afield including our first Explorer Belt Expedition in 2018. This saw six Explorers cycle over 500 miles, self-supported through northern France to find the graves of 17 ON's who fell in the Great War. A fitting tribute to the WW1 centenary. Of those that saw their presentation, who can forget Joe Osborne saying of one young officer whose grave he found: "he lived on my street, went to my school and died leading his men into battle aged 20." 2018 was an exemplary year and also saw James Hill and Harry Peachment gain the Queen's Scout Award. It spurred us on to plan new adventures. In 2020 we had five international trips planned to take place over the summer but these plans and others were thwarted when Covid struck. It was a challenging time for all but I am particularly proud of the way we as a group adapted, moved on-line or changed the way we delivered face to face sessions to maintain some routine for our members.

On the water, we added “Pond-Life” to our RIB rescue boat fleet to better support our sailing and windsurfing. Our sailing fleet grew to comprise 3 x RS Visions; 6 x Fusions; the 4 x Wayfarers; plus lasers, supa-nova’s and more. We have said good-bye to Octavi, recently, after more than a decade supporting our sailing programme in favour of the RIBS which are more versatile. Our Gig, extensively refurbished, in 2019 by Rob and others, provided the platform for our second Explorer Belt Expedition which took place this year and about which you will hear more. Another fine achievement.

Pool sessions increased as we moved from using Kip Bartram’s private pool, a wonderful venue used for many a winter Sunday morning to using Thorpe High School Pool for two hours each week. This gives pool access to all ages for swim training, pool kayaking and Rookie Lifeguard training. We brought our first aid training for Explorers and leaders in-house and are able to train leaders from other groups and local clubs, as well as school staff, too!

As John reports, our HQ has moved from a Boathouse full of trailers that needed moving before every session to a tidy, well decorated and organised base for our sections. Thanks to Rob for his work in that regard. Work still progresses and we recently benefited from over £40,000 of new doors and windows thanks to the grant achieved by Catherine. We look forward to the next phase of insulating the building and then to modernising the Paddock and river access.

Our membership has changed too, increasing by 50% this decade from approximately 200 to over 300 young people while appointed adult leaders has risen from 32 to 85! The Cubs have more than doubled in size, we added a third Scout Watch and of course, started our Beaver Colony in 2019.

Our Governance has changed beyond recognition. Early on it was just John, David and I, meeting fortnightly, with David providing seemingly endless “downloads” of his knowledge of the Group to help get me up to speed! As the group grew we needed to bring in more people to the management of the group. Sub-Committees and working parties followed to help steer the ship including securing a new partnership agreement with the district and school in 2018. In the early days we saw management accounts rarely and our annual report was never audited before the AGM and no-one understood them, anyway! I just remember the Treasurer saying in 2013, you have two years before you run out of money! That I understood and with the help of various Treasurers we gradually modernised. First introducing Sage then digital finance systems such as GoCardless and Stripe, direct-debits and electronic statements. Xero followed more recently offering greater access and transparency. We switched bank accounts, spread our bank deposit risks, introduced dual-authorisation for virtually all payments and thanks to David maintained the fastest expenses payment system in the developed world! We owe so much to him for his work through the years to keep our finance systems on track and progressing with the times.

Charity Commission compliance and checklists followed along with the training of our Board of Trustees, which is now twice the size it was in 2012. Governance and compliance became a focus for The Scout Association too, encouraging Groups to adopt their own Constitution to replace POR, which we did. GDPR arrived and we grappled with the implications of data handling. Thanks to Peter for spearheading our response to that which he followed up with automated reports for badge and membership metrics.! Annelise became a District Training Advisor, a role I was struggling to keep up with and her work to support leaders through both “Getting Started” and Wood Badge training has been critical to increasing our capacity. Greater external scrutiny by the District of mandatory training for leaders was rightly a new focus and with 100 adult leaders needing to renew safety, safeguarding and first aid training every three years plus renewing DBS checks, this now represents a major administrative task and one that the group is now having to provide extra resource to meet this demand.



This whole process is overseen, diligently, by Peter Smith, our Group Secretary. When he took on that role I made it clear we needed a governance “policeman” and it’s a role he has fulfilled completely, forensically and progressively. It keeps us all safe and is achieved through the adherence to a calendar that guides the Executive’s work through the year, including reviews of risk assessments, policies and protocols.

Young Leaders have always been an important part of programme. Building on the great work Peter Bentley did to develop our Young Leader programme, including taking it on-line during Covid, Anja is now taking that important part of our group to another level as part of her broader training remit. We just cannot do without our Young Leaders and benefit greatly from the sessions they plan and run which in turn, serve to inspire the next generation. We have seen seven Young Leaders achieve the Young Leader Belt because of work done in this area and there are many more working their way towards it.

The ethos of the 8<sup>th</sup> Norwich is very much attuned to outdoor activities and we haven’t lost sight of that in the last decade. Running adventurous activities relies on leaders holding permits and this is not an easy process, requiring training and assessment by County Assessors, which are a rare commodity. Progress has been made and more is needed but we have now built the expertise and to train our own leaders and those from other groups, in most activities and are in the enviable position, to have County Assessors for Mountain Biking, Canoeing, Kayaking, Climbing, Motor Cruising, Power Boating, Sailing and Windsurfing and two for Hillwalking, plus several other highly experienced specialists in those activities. In addition, we have a District Nights Away Advisor and two first aid trainers. It is also exciting to see expertise being developed in the area of yachting, which might offer further opportunities in the future.

In recent months we have seen a surge of support from parents wanting to get involved in the 8<sup>th</sup> Norwich and supporting their training and development is as important as the work we do with our members. I have always maintained that we are a training establishment as much for adults as we are for children. This was epitomised with the recent Hill Walking training event, organised by Rob, in North Wales which was a great success and motivator for all concerned.

All in all, this represents significant capacity for training but it still requires investment of time and funding to maintain and sustain. I am grateful for the support of the Executive over the years to support leader training as without it the group’s programme would quickly falter. The Executive itself has changed to with more trustees, better trained and aware of their responsibilities, who individually get involved more to help in specific areas that need attention through working groups and sub-committees. Among them are highly experienced board members who stuck with us for many years and we benefit from their knowledge and guidance: Nick, George, David Clover, David Hill and Anasua, our last Treasurer and Victoria, our current one, we thank you all.

So, we have come along way since a small team held things together – Tim and Annelise showing how Cubs can be an inspiration to the young and adults alike; to Mike, always a huge support to me, to the weekly scout sessions and a driving force in our camps programme. Jamie running a tight ship in sailing and power-boating, Chris Codling running windsurfing and David and Peter, the giants of the 8<sup>th</sup> upon whose shoulders we all stand, contributing their vast experience.

Looking back to 2012 it was a strain for that small team to run the programme it did but we soon got help: Amy and Dela joined Scouts followed by Tim Ball (and look where that led!). Peter Smith arrived as Secretary and Rob Kilbourn joined to take on the challenge of Explorers and became Bosun. He was soon to be supported by Dan Balls and then Stuart Dickerson. Ali Sims, Will Gardner and Ben Pond returned from university, Ronno (Richard Ronaldson), returned to Scouts and then moved to Cubs. He has recently stepped back and we thank him for years of his service. Robbie Elliott replaced Jamie Mannors as sailing manager and has since taken on a section leader

role, too, and on it went. Our events and camps were also supported by a growing team of specialist instructors: Chris Codling; Tim Chalk; Matt and Kieran Hayward and ON's Bertie Sorenson-Pond, Eliza Bolton, Kostia Haehnelt and Josh Spalding and of course, Nigel Harvey who has provided more than just his powerboating skills over many years of support to the 8<sup>th</sup>. We even developed a South-West outpost with Paul Carroll, Ian Purkis and more recently, another Gardner, Sarah. We can't forget Vicky and Mark-Jan Dieleman for supporting our camps with their skills and commitment over many years, not to mention the compact of Lotte and Xavier!

Anja Carter and Lucy Clark arrived to help Cubs then Scouts and both have made huge impacts on many aspects of the programme.. Mark Carter then got involved too, just in time to set up a third Scout Watch. Jason Blues, Andrew Delicata, Feng Li, Paul Blake, David Curtis and Eneida Hornberger joined Cubs and have been the backbone of the Cub team with Alex Szpakowska starting in cubs and moving on to scouts. Former members Jon Gent, Debbie Conway and Anna Jolly returned adding significant horsepower to the team. Jing Song, assisted by Catherine Schumann and Aseel Salmon, took on the Beaver challenge and Suzy O'Connor and Belle Jones got stuck into Cub. Together these new leaders with no scouting experience have injected a new enthusiasm into the younger age groups of our scouting and to the leader team.. Both Beavers and Cubs are thriving sections and barely able to meet demand thanks to their leadership under Tim and Annelise's expert guidance.

At some point we reached some kind of tipping point and continue to attract so many new exciting leaders like Ed and Tom Markham, who bring past 8th stories and skills galore! James Ellis, Jason Newman, Melissa Humphries, Colin Wallis, Tom Bulamn and Tom Wiseman, Jacob Birtwell and Lynne Crombie brought their skills and camaraderie to the tea and we welcomed back Karen Sims. We now look forward to Harriet Hicks and Jack Wiseman joining the Team, too, after an active spell as occasional helpers and currently have a pipeline of nine new adults wanting to join as leaders!

Such is the rate of recruitment that we are barely able to keep up with the appointment and administration processes that support a team of 168 leaders and helpers and I have completely failed to keep up with reviewing everyone roles! But all this extra capacity meant we could grow to offer scouting to more young people but it also meant we could organise ourselves differently to help manage a big group with big ideas.

Thankfully, we have also grown our admin team. Jackie Bell has been there to help with endless DBS renewals and Helen Reynolds with sixth form DBS's and the huge task uploading our programme to the school Calendar. I thank them and the School for their support. Flora White, Alison Tiockner and for a time, Margaret Maxwell, arrived to take on the task of managing the membership system and liaising with parents, which they do expertly and much to my relief! With OSM making an appearance to manage help badge records, we gained Jonathan Smith whose expertise continues to guide us on technicalities of that system. We have now brought in Elaine Addison to oversee the Group Programme and are working to build a new team to relieve David Sturdee of the increasingly complex day to day finance functions he has shouldered these many past years. I can only thank him for that and for all his friendship, guidance and those "downloads" over the years.

You will see that a decade ago the group was a simple thing but the demands of growing membership and a growing team, and broader and deeper programme, an increased compliance and regulatory regime, means that managing a group like the 8<sup>th</sup> cannot be done with just a few administrative leaders any more. Each of discreet functions – membership, finance, governance, training, programme, kit and equipment, appointments used to be supported by either me or David but now each needs their own specialist leader/manager or team.

Throughout this journey the School has stood beside the Group and I have to thank Steffan Griffiths for the faith and trust he placed in the 8<sup>th</sup> Norwich when its future was less certain and for his continued support since then. Nick Plater mentored me through those first demanding years but when Richard arrived we benefited from a senior manager who not only got what we did but got stuck in, too, whenever he can. As such I know the group benefits from his guidance, support and representation when it matters, for which I thank him.


The 8<sup>th</sup> Norwich is a remarkable group with a remarkable history. It is finishing its first century in as strong a position as it has ever been in with an amazing team behind it, one that I am confident has the greatest breadth and depth of skills and experience to be found anywhere in scouting or youth work generally. I have to mention two people in particular without whose help I could not have completed my part of the journey: Catherine Garnder and John Pond.

Catherine joined in 2017. Her son, Will, can be blamed for that! Initially, she joined the Explorer Unit, to support members working towards the Top Awards. Her impact can be measured by what happened in 2018: an Explorer Belt Expedition, our first Young Leader Belts and two Queen Scout Awards. She became a trustee and a member of the management team, taking many tasks out of my inbox such as Summer Camp, the capital programme and generally saving my sanity with an endless, good humoured, optimism all of which was very well organised and mostly laminated! Just the person to ensure that when Covid hit, we didn't stop. She saw that everything was in place for us to continue scouting in person, when we could, or otherwise, online. As with so many others in our team, she is passionate about the 8<sup>th</sup> and can be seen at meetings, sub-committees, camps and events throughout the year but for me she has been a huge personal support and one that I could not have done without these past five years.

John, our Chair, has steadfastly supported the Group, the Executive and me personally for the past decade. We effectively took on our roles at the same time. His wisdom and steadfastness over the past decade has been an inspiration and the friendship he and Jane have given to Lisa and I has meant a great deal. In particular he has excelled during the challenges of the Way Forward Process, which we began last year to set in place a new structure and systems for the group for the next decade. He grasped the tiller and navigated through that process brilliantly and continues to do so, for which we all should be grateful. As I prepare to step down as GSL at the end of this term, I am acutely aware that I am closing what has been a wonderful partnership and I am grateful that he intends to remain in his role to see the transition through but I am sure we will continue to work together in future.

For a number of reasons, now is the right time for me to step back and make way for a new era and a new century of scouting at the 8<sup>th</sup>. It has been an immense privilege to be GSL of the 8<sup>th</sup>. I have grown, the group has grown and I have seen many of you, too, grow, as people and leaders. I have seen friendships flourish, my own included, and young people achieve things they could not have imagined and may not appreciate for many years. That we see many former members return to become leaders is testament that the challenging, safe but non-competitive form of scouting, the 8<sup>th</sup> Norwich, gives has its place. Every member, leader, helper, trustee is part of a family and forms a team that can take on any challenge. No one person is bigger than that team. I am confident the group has everything it needs to continue to flourish and many more opportunities to sail towards.

Yours Aye!

  
Ian Hayward (Nov 18, 2022 09:36 GMT)  
Ian Hayward

Group Scout Leader, November 2022.

## Our Membership

Based on the January census, our membership rose to 258 and has continued to increase dramatically, currently standing at 304 as at 1<sup>st</sup> November 2022. The Cubs have absorbed most of this and Beavers have had a temporary increase to 26 approved by the DC until Easter 2023. This indicated high post-covid demand

(Note - Membership fluctuates throughout the year, but we calculate it each year on 31<sup>st</sup> January for the annual census. The table below shows the latest and historical membership)

<b>Active Membership</b> <b>(31<sup>st</sup> January - Census)</b>	<b>Jan 2022 Actual</b>	<b>2021 Actual</b>	<b>2020 Actual</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
<b>Beavers</b>	21	14	20	-					
<b>Cubs</b>	74	68	61	60	64	58	54	54	48
<b>Scouts</b>	97	87	121	126	118	107	96	103	99
<b>Explorers</b>	66	60	76	52	51	45	52	47	58
<b>Total Young People</b> (Current Nov 22)	<b>258</b> <b>(304)</b>	<b>229</b>	<b>278</b>	<b>238</b>	<b>233</b>	<b>210</b>	<b>202</b>	<b>204</b>	<b>205</b>
<b>Leaders/Ass. Leaders</b>	21	20	18	13	11	16	17	16	16
<b>Assistants/Instructors</b>	47	47	43	39	39	31	17	12	8
<b>Executive/Admin</b> <b>(ex Leaders)</b>	17	18	18	16	17	12	8	8	8
	85	85	79	68	67	59	42	36	32

<b>Occ. Helpers</b>	83	77	80	64	64	60	46		
<b>Total 8<sup>th</sup> Community</b>	<b>426</b>	<b>432</b>	<b>437</b>	<b>370</b>	<b>364</b>	<b>329</b>	<b>290</b>	<b>237</b>	<b>237</b>


### **Our Young Leader Bitter Enders!**

Our Young Leaders remain an inspiration and we are very proud of them all.

We said “Bon Voyage” to five dedicated Year 13 Explorers in 2022: Mustafa Mohammed; Luke Fox, Benji Tremelling; Isaac Betts and Nicola Hinsley.

We wish them all well and hope to see them back soon!

Thank you, to all, and Good Luck!

  
\_\_\_\_\_  
Ian Hayward (Nov 18, 2022 09:36 GMT)

Ian Hayward  
Group Scout Leader

## REPORT OF THE CHAIRMAN

This report concludes my tenth year as Chair of the Group. 2022 has allowed us to generally escape the capture of Covid and get back to some real 'Scouting'. The leaders and young people of the 8<sup>th</sup> have risen to the challenge and, generally, a 'normal' year has been enjoyed.

Our Group Executive, has 20 members, this includes Trustees and Leaders. Once again I would like to thank them all for the commitment they make and the work they do on behalf of the 8<sup>th</sup>. This work is essential to the successful running of the Group and also ensures that we remain legal!

The Group's Management and Finance Sub-Committee continue to meet fortnightly. This small but important group is organised and controlled by the Group Secretary, Peter Smith. The Finances have been controlled by our Treasurer Victoria Tiplady, with day to day control carried out by David Sturdee. The general management of the group is dealt with by Cath and Ian. This has been Cath's first complete year as Principal Deputy Scout Leader and she has excelled in the role. Thank you each for all your work, the 8<sup>th</sup> continues to thrive because of you.

David Sturdee is relinquishing his role as 'day to day' financial controller this year. I want to personally thank David for all his work and involvement in our finances. David has been involved with the 8<sup>th</sup> for many years and I am sure that we will continue to see him play an active role in the running of the 8<sup>th</sup>.

Fund raising has continued to be difficult this year, with just the School Sports Days BBQ's and the Chilli and Quiz evening being held. Fund raising plays a major part in the running of the 8<sup>th</sup> and we are actively looking for some more support to join the fund raising team. If you feel that you would like to get involved then let us know.

Our major activities this year have included Easter Cruise, Lowestoft Sailing, Summer Camp, Biblins Camp, Cub Camp and a Power Cruise. Four of our Explorers travelled to the Netherlands with our sailing gig for their Explorer Belt challenge. All of these events involve a huge amount of organisation by many people which in turn allows many young people to participate and develop their skills, while enjoying themselves, too!

Maintenance and building work has continued on our HQ by our Bosun, Rob. New electric powered roller shutters have been fitted to the main deck and boat deck. Thanks to a grant of over £40,000 achieved by Catherine, new double-glazed windows have been fitted throughout the HQ along with new external double doors fitted to both the front and rear of the building. These have all been made of hardwood and will hopefully last for many years. Norwich School's commitment of £60,000 over two years, is still untouched but we hope this will enable the building to be fully insulated in the coming year and we understand prices are being obtained. We hope this work will be carried out soon. The proposal for the works in the paddock rest with the Dean and Chapter from whom we will need to get permission to carry out any work. Remedial work continues in the kitchen/galley and it is great credit to Rob for all the work he has done, thank you.

During the year the work of "The Way Forward Group" has continued, this group was formed by the Group Executive to review the way that the Group operates and to look at the way forward for the next ten years. Three subgroups were formed to look at Management/Organisation, Finance and IT/Administration.

Under the "Management" project, changes were implemented to strengthen the group's management capacity, with Cath Gardner stepping up to be Principle Deputy GSL and Annelise, Tim and Rob becoming DGSL's along with Anja and David. Flora White is now Membership Manager for adult and youth membership, ably assisted by Alison Tickner.

The Finance subgroup led by David Clover has been responsible for the Group moving to the use of a new finance system, Xero. This has been installed by David Sturdee and is proving to be a great success. The finance functions are becoming very sophisticated and more than one person can reasonably carry. The next phase is to build a new finance team to carry on the important work David has shouldered these many years and for which we are hugely grateful.

The IT/Admin subgroup is led by Flora and Annelise and now includes strong input by Will Gardner and Peter Smith. This has not been straightforward and represents a large technical challenge, not helped by the sudden and unexpected change of direction by The Scout Association when they broke off their partnership with OSM, recently. The subgroup is continuing to examine our current system and how we can move forward to a new website with links to the Scout Association and providing improved resilience for the future.

The 8<sup>th</sup> operates under a partnership agreement with Norwich School which is our Sponsoring Authority. I am grateful to the Head, Steffan Griffiths for all the help and support that we receive from the school, especially the strong support and active involvement provided by Richard Clark the Deputy Head.

As a member of the 8<sup>th</sup> and especially as Chair, I am indebted to all members of the leadership team, instructors and helpers. Without the skills and expertise of our leaders then the 8<sup>th</sup> would simply not exist. From time to time we see changes in our leadership roles. I have already mentioned and thanked David Sturdee who is stepping down as our Financial Controller. "Ronno" is stepping down from his role working with the Cubs, I am indebted to him for all the work he has done for the Group and the 'laughs' he has caused throughout his time with the 8<sup>th</sup>. Hopefully he will remain 'involved' with us.

The big change in our leadership team which has just been announced is that Ian is leaving the role of GSL. Ian has been with us now, as our leader for 10 years. I can recall saying in my 2013 report after his first year as GSL:-

*'I first met Ian when I was fortunate enough to 'sit in' on the selection process for his position as GSL. I realised very quickly that Ian would be a person that I could get on with and this has been borne out with our working together. Ian's skills and expertise have ensured that our leader/instructor numbers have substantially increased over the year and I am confident that under his leadership the 8<sup>th</sup> will thrive.'*

Without doubt, the 8<sup>th</sup> has been transformed under his guidance. We now have over 300 young people in our charge and over 100 appointed leaders/adult staff. The 8<sup>th</sup> is viewed and admired by many in the Scout Association and other organisations. A huge success due in no small amount to his leadership. Ian 'thank you' you have provided much guidance and leadership to me and many others during your tenure with us, and I especially remain indebted to you. I hope that you will remain with 'us' in some new role!

Together with the School we will now begin our search for Ian's replacement!



JFPond (Nov 18, 2022 09:45 GMT)

John Pond - Chair

October 2022

## FINANCIAL REVIEW

### Reserves Policy

A reserves policy annual review and sign off has been started this year. This Policy sets out a target level of reserves totalling £82k of Unrestricted Funds. This consists of £20k General Funds and Designated Fund totalling £62k. The Designated Funds are broken down to include £30k allocated for the contribution to works for HQ Development and £32k allocated to a Renewals Fund. This is specifically for essential equipment renewals so that we can continue to provide what is expected by our members and the Sea Scout community in a safe and secure way. This policy will be reviewed and amended if required each year by the Treasurer and then signed off by the Executive Committee and presented at the AGM annually.

- Any deficit from the income and expenditure budget will have to be funded by the reserve funds. This is approved by the Management and Executive Committee.
- Designated funds expenditure must be approved by the Executive Committee prior to any commitment.
- Any changes to the allocation to/from Designated Funds requires Management and Executive Committee approval.

### 2021-22 Financial Overview

The Group's activities have resulted in a deficit of income over expenditure of £6,743 during the year, compared with a surplus of £12,289 in the previous year. Total financial reserves now total £120,540, consisting of £58k General Funds and £62k Designated Funds as of 31<sup>st</sup> August 2022. The deficit is driven mainly by a very small surplus on chargeable events. The Group are endeavouring to continue to expand opportunities for young people and to ensure that spending on direct charitable activities and the development of the Scouts and Cubs is maximised.

Membership subscription income increased from £46,121 in the previous year to £55,163, this year, mainly due to Covid restrictions being lifted. Subscription rates were raised by between 1% and 3% in September 2021. In September 2020 subscriptions rates had not been raised.

Income received from donations decreased, slightly, from £24,319 to £21,838. Grant income last year included £9,994 from the Youth Covid-19 Support Fund. Excluding this grant income from the prior year income results in a small increase in other donations year on year. Grant income of £360 from the Lesley Sell Trust for Explorer Belt was recognised in Event income.

Day events and camping programmes resumed in 2021/22 to levels of activities similar to those enjoyed pre-Covid. The net surplus on chargeable events was £194 representing pricing on chargeable events that just broke even with expenses. This is because attendance was down on previous years and expectations. This pricing will be reviewed for future events because surplus on events is used to enhance and expand leadership training and to develop activities.

Fundraising raised a net surplus of £1,865 which has increased from £298 in the prior year which was limited because of Covid restrictions.

Grant income of £44,200 obtained by Cath in March 2022 was used to install doors and windows and two electrically operated roller shutters at HQ. The grant income has been capitalised and will be released to match the depreciation on the new assets.

Disposals of assets with a net book value of zero were sold for a total of £50 during the year. Other additions included bikes for cubs, safety mats, an outboard engine and tents. The HQ improvements explain the higher fixed asset balance at 31 August 2022 of £77,720 compared to £44,494 last year. It is also the reason for the higher creditors balance because the income has been deferred into future years to match the depreciation on the new assets.

The cash balance was £82,620 at the end of this year compared to £96,653 in 2021 showing stability in times of rising prices.



## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK coming into effect in 2018.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and expenditure of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 15<sup>th</sup> November 2022 and signed on their behalf by:



JFPond (Nov 18, 2022 09:45 GMT)

John Pond - CHAIR

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE  
8<sup>th</sup> NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

I report to the trustees on my examination of the accounts of the 8<sup>th</sup> Norwich (Norwich School) Sea Scout Group ("the Charity") for the year ended 31 August 2021.

**Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mr Jason Foxwell FCCA FCIE**  
independent-examiner.net

39 Enfield Road  
Poole  
BH15 3LJ

Date: 18th November 2022

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2022**

		2022	2022	2022	2021
		General	Restricted	TOTAL	TOTAL
	Notes	Funds	Funds		
		£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	2	21,838	-	<b>21,838</b>	24,319
Other trading activities	3	5,672	-	<b>5,672</b>	1,724
Investment income	4	259	-	<b>259</b>	280
<b>Charitable activities</b>					
Membership subscriptions	5	55,163	-	<b>55,163</b>	46,121
Events	5	70,135	-	<b>70,135</b>	24,842
<b>Total income</b>		153,068	-	<b>153,068</b>	97,286
<b>Expenditure on:</b>					
Raising funds	6	5,646	-	<b>5,646</b>	3,660
<b>Charitable activities</b>					
Scouting activities	7	51,260	-	<b>51,260</b>	43,284
Support costs	7	32,540	-	<b>32,540</b>	25,005
Events	7	69,941	-	<b>69,941</b>	13,618
Governance costs	8	475	-	<b>475</b>	475
<b>Total expenditure</b>		159,861	-	<b>159,861</b>	86,042
<b>NET INCOME/(EXPENDITURE)</b>		(6,793)	-	<b>(6,793)</b>	11,244
<b>Profit on sale of fixed assets</b>		50	-	<b>50</b>	1,045
<b>Net movement in funds</b>	14	(6,743)	-	<b>(6,743)</b>	12,289

**RECONCILIATION OF FUNDS**

<b>Total funds bought forward</b>	14	127,283	-	<b>127,283</b>	114,994
<b>TOTAL FUNDS CARRIED FORWARD</b>	14	<u>120,540</u>	<u>-</u>	<u><b>120,540</b></u>	<u>127,283</u>

The notes form part of these financial statements

**BALANCE SHEET  
AS AT 31 AUGUST 2022**

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible Assets	10	77,720	44,494
<b>CURRENT ASSETS</b>			
Debtors	11	19,360	2,179
Stock	12	2,680	2,590
Cash at bank and in hand		82,620	96,653
		<u>104,660</u>	<u>101,422</u>
<b>CREDITORS</b>			
Amounts falling due within one year	13	(32,834)	(18,633)
<b>NET CURRENT ASSETS</b>		<u>71,826</u>	<u>82,789</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		149,546	127,283
<b>CREDITORS</b>			
Amounts falling due within one year	14	(29,006)	

**NET ASSETS**

120,540

127,283

**FUNDS**

General funds

15

120,540

127,283

Restricted funds

15

-

-

**TOTAL FUNDS**

120,540

127,283

The financial statements were approved by the Board of Trustees on 15<sup>th</sup> November 2022 and were signed on its behalf by:



[JFPond \(Nov 18, 2022 09:45 GMT\)](#)

John Pond  
CHAIR

The notes form part of these financial statements

## NOTES TO THE ACCOUNTS FOR THE YEAR TO 31 AUGUST 2022

### 1. ACCOUNTING POLICIES

#### Accounting Convention

These accounts have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in 2018 and with the Charities Act 2011.

#### Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to it and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable, or when the charity becomes aware of a legal entitlement to the monies, whichever is earlier.

Gifts-in-kind donated are included at valuation and recognised as income at the time of receipt. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers as it is impossible to quantify accurately.

Income tax recoverable in relation to donations made under Gift Aid or deeds of covenant is recognised once a claim has been made to HMRC.

#### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Expenditure and the corresponding liability are recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

#### Tangible fixed assets

Prior to 1<sup>st</sup> September 2015 depreciation was provided at a rate of 25% on cost for all asset classes. After this date the Trustees have amended the policy as shown below in order to better allocate depreciation over the estimated useful life of asset:

Boats, canoes & windsurfs	- 25% reducing balance
Marine equipment	- 25% reducing balance
Camping, bikes, IT & sundry equipment	- 25% reducing balance
Trailers & vehicles	- 25% reducing balance
Premises capital expenditure	- 25% reducing balance

#### Taxation

The charity is exempt from tax on its charitable activities.

#### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for another purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**2. DONATIONS AND LEGACIES**

	<b>2022</b>		<b>2021</b>
	<b>£</b>		<b>£</b>
Grant income	6,725		12,384
Donations	2,989		385
Gift aid income	12,124		11,551
	<b>21,838</b>		<b>24,319</b>

**3. OTHER TRADING ACTIVITIES**

	<b>2022</b>		<b>2021</b>
	<b>£</b>		<b>£</b>
Fundraising Events	4,788		298
Uniform sales	884		1,426
	<b>5,672</b>		<b>1,724</b>

**4. INVESTMENT INCOME**

	<b>2022</b>		<b>2021</b>
	<b>£</b>		<b>£</b>
Bank interest receivable	259		280
	<b>259</b>		<b>280</b>

**5. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2022</b>		<b>2021</b>
		<b>£</b>		<b>£</b>
<b>Membership subscriptions:</b>				
Membership subscriptions		66,773		56,197
Less: Scout Association levy		<u>(11,610)</u>		<u>(10,076)</u>
		55,163		46,121
<b>Events:</b>		70,135		24,842
		<b>125,298</b>		<b>70,963</b>

**6. EXPENDITURE ON RAISING FUNDS**

	2022		2021
	£		£
Fundraising expenses	2,923		-
Uniform purchases	2,723		3,660
	<b>5,646</b>		<b>3,660</b>



**7. CHARITABLE ACTIVITIES EXPENDITURE**

		2022		2021
		£		£
<b>Scouting activities:</b>				
Direct training and activity costs		15,012		10,655
Fleet running costs		<u>36,248</u>		<u>32,629</u>
		51,260		43,284
<b>Support costs:</b>				
Admin, Telephone & computer		3,709		2,828
HQ expenses		632		1,986
Minibus running costs		156		402
Trailer Repairs & Maintenance		1,025		3,143
Insurance		4,122		3,853
Bank charges		1,135		620
Premises Repairs		1,370		1,263
Depreciation		17,563		13,910
Bad debt		<u>2,829</u>		<u>(2,380)</u>
		32,540		25,005
<b>Events:</b>		69,941		13,618
		<b>153,741</b>		<b>81,682</b>

**8. GOVERNANCE COSTS**

	2022		2021
	£		£
Executive & AGM costs	475		475
	<b>475</b>		<b>475</b>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

During the year the following Trustees' remuneration was paid by the Group as approved and minuted in Trustees executive meetings: Rob Kilbourn (£9,152 for Bosun and other services).

As part of its sponsorship arrangements, the following Trustees were employed by Norwich School during the year and were given time off from teaching duties to provide direct professional operational support to the management of the Group. The proportion of their school time allocated to the Group was:

Ian Hayward – Group Scout Leader – 30%

Tim Brook – Director of Co-Curricular – 10%

## 10. TANGIBLE FIXED ASSETS

	Boats, Canoes & Windsurfers	Marine Equipment	Property, Camping, Bikes, IT, & Sundry Equipment	Trailers & Vehicles	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 September 2021	163,264	18,453	54,683	60,988	297,388
Additions	-	2,655	48,136	-	50,791
Disposals	(500)	-	-	-	(500)
At 31 August 2022	162,764	21,108	102,819	60,988	347,679
<b>DEPRECIATION</b>					
At 1 September 2021	129,184	15,130	50,214	58,368	252,895
Charge for year	8,520	1,384	7,004	655	17,563
Disposals	(500)	-	-	-	(500)
At 31 August 2022	137,204	16,514	57,218	59,023	269,959
<b>NET BOOK VALUE</b>					
At 31 August 2022	25,560	4,595	45,601	1,965	77,720

At 31 August 2021		34,080		3,324		4,469		2,620		44,493

**11. DEBTORS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade Debtors	16,228	433
Prepayments and other debtors	3,132	1,746
	<b>19,360</b>	<b>2,179</b>

**12. STOCK**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Uniforms	2,680	2,590
	<b>2,680</b>	<b>2,590</b>

**13. CREDITORS DUE WITHIN ONE YEAR**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	19,595	15,920
Accruals	3,570	475
Deferred income	9,669	2,238
	<b>32,834</b>	<b>18,633</b>

**14. CREDITORS AFTER MORE THAN ONE YEAR**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Deferred income	29,006	-

	29,006		-
--	--------	--	---

**15. STATEMENT OF FUNDS**

	At 1 September 2021		Net movement in funds			At 31 August 2022
	£		£			£
Group	127,283		(6,743)			120,540

**16. CAPITAL COMMITMENTS**

The group has no capital commitments beyond its discretionary programme of equipment replacements. As approved by the Executive Committee.

**17. RELATED PARTY DISCLOSURES**

There are no related party disclosures.












# 8th Norwich Annual Report 2022

Final Audit Report

2022-11-18

Created:	2022-11-18
By:	Ian Hayward (ihayward@norwich-school.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAc1XHtkMnRdIX2rmOEYeLO_1VMQBcCDnE

## "8th Norwich Annual Report 2022" History

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-  Signer jason@independent-examiner.net entered name at signing as Jason Foxwell  
2022-11-18 - 10:28:33 AM GMT
-  Document e-signed by Jason Foxwell (jason@independent-examiner.net)  
Signature Date: 2022-11-18 - 10:28:35 AM GMT - Time Source: server
-  Agreement completed.  
2022-11-18 - 10:28:35 AM GMT