

8TH NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

England & Wales · Charity number 1087747

Details

Status Registered

Legal form Other

Registered 2001-07-27

Register [View on the Charity Commission register](#)

Contact

Address Norwich School
69-71a The Close
Norwich
NR1 4DD

Phone 01603 728430

Email glv@8nss.org.uk

Website <https://8nss.org.uk/>

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Scouting (Ages 5 - 18)

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£147,711	£133,153	-	-
2024-08-31	£179,530	£152,120	-	-
2023-08-31	£189,826	£149,786	-	-
2022-08-31	£153,068	£159,861	-	-
2021-08-31	£99,666	£88,422	-	-

Trustees

Name	Role	Appointed
Tim Chalk	Chair	2024-06-05
Anja Carter		2018-11-30
Barry Manley		2023-11-24
Ben Pond		2022-01-28
Cath Gardner		2026-01-16
David Sturdee		2016-11-18
Dr Richard Clark		2018-11-30
Elaine Addison		2026-01-16
Flora White		2022-12-02
JOHN FRANK POND		2012-07-15
Jacob Birtwell		2025-09-30
Jon Gent		2023-11-24
MICHAEL JOLLY		
Peter Smith		2016-12-05
Steven Court		2023-11-24
Suzy O'Connor		2022-12-02
William Gardner		2026-01-16

8TH NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

England & Wales - Charity number 1087747

Accounts

REGISTERED CHARITY NUMBER: 1087747

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2024**

FOR

8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

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FOR THE YEAR ENDED 31 AUGUST 2024**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) and the financial statements are presented in accordance with the Financial Reporting Standard (FRS102) issued in 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1087747
Group Registration with the Scout Association	07363
Royal Naval Recognition Number	26
Principal Address	70B Bishopgate Norwich Norfolk NR1 4AA

TRUSTEES

Group Chairman Group Secretary Group Treasurer	John Pond Peter Smith Steve Court
Officers	
Group Scout Leader Deputy Group Scout Leaders	Tim Brook David Sturdee Catherine Gardner Anja Carter Robert Kilbourn Annelise Savill
Section Leaders	
Beavers Scouts Explorers	Jing Song, Suzy O'Connor Tim Ball, Robbie Elliot, Jon Gent Anna Jolly
Norwich School Representative	Dr Richard Clark
Co-opted Representatives	Tim Chalk
Elected Representatives	David Clover, Nick Pounder, Victoria Tiplady, Anasua Roy, Mike Jolly, Ben Pond, Barry Manley, Andrew Brown, Ian Hayward, Flora White

BANKERS

CAF Bank Ltd
25 Kings Hill
West Malling,
Kent,
ME19 4JQ

Redwood Bank
Suite 101
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

INSURANCE ADVISERS

Unity Insurance Services
75 Marlborough Road
Lancing Business Park
Lancing
West Sussex
BN15 8UF

Alan Boswell Group
Harbour house
126 Thorpe Road
Norwich
Norfolk
NR1 1UL

SPONSORING AUTHORITY

Norwich School

INDEPENDENT EXAMINER

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
BH15 3LJ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group is a trust established under its rules, which are common to all Groups and subject to governing through the Scout Association policy rules and procedures.

Recruitment and appointment of new trustees

Trustees are elected annually at the Annual General Meeting and are drawn from parents and friends of the Group. The Group Scout Leader interviews potential trustees and the Chair prior to being invited to become a trustee, to ensure the candidate shares the same ethos and principles of the Group, as well as having the skills and enthusiasm necessary.

Newly appointed Trustees are checked via the Disclosure and Barring Service (DBS) and provided training into their role as a Trustee.

Operational structure

The Group is one of the largest Sea Scout groups in the UK. It forms part of the East Norwich District, which is led by a District Commissioner. In turn, the East Norwich District forms part of Norfolk County, which becomes part of the Scout Association, the largest mixed volunteer-led movement for young people in the UK.

Related parties

None

Sponsoring Authority

Norwich School is the Group's Sponsoring Authority, which provides material support in the form of staff support, buildings and access to vehicles and equipment under a Partnership Agreement.

Risk management

The trustees have a duty to identify and review the risks to which the Group is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Group operates within the framework of the Scout Association's rules and guidelines and it is the opinion of the trustees that the Group's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud, and to maintain the future financial viability of the Group. There is an awareness of the need to recruit further trustees and volunteer helpers.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Group are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have reviewed the outcomes and achievements of their objectives and activities for the year, to ensure they remain focussed on their charitable aims, and to continue to develop benefits to the public. The trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Volunteers

Volunteers run the Group overwhelmingly. As at 31st January 2024, the date of the annual census, the volunteer team comprised 80 adult leaders, Instructors and Trustees and 47 Occasional Helpers. This represented an encouraging jump in leaders and trustee numbers from the previous year. We have continued to rationalise the occasional helpers where they are no longer active. The Group does not employ anyone directly although the Group does make use of self-employed personnel from time to time. As at 31st August 2024, two leaders employed by Norwich School were given time off from teaching duties to support the management of the Group, as part of its sponsorship arrangements. In addition there are seven other Norwich School staff who help on a voluntary basis. There is also some nominal administrative support provided by the School to the Group. The Group also engages with the parent body to support the running of events and section meetings on an ad hoc basis.

ACHIEVEMENT AND PERFORMANCE

Group Scout Leader Report 2024

Our Membership

Based on the January census, our membership settled back from 282 to 268. The main effect was a large cub cohort moving up to scouts and not being replenished from our waiting lists. We have made good progress in reducing the numbers on our waiting lists across the age ranges.

(Note - Membership fluctuates throughout the year, but we calculate it each year on 31st January for the annual census. The table below shows the latest and historical membership)

Active Membership (31st January Census)	'24	'23	'22	'21	'20	'19	'18	'17	'16
Beavers	24	26	21	14	20	-			
Cubs	69	89	74	68	61	60	64	58	54
Scouts	116	105	97	87	121	126	118	107	96
Explorers	59	62	66	60	76	52	51	45	52
Total Young People	268	282	258	229	278	238	233	210	202
Leaders/Ass. Leaders	23	21	21	20	18	13	11	16	17
Assistants/Instructors	57	42	45	47	43	39	39	31	17
Executive/Admin (ex Leaders)	26	18	17	18	18	16	17	12	8
Total appointed adult leaders	106	81	83	85	79	68	67	59	42
Occ. Helpers	47	65	82	77	80	64	64	60	46
Total 8th Community	428	427	423	432	437	370	364	329	290

Reflecting on Our purpose

I remember standing on the Boat Deck in our HQ one evening last January when a group of Explorers returned from a canoeing river trip. I was impressed that they should have ventured out onto the water this early in the year, but what struck me most was the positive energy and good humour that accompanied them. And then I noticed the thin film of ice that coated the outside of their boats. This was either unremarkable to the Explorers or was accepted as 'one of those things' that goes with paddling this early in the year. Either way, I was impressed!

One of our aims as a Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential. This is a wonderful aspiration and was being lived

out to its full here. The above event is only one example, and as you can see as you read through the report, the opportunities presented to our members, both young and old, are huge and need celebrating.

During the year we also wanted to capture the essence of what we do in more passionate language. A group of leaders from our 8th Family unanimously agreed upon: 'To ignite the spirit of adventure'. I think you will agree this is a fitting call to make the most of our wild spaces.

My report this year focuses on all of those young members of the 8th who set out to challenge themselves and also on the amazing volunteers who selflessly give up their evenings, weekends and weeks of holiday to awaken the 'spirit'.

Our Leadership

Let me start with the leaders, as without them, all the amazing opportunities wouldn't exist. In addition to our existing skilled and committed leaders we have been joined over the course of this year by eighteen new leaders and skills instructors. You have been a very welcome addition to the team and bring new energy, skills and perspectives with you. Altogether, established and new, you make up a powerful team.

What do they get out of it? Why not come and join us and find out! We are always on the lookout for our next generation of leaders!

In a volunteer organization we are only able to offer an exciting and safe programme when we have the leaders available to supervise and share their skills. However, we are a training organization by virtue of the pursuits we run and welcome leaders with no 'outdoor experience' as we offer training opportunities across all of our activities. I am therefore delighted to see that there are leaders who have embraced this ethos and we are now enjoying the benefits of their learning with exciting elements being added to our programmes.

In recent years we have sought to provide the necessary expertise 'in house' with leaders undertaking training and assessments to enable them to develop and demonstrate the skills needed to be granted a 'permit' that enables them to lead our young people on the adventures that define the 8th. The tragic events that unfolded on the Great Orme in North Wales a few years ago, have thrown the whole process of training, and in particular adventurous permits, into sharp relief. It is a testament to our leadership team that they are willing to undertake the additional scrutiny to enable them to be better prepared to lead our young people in pursuit of our aims. This places extra burdens on them and our administrators to keep everyone up to date with the comprehensive training that needs completing. With one hundred and forty-two leaders on our books, this is an impressive feat.

Once trained and while learning, to give you some idea of their commitment, over the course of the year our leaders have volunteered over five-hundred and ninety times on activities (and this is conservative, as often leaders help without signing up on our website) and this doesn't include their weekly commitment to the regular programme. My thanks go to all leaders who make this happen.

In a leadership capacity.

We are also developing the skills of our Young Leaders and are encouraging them to lead sessions on section nights and help out on camps. Forty-seven out of the fifty-nine young leaders took on this challenge. This has many advantages both for our adult leadership team but more importantly as a life skill for our young leaders but also a positive role model for all of our youth members across the sections and I would like to thank the leaders who promote and facilitate this.

Our Young People

The reason we are all here is our youth membership. They have continued to support us across all sections. Our numbers across our seven sections have remained strong with continued presence of others wanting to join on our waiting lists. However, we do recognize that we are competing with many other after-school and weekend activities and so it is a credit to our leadership team that they lay on an enticing programme.

Looking back over the year, our programme offers a huge range of activities that take place on land, locally and in the hillier parts of our country and on water, both fresh and on the sea. Our weekly programme seeks to build on our sea scouting heritage with all sections developing engaging water based programmes. These are complemented in the winter by a land based programme. I have also been delighted to see a strengthening of our patrol and six based activities. This cross year group participation is a strength of the scouts and promotes leadership and followership opportunities as well as preparation for our formal camps.

To give you some idea of the commitment of our scouts this year, in addition to our regular evening programme we ran a range of weekend events including, sailing, windsurfing, biking, hiking, kayaking and swimming. This involving some four hundred and seventy-five leader and seven hundred and fifty-seven scout 'outings'. Each event has the potential for the group or for individuals to produce an 'ice' moment. This programme is part of our membership fees and I would therefore encourage everyone to embrace it fully.

You could look at our evening programme as our taster and skills building sessions. The activities tried here lead onto an trying further activities on our camp programme. Last year our scouts spent one thousand and thirteen nights away while our leaders clocked up and seven hundred and eighty-six. The camps include multi activity camps – Summer Camp, Cub Camp and Biblins, Sailing camps – Lowestoft and Wayfarer weekends, Multi activity water sports – Easter Cruise and Single focus water sports camp – Power Cruise. In addition we have our Beavers' camp and our Cub First nighters' camp to start their journey.

The camps are major undertakings and yet our leadership team has developed the skills and competencies to run them in such a way that there are no dramas which enables our young people to get the most out of them.

Our Young Leaders

Our Young Leaders play a key role in helping our section leaders deliver their exciting programmes. We are very grateful for their commitment. In addition to providing valuable support we encourage them to work towards their Young Leader belt which offers them a practical way to develop their leadership skills. This year the following Young Leaders achieved their Young Leader Belt: Natasha B, Eliza P, Maddie P, Emily C, Jonathan S, Freya B, Lauren C and Sophia C. Many congratulations.

Bitter End Awards

For those scouts who make it to the end of Upper six as a scout while balancing all of their other commitments we reward them with a bosun's whistle called the Bitter End Award. This year we were delighted to award Bitter End Awards to Sophia C, Lauren C, Emily C, James A, Maddie P, Natasha B, Daniel C

Out Kit and HQ

'Oh to be warm!' This year we have felt the benefits of our new space heaters and insulation which in addition to the new doors and windows has meant that we have an HQ that is actually warmer than the environment! The four hundred or so Scouts who joined us at St Georges Day were some of the first to benefit from the new equipment on a rather cold and soggy Sunday in April.

We would also welcome Dragonfly our new RIB. In line with our fleet development and renewal policy she replaces Pondlife as one of our workhorse RIBs. She has been on numerous outings this year supporting our programme at NBYC and across our many water based camps.

The back office

With a group the size of the 8th there is always much going on behind the scenes. The team of people who run the fabric which enables us to deliver our programme do an unsung but vial job. I must therefore pay tribute and thank the members of our finance team, our membership team, our website team, our bosun, our DBS administrators and our pool management team. Thank you all for your commitment to the Group.

Our Governance

Last year we anticipated the Scout Association's Transformation process to make changes to our operating procedures. As it turned out, the implementation was delayed and I will report on its effects this time next year.

Progress towards the targets identified last year hasn't been as effective as I would have liked. We have made inroads in some areas and will continue to press towards developing these further this coming year.

Targets

No.	Target	Status
1.	Finalise the RAG review and produce new 3 year development plan	Ongoing
2.	Review the Sub-committees and Executive Committee in light of our current situation and with an eye on the impact of the Scout Transformation process.	Scout Transformation delayed
3.	Finalise, share our vision for the HQ and commence planning applications.	Relaunch happening
4.	Sign off the Octavi Explorer Unit Agreement with District	Completed
5.	Develop a set of realistic and manageable health indicators	Ongoing
6.	Audit and review the use of a shared cloud drive, website and OSM for leaders to ensure we are making the best use of our information.	Ongoing
	Scouting	
1.	Work on delivering Kings Scout Gold award	Ongoing
2.	Understand and develop our communications systems.	Communications team established
3.	Strengthen the support given to Young Leaders	Ongoing
4.	Set up a new Explorer Belt Expedition	Not completed last year.

Valedictions

'The best way to find yourself is to lose yourself in the service of others.' Mahatma Gandhi. With very busy lives in all quarters we are very grateful for the time our adult leaders give to the group and we thank them heartily for the time they have dedicated to us.

John Pond

After agreeing to stay on for 'just another year' John has decided it is finally time to step down. His leadership and guidance over the past year have been outstanding. He always has a sympathetic ear and a clear sense of the direction he would like to see the Group moving in. He has supported us in our management decisions and has been a regular helper on camp. We will miss your council John and I would like to thank you for giving us your wisdom over such a long time.

David Clover

With an enviable outdoor portfolio of his own and keen business acumen David is stepping back from the board after offering many years of sage advice to the Group.

Paul Blake

Paul has given his heart and soul to supporting the cubs. His efforts at introducing the cubs to woodwork are legendary and his bushcraft cooking skills extend to cooking Christmas lunch.

Alex Szpakowski

Alex spent many years helping at Tuesday cubs learning her leadership craft before moving to help out at scouts. Her gentle yet firm leadership style was a comfort to our young members and a reassurance to the old!

Our Sponsors

Norwich School have continued to look after and support us over the year in many ways including hosting staff, providing buildings and access to the school's resources and facilities when needed. I would like to thank the Head, Steffan Griffiths for his encouragement and interest in our endeavours and to Richard Clark, a Deputy Head, for his personal and professional interest in our programme and future plans.

Tim Brook

Group Scout Leader, November 2024.

REPORT OF THE CHAIRMAN

This report concludes my twelfth year as chairman of the group.

Throughout the year it has been a privilege to work alongside Tim Brook our new GSL. Tim has been actively involved in the 8th for many years and it is pleasing to see him now making his 'mark' as the leader of our group.

Back in 2012 when I took on the role of 'Chair', it was with a degree of trepidation that I was following a 'master', who I knew would be a hard act to follow. For me it was a huge learning curve in contrast to my old scouting days. The size of the 8th, the scale of the events that are organised together with the logistics that allow these events to happen is simply fantastic.

Last year we celebrated our 100th anniversary. It has been great to see the members of the group wearing the new pattern necker which identifies and celebrates our 100 years. The 8th's history during that century has been carefully researched and created into a book by David Sturdee. For those of you who haven't had the chance to purchase this book, then please speak to David, as I am sure there are still copies available – and the funds raised benefit our scout group.

Our current Group Executive which has over twenty members, including Trustees and Leaders is soon to be reorganised, courtesy of the Scout Association. The new look will see a much smaller group on the Trustee Board, and it will be interesting to see how it all evolves!. My thanks go to all members of the Exec during my time for all their help and involvement throughout the year.

Our small Management and Finance committee, which meets fortnightly is organised and controlled by the Group Secretary Peter Smith. Our finances have been expertly controlled by Steve Court, who unfortunately is stepping down this year, he is supported by Bea Adkins and Becky Tse. The general management of the group is dealt with by Tim and Cath. Thank you each for all your work and dedication which allows the 8th to thrive.

Fundraising this year has been with just two events, the Lower School sports day and the School cricket day. Despite this, the small hardworking team managed to raise over three thousand pounds. I repeat the request that I made last year. Fundraising plays a major part in the running of the 8th and we are still actively looking for some more support to join the fundraising team. If you feel that you would like to get involved then let us know.

Following on from the successful installing of new windows and doors to our headquarters building. We have now had new heaters fitted which, I am sure, will make a huge difference to the temperature during the winter months. The proposed work to the paddock is still in the planning stage, but we are hopeful that it will soon progress.

The 8th operates under a partnership agreement with Norwich School who are our Sponsoring Authority. I am grateful to the headmaster Steffan Griffiths for all the help and support that we receive from the school, especially the strong support provided by Richard Clark the Co-curricular Deputy Headmaster, who acts as our liaison connection with the school.

As a member of the 8th and especially as chairman I am indebted to all members of the leadership team, instructors and helpers. Without the skills and expertise of our leaders then the 8th would simply not exist. Thank you.

John Pond - Chair
November 2024

FINANCIAL REVIEW

Reserves Policy from 31st August 2024

The Group's reserves policy:

- explains why the Group holds reserves
- sets the target level of reserves as determined by the Trustees
- identifies and plans for maintenance of services for the Group's beneficiaries i.e. young people

The Group's reserves policy is reviewed annually, signed off each year by the 8th Norwich Trustee Committee and presented at the AGM. This reserves policy sets out a target level of reserves for Unrestricted Funds. The group does not currently hold any Restricted Funds. The level of funds available has increased in the financial year 2023/24 and proposed changes to the reserves are shown below.

The purpose of the Group's reserves is to set aside funds for future spending on charitable activities and to enable the Group to continue to operate effectively over the longer term. Expenditure for the Group is large when fixed assets or HQ developments are needed, and funds for these expenditures need to be set aside each year to build up the required amounts over time.

Previous Reserves Policy

Unrestricted funds target level		£121,000
Unrestricted funds consist of:		
General funds	£25,000	
Designated funds:		
- HQ Development	£50,000	
- Renewals fund	£46,000	
Total designated funds	£96,000	
Total unrestricted funds target level		£121,000

Proposed Reserves Policy

Unrestricted funds available		£135,000
Unrestricted funds consist of:		
General funds	£25,500	
Designated funds:		
- HQ Development	£70,000	
- Renewals fund	£39,500	
Total designated funds	£109,500	
Total unrestricted funds target level		£135,000

General unrestricted funds have been increased to £25,500 to provide for the impact of inflation. It is a buffer to provide for the fluctuations in cash when large bills are paid prior to receipt of subs or event payments.

The development of the paddock at HQ now has agreement in principle from the Dean and Chapter, and the design is under review following feedback from the Broads Authority. It is proposed to increase HQ development unrestricted funds to **£70,000** from £50,000 until firm quotes are received. This reflects the rise in building costs and our knowledge of the work involved is now better understood.

The renewals fund is used to spread the spending on capital item replacements or purchases across the years of their use. Our equipment replacement programme is planned to spend approximately the level of depreciation (2024:£23,004, 2023:£22,912) plus inflation. However, with the replacement of expensive items (e.g. the cost of the rib this year was £30,450), the actual spend in any one year can fluctuate considerably. Having increased the reserve for the purchase of the rib, it can now be reduced. The renewals reserve is used to make sure the money is available when it is needed. This fund is

specifically for essential equipment renewals so that we can continue to provide what is expected by our members and the Sea Scout community in a safe and secure way.

Other points to note about reserves are as follows:

Any deficit from the income and expenditure budget will have to be funded by the reserve funds.

This is approved by the Management and Executive Committees.

Designated funds expenditure must be approved by the Trustee Committee prior to any commitment.

Any changes to the allocation to/ from Designated Funds requires Management and Trustee Committee approval.

Financial Overview 2023/24

The group has had another successful year financially, with (as intended) a reduced surplus compared with the previous financial year (**2024: £29,210**; 2023: £53,907). Excluding the profits from the sales of fixed assets, the net income after expenditure was also reduced (**2024: £27,410**; 2023: £40,040). The previous year marked a strong recovery from the pandemic after a small deficit in the year prior to it. So, we are now seeing a return to a healthy surplus to ensure that the group has sufficient funds, whilst providing activities at a price that is comparable to cost.

With a slight reduction in the number of members and an inflationary rise in membership fees, income from membership subscriptions is comparable to the previous financial year (**2024: £70,812**; 2023: £69,336). Correspondingly, the GiftAid income is also comparable (**2024: £18,024**; 2023: £18,130). As always, we would encourage the membership bill payers to sign up to register with us for GiftAid, as it makes up a significant portion of our income. Higher and Additional Rate taxpayers can also use the scheme to reduce their own tax bill.

Grant income has reduced significantly (**2024: £7,251**; 2023: £12,169) due to the unwinding of the DCMS grant and the presence of a £2,500 grant from the Royal Navy Admiralty Fund in the previous financial year.

The net surplus on **Fundraising**, on the other hand, has more than doubled (**2024: £2,763**; 2023: £1,286). Compared with the previous financial year's 3 barbecue fundraising events there were only 2 during the current financial year: Lower School Sports Day and the Senior School House Cricket Festival. The more people we have volunteering to help at these events, the better.

The surplus on chargeable **Events** is comparable to the previous financial year (**2024: £15,938**; 2023: £15,641). This surplus is needed to fund some of the fleet maintenance, to provide a contribution for the wear and tear leading to replacement of capital assets. The surplus was also needed to fund the Sailing Manager attendance at these events but this has now been changed. The level of surplus on events is difficult to predict. A few late signups (or cancellations) or unexpected conditions during the event can make a big difference.

The primary addition to **Assets** during the financial year has been the purchase of a new RIB (Dragonfly) at a cost of £30,450. The primary disposal was the group's minibus, which along with a few ancillary items, had a net book value of zero, but were sold for a total profit of £1,800 during the year.

There has been a modest increase in the end of financial year **Cash** balance (**2024: £130,713**; 2023: £119,595). This includes deposits received for events in the current financial year 2024/25 which were billed before year end. These amounts of deferred income are shown in current liabilities rather than events income until the event takes place.

These results enable us to put aside reserves to fund the development of the paddock at our HQ.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK coming into effect in 2018.

The law applicable to charities in England and Wales, the Charities Act 2022, Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and expenditure of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 12th November 2024 and signed on their behalf by:

John Pond
John Pond (Nov 16, 2024 07:44 GMT)

.....
John Pond - CHAIR

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

I report to the trustees on my examination of the accounts of the 8th Norwich (Norwich School) Sea Scout Group ("the Charity") for the year ended 31 August 2024.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jason Foxwell
Jason Foxwell (Nov 17, 2024 15:00 GMT)

Mr Jason Foxwell FCCA FCIE

independent-examiner.net

39 Enfield Road
Poole
BH15 3LJ

Date:

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024**

		2024	2024	2024	2023
		General Funds	Restricted Funds	TOTAL	TOTAL
	Notes	£	£	£	£
Income and endowments from:					
Donations and legacies	2	26,147	-	26,147	32,975
Other trading activities	3	6,191	-	6,191	4,585
Investment income	4	4,311	-	4,311	2,071
Charitable activities					
Membership subscriptions	5	70,812	-	70,812	69,336
Events	5	72,069	-	72,069	80,859
		179,530	-	179,530	189,826
Total income			-		
Expenditure on:					
Raising funds	6	4,125	-	4,125	5,740
Charitable activities					
Scouting activities	7	56,756	-	56,756	48,550
Support costs	7	34,583	-	34,583	29,763
Events	7	56,131	-	56,131	65,218
Governance costs	8	525	-	525	515
		152,120	-	152,120	149,786
Total expenditure			-		
NET INCOME/(EXPENDITURE)		27,410	-	27,410	40,040
Profit on sale of fixed assets		1,800	-	1,800	13,867
		29,210	-	29,210	53,907
Net movement in funds	15				
Total funds brought forward	15	174,447	-	174,447	120,540
		203,657	-	203,657	174,447
TOTAL FUNDS CARRIED FORWARD	15				

**BALANCE SHEET
AS AT 31 AUGUST 2024**

		2024	2023
	Notes	£	£
FIXED ASSETS			
Tangible Assets	10	84,786	76,658
CURRENT ASSETS			
Debtors	11	24,444	25,324
Stock	12	2,280	2,780
Cash at bank and in hand		130,713	119,595
		<u>157,437</u>	<u>147,699</u>
CREDITORS			
Amounts falling due within one year	13	(22,250)	(28,156)
		<u>135,187</u>	<u>119,543</u>
NET CURRENT ASSETS		219,973	196,202
TOTAL ASSETS LESS CURRENT LIABILITIES			
CREDITORS			
Amounts falling due after more than one year	14	(16,316)	(21,755)
NET ASSETS		<u>203,657</u>	<u>174,447</u>
FUNDS			
General funds	15	203,657	174,447
Restricted funds	15	-	-
TOTAL FUNDS		<u>203,657</u>	<u>174,447</u>

The financial statements were approved by the Board of Trustees on 12th November 2024 and were signed on its behalf by:

John Pond
John Pond (Nov 16, 2024 07:44 GMT)

.....
John Pond CHAIR

The following notes form part of these financial statements

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31 AUGUST 2022

1. ACCOUNTING POLICIES

Accounting Convention

These accounts have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in 2018 and with the Charities Act 2011.

Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to it and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable, or when the charity becomes aware of a legal entitlement to the monies, whichever is earlier.

Gifts-in-kind donated are included at valuation and recognised as income at the time of receipt. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers as it is impossible to quantify accurately.

Income tax recoverable in relation to donations made under Gift Aid or deeds of covenant is recognised once a claim has been made to HMRC.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Expenditure and the corresponding liability are recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Prior to 1st September 2015 depreciation was provided at a rate of 25% on cost for all asset classes. After this date the Trustees have amended the policy as shown below in order to better allocate depreciation over the estimated useful life of asset:

Boats, canoes & windsurfs	- 25% reducing balance
Marine equipment	- 25% reducing balance
Camping, bikes, IT & sundry equipment	- 25% reducing balance
Trailers & vehicles	- 25% reducing balance
Premises capital expenditure	- 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for another purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

2. DONATIONS AND LEGACIES

	2024		2023
	£		£
Grant income	7,251		12,169
Donations	872		2,676
Gift aid income	18,024		18,130
	26,147		32,975

3. OTHER TRADING ACTIVITIES

	2024		2023
	£		£
Fundraising Events	5,237		2,487
Uniform sales	954		2,098
	6,191		4,585

4. INVESTMENT INCOME

	2024		2023
	£		£
Bank interest receivable	4,311		2,071
	4,311		2,071

5. INCOME FROM CHARITABLE ACTIVITIES

		2024		2023
		£		£
Membership subscriptions:				
Membership subscriptions		84,212		82,920
Less: Scout Association levy		<u>(13,400)</u>		<u>(13,584)</u>
		70,812		69,336
Events:		72,069		80,859
		142,881		150,195

6. EXPENDITURE ON RAISING FUNDS

	2024		2023
	£		£
Fundraising expenses	2,474		1,201
Uniform purchases	1,651		4,539
	4,125		5,740

7. CHARITABLE ACTIVITIES EXPENDITURE

		2024		2023
		£		£
Scouting activities:				
Direct training and activity costs		16,910		11,450
Fleet running costs		39,846		37,100
		56,756		48,550
Support costs:				
Admin, telephone & computer		1,316		1,548
HQ expenses		810		1,012
Minibus running costs		647		(3,780)
Trailer Repairs & Maintenance		1,308		776
Insurance		4,586		4,283
Bank charges		1,953		1,685
Premises Repairs		870		300
Depreciation		23,004		22,912
Bad debt		89		1,029
		34,583		29,763
Events:		56,131		65,218
		147,470		143,531

8. GOVERNANCE COSTS

	2024		2023
	£		£
Executive & AGM costs	525		515
	525		515

9. TRUSTEES' REMUNERATION AND BENEFITS

During the year the following Trustees' remuneration was paid by the Group as approved and minuted in Trustees executive meetings: Rob Kilbourn (£7,314) for Bosun and other services, and Robbie Elliott as our sailing principal (£15,902.64).

As part of its sponsorship arrangements, the following Trustees were employed by Norwich School during the year and were given time off from teaching duties to provide direct professional operational support to the management of the Group. The proportion of their school time allocated to the Group was:

Tim Brook – Group Scout Leader – 50%

Jing Song – Beaver and Cub Leader – 6%

Robbie Elliot is a scout leader who is employed by Norwich School

Richard Clark is a trustee who is employed as Deputy Head of Norwich School

Ian Hayward is a trustee who is employed by Norwich School

Robert Kilbourn is a scout leader and trustee who is employed by Norwich School.

Jon Gent is a trustee and scout leader employed by the school

10. TANGIBLE FIXED ASSETS

	Boats, Canoes & Windsurfers	Marine Equipment	Property, Camping, Bikes, IT, & Sundry Equipment	Trailers & Vehicles	TOTAL
	£	£	£	£	£
COST					
At 1 September 2023	171,083	21,108	116,349	60,988	369,528
Additions	-	30,533	600	-	31,133
Disposals	-	-	-	-	-
At 31 August 2024	171,083	51,641	116,949	60,988	400,661
DEPRECIATION					
At 1 September 2023	144,175	17,661	71,519	59,515	292,870
Charge for year	6,727	4,677	11,233	368	23,005
Disposals	-	-	-	-	-
At 31 August 2024	150,902	22,338	82,752	59,883	315,875
NET BOOK VALUE					
At 31 August 2024	20,181	29,303	34,197	1,105	84,786
At 31 August 2023	26,908	3,447	44,830	1,474	76,658

11. DEBTORS

	2024	2023
	£	£
Trade Debtors	19,277	20,117
Prepayments and other debtors	5,167	5,207
	24,444	25,324

12. STOCK

	2024		2023
	£		£
Uniforms	2,280		2,780
	2,280		2,780

13. CREDITORS DUE WITHIN ONE YEAR

	2024		2023
	£		£
Trade creditors	7,978		13,220
Accruals	8,833		7,684
Deferred income	5,439		7,252
	22,250		28,156

14. CREDITORS AFTER MORE THAN ONE YEAR

	2024		2023
	£		£
Deferred income	16,316		21,755
	16,316		21,755

15. STATEMENT OF FUNDS

	At 1 September 2023		Net movement in funds		At 31 August 2024
	£		£		£
Group	174,447		29,210		203,657

16. CAPITAL COMMITMENTS

The group has no capital commitments beyond its discretionary programme of equipment replacements. As approved by the Executive Committee.

17. RELATED PARTY DISCLOSURES

There are no related party disclosures.

8th NSS Annual Report 2023-24

Final Audit Report

2024-11-17

Created:	2024-11-15
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8TH NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

England & Wales - Charity number 1087747

Accounts

REGISTERED CHARITY NUMBER: 1087747

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2023**

FOR

8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

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Notes to the Financial Statements	19-26

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) and the financial statements are presented in accordance with the Financial Reporting Standard (FRS102) issued in July 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1087747
Group Registration with the Scout Association	07363
Royal Naval Recognition Number	26
Principal Address	70B Bishopgate Norwich Norfolk NR1 4AA

TRUSTEES

Executive Committee

Group Chairman	John Pond
Group Secretary	Peter Smith
Group Treasurer	Victoria Tiplady

Officers

Group Scout Leader	Tim Brook
Assistant Group Scout Leader	Catherine Gardner Robert Kilbourn Anja Carter Annelise Savill David Sturdee
Beaver Leader	Jing Song
Cub Leaders	Suzy O'Connor Jing Song
Scout Leaders	Robbie Elliott Tim Ball
Explorer Unit	Anna Jolly
Norwich School Representative	Dr Richard Clark
Co-opted Representatives	None
Elected Representatives	Ian Hayward Anasua Sarkar Roy Ben Pond David Clover George Youngs Mike Jolly Nick Pounder Flora White

BANKERS

CAF Bank Ltd
25 Kings Hill
West Malling,
Kent,
ME19 4JQ

Redwood Bank
Suite 101
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

INSURANCE ADVISERS

Unity Insurance Services
75 Marlborough Road
Lancing Business Park
Lancing
West Sussex
BN15 8UF

Alan Boswell Group
Harbour house
126 Thorpe Road
Norwich
Norfolk
NR1 1UL

SPONSORING AUTHORITY

Norwich School

INDEPENDENT EXAMINER

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
BH15 3LJ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group is a trust established under its rules, which are common to all Groups and subject to governing through the Scout Association policy rules and procedures.

Recruitment and appointment of new trustees

Trustees are elected annually at the Annual General Meeting and are drawn from parents and friends of the Group. The Group Scout Leader interviews potential trustees and the Chair prior to being invited to become a trustee, to ensure the candidate shares the same ethos and principles of the Group, as well as having the skills and enthusiasm necessary.

Newly appointed Trustees are checked via the Data Barring Service (DBS) and provided training into their role as a Trustee.

Operational structure

The Group is one of the largest Sea Scout groups in the UK. It forms part of the East Norwich District, which is led by a District Commissioner. In turn, the East Norwich District forms part of the Norfolk County, which becomes part of the Scout Association, the largest mixed volunteer-led movement for young people in the UK.

Related parties

Related parties consist of Norwich School, the Group's Sponsoring Authority, which provides material support in the form of staff support, building and access to vehicles and equipment

Risk management

The trustees have a duty to identify and review the risks to which the Group is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Group operates within the framework of the Scout Association's rules and guidelines and it is the opinion of the trustees that the Group's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud, and to maintain the future financial viability of Group. There is an awareness of the need to recruit further trustees and volunteer helpers.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Group are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have reviewed the outcomes and achievements of their objectives and activities for the year, to ensure they remain focussed on their charitable aims, and to continue to develop benefits to the public. The trustees have complied with their duty under the Charities Act 2011 and the Charities Act 2022 to have due regard to public benefit guidance published by the Charity Commission.

Volunteers

Volunteers run the Group overwhelmingly. The volunteer team has decreased by a net of nineteen people. The appointed leaders have stayed roughly constant but we have had a noticeable drop off in the number of occasional helpers since last year. This is mainly due to volunteers who had signed up for camps in the past coming to the end of their DBS clearance and deciding not to renew. The Group does not employ anyone directly although the Group does make use of self-employed personnel from time to time. As at 31st August 2023, two leaders employed by Norwich School were given time off from teaching duties to support the management and operation of the Group, as part of its sponsorship arrangements. There is also some nominal administrative support provided by the School to the Group.

The Group also engages with the parent body to support the running of events and section meetings on an ad hoc basis.

ACHIEVEMENT AND PERFORMANCE

Group Scout Leader Report 2023

Isaac crept out along the suspended monolith. The thick mist had reduced the visibility to a few inches and he didn't know, with each tentative footstep, whether he was going to topple over the end and into the abyss. "We're right behind you," he heard his friend whisper in a small voice that sounded far away....was this a scene from our recent Autumn Hill walk of a few weeks ago, or was it from an expedition in 2007 or perhaps even earlier? Each adventure lays down a small part in our story which can be traced back in an unbroken line to 1923 when the 8th was born. These stories can be added to, or remembered as part of our DNA. David has done an amazing job of capturing a few of them in his book, 'The First Hundred Years, a History of the 8th'.

The value of stories can't be overstated. They help align disparate events, experiences, people and places into a meaningful whole. For example our gathering here this evening is an important event in laying down our ongoing story. As parents, leaders, trustees and scouts, you are all part of our Scout Council, the group gathered here today to elect the Trustee Board and also to hear the new stories spoken for the first time by our young people. You are therefore an important part of our story, joining us in an unbroken chain, linking us to walks stretching back a hundred years. And you thought you'd sneak out for a cheeky cheese straw!

How do today's scouts fit into the story making? As you can see, the 8th offers them the chance to engage in extra-ordinary experiences. Experiences that heighten their senses and therefore are laid down as significant memories. Memories that will form part of their life's story. In a world where screens dominate our waking lives, the scouting adventures that we offer and the memories they generate, are more worthwhile than ever before.

To enable this to happen the group needs to be in good shape and I'm delighted to say in my first report as GSL that we are in excellent health. Our youth membership has remained very strong; financially, as we've just heard, we are on solid ground; our leadership team has grown since the census, both in number and skill and has embarked on a wide range of adventurous training; our weekend and camp programme have remained ambitious and the evening programme has facilitated many of these adventures; our management systems continue with momentum from the 'Way Forward' group and new initiatives are being proposed and are underway; and finally, we put on an amazing show for our centenary celebrations. If you want to see the 8th team at its best, look no further than these two events.

Ian's report last year laid out, in great detail, the work the leadership team and trustees had done in the past ten years to pilot the 8th to where it is now. His contribution to that was huge and I often marvelled in the early days how he found time to sleep! In taking on the role I have continued to benefit from his wisdom and it is a great honour to slip into his shoes and to endeavour to try and fill some the space that's in them. Thank you, Ian.

Our Programme and Our Leadership Team

During an idle moment I sketched out the structure of the 8th. What an organisation! And so, I wanted to share a little of what happens in the group, tirelessly and often unseen. When you browse through the pages of David's book, the small teams that drove the 8th in the early days would look on in amazement and pride at what it has become and the amount of memories it has created over the years.

Our six section teams deliver an amazing range of activities week in week out. As supporters of the 8th and parents of scouts you will come across these heroes on a weekly basis: Jing for Beavers and Monday Cubs, Suzy and Lucy for Cubs on Tuesday, who in turn have gathered around them active and ambitious teams. Robbie and Debbie, Tim, Amy and Ali and Jon lead the scout teams on Wednesday, Thursday and Friday respectively, of dedicated and hard working volunteers with Anna relishing the challenges of the Explorers with her close knit group. If you doubted the commitment of these individuals this will give you something of a feel for what it takes: one leader asked me to sign off the hours he gives up as a volunteer. He worked it out at two-hundred and twenty a year. I

think that is conservative! He is not alone! I marvel at the commitment and dedication that our leaders give to the young people's enjoyment and development.

Behind the scenes our support teams keep us all on track here is a very brief overview of who they are and what they do.

Our membership team: Flora and Alison who process new member applications a year, manage the transition of cubs to the scout troop and thirty scouts to explores, not to mention changes in evening (and back again) and the waiting list, as well as keeping abreast of and updating our membership records. Vital yet unsung work.

Our finance team: Becky, Bea, Victoria and Peter. Annelise is often quoted saying we are the size of a small business with all of the incoming and outgoing finances that need to be managed and monitored, reports written and budgets monitored. Thank you all.

Our training team: Annelise and Anja. Annelise looks after our compliance training and new adult induction and training: what a job she does. Anja looks after our adult leader and Young Leader training – with 70+ adventurous activity permits issued this year and a record clutch of Young Leaders to train she has had her hands full.

Our website team: Peter and Will have done an amazing job in transitioning from David's old site. The back office work now means that we link our OSM database with our website meaning we only have data in one place. The functionality of the website is being updated daily and, once the leaders are more comfortable with, we will be able to enhance the content beyond updating our events.

Our HQ team or the engine room driving our ship on a daily basis is our bosun, Rob. The care and attention he lavishes on our HQ and equipment is second to none and this combined the his fleet maintenance work alongside Robbie keeps everything shipshape.

And behind the management and development of our assets is Cath. With her oversight of current kit and buildings and her ability to look into the future and see what needs to be done, we can all sleep more soundly.

And all of this before we come to the programme and camping teams.

'Really appreciate you giving up your week to give the kids an amazing experience', 'Truly amazing kindness and generosity', 'Thank you SO much for planning and running such an amazing cubs' camp', 'My son had an amazing time and is now full of the joys of hill walking, biking and scout trips.' These are just some snippets from the post trip and camp WhatsApp groups and they are a testament to the hard work and dedication of the leaders who put them on.

Away from our termly programmes, our year revolves around our camps. Our camps are now a far cry from when we used to sleep on the deck of a ferry in the fog or pack everything in tea chests and head off, on the train, to the south coast.

The camps start off, typically, with a hillwalking and biking trip to a mountainous region of the England and Wales, then moves onto the water for a week of activities on the Broads during Easter Cruise. We then venture out into the North Sea in May before our summer programme starts in earnest in July. This year our main summer camp ventured to Kent as a new location. Biannually there is an Explorer camp, this year they made their way to Devon to surf. The next senior camp of the year returns to the familiar surroundings of Biblins to kayak, canoe, walk and bike. It is proving a very popular format. And before the mud had dried on boots and bikes the team was back off to the hills in the autumn, this time North Wales, for their final camp of the year with more mountain biking and hiking. Not to be outdone, the and water-people ventured onto the Broads for one last blast in Power Cruise.

Our junior sections, Beavers and Cubs, have their own camping season. After an introductory night for both sections, The Cubs take over Hautbois House for four days, because it's just the perfect for what we want.

What is really exciting is the new names that have been entered onto the rosters for some of these camps, with Summer Camp looking like the proving ground for new leaders and our returning network leaders alike.

This is some programme! Writing it down makes me appreciate just what an amazing organisation we have. I would therefore like to spend some time recognising the people who drive it.

Our walking and biking teams have grown more specialist as time has gone on. Rob and Mike are the spine that holds this up and in Dan, Anna and Stuart they have excellent lieutenants and in recent seasons they have been making great efforts to entice a new generation of leaders away with them, either by offering training in the hills, or to experience the mountains and trails for themselves. Suzy, Karen, Lucy and Ben.

Our sailing expertise is drawn from the long history of the 8th as a Sea Scout Group. Robbie heads up the sailing team, ably supported by a cast of wisdom filled hands and those that are building their hours as well as those that have just started. Nigel, David, Jamie, Jeremy, Will and Ben with an amazing amount of knowledge and experience with the supporting cast of: Tim Ba, Tim C, Ali, Mark, Ed and Cath.

The paddle sports team has its own legends and has grown encouraging over the past few years. The old hands whose experience and wisdom arc across the years, our Network Team members who return to teach the skills they learnt as cubs, scouts and explorers and a wellspring of new leaders gaining their permits to lead our young members. Mark and Vicky from across the land, Ian, Rob, Anja, Ed M, Tom M, Dan, Paul C with Tom B, David C and Paul C. James, Joe, Harry, Vicky and Alice and our first time permit holders: Pippa, Jing, Tim Chalk and Lucy.

In addition we now have a company of archery instructors! As well as those working towards pulling permits. A truly amazing collection of people and skills.

This year there were two events, however, that shone a brilliant light on capabilities of the 8th, both as a leadership team and on the capabilities of the Beavers, Cubs, Scouts and Explorers; the Centenary Weekend and the Centathlon.

Over the weekend of the 29th April to the 1st May over thirty-seven families and forty leaders turned out to celebrate our centenary with a wonderful display of activities which concluded with a sing-along around a camp fire on the school field.

The next day we held an 'Open Day' for the ON scouts. Some still venturing out to carry on adventurous activities into their eighties. Their stories are still running with links back to their days in the 8th!

The Centathlon, devised and prepared by Debbie on the 10th and 11th of June and supported by over one hundred young people and thirty-seven leaders, was a triumph of organisation and teamwork. Members completed one hundred kilometres in eleven stages consisting of cycling, kayaking, canoeing, sailing, swimming and hiking in twenty-four hours, starting and ending at the scout hut. The logistics were amazing, the timekeeping impeccable, and what an achievement. Well done all and especially to Debbie for this amazing chapter in our story.

In amongst all of this activity, Cath quietly and efficiently changed the necker. We now sport a tricolour edge strip with centenary pink joining our legendary blue and yellow and very smart they look too!

Our Membership

Active Membership (31st January - Census)	Notional Max	20 23	20 22	2 0 2 1	2 0 2 0	2 0 1 9	2 0 1 8	2 0 1 7	2 0 1 6	2 0 1 5
Beavers	24	26	21	14	20	-				
Cubs	90	89	74	68	61	60	64	58	54	54
Scouts	128	105	97	87	121	126	118	107	96	103
Explorers	100	62	66	60	76	52	51	45	52	47
Total Young People	312	282	258	229	278	238	233	210	202	204
Leaders/Ass. Leaders		21	21	20	18	13	11	16	17	16
Assistants/Instructors		42	45	47	43	39	39	31	17	12
Executive/Admin (ex Leaders)		18	17	18	18	16	17	12	8	8
Total Appointed adults		81	83	85	79	68	67	59	42	36
Occ. Helpers		65	82	77	80	64	64	60	46	
Total 8th Community		428	423	432	437	370	364	329	290	237

Our Young Leaders

I must pay tribute to our Young Leaders who work alongside leaders to support section meetings. Some offer their help to aid progress towards Duke of Edinburgh (DofE) awards, others for Top Scout Awards and others just to give something back. I have seen some very able and mature contributions to activities from our Young Leaders (YLS) and must thank Anja, Belle and Jason and the Section Leaders for supporting them so well. We are also putting in place a bespoke leader for each section to look after the YLS and to help them develop their skills and complete their Explorer Belt Missions.

Bitter End Awards.

We say farewell to eight Upper 6 who have stayed the course. Natalie Chalk, George Schofield, Rosie Crane, Morgan Wolmarans, Benjamin Hawkes, Milton Maxwell, Daniel Wright and Andre Marques. You have been inspirational to our younger members and we hope the skills, both leadership and technical you have gained, will bring you happiness in your chosen pathways leading from here and building your own story lines out from the 8th.

We wish you the very best in your future adventures.

Our Kit and Headquarters

With the attention of Cath, Rob and Robbie, our kit is in great shape. We are about to finish our 'marine equipment' review, which will inform the decisions we make on our sailing and power boats for the coming year.

We have updated our canoe fleet with five brand new Silver Birch canoes, supporting local businesses, and added to our white water boats buying four new kayaks too.

Our HQ has benefited from a range of improvements over the year. We have had the doors and windows replaced courtesy of grants and the school generously funded our new insulation. The scout hut is becoming an attractive location even in the depths of winter.

Our Governance

The Way Forward Group kick started a transformation in our governance. The introduction of sub-committees, special interest groups and working groups has enable more leaders to participate in the running of the Group and brings the trustees and members together in an active partnership. I intend to widen this as time goes on.

Due to operational pressures and the interruptions of Covid and leadership changes some of the governance groups have seen less action that might be ideal. This coming year we will review them and either restart or end them in favour of other more pressing considerations.

Our new website with its data sharing links to OSM and our Google drive have provided an invaluable platform where our data needs only be stored once. Thanks to Peter for his tireless work on this front and I look forward to building on this platform as we develop management systems that aid our running of the group.

In 2020 the group set out some targets, the interruptions to our normal activities meant that there were other pressing priorities. We will pick these up again this year and add them to the three main focuses identified in our 8th Family meetings (Formally known as Group Scouters Meetings)

Our Future Challenges 2023/24 (picking up from earlier reviews as well as some new)

Governance

1. Finalise the RAG review and produce new 3 year development plan
2. Review the Sub-committees and Executive Committee in light of our current situation and with an eye on the impact of the Scout Transformation process.
3. Finalise, share our vision for the HQ and commence planning applications.
4. Sign off the Octavi Explorer Unit Agreement with District
5. Develop a set of realistic and manageable health indicators
6. Audit and review the use of a shared cloud drive, website and OSM for leaders to ensure we are making the best use of our information.

Scouting

1. Work on delivering Kings Scout Gold award
2. Understand and develop our communications systems.
3. Strengthen the support given to Young Leaders
4. Set up a new Explorer Belt Expedition

I am thoroughly looking forward to the next year in my new role. It has been a privilege to have already been on a number of camps and visited all the sections and I shall look forward to working with the dedicated teams of the 8th in the months to come.

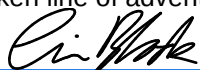
John Pond

John Pond has been an inspiration and tower or strength over the past eleven years. His style, honed by years of policing has the most excellent quality of being deadly serious when needed, but when you look deep into his eyes there is always a smile and a joke, practical or verbal, not far from the surface. He has agreed to continue for another year as Chair for which I am delighted as his advice and support is second to none both for the group and me.

Our Sponsors

With the security of our buildings and the use of the school's resources and facilities when needed, I am very grateful the Head, Steffan Griffiths and to the Deputy Head, Richard Clark, who takes such a keen personal and professional interest in the group and its wellbeing.

I am very much looking forward to the next set of stories that will be told by members of the 8th as we keep our unbroken line of adventures going into the next hundred years.



Tim Brook [Tim Brook \(Nov 21, 2023 17:03 GMT\)](#)
Group Scout Leader, November 2023

REPORT OF THE CHAIRMAN

This report concludes my eleventh year as chairman of the group. During the year I was very pleased to welcome Tim Brook as our new Group Scout Leader, having taken over from Ian Hayward. Tim was already actively involved in the group and the Junior School and I am sure that he will be an even greater asset in his new role.

2023 has allowed us to celebrate our 100th anniversary, which we have done in different ways. In April we held a weekend event that included a 'camp' on the Lower School field, together with a full activity day and a camp fire. This involved members of all our groups, together with their parents. On the Sunday together with Norwich School, we invited and entertained 'old members' of the 8th. It was really interesting to chat to these old members of the group, some of whom were in their late 80's and could remember vividly their scouting days. We had arranged a selection of our current 'fleet' for them to examine.

In June, Debbie Conway organised a 'Centathlon' event, which involved members of all sections participating in a 100 kilometre event. Different sections of the route involved, walking, biking, canoeing/kayaking, sailing, rowing and power boating. The event was spread over two days and started and finished at our scout HQ.

To celebrate our centenary on our uniform a new 'necker' was designed. This has added a red/maroon stripe to the yellow/gold border of our current 'necker'. All members of each section have now been given the new design 'necker'. We intend to collect in all of the old ones and are currently looking for different ways in which they can be used.

David Sturdee has been busy in writing/collating a book to celebrate our 100th anniversary and this is now on sale. It covers the whole of our 100 years with many interesting photographs. Well done David.

The Group Executive, has 23 members, this includes Trustees and Leaders. Once again I would like to thank them all for the commitment they make and the work they do on behalf of the 8th. This work is essential to the successful running of the Group and also ensures that we remain legal. The Scout Association has announced that it intends to change Executive committees to become Trustee Boards and Executive members will become Trustees.

The Groups management and finance committee continue to meet fortnightly. This small but important group is organised and controlled by the Group Secretary, Peter Smith. The Finances have been controlled by our Treasurer Victoria Tiplady, with day to day control carried out by Bea Adkins and Becky Tse.. The general management of the group is dealt with by Cath and Tim. Thank you each for all your work, the 8th continues to thrive because of you.

Fundraising this year has been with just three events, the Centenary BBQ, the Lower School sports day and the School cricket day. Fundraising plays a major part in the running of the 8th and we are still actively looking for some more support to join the fundraising team. If you feel that you would like to get involved then let us know.

Our major activities this year have included Easter Cruise, Lowestoft Sailing, Summer Camp, Biblins camp, Surf camp, Cub camp and a power cruise. All of these events involve a huge amount of organisation by many people which in turn allows many young people to participate and enjoy themselves.

Maintenance and building work has continued on our HQ by our Bosun Rob, and it is great credit to him for all the work that he has done. Following on from the fitting of new windows and doors, we have now had insulation fitted to walls and roof. This will hopefully make a difference to the temperature within the building. Cath has been chasing up the proposal for the work in the paddock. This will require an agreement from the School and the Dean and Chapter before it can progress.

The new website went live during the summer. A great amount of work has been carried out by Will Gardner and Peter Smith and it is good to see the new system up and running.

The 8th operates under a partnership agreement with Norwich School who are our Sponsoring Authority. I am grateful to the headmaster Steffan Griffiths for all the help and support that we receive from the school, especially the strong support provided by Richard Clark the deputy Headmaster.

As a member of the 8th and especially as chairman I am indebted to all members of the leadership team, instructors and helpers. Without the skills and expertise of our leaders then the 8th would simply not exist. Thank you.

J F Pond

J F Pond (Nov 21, 2023 16:38 GMT)

John Pond
October 2023

FINANCIAL REVIEW

Reserves Policy for 2022/23

The Group's reserves policy: explains why the Group holds reserves; sets the target level of reserves as determined by the Executive Committee; and identifies and plans for maintenance of services for the Group's beneficiaries i.e. young people.

The Group's reserves policy is reviewed annually, signed off each year by the 8th Norwich Executive Committee and presented at the AGM. This reserves policy sets out a target level of reserves for Unrestricted Funds. The target level of funds has increased in the financial year 2022/23 for reasons explained below.

The purpose of the Group's reserves is to set aside funds for future spending on charitable activities and to enable the Group to continue to operate effectively over the long-term. Expenditure for the Group is large when fixed assets or HQ developments are needed, and funds for these expenditures need to be set aside each year to build up the required amounts over time.

Reserves policy for 21/22

Unrestricted funds target level		£82,000
Unrestricted funds consist of:		
General funds	£20,000	
Designated funds:		
• HQ Development	£30,000	
• Renewals fund	£32,000	
Total designated funds	£62,000	
Total unrestricted funds target level		£82,000

Reserves policy for 22/23

Unrestricted funds target level		£121,000
Unrestricted funds consist of:		
General funds	£25,000	
Designated funds:		
• HQ Development	£50,000	
• Renewals fund	£46,000	
Total designated funds	£96,000	
Total unrestricted funds target level		£121,000

General unrestricted funds have been increased from £20,000 to £25,000 because of the size of the 8th Norwich Group and necessary fluctuations in cash when large bills are paid.

We have taken the opportunity of using this year's surplus to set aside more money for the HQ redevelopment. This reflects the fact that building and other costs are increasing and the expenditure is getting closer. The development of the paddock is awaiting approval from the Dean and Chapter, which is in progress, and the HQ development will include new showers and toilets. HQ development unrestricted funds have been increased from £30,000 to £50,000 for these reasons.

The renewals fund is used to spread the spending on capital item replacements or purchases across financial years. Our equipment replacement programme is planned to spend approximately £20,000 each year. However, because some items exceed this amount (e.g. the cost of a rib) or need to be

replaced as a set, the actual spend in any one year will be higher or lower than £20,000. The renewals reserve is used to make sure the money is available when it is needed. For example, this year the proceeds from the sale of Octavi have been added to the renewals reserve pending the purchase of its replacement. This fund is specifically for essential equipment renewals so that we can continue to provide what is expected by our members and the Sea Scout community in a safe and secure way.

Other points to note about reserves are as follows:

- Any deficit from the income and expenditure budget will have to be funded by the reserve funds. This is approved by the Management and Executive Committees.
- Designated funds expenditure must be approved by the Executive Committee prior to any commitment.
- Any changes to the allocation to/ from Designated Funds requires Management and Executive Committee approval.

2022/23 Financial Overview

In the financial year 2021/22, the previous year, the Group's activities resulted in a deficit of income over expenditure of £6,743. At the start of this financial year 2022/23, there was uncertainty around the high level of inflation at the time and what costs the group would have to meet. Therefore, the group approached the beginning of the year with caution.

The year started in September 2022 with increased membership numbers, along with the resulting increase in gift aid income. Some expenses have been lower than the previous year because of cautious spending but also because the Royal Navy has paid for a lot of adult leader training. These factors resulted in a surplus in the financial year 2022/23 of income minus expenditure of £40,040. There was also a profit on sale of fixed assets during the year of £13,867 which has been added to designated funds for Renewals because some years have higher expenditure on assets and the Renewals Fund ensures that funds are available when needed. For example, the profit on sale of £13,867 was mainly from the sale of Octavi and the funds will be required for its replacement.

The surplus in the current financial year makes up for the deficit of the previous financial year.

The surplus on chargeable events of £15,641 (£80,859 - £65,218) is needed to fund the Sailing Manager attendance at these events, some of the fleet maintenance and a contribution to capital replacement of assets. The level of surplus on events is difficult to predict. A few late signups (or cancellations) or unexpected weather/ costs during the event can make a big difference. For example, Summer Camp this year was for some time predicted to make a loss. Some careful trimming of costs (sending back surplus toilets) meant that it eventually did make a small surplus. In the previous financial year, events income just broke even with expenses.

Membership subscription income increased from £55,163 in the previous year to £69,336, this year, due to increased membership and an increase in subscription rates of approximately 10% to cover budgeted expenditure and expected increases in costs. The previous increase in subs was between 1% and 3% in September 2021 and subs were not increased in September 2020.

Income received from donations increased from £21,838 to £32,975. This is because gift aid is higher with the increase in subscriptions. Grant income has increased because of the release of grant income received for the HQ development to match with depreciation of the improvements. A grant for £2,500 was also received from the Royal Navy Admiralty Fund.

Fundraising raised a net surplus of £1,286 which has fallen slightly from £1,865 in the prior year. There were three BBQ fundraising events during the year.

Disposals of assets with a net book value of zero were sold for a profit of £13,867 during the year. Additions to assets included bikes, tents, kayaks and a canoe.

The Group are endeavouring to continue to expand opportunities for young people and to ensure that spending on direct charitable activities and the development of the Scouts and Cubs is maximised. More training has been delivered in-house this year and this will continue to increase over the coming years, which saves costs. Also, the Royal Navy has funded number of training courses this year. The net results was that we didn't need to spend as much as expected on Adult Leader Training..

The cash balance was £119,595 at the end of this year compared to £82,620 in 2022 showing stability in times of rising prices. It also represents the sale proceeds from Octavi and deposits received for events in the financial year 2023/24 which were billed before 31 August 2023. These amounts of deferred income are shown in current liabilities rather than events income until the event takes place.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK coming into effect in July 2014.

The law applicable to charities in England and Wales, the Charities Act 2011 and the Charities Act 2022, Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS102)
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 18th November 2023 signed on their behalf by:



J F Pond (Nov 21, 2023 16:38 GMT)

John Pond - CHAIR

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

I report to the trustees on my examination of the accounts of the 8th Norwich (Norwich School) Sea Scout Group ("the Charity") for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 and 2022 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Jason Foxwell (Nov 23, 2023 17:05 GMT)

Mr Jason Foxwell FCCA FCIE

independent-examiner.net

39 Enfield Road
Poole
BH15 3LJ

Date:

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023**

		2023	2023	2023	2022
		General Funds	Restricted Funds	TOTAL	TOTAL
	Note s	£	£	£	£
Income and endowments from:					
	2	32,975	-	32,975	21,838
Donations and legacies	3	4,585	-	4,585	5,672
Other trading activities	4	2,071	-	2,071	259
Investment income					
Charitable activities	5	69,336	-	69,336	55,163
Membership subscriptions	5	80,859	-	80,859	70,135
Events					
Total income		189,826	-	189,826	153,068
Expenditure on:					
Raising funds	6	5,740	-	5,740	5,646
Charitable activities					
Scouting activities	7	48,550	-	48,550	51,260
Support costs	7	29,763	-	29,763	32,540
Events	7	65,218	-	65,218	69,941
Governance costs	8	515	-	515	475
Total expenditure		149,786	-	149,786	159,861
NET INCOME/(EXPENDITURE)		40,040	-	40,040	(6,793)
Profit on sale of fixed assets		13,867	-	13,867	50
Net movement in funds	14	53,907	-	53,907	(6,743)
RECONCILIATION OF FUNDS					
Total funds brought forward	14	120,540	-	120,540	127,283
TOTAL FUNDS CARRIED FORWARD	14	174,447	-	174,447	120,540

BALANCE SHEET
AS AT 31 AUGUST 2023

		2023	2022
	Note s	£	£
FIXED ASSETS			
Tangible Assets	10	76,658	77,720
CURRENT ASSETS			
Debtors	11	25,324	19,360
Stock	12	2,780	2,680
Cash at bank and in hand		119,595	82,620
		147,699	104,660
CREDITORS			
Amounts falling due within one year	13	(28,156)	(32,834)
NET CURRENT ASSETS		119,543	71,826
TOTAL ASSETS LESS CURRENT LIABILITIES		196,202	149,546
CREDITORS			
Amounts falling due after more than one year	14	(21,755)	(29,006)
NET ASSETS		174,447	120,540
FUNDS			
General funds	15	174,447	120,540
Restricted funds	15	-	-
TOTAL FUNDS		174,447	120,540

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31 AUGUST 2023

1. ACCOUNTING POLICIES

Accounting Convention

These accounts have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in 2018 and with the Charities Act 2011 and the Charities Act 2022.

Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to it and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable, or when the charity becomes aware of a legal entitlement to the monies, whichever is earlier.

Gifts-in-kind donated are included at valuation and recognised as income at the time of receipt. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers as it is impossible to quantify accurately.

Income tax recoverable in relation to donations made under Gift Aid or deeds of covenant is recognised once a claim has been made to HMRC.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Expenditure and the corresponding liability are recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Prior to 1st September 2015 depreciation was provided at a rate of 25% on cost for all asset classes. After this date the Trustees have amended the policy as shown below in order to better allocate depreciation over the estimated useful life of asset:

Boats, canoes & windsurfs	- 25% reducing balance
Marine equipment	- 25% reducing balance
Camping, bikes, IT & sundry equipment	- 25% reducing balance
Trailers & vehicles	- 25% reducing balance
Premises capital expenditure	- 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for another purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

2. DONATIONS AND LEGACIES

	2023		2022
	£		£
Grant income	12,169		6,725
Donations	2,676		2,989
Gift aid income	18,130		12,124
	32,975		21,838

3. OTHER TRADING ACTIVITIES

	2023		2022
	£		£
Fundraising Events	2,487		4,788
Uniform sales	2,098		884
	4,585		5,672

4. INVESTMENT INCOME

	2023		2022
	£		£
Bank interest receivable	2,071		259
	2,071		259

5. INCOME FROM CHARITABLE ACTIVITIES

	2023		2022
	£		£
Membership subscriptions:			
Membership subscriptions	82,920		66,773
Less: Scout Association levy	<u>(13,584)</u>		<u>(11,610)</u>
	69,336		55,163
Events:	80,859		70,135
	150,195		125,298

6. EXPENDITURE ON RAISING FUNDS

	2023		2022
	£		£
Fundraising expenses	1,201		2,923
Uniform purchases	4,539		2,723
	5,740		5,646

7. CHARITABLE ACTIVITIES EXPENDITURE

	2023		2022
	£		£
Scouting activities:			
Direct training and activity costs	11,450		15,012
Fleet running costs	37,100		36,248
	48,550		51,260

Support costs:			
Admin, Telephone & computer	1,548		3,709
HQ expenses	1,012		632
Minibus running costs	(3,780)		156
Trailer Repairs & Maintenance	776		1,025
Insurance	4,283		4,122
Bank charges	1,685		1,135
Premises Repairs	300		1,370
Depreciation	22,912		17,563
Bad debt	1,029		2,829
	29,763		32,540

Events:	65,218		69,941
	143,531		153,741

8. GOVERNANCE COSTS

	2023		2022
	£		£
Executive & AGM costs	515		475
	515		475

9. TRUSTEES' REMUNERATION AND BENEFITS

During the year the following Trustees' remuneration was paid by the Group as approved and minuted in Trustees executive meetings: Rob Kilbourn (£8,871) for Bosun and other services and Robbie Elliott as our sailing principle (£14,891.48)

As part of its sponsorship arrangements, the following Trustees were employed by Norwich School during the year and were given time off from teaching duties to provide direct professional operational support to the management of the Group. The proportion of their school time allocated to the Group was:

Tim Brook – GSL 50%

Jing Song – Beaver and Cub Leader – 6%

Robbie Elliot is a scout leader who is employed by Norwich School .

Richard Clark is a trustee who is employed as Deputy Head of Norwich School.

Ian Hayward is a trustee who is employed by the Norwich School.

The financial statements were approved by the Board of Trustees on 18th November 2023 and were signed on its behalf by:



J F Pond (Nov 21, 2023 16:38 GMT)

John Pond
CHAIR

10. TANGIBLE FIXED ASSETS

		Boats, Canoes & Windsurfer s		Marine Equipmen t		Property, Camping, Bikes, IT, & Sundry Equipmen t		Trailers & Vehicle s		TOTAL
		£		£		£		£		£
COST										
At 1 September 2022		162,764		21,108		102,819		60,988		347,679
Additions		8,318		-		13,531		-		21,849
Disposals		-		-		-		-		-
At 31 August 2023		171,083		21,108		116,349		60,988		369,528
DEPRECIATIO N										
At 1 September 2022		137,204		16,514		57,218		59,023		269,959
Charge for year		6,971		1,149		14,301		491		22,912
Disposals		-		-		-		-		-
At 31 August 2023		144,175		17,661		71,519		59,515		292,870
NET BOOK VALUE										
At 31 August 2023		26,908		3,447		44,830		1,474		76,658
At 31 August 2022		25,560		4,595		45,601		1,965		77,720

11. DEBTORS

	2023		2022
	£		£
Trade Debtors	20,117		16,228
Prepayments and other debtors	5,207		3,132
	25,324		19,360

12. STOCK

	2023		2022
	£		£
Uniforms	2,780		2,680
	2,780		2,680

13. CREDITORS DUE WITHIN ONE YEAR

	2023		2022
	£		£
Trade creditors	13,220		19,595
Accruals	7,684		3,570
Deferred income	7,252		9,669
	28,156		32,834

14. CREDITORS AFTER MORE THAN ONE YEAR

	2023		2022
	£		£
Deferred income	21,755		29,006
	21,755		29,006

15.STATEMENT OF FUNDS

	At 1 September 2022		Net movement in funds		At 31 August 2023
	£		£		£
Group	120,540		53,907		174,447

16.CAPITAL COMMITMENTS

The group has no capital commitments beyond its discretionary programme of equipment replacements. As approved by the Executive Committee.

17.RELATED PARTY DISCLOSURES

There are no related party disclosures.

8th Norwich Group Accounts 2022-23

V4_encrypted_ TB JP signed

Final Audit Report

2023-11-23

Created:	2023-11-21
By:	Tim Brook (tbrook@norwich-school.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFAbuKjgQZsPE35M2NowZnZnEIH7PzQNx

"8th Norwich Group Accounts 2022-23 V4_encrypted_ TB JP signed" History

-  Document created by Tim Brook (tbrook@norwich-school.org.uk)
2023-11-21 - 8:33:54 PM GMT
-  Document emailed to jason@independent-examiner.net for signature
2023-11-21 - 8:34:38 PM GMT
-  Email viewed by jason@independent-examiner.net
2023-11-21 - 11:38:28 PM GMT
-  Signer jason@independent-examiner.net entered name at signing as Jason Foxwell
2023-11-23 - 5:05:24 PM GMT
-  Document e-signed by Jason Foxwell (jason@independent-examiner.net)
Signature Date: 2023-11-23 - 5:05:26 PM GMT - Time Source: server
-  Agreement completed.
2023-11-23 - 5:05:26 PM GMT

8TH NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

England & Wales - Charity number 1087747

Accounts

REGISTERED CHARITY NUMBER: 1087747

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2022**

FOR

8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

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Statement of Financial Activities	19
Balance Sheet	20
Notes to the Financial Statements	21-25

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) and the financial statements are presented in accordance with the Financial Reporting Standard (FRS102) issued in 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1087747
Group Registration with the Scout Association	07363
Royal Naval Recognition Number	26
Principal Address	70B Bishopgate Norwich Norfolk NR1 4AA

TRUSTEES

Group Chairman Group Secretary Group Treasurer	John Pond Peter Smith Victoria Tiplady
Officers	
Group Scout Leader Deputy Group Scout Leader	Ian Hayward David Sturdee Catherine Gardner Anja Carter Robert Kilbourn Tim Brook Annelise Savill
Section Leaders	
Beavers Scouts Explorers	Jing Song Tim Ball Anna Jolly
Norwich School Representative	Dr Richard Clark
Co-opted Representatives	Ben Pond
Elected Representatives	David Clover Nick Pounder George Youngs Anasua Roy Mike Jolly

BANKERS

CAF Bank Ltd
25 Kings Hill
West Malling,
Kent,
ME19 4JQ

Redwood Bank
Suite 101
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

INSURANCE ADVISERS

Unity Insurance Services
75 Marlborough Road
Lancing Business Park
Lancing
West Sussex
BN15 8UF

Alan Boswell Group
Harbour house
126 Thorpe Road
Norwich
Norfolk
NR1 1UL

SPONSORING AUTHORITY

Norwich School

INDEPENDENT EXAMINER

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
BH15 3LJ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group is a trust established under its rules, which are common to all Groups and subject to governing through the Scout Association policy rules and procedures.

Recruitment and appointment of new trustees

Trustees are elected annually at the Annual General Meeting and are drawn from parents and friends of the Group. The Group Scout Leader interviews potential trustees and the Chair prior to being invited to become a trustee, to ensure the candidate shares the same ethos and principles of the Group, as well as having the skills and enthusiasm necessary.

Newly appointed Trustees are checked via the Disclosure and Barring Service (DBS) and provided training into their role as a Trustee.

Operational structure

The Group is one of the largest Sea Scout groups in the UK. It forms part of the East Norwich District, which is led by a District Commissioner. In turn, the East Norwich District forms part of Norfolk County, which becomes part of the Scout Association, the largest mixed volunteer-led movement for young people in the UK.

Related parties

None

Sponsoring Authority

Norwich School is the Group's Sponsoring Authority, which provides material support in the form of staff support, building and access to vehicles and equipment under a Partnership Agreement.

Risk management

The trustees have a duty to identify and review the risks to which the Group is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Group operates within the framework of the Scout Association's rules and guidelines and it is the opinion of the trustees that the Group's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud, and to maintain the future financial viability of Group. There is an awareness of the need to recruit further trustees and volunteer helpers.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Group are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have reviewed the outcomes and achievements of their objectives and activities for the year, to ensure they remain focussed on their charitable aims, and to continue to develop benefits to the public. The trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Volunteers

Volunteers run the Group overwhelmingly. As at 31st January 2022, the date of the annual census, the volunteer team comprised 85 adult leaders, Instructors and Trustees and 83 Occasional Helpers, comparable with previous levels. The Group does not employ anyone directly although the Group does make use of self-employed personnel from time to time. As at 31st August 2022, two leaders employed by Norwich School were given time off from teaching duties to support the management of the Group, as part of its sponsorship arrangements. Other staff give their time voluntarily. There is also some nominal administrative support provided by the School to the Group.

The Group also engages with the parent body to support the running of events and section meetings on an ad hoc basis.

ACHIEVEMENT AND PERFORMANCE

Group Scout Leader Report 2022

The View from the Deck.....

Back in 2013, after a year in the role as GSL, I likened the 8th Norwich as a ship that had spent, out of necessity, time in dry-dock for a much needed refit. At that point, it had emerged from its dock and was heading out on the next phase of its long voyage. This AGM is symbolic, not only because it marks the first full year of Scouting, post-Covid. It is also my final AGM as GSL but more significantly, it marks the final full year and last few weeks of the 8th Norwich's Scouting voyage to the end of its first century! As far as we can determine Scouting has taken place at Norwich School since 1907, when the 1st Norwich, was created shortly after Baden Powell's experimental camp took place in 1906 on Brownsea Island, making Norwich School one of Scouting's embryonic locations.

The turmoil of the 1st World War saw the 1st Norwich close, as its leaders went off to war. It was later that it re-opened in Lakenham, where it still operates. At least one other group, the 18th Norwich, operated here at Norwich School for a time before closing and making way for the 8th Norwich to be formed. The earliest we can tell is that the first formal partnership between Norwich School and the 8th Norwich was signed on 13th January 1923. It has continued here ever since and must be one of the most successful stories of longevity in Scouting history.

While that longevity is notable, in itself it is but an empty vessel. What makes the ship and its century long voyage remarkable, are the people, the ship's crew, their stories and their pursuit of supporting young people through the decades to be the best they can be spiritually, physically and mentally while putting others before themselves. Fortunately, the 8th Norwich has not been short of those stories and this past decade has provided perhaps more than its share of everyday adventure. I am so proud of what we have achieved and ask that you indulge me when I review not our last year but the last decade of the group's first century.....

Back in 2012, the group was not as ship-shape as we would have liked it to be, indeed it was facing closure but we certainly were not faced with a standing start, the group has strong membership and was active by any standard but had lost its course in the preceding years. There was a latent enthusiasm, a team in waiting, keen to realise the opportunities that scouting within the context of Norwich School could offer. As Jane and John Pond told me in my early days "there are people out there ready to get involved, they are just waiting for the right time". And so it began, the focus on creating a group that people wanted to be part of and that put young people at the heart of everything it did. The key was the adult leaders and given the size of the membership, we were woefully short-handed in those early days. An immediate bonus was that Mike, then Chair, switched into uniform and together he and I started the process of turning around the scout troop: Port and Starboard Watch with over 50 scouts in each. Meanwhile Tim, a recent recruit from School staff, along with Annelise were at the helm of the two Cub Packs and Jamie, with David steered Explorers. Even then there were over 200 members and we were thin on the ground for leaders. It was scary to say the least but with help from young leaders and support from the School, and District to accept sub-optimal while we turned the ship around, we persevered. The aim was to build a programme that adults would enjoy being part of as much as children, following the historic ethos of the 8th to be outdoors, being active, doing stuff.

We built upon the Group's institutions already in place: Summer Camp; Biblins, and Easter Cruise; Cub Camp. Half-Term Hill-walks discovered new locations and introduced biking in the hills. Bushcraft became a key programme activity with Wild Camp, Even Wilder Camp and Extremely Wild Camp pushing Scouts and Explorers to be more resourceful, including some Explorers and leaders surviving in freezing conditions without sleeping bags! Power Cruise was the evolution of Mini-Cruise and provided the basis for our annual RYA Power Boat training to those as young as Year 7. We introduced Surfing at the Jersey camp only for it to be so popular that the Explorers created Surf Camp, now taking place bi-annually and in our first foreign adventures for some years commenced sailing passages in Excelsior, taking in Norway, Belgium and the Netherlands. The Explorers developed their programme in other directions, too: biking in the Brecons and white water kayaking in North Wales, many became RYA or British Canoeing coaches and two, even broke the 37 year record for the Devizes to Westminster Kayak Race over 125 miles.

The Explorer weekly programme was a challenge and took some refinement. When Rob took over as Explorer Scout leader in 2014 it wasn't an easy task. I recall him offering a powerboating at night, navigation exercise. What teenager wouldn't want to speed around the Norfolk Broads at night looking for clues? Only four turned up. We talked to the unit and re-thought the programme, following it up with a simple night of food around a fire. Over forty turned up to enjoy a social evening and we learned a lot about what they wanted. This started the Unit's long association with Pizza! It was soon followed up with a black-tie trip to see the premier of the new James Bond film, again with a staggering turn-out. Gradually we held on to more Explorers in the older years groups, marking the end of their Junior membership with the now coveted "Bitter End" award.

The way we ran our camps changed too, with less reliance on external activity providers as our own skills and capacity increased. Not only did this reduce costs but it meant we could develop our young people further than those external providers are willing to do, because we know them better. We, that is Mike, found Puslinch for summer camp providing, probably the best venue for the widest range of activities we have experienced. The Royal Navy visited twice to confirm our status as RN recognised Group, while each year we passed external inspections by the RYA for our training bases at NBYC, and Lowestoft and Whitlingham, thanks to our Sailing Managers: Jamie and now Robbie and the sailing team.

We moved our Windsurfing to NBYC and invested in new kit to modernise our fleet. Generally, our kit and equipment is in better condition, better stored and looked after than ever before, thanks to our Bosuns: initially David de La Tour and now Rob, as well as Catherine, who devised the latest capital replacement programme that will see it stays up to date and fit for purpose. We replaced our Mk 4 Wayfarers with Mk2's only to find they weren't scout proof and didn't allow for boat-packing, so we swapped them back again and increased the fleet to four Wayfarers, enabling boat-packing to resume and DofE expeditions to take place on the water. We wore out two bike fleets and have just obtained our third fleet of Specialised Rockhoppers. Biking is a major part of our programme now with trips to Thetford and further afield including our first Explorer Belt Expedition in 2018. This saw six Explorers cycle over 500 miles, self-supported through northern France to find the graves of 17 ON's who fell in the Great War. A fitting tribute to the WW1 centenary. Of those that saw their presentation, who can forget Joe Osborne saying of one young officer whose grave he found: "he lived on my street, went to my school and died leading his men into battle aged 20." 2018 was an exemplary year and also saw James Hill and Harry Peachment gain the Queen's Scout Award. It spurred us on to plan new adventures. In 2020 we had five international trips planned to take place over the summer but these plans and others were thwarted when Covid struck. It was a challenging time for all but I am particularly proud of the way we as a group adapted, moved on-line or changed the way we delivered face to face sessions to maintain some routine for our members.

On the water, we added “Pond-Life” to our RIB rescue boat fleet to better support our sailing and windsurfing. Our sailing fleet grew to comprise 3 x RS Visions; 6 x Fusions; the 4 x Wayfarers; plus lasers, supa-nova’s and more. We have said good-bye to Octavi, recently, after more than a decade supporting our sailing programme in favour of the RIBS which are more versatile. Our Gig, extensively refurbished, in 2019 by Rob and others, provided the platform for our second Explorer Belt Expedition which took place this year and about which you will hear more. Another fine achievement.

Pool sessions increased as we moved from using Kip Bartram’s private pool, a wonderful venue used for many a winter Sunday morning to using Thorpe High School Pool for two hours each week. This gives pool access to all ages for swim training, pool kayaking and Rookie Lifeguard training. We brought our first aid training for Explorers and leaders in-house and are able to train leaders from other groups and local clubs, as well as school staff, too!

As John reports, our HQ has moved from a Boathouse full of trailers that needed moving before every session to a tidy, well decorated and organised base for our sections. Thanks to Rob for his work in that regard. Work still progresses and we recently benefited from over £40,000 of new doors and windows thanks to the grant achieved by Catherine. We look forward to the next phase of insulating the building and then to modernising the Paddock and river access.

Our membership has changed too, increasing by 50% this decade from approximately 200 to over 300 young people while appointed adult leaders has risen from 32 to 85! The Cubs have more than doubled in size, we added a third Scout Watch and of course, started our Beaver Colony in 2019.

Our Governance has changed beyond recognition. Early on it was just John, David and I, meeting fortnightly, with David providing seemingly endless “downloads” of his knowledge of the Group to help get me up to speed! As the group grew we needed to bring in more people to the management of the group. Sub-Committees and working parties followed to help steer the ship including securing a new partnership agreement with the district and school in 2018. In the early days we saw management accounts rarely and our annual report was never audited before the AGM and no-one understood them, anyway! I just remember the Treasurer saying in 2013, you have two years before you run out of money! That I understood and with the help of various Treasurers we gradually modernised. First introducing Sage then digital finance systems such as GoCardless and Stripe, direct-debits and electronic statements. Xero followed more recently offering greater access and transparency. We switched bank accounts, spread our bank deposit risks, introduced dual-authorisation for virtually all payments and thanks to David maintained the fastest expenses payment system in the developed world! We owe so much to him for his work through the years to keep our finance systems on track and progressing with the times.

Charity Commission compliance and checklists followed along with the training of our Board of Trustees, which is now twice the size it was in 2012. Governance and compliance became a focus for The Scout Association too, encouraging Groups to adopt their own Constitution to replace POR, which we did. GDPR arrived and we grappled with the implications of data handling. Thanks to Peter for spearheading our response to that which he followed up with automated reports for badge and membership metrics.! Annelise became a District Training Advisor, a role I was struggling to keep up with and her work to support leaders through both “Getting Started” and Wood Badge training has been critical to increasing our capacity. Greater external scrutiny by the District of mandatory training for leaders was rightly a new focus and with 100 adult leaders needing to renew safety, safeguarding and first aid training every three years plus renewing DBS checks, this now represents a major administrative task and one that the group is now having to provide extra resource to meet this demand.

This whole process is overseen, diligently, by Peter Smith, our Group Secretary. When he took on that role I made it clear we needed a governance “policeman” and it’s a role he has fulfilled completely, forensically and progressively. It keeps us all safe and is achieved through the adherence to a calendar that guides the Executive’s work through the year, including reviews of risk assessments, policies and protocols.

Young Leaders have always been an important part of programme. Building on the great work Peter Bentley did to develop our Young Leader programme, including taking it on-line during Covid, Anja is now taking that important part of our group to another level as part of her broader training remit. We just cannot do without our Young Leaders and benefit greatly from the sessions they plan and run which in turn, serve to inspire the next generation. We have seen seven Young Leaders achieve the Young Leader Belt because of work done in this area and there are many more working their way towards it.

The ethos of the 8th Norwich is very much attuned to outdoor activities and we haven’t lost sight of that in the last decade. Running adventurous activities relies on leaders holding permits and this is not an easy process, requiring training and assessment by County Assessors, which are a rare commodity. Progress has been made and more is needed but we have now built the expertise and to train our own leaders and those from other groups, in most activities and are in the enviable position, to have County Assessors for Mountain Biking, Canoeing, Kayaking, Climbing, Motor Cruising, Power Boating, Sailing and Windsurfing and two for Hillwalking, plus several other highly experienced specialists in those activities. In addition, we have a District Nights Away Advisor and two first aid trainers. It is also exciting to see expertise being developed in the area of yachting, which might offer further opportunities in the future.

In recent months we have seen a surge of support from parents wanting to get involved in the 8th Norwich and supporting their training and development is as important as the work we do with our members. I have always maintained that we are a training establishment as much for adults as we are for children. This was epitomised with the recent Hill Walking training event, organised by Rob, in North Wales which was a great success and motivator for all concerned.

All in all, this represents significant capacity for training but it still requires investment of time and funding to maintain and sustain. I am grateful for the support of the Executive over the years to support leader training as without it the group’s programme would quickly falter. The Executive itself has changed to with more trustees, better trained and aware of their responsibilities, who individually get involved more to help in specific areas that need attention through working groups and sub-committees. Among them are highly experienced board members who stuck with us for many years and we benefit from their knowledge and guidance: Nick, George, David Clover, David Hill and Anasua, our last Treasurer and Victoria, our current one, we thank you all.

So, we have come along way since a small team held things together – Tim and Annelise showing how Cubs can be an inspiration to the young and adults alike; to Mike, always a huge support to me, to the weekly scout sessions and a driving force in our camps programme. Jamie running a tight ship in sailing and power-boating, Chris Codling running windsurfing and David and Peter, the giants of the 8th upon whose shoulders we all stand, contributing their vast experience.

Looking back to 2012 it was a strain for that small team to run the programme it did but we soon got help: Amy and Dela joined Scouts followed by Tim Ball (and look where that led!). Peter Smith arrived as Secretary and Rob Kilbourn joined to take on the challenge of Explorers and became Bosun. He was soon to be supported by Dan Balls and then Stuart Dickerson. Ali Sims, Will Gardner and Ben Pond returned from university, Ronno (Richard Ronaldson), returned to Scouts and then moved to Cubs. He has recently stepped back and we thank him for years of his service. Robbie Elliott replaced Jamie Mannors as sailing manager and has since taken on a section leader

role, too, and on it went. Our events and camps were also supported by a growing team of specialist instructors: Chris Codling; Tim Chalk; Matt and Kieran Hayward and ON's Bertie Sorenson-Pond, Eliza Bolton, Kostia Haehnelt and Josh Spalding and of course, Nigel Harvey who has provided more than just his powerboating skills over many years of support to the 8th. We even developed a South-West outpost with Paul Carroll, Ian Purkis and more recently, another Gardner, Sarah. We can't forget Vicky and Mark-Jan Dieleman for supporting our camps with their skills and commitment over many years, not to mention the compact of Lotte and Xavier!

Anja Carter and Lucy Clark arrived to help Cubs then Scouts and both have made huge impacts on many aspects of the programme.. Mark Carter then got involved too, just in time to set up a third Scout Watch. Jason Blues, Andrew Delicata, Feng Li, Paul Blake, David Curtis and Eneida Hornberger joined Cubs and have been the backbone of the Cub team with Alex Szpakowska starting in cubs and moving on to scouts. Former members Jon Gent, Debbie Conway and Anna Jolly returned adding significant horsepower to the team. Jing Song, assisted by Catherine Schumann and Aseel Salmon, took on the Beaver challenge and Suzy O'Connor and Belle Jones got stuck into Cub. Together these new leaders with no scouting experience have injected a new enthusiasm into the younger age groups of our scouting and to the leader team.. Both Beavers and Cubs are thriving sections and barely able to meet demand thanks to their leadership under Tim and Annelise's expert guidance.

At some point we reached some kind of tipping point and continue to attract so many new exciting leaders like Ed and Tom Markham, who bring past 8th stories and skills galore! James Ellis, Jason Newman, Melissa Humphries, Colin Wallis, Tom Bulamn and Tom Wiseman, Jacob Birtwell and Lynne Crombie brought their skills and camaraderie to the tea and we welcomed back Karen Sims. We now look forward to Harriet Hicks and Jack Wiseman joining the Team, too, after an active spell as occasional helpers and currently have a pipeline of nine new adults wanting to join as leaders!

Such is the rate of recruitment that we are barely able to keep up with the appointment and administration processes that support a team of 168 leaders and helpers and I have completely failed to keep up with reviewing everyone roles! But all this extra capacity meant we could grow to offer scouting to more young people but it also meant we could organise ourselves differently to help manage a big group with big ideas.

Thankfully, we have also grown our admin team. Jackie Bell has been there to help with endless DBS renewals and Helen Reynolds with sixth form DBS's and the huge task uploading our programme to the school Calendar. I thank them and the School for their support. Flora White, Alison Tiockner and for a time, Margaret Maxwell, arrived to take on the task of managing the membership system and liaising with parents, which they do expertly and much to my relief! With OSM making an appearance to manage help badge records, we gained Jonathan Smith whose expertise continues to guide us on technicalities of that system. We have now brought in Elaine Addison to oversee the Group Programme and are working to build a new team to relieve David Sturdee of the increasingly complex day to day finance functions he has shouldered these many past years. I can only thank him for that and for all his friendship, guidance and those "downloads" over the years.

You will see that a decade ago the group was a simple thing but the demands of growing membership and a growing team, and broader and deeper programme, an increased compliance and regulatory regime, means that managing a group like the 8th cannot be done with just a few administrative leaders any more. Each of discreet functions – membership, finance, governance, training, programme, kit and equipment, appointments used to be supported by either me or David but now each needs their own specialist leader/manager or team.

Throughout this journey the School has stood beside the Group and I have to thank Steffan Griffiths for the faith and trust he placed in the 8th Norwich when its future was less certain and for his continued support since then. Nick Plater mentored me through those first demanding years but when Richard arrived we benefited from a senior manager who not only got what we did but got stuck in, too, whenever he can. As such I know the group benefits from his guidance, support and representation when it matters, for which I thank him.

The 8th Norwich is a remarkable group with a remarkable history. It is finishing its first century in as strong a position as it has ever been in with an amazing team behind it, one that I am confident has the greatest breadth and depth of skills and experience to be found anywhere in scouting or youth work generally. I have to mention two people in particular without whose help I could not have completed my part of the journey: Catherine Garnder and John Pond.

Catherine joined in 2017. Her son, Will, can be blamed for that! Initially, she joined the Explorer Unit, to support members working towards the Top Awards. Her impact can be measured by what happened in 2018: an Explorer Belt Expedition, our first Young Leader Belts and two Queen Scout Awards. She became a trustee and a member of the management team, taking many tasks out of my inbox such as Summer Camp, the capital programme and generally saving my sanity with an endless, good humoured, optimism all of which was very well organised and mostly laminated! Just the person to ensure that when Covid hit, we didn't stop. She saw that everything was in place for us to continue scouting in person, when we could, or otherwise, online. As with so many others in our team, she is passionate about the 8th and can be seen at meetings, sub-committees, camps and events throughout the year but for me she has been a huge personal support and one that I could not have done without these past five years.

John, our Chair, has steadfastly supported the Group, the Executive and me personally for the past decade. We effectively took on our roles at the same time. His wisdom and steadfastness over the past decade has been an inspiration and the friendship he and Jane have given to Lisa and I has meant a great deal. In particular he has excelled during the challenges of the Way Forward Process, which we began last year to set in place a new structure and systems for the group for the next decade. He grasped the tiller and navigated through that process brilliantly and continues to do so, for which we all should be grateful. As I prepare to step down as GSL at the end of this term, I am acutely aware that I am closing what has been a wonderful partnership and I am grateful that he intends to remain in his role to see the transition through but I am sure we will continue to work together in future.

For a number of reasons, now is the right time for me to step back and make way for a new era and a new century of scouting at the 8th. It has been an immense privilege to be GSL of the 8th. I have grown, the group has grown and I have seen many of you, too, grow, as people and leaders. I have seen friendships flourish, my own included, and young people achieve things they could not have imagined and may not appreciate for many years. That we see many former members return to become leaders is testament that the challenging, safe but non-competitive form of scouting, the 8th Norwich, gives has its place. Every member, leader, helper, trustee is part of a family and forms a team that can take on any challenge. No one person is bigger than that team. I am confident the group has everything it needs to continue to flourish and many more opportunities to sail towards.

Yours Aye!


Ian Hayward (Nov 18, 2022 09:36 GMT)
Ian Hayward

Group Scout Leader, November 2022.

Our Membership

Based on the January census, our membership rose to 258 and has continued to increase dramatically, currently standing at 304 as at 1st November 2022. The Cubs have absorbed most of this and Beavers have had a temporary increase to 26 approved by the DC until Easter 2023. This indicated high post-covid demand

(Note - Membership fluctuates throughout the year, but we calculate it each year on 31st January for the annual census. The table below shows the latest and historical membership)

Active Membership (31st January - Census)	Jan 2022 Actual	2021 Actual	2020 Actual	2019	2018	2017	2016	2015	2014
Beavers	21	14	20	-					
Cubs	74	68	61	60	64	58	54	54	48
Scouts	97	87	121	126	118	107	96	103	99
Explorers	66	60	76	52	51	45	52	47	58
Total Young People (Current Nov 22)	258 (304)	229	278	238	233	210	202	204	205
Leaders/Ass. Leaders	21	20	18	13	11	16	17	16	16
Assistants/Instructors	47	47	43	39	39	31	17	12	8
Executive/Admin (ex Leaders)	17	18	18	16	17	12	8	8	8
	85	85	79	68	67	59	42	36	32

Occ. Helpers	83	77	80	64	64	60	46		
Total 8th Community	426	432	437	370	364	329	290	237	237

Our Young Leader Bitter Enders!

Our Young Leaders remain an inspiration and we are very proud of them all.

We said “Bon Voyage” to five dedicated Year 13 Explorers in 2022: Mustafa Mohammed; Luke Fox, Benji Tremelling; Isaac Betts and Nicola Hinsley.

We wish them all well and hope to see them back soon!

Thank you, to all, and Good Luck!



Ian Hayward (Nov 18, 2022 09:36 GMT)

Ian Hayward
Group Scout Leader

REPORT OF THE CHAIRMAN

This report concludes my tenth year as Chair of the Group. 2022 has allowed us to generally escape the capture of Covid and get back to some real 'Scouting'. The leaders and young people of the 8th have risen to the challenge and, generally, a 'normal' year has been enjoyed.

Our Group Executive, has 20 members, this includes Trustees and Leaders. Once again I would like to thank them all for the commitment they make and the work they do on behalf of the 8th. This work is essential to the successful running of the Group and also ensures that we remain legal!

The Group's Management and Finance Sub-Committee continue to meet fortnightly. This small but important group is organised and controlled by the Group Secretary, Peter Smith. The Finances have been controlled by our Treasurer Victoria Tiplady, with day to day control carried out by David Sturdee. The general management of the group is dealt with by Cath and Ian. This has been Cath's first complete year as Principal Deputy Scout Leader and she has excelled in the role. Thank you each for all your work, the 8th continues to thrive because of you.

David Sturdee is relinquishing his role as 'day to day' financial controller this year. I want to personally thank David for all his work and involvement in our finances. David has been involved with the 8th for many years and I am sure that we will continue to see him play an active role in the running of the 8th.

Fund raising has continued to be difficult this year, with just the School Sports Days BBQ's and the Chilli and Quiz evening being held. Fund raising plays a major part in the running of the 8th and we are actively looking for some more support to join the fund raising team. If you feel that you would like to get involved then let us know.

Our major activities this year have included Easter Cruise, Lowestoft Sailing, Summer Camp, Biblins Camp, Cub Camp and a Power Cruise. Four of our Explorers travelled to the Netherlands with our sailing gig for their Explorer Belt challenge. All of these events involve a huge amount of organisation by many people which in turn allows many young people to participate and develop their skills, while enjoying themselves, too!

Maintenance and building work has continued on our HQ by our Bosun, Rob. New electric powered roller shutters have been fitted to the main deck and boat deck. Thanks to a grant of over £40,000 achieved by Catherine, new double-glazed windows have been fitted throughout the HQ along with new external double doors fitted to both the front and rear of the building. These have all been made of hardwood and will hopefully last for many years. Norwich School's commitment of £60,000 over two years, is still untouched but we hope this will enable the building to be fully insulated in the coming year and we understand prices are being obtained. We hope this work will be carried out soon. The proposal for the works in the paddock rest with the Dean and Chapter from whom we will need to get permission to carry out any work. Remedial work continues in the kitchen/galley and it is great credit to Rob for all the work he has done, thank you.

During the year the work of "The Way Forward Group" has continued, this group was formed by the Group Executive to review the way that the Group operates and to look at the way forward for the next ten years. Three subgroups were formed to look at Management/Organisation, Finance and IT/Administration.

Under the "Management" project, changes were implemented to strengthen the group's management capacity, with Cath Gardner stepping up to be Principle Deputy GSL and Annelise, Tim and Rob becoming DGSL's along with Anja and David. Flora White is now Membership Manager for adult and youth membership, ably assisted by Alison Tickner.

The Finance subgroup led by David Clover has been responsible for the Group moving to the use of a new finance system, Xero. This has been installed by David Sturdee and is proving to be a great success. The finance functions are becoming very sophisticated and more than one person can reasonably carry. The next phase is to build a new finance team to carry on the important work David has shouldered these many years and for which we are hugely grateful.

The IT/Admin subgroup is led by Flora and Annelise and now includes strong input by Will Gardner and Peter Smith. This has not been straightforward and represents a large technical challenge, not helped by the sudden and unexpected change of direction by The Scout Association when they broke off their partnership with OSM, recently. The subgroup is continuing to examine our current system and how we can move forward to a new website with links to the Scout Association and providing improved resilience for the future.

The 8th operates under a partnership agreement with Norwich School which is our Sponsoring Authority. I am grateful to the Head, Steffan Griffiths for all the help and support that we receive from the school, especially the strong support and active involvement provided by Richard Clark the Deputy Head.

As a member of the 8th and especially as Chair, I am indebted to all members of the leadership team, instructors and helpers. Without the skills and expertise of our leaders then the 8th would simply not exist. From time to time we see changes in our leadership roles. I have already mentioned and thanked David Sturdee who is stepping down as our Financial Controller. "Ronno" is stepping down from his role working with the Cubs, I am indebted to him for all the work he has done for the Group and the 'laughs' he has caused throughout his time with the 8th. Hopefully he will remain 'involved' with us.

The big change in our leadership team which has just been announced is that Ian is leaving the role of GSL. Ian has been with us now, as our leader for 10 years. I can recall saying in my 2013 report after his first year as GSL:-

'I first met Ian when I was fortunate enough to 'sit in' on the selection process for his position as GSL. I realised very quickly that Ian would be a person that I could get on with and this has been borne out with our working together. Ian's skills and expertise have ensured that our leader/instructor numbers have substantially increased over the year and I am confident that under his leadership the 8th will thrive.'

Without doubt, the 8th has been transformed under his guidance. We now have over 300 young people in our charge and over 100 appointed leaders/adult staff. The 8th is viewed and admired by many in the Scout Association and other organisations. A huge success due in no small amount to his leadership. Ian 'thank you' you have provided much guidance and leadership to me and many others during your tenure with us, and I especially remain indebted to you. I hope that you will remain with 'us' in some new role!

Together with the School we will now begin our search for Ian's replacement!



JFPond (Nov 18, 2022 09:45 GMT)

John Pond - Chair

October 2022

FINANCIAL REVIEW

Reserves Policy

A reserves policy annual review and sign off has been started this year. This Policy sets out a target level of reserves totalling £82k of Unrestricted Funds. This consists of £20k General Funds and Designated Fund totalling £62k. The Designated Funds are broken down to include £30k allocated for the contribution to works for HQ Development and £32k allocated to a Renewals Fund. This is specifically for essential equipment renewals so that we can continue to provide what is expected by our members and the Sea Scout community in a safe and secure way. This policy will be reviewed and amended if required each year by the Treasurer and then signed off by the Executive Committee and presented at the AGM annually.

- Any deficit from the income and expenditure budget will have to be funded by the reserve funds. This is approved by the Management and Executive Committee.
- Designated funds expenditure must be approved by the Executive Committee prior to any commitment.
- Any changes to the allocation to/from Designated Funds requires Management and Executive Committee approval.

2021-22 Financial Overview

The Group's activities have resulted in a deficit of income over expenditure of £6,743 during the year, compared with a surplus of £12,289 in the previous year. Total financial reserves now total £120,540, consisting of £58k General Funds and £62k Designated Funds as of 31st August 2022. The deficit is driven mainly by a very small surplus on chargeable events. The Group are endeavouring to continue to expand opportunities for young people and to ensure that spending on direct charitable activities and the development of the Scouts and Cubs is maximised.

Membership subscription income increased from £46,121 in the previous year to £55,163, this year, mainly due to Covid restrictions being lifted. Subscription rates were raised by between 1% and 3% in September 2021. In September 2020 subscriptions rates had not been raised.

Income received from donations decreased, slightly, from £24,319 to £21,838. Grant income last year included £9,994 from the Youth Covid-19 Support Fund. Excluding this grant income from the prior year income results in a small increase in other donations year on year. Grant income of £360 from the Lesley Sell Trust for Explorer Belt was recognised in Event income.

Day events and camping programmes resumed in 2021/22 to levels of activities similar to those enjoyed pre-Covid. The net surplus on chargeable events was £194 representing pricing on chargeable events that just broke even with expenses. This is because attendance was down on previous years and expectations. This pricing will be reviewed for future events because surplus on events is used to enhance and expand leadership training and to develop activities.

Fundraising raised a net surplus of £1,865 which has increased from £298 in the prior year which was limited because of Covid restrictions.

Grant income of £44,200 obtained by Cath in March 2022 was used to install doors and windows and two electrically operated roller shutters at HQ. The grant income has been capitalised and will be released to match the depreciation on the new assets.

Disposals of assets with a net book value of zero were sold for a total of £50 during the year. Other additions included bikes for cubs, safety mats, an outboard engine and tents. The HQ improvements explain the higher fixed asset balance at 31 August 2022 of £77,720 compared to £44,494 last year. It is also the reason for the higher creditors balance because the income has been deferred into future years to match the depreciation on the new assets.

The cash balance was £82,620 at the end of this year compared to £96,653 in 2021 showing stability in times of rising prices.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK coming into effect in 2018.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and expenditure of resources of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2015, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 15th November 2022 and signed on their behalf by:



JFPond (Nov 18, 2022 09:45 GMT)

John Pond - CHAIR

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

I report to the trustees on my examination of the accounts of the 8th Norwich (Norwich School) Sea Scout Group ("the Charity") for the year ended 31 August 2021.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jason Foxwell FCCA FCIE
independent-examiner.net

39 Enfield Road
Poole
BH15 3LJ

Date: 18th November 2022

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2022**

		2022	2022	2022	2021
		General	Restricted	TOTAL	TOTAL
	Notes	Funds	Funds		
		£	£	£	£
Income and endowments from:					
Donations and legacies	2	21,838	-	21,838	24,319
Other trading activities	3	5,672	-	5,672	1,724
Investment income	4	259	-	259	280
Charitable activities					
Membership subscriptions	5	55,163	-	55,163	46,121
Events	5	70,135	-	70,135	24,842
Total income		153,068	-	153,068	97,286
Expenditure on:					
Raising funds	6	5,646	-	5,646	3,660
Charitable activities					
Scouting activities	7	51,260	-	51,260	43,284
Support costs	7	32,540	-	32,540	25,005
Events	7	69,941	-	69,941	13,618
Governance costs	8	475	-	475	475
Total expenditure		159,861	-	159,861	86,042
NET INCOME/(EXPENDITURE)		(6,793)	-	(6,793)	11,244
Profit on sale of fixed assets		50	-	50	1,045
Net movement in funds	14	(6,743)	-	(6,743)	12,289

RECONCILIATION OF FUNDS

Total funds bought forward	14	127,283	-	127,283	114,994
TOTAL FUNDS CARRIED FORWARD	14	<u>120,540</u>	<u>-</u>	<u>120,540</u>	<u>127,283</u>

The notes form part of these financial statements

**BALANCE SHEET
AS AT 31 AUGUST 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible Assets	10	77,720	44,494
CURRENT ASSETS			
Debtors	11	19,360	2,179
Stock	12	2,680	2,590
Cash at bank and in hand		82,620	96,653
		<u>104,660</u>	<u>101,422</u>
CREDITORS			
Amounts falling due within one year	13	(32,834)	(18,633)
NET CURRENT ASSETS		<u>71,826</u>	<u>82,789</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		149,546	127,283
CREDITORS			
Amounts falling due within one year	14	(29,006)	

NET ASSETS

120,540

127,283

FUNDS

General funds

15

120,540

127,283

Restricted funds

15

-

-

TOTAL FUNDS

120,540

127,283

The financial statements were approved by the Board of Trustees on 15th November 2022 and were signed on its behalf by:



[JFPond \(Nov 18, 2022 09:45 GMT\)](#)

John Pond
CHAIR

The notes form part of these financial statements

**NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31 AUGUST 2022**

1. ACCOUNTING POLICIES
Accounting Convention

These accounts have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in 2018 and with the Charities Act 2011.

Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to it and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable, or when the charity becomes aware of a legal entitlement to the monies, whichever is earlier.

Gifts-in-kind donated are included at valuation and recognised as income at the time of receipt. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers as it is impossible to quantify accurately.

Income tax recoverable in relation to donations made under Gift Aid or deeds of covenant is recognised once a claim has been made to HMRC.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Expenditure and the corresponding liability are recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Prior to 1st September 2015 depreciation was provided at a rate of 25% on cost for all asset classes. After this date the Trustees have amended the policy as shown below in order to better allocate depreciation over the estimated useful life of asset:

Boats, canoes & windsurfs	- 25% reducing balance
Marine equipment	- 25% reducing balance
Camping, bikes, IT & sundry equipment	- 25% reducing balance
Trailers & vehicles	- 25% reducing balance
Premises capital expenditure	- 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for another purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

2. DONATIONS AND LEGACIES

	2022		2021
	£		£
Grant income	6,725		12,384
Donations	2,989		385
Gift aid income	12,124		11,551
	21,838		24,319

3. OTHER TRADING ACTIVITIES

	2022		2021
	£		£
Fundraising Events	4,788		298
Uniform sales	884		1,426
	5,672		1,724

4. INVESTMENT INCOME

	2022		2021
	£		£
Bank interest receivable	259		280
	259		280

5. INCOME FROM CHARITABLE ACTIVITIES

		2022		2021
		£		£
Membership subscriptions:				
Membership subscriptions		66,773		56,197
Less: Scout Association levy		<u>(11,610)</u>		<u>(10,076)</u>
		55,163		46,121
Events:		70,135		24,842
		125,298		70,963

6. EXPENDITURE ON RAISING FUNDS

	2022		2021
	£		£
Fundraising expenses	2,923		-
Uniform purchases	2,723		3,660
	5,646		3,660

7. CHARITABLE ACTIVITIES EXPENDITURE

		2022		2021
		£		£
Scouting activities:				
Direct training and activity costs		15,012		10,655
Fleet running costs		<u>36,248</u>		<u>32,629</u>
		51,260		43,284
Support costs:				
Admin, Telephone & computer		3,709		2,828
HQ expenses		632		1,986
Minibus running costs		156		402
Trailer Repairs & Maintenance		1,025		3,143
Insurance		4,122		3,853
Bank charges		1,135		620
Premises Repairs		1,370		1,263
Depreciation		17,563		13,910
Bad debt		<u>2,829</u>		<u>(2,380)</u>
		32,540		25,005
Events:		69,941		13,618
		153,741		81,682

8. GOVERNANCE COSTS

	2022		2021
	£		£
Executive & AGM costs	475		475
	475		475

9. TRUSTEES' REMUNERATION AND BENEFITS

During the year the following Trustees' remuneration was paid by the Group as approved and minuted in Trustees executive meetings: Rob Kilbourn (£9,152 for Bosun and other services).

As part of its sponsorship arrangements, the following Trustees were employed by Norwich School during the year and were given time off from teaching duties to provide direct professional operational support to the management of the Group. The proportion of their school time allocated to the Group was:

Ian Hayward – Group Scout Leader – 30%

Tim Brook – Director of Co-Curricular – 10%

10. TANGIBLE FIXED ASSETS

	Boats, Canoes & Windsurfers	Marine Equipment	Property, Camping, Bikes, IT, & Sundry Equipment	Trailers & Vehicles	TOTAL
	£	£	£	£	£
COST					
At 1 September 2021	163,264	18,453	54,683	60,988	297,388
Additions	-	2,655	48,136	-	50,791
Disposals	(500)	-	-	-	(500)
At 31 August 2022	162,764	21,108	102,819	60,988	347,679
DEPRECIATION					
At 1 September 2021	129,184	15,130	50,214	58,368	252,895
Charge for year	8,520	1,384	7,004	655	17,563
Disposals	(500)	-	-	-	(500)
At 31 August 2022	137,204	16,514	57,218	59,023	269,959
NET BOOK VALUE					
At 31 August 2022	25,560	4,595	45,601	1,965	77,720

At 31 August 2021		34,080		3,324		4,469		2,620		44,493

11. DEBTORS

	2022	2021
	£	£
Trade Debtors	16,228	433
Prepayments and other debtors	3,132	1,746
	19,360	2,179

12. STOCK

	2022	2021
	£	£
Uniforms	2,680	2,590
	2,680	2,590

13. CREDITORS DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	19,595	15,920
Accruals	3,570	475
Deferred income	9,669	2,238
	32,834	18,633

14. CREDITORS AFTER MORE THAN ONE YEAR

	2022	2021
	£	£
Deferred income	29,006	-

	29,006		-
--	--------	--	---

15. STATEMENT OF FUNDS

	At 1 September 2021		Net movement in funds			At 31 August 2022
	£		£			£
Group	127,283		(6,743)			120,540

16. CAPITAL COMMITMENTS

The group has no capital commitments beyond its discretionary programme of equipment replacements. As approved by the Executive Committee.

17. RELATED PARTY DISCLOSURES

There are no related party disclosures.

8th Norwich Annual Report 2022

Final Audit Report

2022-11-18

Created:	2022-11-18
By:	Ian Hayward (ihayward@norwich-school.org.uk)
Status:	Signed
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"8th Norwich Annual Report 2022" History

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-  Signer jason@independent-examiner.net entered name at signing as Jason Foxwell
2022-11-18 - 10:28:33 AM GMT
-  Document e-signed by Jason Foxwell (jason@independent-examiner.net)
Signature Date: 2022-11-18 - 10:28:35 AM GMT - Time Source: server
-  Agreement completed.
2022-11-18 - 10:28:35 AM GMT

8TH NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

England & Wales - Charity number 1087747

Accounts

REGISTERED CHARITY NUMBER: 1087747

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2021**

FOR

8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

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Independent Examiners' Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16-20

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) and the financial statements are presented in accordance with the Financial Reporting Standard (FRS102) issued in July 2014.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1087747
Group Registration with the Scout Association	07363
Royal Naval Recognition Number	26
Principal Address	70B Bishopgate Norwich Norfolk NR1 4AA

TRUSTEES

Executive Committee

Group Chairman	John Pond
Group Secretary	Peter Smith
Group Treasurer	Anasua Sarkar Roy

Officers

Group Scout Leader	Ian Hayward
Assistant Group Scout Leader	David Sturdee Catherine Gardiner Anja Carter

Beaver Leaders	Jing Song Belle Jones
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Cub Scout Leaders	Tim Brook Annelise Savill
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Scout Leaders	Mike Jolly Tim Ball
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Explorer Unit	Robert Kilbourn
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Norwich School Representative	Dr Richard Clark
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Co-opted Representatives	Harri Hudspith Rowena Conway Ben Pond
--------------------------	---

Elected Representatives	David Hill Jonathan Smith Helen Dillon Rob New David Clover
-------------------------	---

Nick Pounder
George Youngs

BANKERS

CAF Bank Ltd
25 Kings Hill
West Malling,
Kent,
ME19 4JQ

Redwood Bank
Suite 101
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

INSURANCE ADVISERS

Unity Insurance Services
75 Marlborough Road
Lancing Business Park
Lancing
West Sussex
BN15 8UF

Alan Boswell Group
Harbour house
126 Thorpe Road
Norwich
Norfolk
NR1 1UL

SPONSORING AUTHORITY

Norwich School

INDEPENDENT EXAMINER

Jason Foxwell
independent-examiner.net
39 Enfield Road
Poole
BH15 3LJ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Group is a trust established under its rules, which are common to all Groups and subject to governing through the Scout Association policy rules and procedures.

Recruitment and appointment of new trustees

Trustees are elected annually at the Annual General Meeting and are drawn from parents and friends of the Group. The Group Scout Leader interviews potential trustees and the Chair prior to being invited to become a trustee, to ensure the candidate shares the same ethos and principles of the Group, as well as having the skills and enthusiasm necessary.

Newly appointed Trustees are checked via the Disclosure and Barring Service (DBS) and provided training into their role as a Trustee.

Operational structure

The Group is one of the largest Sea Scout groups in the UK. It forms part of the East Norwich District, which is led by a District Commissioner. In turn, the East Norwich District forms part of the Norfolk County, which becomes part of the Scout Association, the largest mixed volunteer-led movement for young people in the UK.

Related parties

Related parties consist of Norwich School, the Group's Sponsoring Authority, which provides material support in the form of staff support, building and access to vehicles and equipment

Risk management

The trustees have a duty to identify and review the risks to which the Group is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Group operates within the framework of the Scout Association's rules and guidelines and it is the opinion of the trustees that the Group's policies, procedures and controls are adequate to mitigate financial and reputational loss through error or fraud, and to maintain the future financial viability of Group. There is an awareness of the need to recruit further trustees and volunteer helpers.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Group are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

The trustees have reviewed the outcomes and achievements of their objectives and activities for the year, to ensure they remain focussed on their charitable aims, and to continue to develop benefits to the public. The trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Volunteers

Volunteers run the Group overwhelmingly. As at 31st January, the date of the annual census, the volunteer team comprised 85 adult leaders, Instructors and Trustees and 77 Occasional Helpers, comparable with previous levels. The Group does not employ anyone directly although, the Group does make use of self-employed personnel from time to time. As at 31st August 2021, two leaders employed by Norwich School were given time off from teaching duties to support the management of the Group, as part of its sponsorship arrangements. Other staff give their time voluntarily. There is also some nominal administrative support provided by the School to the Group.

The Group also engages with the parent body to support the running of events and section meetings on an ad hoc basis.

ACHIEVEMENT AND PERFORMANCE

Group Scout Leader Report 2022

The View from the Deck.....

One of the joys of being the GSL this past decade is seeing so many members join as young Beavers and Cubs and pass through the 8th Norwich, to leave as young adults, ready for the world!

The Group now holds onto more members in the older years groups thanks to the expanded opportunities in both Explorers and “Young Leadering”. The latter is proof of the success of the Group and its sense of community. Our Young Leaders are essential to the delivery of our programme and an inspiration to all the other members, too. Perhaps they stay with us because of the richer programme offered, Or, perhaps it’s because of the support they have received in their training.

Why do I focus on the Young Leaders? Well, I believe, they are a real indicator of the health and success of the group. If there is a well-supported Young Leader programme, then the chances are that our membership will be healthy in all age groups, too. Section meetings across the Group will run better for their support, parents will value their child’s continued membership and the individual moves from consumer to provider, from follower to leader.

When they leave in Year 13, they head towards university courses, apprenticeships or direct to the world of work. They may not always know the extent to which they have followed the scouting motto “be prepared”, but I am confident that time in the 8th Norwich will have given them much to draw on when overcoming life’s inevitable challenges, helping others or just even coping with the mundane aspects of adult life.

If the last two years has taught us anything it is that the ability to adapt and be agile to circumstances is critical to success. Our young people face a 50+ year, working life in a workplace and world that is changing very quickly. They will need to adapt and re-create themselves time and time again. I think their time with the 8th will help them with that. I say that not from some self-gratifying ego-trip but because it is the parents who tell me their children are better prepared because of the 8th Norwich and the experiences gained through Scouting.

The class of 2020 and ‘21 have had it particularly tough; they didn’t get the events to mark their school leaving or their moving-on from young person in scouting to the Network section. We never got to say “bon-voyage” to them in the way we wanted to. So, in 2021, I took the opportunity to hijack the A level certificate event, to meet up with them and their parents and make sure they got their “Bitter End” Award, which marks the end of part of their voyage with the 8th Norwich. Of course, we hope they will climb aboard again, if they have not already done so, to help as a leader, instructor or helper and many do.

I am always struck by what it means to them to get the Bitter End award. Their eyes really do light up!

The “award” is a simple acknowledgement that they did nothing more than get older and stay a member of the group, but it means a lot to them and to us.

At that event, I spoke with many parents of scouts and there was a consistent message from them supporting the value of what we do. More than one parent has expressed to me that the 8th Norwich has been the single most important aspect of their child’s school life.

We may not have had a normal year, but many aspects of it were reassuringly familiar. We looked at the horizon and saw storms ahead. We battened down and adjusted our course. We may not have been able to sail where we wanted to but we never stopped sailing....

- We camped when we could, at Biblins, at Cub Camp, on Power Cruise, in the Yorkshire Dales and closer to home at Wild Camp.
- We kept section meetings going and weekend events, too: swimming, biking and paddling.
- We provided multiple day events and activities to keep Scouts busy in the holidays.
- We helped other groups skill up their leaders
- We made yet more progress improving our HQ
- Our Cubs focused on “Kindness” and partnered with Gnaw Chocolates and The Feed to help them help local families in need.
- Our leaders have upskilled themselves and worked hard to renew mandatory training. Many, leaders, importantly, have learned new skills themselves to pass on to our members.
- We embarked on a programme of changes to our management, IT and finance systems to ensure that we can continue our voyage with confidence, planning for succession and resilience in our systems. We are already seeing the fruits of this labour but have a way to go
- Our Trustees are more engaged than ever to support the work the group does, bringing their expertise and energy to help our aims.

Throughout this time, our membership has grown, as has our waiting list. (While numbers at the date of census in January 2021 were a little lower, they increased throughout the spring and summer, see below.) More people are stepping up to join the leadership team or take on new essential roles in what has become a large and sophisticated organisation, with many moving parts.

Looking ahead, by the Spring of 2022, our membership will have grown to around 300 and yet even that will not have sated the demand to join. Everything we do depends on our leadership team: those selfless individuals who turn up week in, week out, weekends, evenings and giving up their holidays to run the 8th Norwich.

I fret constantly about the team. It is a fragile thing. There is no compulsion for anyone to do anything and yet they turn up and help. Giving what they can and it matters. At the end of the 2020/21 year, we started the “Way Forward” process, which set out to review management, IT and finance systems. Already it has made a difference and I am thrilled with the support being provided by a strengthened management team, supplemented by Tim Brook, Rob Kilbourn and Annelise Savill. New section leaders, assistant leaders and section assistants will be appointed early in 2022. The Group has never had such a strong, capable and motivated leadership team.

So, right now, despite everything that has been thrown at us, know that the 8th is in a good place. The work the 8th does, that our leaders, instructors, helpers, administrators and trustees do, helps our young people at a time when they need the opportunities, we provide them more than ever.

We are stronger than ever and we can offer opportunities to more young people now because we have capacity like never before. We should be excited and optimistic about the future and that is all down to time and energy being invested by our leaders, the support of our parents, Norwich School and wonderful exuberance of our Beavers, Cubs, Scouts and Explorers.

Our Membership

Membership dipped slightly as demonstrated by the January 2021 census figures as a result of covid-19 and the need to limit section sizes. This changed through the latter part of 2021, with the opening of Midships Watch, our third Scout Watch, and a major step forward for the group. We also initiated a change to our moving-on policy to align all sections to Easter each year, meaning we did not have our normal in-take at the end of August. Despite this, membership by the end of the scout year in August was back to its high levels totalling 260 members and a waiting list of some 95 prospective members. With new member in-take after Easter we expect membership to rise significantly, to beyond 300.

Membership fluctuates throughout the year, but we calculate it each year on 31st January for the annual census. The table below shows the latest and historical membership, along with an estimate for January next year.

Active Membership (31 st January - Census)	Notional Max	2022 Estimate	2021 Actual	2020 Actual	2019	2018	2017	2016	2015	2014
Beavers	24	22	14	20	-					
Cubs	60	76	68	61	60	64	58	54	54	48
Scouts	128	102	87	121	126	118	107	96	103	99
Explorers	100	70	60	76	52	51	45	52	47	58
Total Young People	312	270	229	278	238	233	210	202	204	205
Leaders/Ass. Leaders		20	20	18	13	11	16	17	16	16
Assistants/Instructors		41	47	43	39	39	31	17	12	8
Executive/Admin (ex Leaders)		14	18	18	16	17	12	8	8	8
			85	79	68	67	59	42	36	32
Occ. Helpers		80	77	80	64	64	60	46		
Total 8th Community		425	432	437	370	364	329	290	237	237

Our Young Leader Bitter Enders!

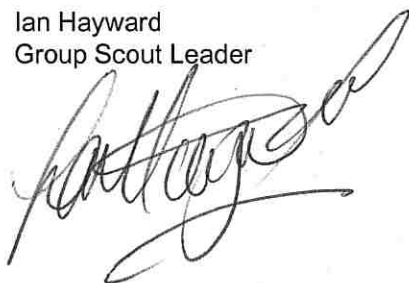
Our Young Leaders remain an inspiration and we are very proud of them all.

We said "Bon Voyage" to a large group of Year 13 Explorers in 2021: Alice Palmer; Allan Smith; Amy Barker; Ellie McKay; Henry Dickerson; Henry James; Isobel Hipper; Josh Kohler; Kit Fordham; Madelyn Peachment; Mary Smith; Raff Brown; Rosie Osborne; Rowan Parsons; Thomas Wildman

We wish them all well and hope to see them back soon!

Thank you, to all, and Good Luck, for 2022!

Ian Hayward
Group Scout Leader



REPORT OF THE CHAIRMAN

This report concludes my ninth year as Chair of the Group. Last year I made reference to the challenges that 2020 brought to us with Covid, it seems that 2021 was no different and I have been amazed how the 8th rose to those challenges and continued to provide a wonderful service and facility for our members.

Our Group Executive now numbers 24, this includes Trustees and Leaders. I would like to take this opportunity to thank all members of the Executive for the work that they carry out on behalf of the 8th. Much of this work is not 'visible' but essential to the successful running of the group. Belle Jones left the Committee during the year to focus on her role as a leader. I would like to thank her for her work on the Executive and look forward to seeing her flourish in uniform. We have been joined by Ben Pond and I welcome him, too!

The management and finance committee continue to meet fortnightly. This small group is kept under control by our Secretary, Peter Smith. Our Finances are controlled by the Group Treasurer Anasua and Accounts Manager, David Sturdee. The general management of the group is dealt with by Cath, Anja and Ian. Thank you all for your work. Our group continues to thrive because of you.

Anasua is unfortunately leaving us, as Treasurer this year. I would like to thank her for all her work and involvement in our finances and I certainly hope that she will continue to be involved in some of our activities. Subject to the AGM's approval I look forward to working with Victoria Tiplady, as our new Treasurer.

Unfortunately, fund raising has been extremely difficult this year. Our main fund-raising events of the school sports days did not happen. Even the well-planned Christmas events had to be cancelled at the last minute. On a positive note Cath was successful, after a lot of hard work, in obtaining £9,994.00 from the Youth Covid-19 Support Fund, well done, Cath!

Online, virtual meetings had continued to April when The Scout Association decreed that we could return to amber restrictions. Our Summer activities included a Biblins camp and a Cub camp, but our main summer camp did not happen, although a 'virtual' 'not summer camp' was held very successfully.

Our equipment and fleet remain in a very high standard of repair thanks to the efforts of Rob Kilbourn and Robbie Elliott.

We still await the opportunity to progress a planning application for improved river access and boat storage in the Paddock, but this is subject to other processes involving the School and Dean and Chapter, so we remain patient and prepare, accordingly. In the meantime, we continue to press forward with plans to upgrade the Headquarters internally and are thankful for recent significant financial support (£60K over two years) from Norwich School to assist with heating and insulating projects over the next two years.

A new boat store shed has been created in the paddock, allowing all of the dinghies to be moved out of the boat deck. New racking has been created there which has allowed all of the SUPS/kayaks to be stored more efficiently. Remedial work continues in the kitchen/galley and it is great credit to Rob for all the work he has done. Thank you, Rob!

During the year a decision was made at Executive level to review the way that we operate and to look at the way forward for the next ten years. Accordingly, a working group (The Way Forward) was formed and within it three sub groups: Management/ Organisation/School link, Finance and IT/Administration were formed.

The Management subgroup led by Tim Brook, Richard Clark and Ian has looked at how to strengthen management resilience and plan for succession. Flora White has been appointed Membership Manager for adult and youth membership, while Cath Gardner is to become the Principal Deputy GSL. The two existing AGSL's Anja and David (S) will be joined by Annelise, Tim and Rob and they will become known as "Deputy GSL's" under the Scout Associations new titles. Ian remains our GSL.

The Finance subgroup led by David Clover is reviewing all of our current financial operations and exploring possible systems for the future.

The IT/Admin subgroup is led by Flora and Annelise. Initially they are reviewing our current systems, including our website, together with the use of OSM and how the two systems can be better linked.

The 8th continues to operate under our sponsoring authority Norwich School. I am grateful to the Head, Steffan Griffiths, for all the help and support that the school gives, especially the sterling support given by the Deputy Head, Dr Richard Clark, who is also a valued Trustee.

As a member of the 8th and especially as its Chair, I am indebted to all members of the leadership team, instructors and helpers. We have over 250 young people in our charge and our waiting list provides a great pipeline for membership in the future! Without the skills and expertise of the leaders then the 8th would simply not exist! Thank you.

Once again my last words are for our 'leader'. Ian, thank you, you have provided guidance and leadership to me and many others throughout the year, and I especially remain indebted to you.

John Pond
December 2021



FINANCIAL REVIEW

Reserves Policy

A reserves policy annual review and sign off has been started this year. This Policy sets out a target level of reserves totalling £82k of Unrestricted Funds. This consists of £20k General Funds and Designated Fund totalling £62k. The Designated Funds are broken down to include £30k allocated for the contribution to works for HQ Development and £32k allocated to a Renewals Fund. This is specifically for essential equipment renewals so that we can continue to provide what is expected by our members and the Sea Scout community in a safe and secure way. This policy will be reviewed and amended if required each year by the Treasurer and then signed off by the Executive Committee and presented at the AGM annually.

- Any deficit from the income and expenditure budget will have to be funded by the reserve funds. This is approved by the Management and Executive Committee.
- Designated funds expenditure must be approved by the Executive Committee prior to any commitment.
- Any changes to the allocation to/from Designated Funds requires Management and Executive Committee approval.

2020-21 Financial Overview

The Group's activities have resulted in a surplus of income over expenditure of £12,289 during the year, compared with a surplus of £7,867 in the previous year. Total financial reserves now total £127,283, consisting of £65k General Funds and £62k Designated Funds as of 31st August 2021. The Group are endeavouring to continue to expand opportunities for young people and to ensure that spending on direct charitable activities and the development of the Scouts and Cubs is maximised.

Membership subscription income dropped from £69,630 in the previous year to, £56,197, this year, mainly due to restrictions on membership numbers earlier in the year due to Covid.

Subscription rates were not raised this year, but the Group Scout levy dropped from £12,364 to £10,076. Income received from donations decreased, slightly, from £28,755 to £24,319. Grant income included £9,994.00 from the Youth Covid-19 Support Fund. Disposals of assets with a Net Book Value of zero were sold for a total of £1,045 during the year. Additions totalled £8,546 this year spent on the purchase of sailing dinghies and a marine power outboard.

Day events and camping programmes continued, albeit with more emphasis on day activities. The net surplus on chargeable events was £11,224, which will be used to enhance and expand on leadership training and develop activities.

The cash balance was £96,653 at the end of this year compared to £69,869 in 2020 showing the impact of the changes required to adapt to current situations has not adversely affected the overall financial health this year.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK coming into effect in July 2014.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed, require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS102)
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 28th January 2022 and signed on their behalf by:


.....
John Pond - CHAIR

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
8th NORWICH (NORWICH SCHOOL) SEA SCOUT GROUP**

I report to the trustees on my examination of the accounts of the 8th Norwich (Norwich School) Sea Scout Group ("the Charity") for the year ended 31 August 2021.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jason Foxwell FCCA FCIE
independent-examiner.net

39 Enfield Road
Poole
BH15 3LJ

Date: 27 January 2022

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021**

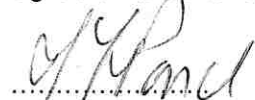
	Notes	2021 General Funds £	2021 Restricted Funds £	2021 TOTAL £	2020 TOTAL £
Income and endowments from:					
Donations and legacies	2	24,319	-	24,319	28,755
Other trading activities	3	4,104	-	4,104	7,435
Investment income	4	280	-	280	229
Charitable activities					
Membership subscriptions	5	46,121	-	46,121	57,266
Events	5	24,842	-	24,842	159,275
Total income		99,666	-	99,666	252,960
Expenditure on:					
Raising funds	6	3,660	-	3,660	7,443
Charitable activities					
Scouting activities	7	43,284	-	43,284	48,257
Support costs	7	27,385	-	27,385	30,465
Events	7	13,618	-	13,618	160,703
Governance costs	8	475	-	475	1,195
Total expenditure		88,422	-	88,422	248,063
NET INCOME/(EXPENDITURE)		11,244	-	11,244	4,897
Profit on sale of fixed assets		1,045	-	1,045	2,970
Net movement in funds	14	12,289	-	12,289	7,867
RECONCILIATION OF FUNDS					
Total funds brought forward	14	114,994	-	114,994	107,127
TOTAL FUNDS CARRIED FORWARD	14	127,283	-	127,283	114,994

The notes form part of these financial statements

**BALANCE SHEET
AS AT 31 AUGUST 2021**

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible Assets	10	44,494	49,857
CURRENT ASSETS			
Debtors	11	2,179	10,930
Stock	12	2,590	2,903
Cash at bank and in hand		96,653	69,869
		<u>101,422</u>	<u>83,702</u>
CREDITORS			
Amounts falling due within one year	13	(18,633)	(18,565)
NET CURRENT ASSETS		<u>82,789</u>	<u>65,137</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>127,283</u>	<u>114,994</u>
NET ASSETS		<u>127,283</u>	<u>114,994</u>
FUNDS			
General funds	14	127,283	114,994
Restricted funds	14	-	-
TOTAL FUNDS		<u>127,283</u>	<u>114,994</u>

The financial statements were approved by the Board of Trustees on 28th January 2022 and were signed on its behalf by:



John Pond
CHAIR

The notes form part of these financial statements

**NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31 AUGUST 2021**

1. ACCOUNTING POLICIES

Accounting Convention

These accounts have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to it and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable, or when the charity becomes aware of a legal entitlement to the monies, whichever is earlier.

Gifts-in-kind donated are included at valuation and recognised as income at the time of receipt. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers as it is impossible to quantify accurately.

Income tax recoverable in relation to donations made under Gift Aid or deeds of covenant is recognised once a claim has been made to HMRC.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Expenditure and the corresponding liability are recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Prior to 1st September 2015 depreciation was provided at a rate of 25% on cost for all asset classes. After this date the Trustees have amended the policy as shown below in order to better allocate depreciation over the estimated useful life of asset:

Boats, canoes & windsurfs	- 25% reducing balance
Marine equipment	- 25% reducing balance
Camping, bikes, IT & sundry equipment	- 25% reducing balance
Trailers & vehicles	- 25% reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which have not been designated for another purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

2. DONATIONS AND LEGACIES

	2021		2020
	£		£
Grant income	12,384		10,000
Donations	385		3,367
Gift aid income	11,551		15,388
	24,319		28,755

3. OTHER TRADING ACTIVITIES

	2021		2020
	£		£
Fundraising Events	298		6,938
Uniform sales	1426		497
Bad Debt Expense	2,380		-
	4,104		7,435

4. INVESTMENT INCOME

	2021		2020
	£		£
Bank interest receivable	280		229
	280		229

5. INCOME FROM CHARITABLE ACTIVITIES

	2021		2020
	£		£
Membership subscriptions:			
Membership subscriptions	56,197		69,630
Less: Scout Association levy	(10,076)		(12,364)
	46,121		57,266
Events:	24,842		159,275
	70,963		216,541

6. EXPENDITURE ON RAISING FUNDS

	2021		2020
	£		£
Fundraising expenses	-		5,570
Uniform purchases	3,660		1,873
	3,660		7,443

7. CHARITABLE ACTIVITIES EXPENDITURE

		2021		2020
		£		£
Scouting activities:				
Direct training and activity costs		10,655		16,834
Fleet running costs		32,629		31,423
		43,284		48,257
Support costs:				
Admin, Telephone & computer		2,828		2,681
HQ expenses		1,986		1,920
Minibus running costs		402		1,094
Trailer Repairs & Maintenance		3,143		1,725
Insurance		3,853		5,747
Premises Repairs		1,263		3,576
Depreciation		13,910		13,722
		27,385		30,465
Events:		13,618		160,703
		84,287		239,425

8. GOVERNANCE COSTS

	2021		2020
	£		£
Executive & AGM costs	475		1,195
	475		1,195

9. TRUSTEES' REMUNERATION AND BENEFITS

During the year the following Trustees' remuneration was paid by the Group as approved and minuted in Trustees executive meetings: Rob Kilbourn (£9561 for Bosun and other services).

As part of its sponsorship arrangements, the following Trustees were employed by Norwich School during the year and were given time off from teaching duties to provide direct professional operational support to the management of the Group. The proportion of their school time allocated to the Group was:

Ian Hayward – Group Scout Leader – 30%

Tim Brook – Director of Co-Curricular – 10%

10. TANGIBLE FIXED ASSETS

	Boats, Canoes & Windsurfers	Marine Equipment	Camping, Bikes, IT, & Sundry Equipment	Trailers & Vehicles	TOTAL
	£	£	£	£	£
COST					
At 1 September 2020	156,588	18,453	54,683	60,988	290,712
Additions	8,546	-	=	-	8,546
Disposals	(1,870)	-	-	-	(1,870)
At 31 August 2021	163,264	18,453	54,683	60,988	297,388
DEPRECIATION					
At 1 September 2020	120,615	14,021	48,724	57,495	240,855
Charge for year	10,439	1,108	1,490	873	13,910
Disposals	(1,870)	-	-	-	(1,870)
At 31 August 2021	129,184	15,130	50,214	58,368	252,895
NET BOOK VALUE					
At 31 August 2021	34,080	3,324	4,469	2,620	44,493
At 31 August 2020	35,972	4,431	5,959	3,495	49,857

11. DEBTORS

	2021	2020
	£	£
Trade Debtors	433	929
Prepayments and other debtors	1,746	10,001
	2,179	10,930

12. STOCK

	2021	2020
	£	£
Uniforms	2,590	2,903
	2,590	2,903

13. CREDITORS DUE WITHIN ONE YEAR

	2021		2020
	£		£
Trade creditors	15,920		17,441
Accruals & deferred income	2,713		1,124
	18,633		18,565

14. STATEMENT OF FUNDS

	At 1 September 2020		Net movement in funds			At 31 August 2021
	£		£			£
Group	114,994		12,289			127,283
	114,994		12,289			127,283

15. CAPITAL COMMITMENTS

The group has no capital commitments beyond its discretionary programme of equipment replacements. As approved by the Executive Committee.

16. RELATED PARTY DISCLOSURES

There are no related party disclosures.