



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

COMMUNITY VOLUNTARY CAR SERVICE

On accounts for the year  
ended

31/03/2021

Charity no  
(if any)

1087609

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 06/01/2022

Name: M. GARRAWAY

Relevant professional  
qualification(s) or body

MAAT

(if any):

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Address:

1<sup>ST</sup> FLOOR, 28 MARKET PLACE

GRANTHAM, NG31 6LR

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

COMMUNITY VOLUNTARY CAR SERVICE

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2020

To

31/03/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	3,377	-	-	3,377	983
Transport Charges & Recharges	27,506	-	-	27,506	54,355
Government Grant	854	-	-	854	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,737</b>	<b>-</b>	<b>-</b>	<b>31,737</b>	<b>55,338</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,737</b>	<b>-</b>	<b>-</b>	<b>31,737</b>	<b>55,338</b>
<b>A3 Payments</b>					
Drivers Expenses	12,977	-	-	12,977	42,069
Donations	34	-	-	34	34
Accountancy	960	-	-	960	960
Staff Wages/Pension	8,471	-	-	8,471	6,932
Rent	2,580	-	-	2,580	2,580
Rates & Water	456	-	-	456	640
Insurance	484	-	-	484	479
Light & Heat	1,200	-	-	1,200	1,200
Cleaning	597	-	-	597	586
Telephone	1,879	-	-	1,879	1,938
Office Costs & Stationery	470	-	-	470	394
Sundries	819	-	-	819	326
Advertising	-	-	-	-	195
Repairs & Renewals	456	-	-	456	404
Computer & Software Costs	386	-	-	386	377
<b>Sub total</b>	<b>29,849</b>	<b>-</b>	<b>-</b>	<b>29,849</b>	<b>59,114</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,849</b>	<b>-</b>	<b>-</b>	<b>29,849</b>	<b>59,114</b>
<b>Net of receipts/(payments)</b>	<b>1,888</b>	<b>-</b>	<b>-</b>	<b>1,888</b>	<b>- 3,776</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>88,104</b>	<b>-</b>	<b>-</b>	<b>88,104</b>	<b>91,880</b>
<b>Cash funds this year end</b>	<b>89,992</b>	<b>-</b>	<b>-</b>	<b>89,992</b>	<b>88,104</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	89,947	-	-
	Petty Cash	45	-	-
		-	-	-
	<b>Total cash funds</b>	<b>89,992</b>	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

# Trustees' Annual Report for the period

Period start date

Period end date

From

To

## Section A

## Reference and administration details

Charity name

Community Voluntary Car Service

Other names charity is known by

Registered charity number (if any)

1087609

Charity's principal address

4 Marine Avenue

Sutton on Sea

Lincolnshire

Postcode

LN12 2ND

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Hinitt	Chair		
2	A Ashwood	Secretary		
3	D Smith	Trustee		
4	B Gibney	Trustee		
5	B Reynolds	Trustee		
6	S. Burton	Treasurer		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B      Structure, governance and management****Description of the charity's trusts**

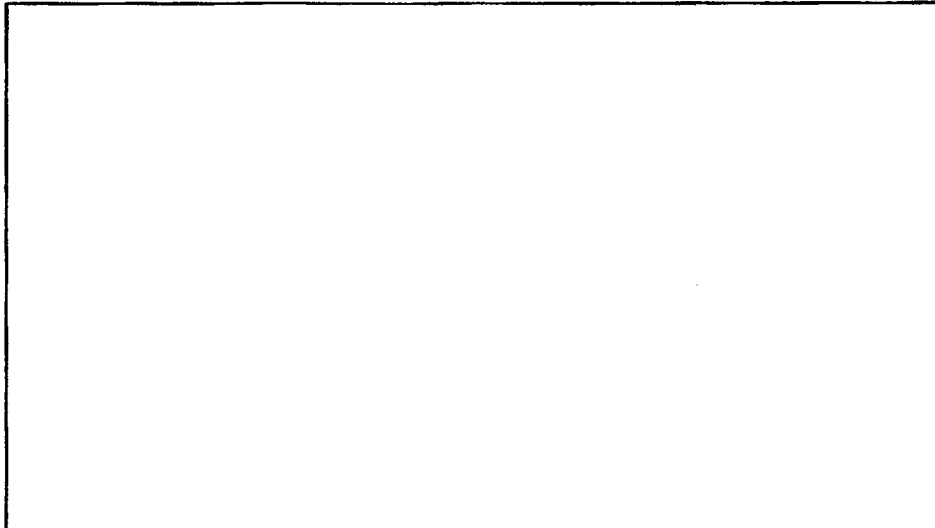
Type of governing document	Constitution
How the charity is constituted	Trust
Trustee selection methods	Elected

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To benefit the residents of Lincolnshire without distinction of sex or of political, religious or other opinions by associating the statutory authorities, voluntary organisations and residents in a common effort to provide a low cost transport service for persons who have a need of such a service due to their age, disability, financial hardship or social isolation.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To provide low cost transport assistance to residents enabling them to attend medical appointments to a variety of hospitals, together with assistance with transport to visit relatives whether in hospital or nursing homes.

A number of Local Authority contracts are also undertaken, involving the transportation of children and young adults to school and college.

During the Covid 19 pandemic considerably less journeys were undertaken as many hospitals reduced the patients being offered appointments. The CVCS continued to operate throughout the pandemic with a reduced number of voluntary drivers.

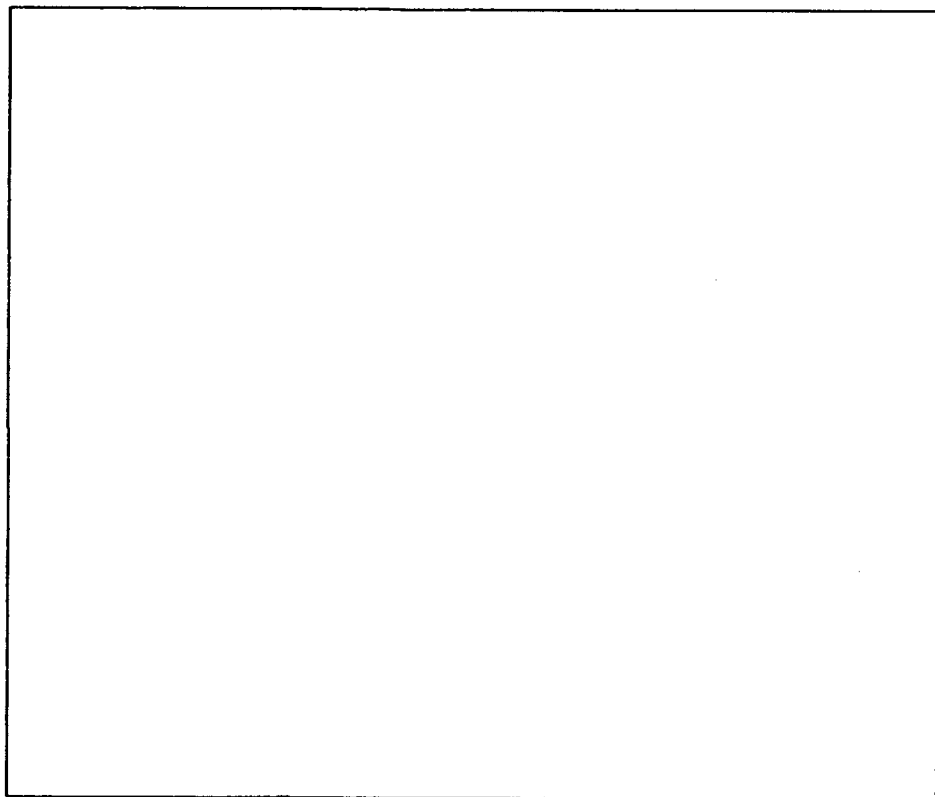
Trustees continue to have regard to the guidance issued by the Charity Commission on public benefits .

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The charity has continued to support the local community by providing transport. During the year a total of 124,254 miles were undertaken by volunteer drivers, taking 2412 residents to medical appointments.



## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves are maintained to cover future running costs to enable the charity to continue to operate. The charity was able to operate throughout the covid pandemic.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

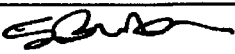

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	SUSAN BURTON	ROGER HINITT
Position (eg Secretary, Chair, etc)	TREASURER	CHAIRMAN
Date	17-6-21	