

Registered Charity Number: 1087606
Company Number: 03896342

Ben's Centre for Vulnerable People (Sheffield)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 December 2022

Ben's Centre for Vulnerable People (Sheffield)

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Ben's Centre for Vulnerable People (Sheffield)

Legal and administrative information For the year ended 31 December 2022

Trustees

Ian (Ben) Sherman	Founding trustee	
Shannon Gabbert (nee Roberts)	Chair	Resigned 10 November 2022
Cllr Anne Murphy		Resigned 23 December 2022
Stephen Givnan		Resigned 4 July 2022
Elizabeth Williams		
Alan Brailey		
Stephen Parker		
Jade Hearsum		Appointed 10 November 2022
Sarah Batty		Appointed 2 February 2023
Brian Wilson	Company secretary	Appointed 2 March 2023

Company Secretary

Brian Wilson	Appointed 2 March 2023
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Key management

Chief Executive	Daryl Bishop
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Charity number

1087606

Company number

03896342

Registered office

22 Wilkinson Street
Sheffield
S10 2GB

Independent Examiner (and accountants)

Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Ben's Centre for Vulnerable People (Sheffield)

Trustees' annual report For the year ended 31 December 2022

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 December 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Structure, governance and management

The organisation is a charitable company limited by guarantee, established under a memorandum of association which established the objects and powers of the charity company, and is governed under its articles of association. The company registered as a charity in July 2001.

Under the articles, the trustees and other members of the board of trustees are elected or confirmed in office at each AGM. The Chair is elected for a two-year term.

The day-to-day management of the organisation is undertaken by the Chief Executive Officer (CEO), Daryl Bishop and is delivered from the Ben's Centre building five days a week (Monday to Friday) by our staff team. We also have a team of volunteers that make an invaluable contribution to our work.

In 2022, Ben's Centre lost three long-standing trustees from the management committee, these were Stephen Givnan, Shannon Gabbert and Anne Marie Murphy. We were able to recruit a new Trustee in 2022 and are continuing with the recruitment process. Jade Hearsum joined the trustees in November 2022, Sarah Batty in February 2023 and Brian Wilson in March 2023.

Objectives and activities

Ben's Centre for Vulnerable People (Ben's Centre) is a registered charity with the principal objective of relieving poverty, sickness and distress of persons suffering from addiction and street culture in the Sheffield area. In particular, through the provision of a day centre offering advice, food, clothing and washing facilities.

In practice the charity provides a day centre for street substance misusers and vulnerable adults in Sheffield City Centre and the surrounding areas. The centre is unique in the city as a 'damp centre', which enables substance misusers to access the centre whilst under the influence of drugs and/or alcohol. Ben's Centre provides its client with hot food and drinks, washing and laundry facilities, clothing store, amenities, a hot shower and toilets, advice, and comfort during opening hours. A key part of the services provided at Ben's Centre is our one to one client led work provided by our team of support workers as well as our Outreach service which supports people out on the street and not yet being supported by the day centre.

The legal objects were amended during 2022 to formally widen the scope of clients from those with solely alcohol related problems to those with wider addiction issues to match the actual needs of the clients of Ben's Centre.

Ben's Centre for Vulnerable People (Sheffield)

Trustees' annual report - continued For the year ended 31 December 2022

In 2022, Ben's Centre invested in and further developed partnership working with other agencies by facilitating and hosting increased presence and impact from external agencies in the centre. This has promoted early intervention for our clients and has been an advantageous use of resources for our client group, the agencies involved, and the staff team. Some, but not all of the agencies accessing the centre were NHS based or housing services and the facilities were used free of charge. Hosting these services meant that we could provide a safe and neutral place for clients and professionals to meet and work towards appropriate success.

Trust building is the key to achieving successful outcomes with vulnerable people, enabling and empowering them to take positive and healthy steps forward with their lives and away from reliance on drugs and/or alcohol.

A range of skills-based activities are offered to develop Ben's Centre clients including cookery, arts & crafts, IT, health promotion and general life skills. Ben's centre is able to deliver its services with the help of a committed pool of volunteers who, between them, donate an average of 45 hours per week.

The trustees have taken due regard of the guidance on public benefit published by the Charity Commission.

Achievement and performance

2022 was another challenging year for Ben's Centre but also one of impact and achievement. Ben's Centre staff, board and volunteers worked hard to support our clients and develop the charity.

After a period of not being able to find a contractor to install a wet room in the building, we finally managed to get the work carried out in early 2022, thanks to funding from the Clothworker's Foundation. An important facility for the centre as many of our clients do not have access to hot water. We are often the only place where they can have a hot shower as well as other hygiene and clothes washing facilities.

Our core service remained at the centre of all that we did in 2022. The Project Manager, Support Workers and Outreach team continued their exceptional work providing client centred support to vulnerable clients. Led by the Chief Executive, the staff team completed new and refresher training to enable them to improve on the trauma informed support they already offer to those we help.

Income diversification came into focus for us again. We strengthened our Marketing and Communications strategy and also implemented a Fundraising strategy into this. This led to rapid improvements in our online marketing and social media platforms, which has raised awareness of our work and improved our level of one off and regular donations. We are further developing our reach and plan that in 2023 to gain some corporate funding/sponsorship.

Ben's Bazaar, Information Hub and Charity Shop finally opened its doors in January 2022. This has been a significant learning experience for the wider organisation, both in terms of resources needed and the additional management expectations the project requires. Grant funding was secured to help with the set-up costs which significantly supported the initial costs incurred. The project has significantly increased our profile in the city centre. The retail arm of the project has secured both regular donors and regular shoppers. Our improved Marketing and Communications also underpinned these efforts and increased attention from local media on our work, which in turn brought in new funding opportunities.

Ben's Bazaar was agreed by the Board of Trustees as a low risk venture for our charity, worth trialling as a potential profitable income stream in the long term. The board agreed the target of the shop's finances breaking even in its first financial year, followed by moderate profits in subsequent years, targets which will be reviewed on a regular basis by the staff team involved and the Board of Trustees.

Ben's Centre for Vulnerable People (Sheffield)

Trustees' annual report - continued For the year ended 31 December 2022

2022 was another strong financial year for Ben's Centre, thanks to the efforts of the Chief Executive Officer and Officer Manager. Our fundraising through trust and grant funding applications supported both core running costs and project funding throughout the year and we were successful with a reapplication to the National Lottery Reaching Communities Fund, giving us further 3 years of secure funding. We managed to be self sufficient whilst we were without lottery funding August to October 2022.

The team continued their work developing relationships locally with individuals and businesses to encourage one off and large donations to our work. Our improved Marketing and Communications also underpinned these efforts and increased attention from local media on our work, which in turn brought in new funding opportunities. We continue to pursue other sources of large pot funding.

We are aware that it is unlikely that we will receive further lottery funding once this grant comes to an end and are working on our funding strategy to support us through 2025 onwards.

Who we have supported in 2022

Up to **30** clients access the day centre each working day. Factors which affected average numbers in 2022 were excessive heat in the summer and excessive cold in the autumn. Since January 2022, an additional **36** clients were assessed for the day service, we estimate this to increase in 2023 as the cost-of-living increases and people are struggling with fuel poverty. 2954 client contacts were recorded in 2022. We invested more in partnership working with other agencies, which has led to better outcomes for our more vulnerable clients.

Housing shortages and the difficulties faced in contacting other services, including the knock-on effect of the pandemic, led to a challenging year in 2022 for our outreach team, however they continued to be a presence and listening ear in the city centre for our clients entrenched in street culture. The outreach team continued to strengthen our relationships with housing and other outreach agencies and those working with the vulnerable.

Three clients have been referred to Ben's Bazaar to take up client involvement placements in the information hub.

Overall, Ben's Centre has had another successful year. We have once more risen to the challenge of navigating the pandemic and the effects on our service. Staff development continues to be priority for the service. The team has continued to work to an exceptionally high standard. Our income diversification plans have begun to be implemented and our marketing has been improved. A full review of our governance, policies and procedures was also undertaken. Our fundraising remains strong and the charity's long term sustainability continues to be the main focus of the Board of Trustees and Senior Management Team. Finally and most importantly, we continue to have a positive impact on the vulnerable people we support. Providing security, consistency, one to one trauma informed care and comfort to each of our clients.

Ben's Centre for Vulnerable People (Sheffield)

Trustees' annual report - continued For the year ended 31 December 2022

Future Plans

As a part of the Ben's Centre business development we are committed to the following key areas:

- To continue to improve and develop our client support through staff training, partnership working with other sector organisations, growing our service provision and through other opportunities.
- To strengthen Ben's Centre's income generation and in doing so, improve the charities sustainability and resilience.
- To ensure Ben's Centre has the governance, policies and procedures in place to support its growth and development.

- To continue our ongoing work to build and invest in a board of trustees, staff team and volunteer base so they may work effectively, feel supported and have the confidence and capacity to fulfil the charities work and to meet any challenges in their role along the way.

As we move forward, the importance of developing new income streams for Ben's Centre continues to be a priority for the Board of Trustees and senior management team, we have worked hard to strengthen our tried and tested income streams, as well as to develop new ones to ensure our continued sustainability.

These include but are not limited to:

- Continuing to apply for small to medium sized grants on a regular basis.
- Applying for more large grant funding streams, such as the Lloyds Bank Foundation and the Hodge Foundation.
- Continuing to improve our marketing and communications to attract more regular individual donations as well as attract donations/partnerships with local businesses and high-net-worth individuals.
- Review of tendering opportunities as a means of bringing in new income for the charity
- Looking at corporate sponsorship

Contingency Planning:

We are aware that there is potential for a shortfall in our budget in 2023 onwards however the Board of Trustees and senior management team have reviewed what these contingencies may be and what they will mean for the service. Any contingencies will aim first and foremost to keep secure the positions of Ben's Centre employees and the continued running of the service. There will be a comprehensive contingency plan in place by September 2023, agreed by the Chief Executive Officer and Board of Trustees so actions can be taken without hesitation, should our income fall short.

The Board of Trustees is confident that, thanks to our strengthened reserves, should we face any financial difficulties in 2023, we will be able to weather those difficult periods in the short term whilst we work to build our income back up.

Ben's Centre for Vulnerable People (Sheffield)

Trustees' annual report - continued For the year ended 31 December 2022

Reserves policy

The trustees have agreed that Ben's Centre should aim to maintain unrestricted reserves at a level which equates to running costs for six months. This provides sufficient funds to enable the organisation to respond to a sudden loss of income or unforeseen liability and to ensure that it can continue to provide a service for our vulnerable client group for a reasonable amount of time. This target was approximately £199,000 for 2022.

Actual free reserves held at 31 December 2022 were £212,224.

The trustees regularly review the level of reserves held and discuss any foreseeable expenditure for major repairs and planned schedules of work. Free reserves are now being held in a separate account from our current account to give a clearer visualisation of the financial situation.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above on 6th July 23 and signed on behalf of the trustees by:

Print name:

Position:

Sherman (SHERMAN)
Trustee CHAIR

Independent Examiner's report to the trustees of Ben's Centre for Vulnerable People (Sheffield) ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Lightfoot
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 10 July 2023

Ben's Centre for Vulnerable People (Sheffield)

**Statement of Financial Activities (incorporating an income and expenditure statement)
for the year ended 31 December 2022**

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Income from:							
Donations and grants	2	84,158	32,500	116,658	73,724	38,032	111,756
Charitable activities	3	24,919	205,476	230,395	33,661	190,284	223,945
Donated goods and textiles		36,979	-	36,979	496	-	496
Investments - bank interest		321	-	321	20	-	20
Other		1,480	-	1,480	1,849	-	1,849
Total income		147,857	237,976	385,833	109,750	228,316	338,066
Expenditure on:							
Information hub and shop	4	34,573	18,937	53,510	3,427	2,567	5,994
Other charitable activities	5	136,952	192,201	329,153	39,238	247,816	287,054
Total expenditure		171,525	211,138	382,663	42,665	250,383	293,048
Net income/(expenditure)		(23,668)	26,838	3,170	67,085	(22,067)	45,018
Transfer between funds	11	-	-	-	-	-	-
Net movement on funds		(23,668)	26,838	3,170	67,085	(22,067)	45,018
Total fund brought forward		235,892	39,967	275,859	168,807	62,034	230,841
Total funds carried forward		212,224	66,805	279,029	235,892	39,967	275,859

The statement of financial activities includes all gains and losses recognised in the year.

Ben's Centre for Vulnerable People (Sheffield)
Balance Sheet
as at 31 December 2022

	Notes	2022 £	2021 £
Current assets			
Debtors	9	33,145	26,819
Cash at bank and in hand		284,959	291,282
Total current assets		<u>318,104</u>	<u>318,101</u>
Creditors: amounts falling due within one year	10	(39,075)	(42,242)
Net current assets		<u>279,029</u>	<u>275,859</u>
Total assets less current liabilities		279,029	275,859
Creditors: amounts falling due after more than one year		-	-
Total net assets		<u><u>279,029</u></u>	<u><u>275,859</u></u>
Funds of the Charity			
General funds		212,224	224,319
Designated funds	12	-	11,573
Total Unrestricted funds		<u>212,224</u>	<u>235,892</u>
Restricted funds	11	66,805	39,967
Total funds	13	<u><u>279,029</u></u>	<u><u>275,859</u></u>

For the year ending 31 December 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved and authorised for issue by the Board on 6th July 2023
and signed on its behalf by:

Print name: J. SHERMAN
Position: Trustee

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts
for the year ended 31 December 2022

1 Accounting Policies

(a) General

Ben's Centre for Vulnerable People (Sheffield) is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

Ben's Centre for Vulnerable People (Sheffield) meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income received in advance of services provided, or for a specified period of time, is deferred until the criteria for income recognition are met

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated goods - the value to the charity of donated goods sold is recognised as income when goods are sold, as it is deemed impractical to estimate the fair value of donated goods for resale because of the volume of low-value items.

(c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are either donations which the donor has specified are to be used solely for particular areas of the charity's work or grant income sought for specific activities.

(e) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

(f) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts - continued
for the year ended 31 December 2022

1 Accounting Policies - continued

(g) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(h) Defined contribution pension scheme

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Operating leases

The charity classifies the lease of the property, photocopier and telephone system; the title to the equipment remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements.

2 Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Donations	33,408	-	33,408	55,516	-	55,516
Lloyds Bank Foundation for England & Wales	27,250	-	27,250	5,208	-	5,208
Paul Grant Charitable Trust	10,000	-	10,000	10,000	-	10,000
Sheffield Town Trust	6,000	-	6,000	3,000	-	3,000
The Clothworkers' Foundation	-	10,000	10,000	-	-	-
Gay & Peter Hartley's Hillards Charitable Trust	-	1,000	1,000	-	-	-
West Riding Masonic Charities	-	5,000	5,000	-	-	-
The James Neill Trust Fund	-	1,000	1,000	-	-	-
The Spencer Charitable Trust	7,500	-	7,500	-	-	-
South Yorkshire's Community Foundation	-	-	-	-	5,000	5,000
The Breilms Trust	-	-	-	-	5,000	5,000
The Grocers' charity	-	-	-	-	5,000	5,000
The JG Graves Trust	-	-	-	-	3,000	3,000
Foodinate	-	-	-	-	332	332
Sheffield City Council Community Covid Response Grant	-	-	-	-	14,000	14,000
<i>Information hub and shop</i>						
The JG Graves Trust	-	3,000	3,000	-	-	-
Maximus	-	2,500	2,500	-	-	-
South Yorkshire's Community Foundation - Wesleyan						
Foundation Fund	-	10,000	10,000	-	-	-
B&Q Foundation	-	-	-	-	5,000	5,000
Sheffield City Council ward pot	-	-	-	-	700	700
	84,158	32,500	116,658	73,724	38,032	111,756

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts - continued
for the year ended 31 December 2022

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Sheffield City Council Core Services	-	52,284	52,284	-	60,284	60,284
The National Lottery Community Fund	-	148,165	148,165	-	130,000	130,000
Sheffield City Council - enhanced cleaning	1,200	-	1,200	1,600	-	1,600
Move More Empowered Communities	13,400	-	13,400	9,400	-	9,400
Sheffield CCG	2,500	-	2,500	2,500	-	2,500
Yorkshire Sport Foundation	-	5,027	5,027	-	-	-
<i>Other charitable income</i>						
Student placement fees	7,819	-	7,819	20,161	-	20,161
	24,919	205,476	230,395	33,661	190,284	223,945

4 Expenditure on information hub and shop

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Repairs and maintenance	-	577	577	2,404	2,203	4,607
Utilities and rates	2,447	1,044	3,491	696	-	696
Other costs	2,022	3,839	5,861	327	364	691
Volunteer expenses	258	-	258	-	-	-
Staff costs - salaries	5 29,846	13,477	43,323	-	-	-
	34,573	18,937	53,510	3,427	2,567	5,994

The information hub and shop (Ben's Bazaar) was set up in late 2021 to:

- Provide client involvement placements in the information hub and retail training
- Provide a drop off point for those who aren't ready to meet at the Day Centre, and for the general public to get information on organisations and charities in Sheffield.
- raise funds by selling donated items in the charity shop (opened in January 2022)

5 Expenditure on other charitable activities

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Staff costs - salaries	5	72,185	127,036	199,221	9,248	173,509	182,757
Volunteer costs		305	850	1,155	90	616	706
Other staff costs		5,980	174	6,154	2,035	1,428	3,463
Payroll and other services		1,761	-	1,761	1,310	-	1,310
Catering		2,559	2,000	4,559	1,931	1,208	3,139
Activities		2,918	1,157	4,075	2,460	1,694	4,154
Rent		5,652	35,213	40,865	-	40,510	40,510
Premises repairs and maintenance		5,558	12,350	17,908	9,371	1,128	10,499
Premises utilities and rates		17,662	4,533	22,195	2,207	16,493	18,700
Cleaning and health and safety		6,917	244	7,161	2,387	2,237	4,624
Telephone		4,041	3,050	7,091	761	3,652	4,413
Insurance		2,525	1,732	4,257	463	3,803	4,266
Office expenses		5,496	1,398	6,894	4,568	480	5,048
Other costs		1,443	2,464	3,907	1,747	38	1,785
Accountancy costs		-	-	-	420	840	1,260
Independent examiners fee	8	1,950	-	1,950	240	180	420
		136,952	192,201	329,153	39,238	247,816	287,054

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts - continued
for the year ended 31 December 2022

5 Staff costs

	2022 £	2021 £
Salaries	229,793	173,582
Employer's National Insurance contributions	13,922	10,563
Employer's allowance	(5,000)	(4,339)
Employer's pension contributions	3,829	2,951
	<u>242,544</u>	<u>182,757</u>

No employee receives emoluments in excess of £60,000. The average monthly numbers of employees during the year was 17 (2021: 10).

6 Trustee remuneration and expenses, and the cost of key management personnel

The charity trustees were not paid or received any other benefits from employment in the year (2021: £nil). No trustees received any out of pocket expenses during the year (2021: One trustee received travel expenses of £23). No other trustees were reimbursed any out of pocket expenses during the year. No charity trustee received payment for professional or other services supplied to the charity.

The key management personnel of the charity comprise the trustees and the CEO. The total employee benefits of the key management personnel was £33,352 (2021: £30,277).

7 Related Party Transactions

Anne Marie Murphy, a trustee during the year, is a local councillor. Ben's Centre receives funding from Sheffield City Council - Anne Marie is not in a position to influence any funding received from Sheffield City Council.

There were no other related party transactions during the year.

8 Independent examination fees

	2022 £
Independent examination fee	<u>1,950</u>

No other payments were made to the independent examiner's organisation.

9 Debtors

	2022 £	2021 £
Other debtors	7,644	-
Prepayments	25,501	26,819
	<u>33,145</u>	<u>26,819</u>

10 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,322	2,286
Accruals	3,890	2,893
Income received in advance - see below	32,863	37,063
	<u>39,075</u>	<u>42,242</u>
Income received in advance of the period specified by the funder		
Brought forward	37,063	13,071
Released in the year	(37,063)	(13,071)
Deferred in the year	32,863	37,063
	<u>32,863</u>	<u>37,063</u>

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts - continued
for the year ended 31 December 2022

11 Restricted funds

	Balance at 1-Jan-22 £	Income £	Expenditure £	Transfer £	Balance at 31-Dec-22 £
Sheffield City Council Core Grant 21-22	4,193	13,071	(17,264)	-	-
Sheffield City Council Core Grant 22-23	-	39,213	(36,687)	-	2,526
Sheffield City Council Community Covid Response Grant	4,200	-	(4,200)	-	-
The National Lottery Community Fund - Finding Home Again	22,678	65,000	(87,678)	-	-
The National Lottery Community Fund - Home to Grow	-	83,165	(20,253)	-	62,912
South Yorkshire's Community Foundation - Plant a seed	1,773	-	(1,773)	-	-
B&Q Foundation	3,133	-	(3,133)	-	-
The Grocers' charity	3,990	-	(3,990)	-	-
The JG Graves Trust	-	3,000	(3,000)	-	-
The Clothworkers' Foundation	-	10,000	(10,000)	-	-
West Riding Masonic Charities	-	5,000	(5,000)	-	-
Gay & Peter Hartley's Hillards Charitable Trust	-	1,000	(1,000)	-	-
The James Neill Trust Fund	-	1,000	(1,000)	-	-
Maximus	-	2,500	(2,500)	-	-
Wesleyan Foundation	-	10,000	(10,000)	-	-
Yorkshire Sport Foundation	-	5,027	(3,660)	-	1,367
	39,967	237,976	(211,138)	-	66,805

The main restricted funds are:

Sheffield City Council Core Grant

Funding granted to support the core costs of running the drop in centre and Outreach programme - funding runs to 31/3

The National Lottery Community Fund - Home to Grow

The grant funds a 3 years project to put in place a more formal program of regular interventions, and to maintain a safe staff ratio.

Other restricted funding is applied for to cover specific activities or costs.

Prior year comparison	Balance at 1-Jan-21 £	Income £	Expenditure £	Transfer £	Balance at 31-Dec-21 £
Sheffield City Council Core Grant 20-21	1,827	13,071	(14,898)	-	-
Sheffield City Council Core Grant 21-22	-	47,213	(43,020)	-	4,193
Sheffield City Council Garden Grant	262	-	(262)	-	-
Sheffield City Council Community Covid Response Grant	-	14,000	(9,800)	-	4,200
Sheffield City Council - ward pot	-	700	(700)	-	-
The National Lottery Community Fund - Finding Home Again	56,315	130,000	(163,637)	-	22,678
South Yorkshire's Community Foundation - covid response	2,369	-	(2,369)	-	-
Sheffield Town Trust	1,261	-	(1,261)	-	-
South Yorkshire's Community Foundation - Plant a seed	-	5,000	(3,227)	-	1,773
The Brelms Trust	-	5,000	(5,000)	-	-
B&Q Foundation	-	5,000	(1,867)	-	3,133
Foodinate	-	332	(332)	-	-
The Grocers' charity	-	5,000	(1,010)	-	3,990
The JG Graves Trust	-	3,000	(3,000)	-	-
	62,034	228,316	(250,383)	-	39,967

Ben's Centre for Vulnerable People (Sheffield)
Notes to the Accounts - continued
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12 Designated funds

	Balance at 1-Jan-22 £	Income £	Expenditure £	Transfer £	Balance at 31-Dec-22 £
Information centre and shop	11,573	120	(11,693)	-	-
	11,573	120	(11,693)	-	-

The trustees have set aside £15,000 of large donations in the year to help support the set up of the information centre and shop.

Prior year comparison

	Balance at 1-Jan-21 £	Income £	Expenditure £	Transfer £	Balance at 31-Dec-22 £
Information centre and shop	-	-	(3,427)	15,000	11,573
	-	-	(3,427)	15,000	11,573

The trustees set aside £15,000 of large donations in the year to help support the set up of the information centre and shop.

13 Net assets by fund

	General funds £	Designated funds £	Restricted funds £	2022 Total £
Current assets	251,299	-	66,805	318,104
Current liabilities	(39,075)	-	-	(39,075)
	212,224	-	66,805	279,029
<i>Net assets by fund - Prior year</i>	<i>General funds £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>2021 Total £</i>
Current assets	266,561	11,573	39,967	248,642
Current liabilities	(42,242)	-	-	(17,801)
	224,319	11,573	39,967	230,841

14 Operating lease commitments

At the year end the charity was committed to making the following payments under other operating leases as follows:

	2022 £	2021 £
Operating lease payments:		
Within 1 year	57,019	49,519
Within 2 to 5 years	75,408	125,706
Over 5 years	1,120	7,842
	133,547	183,067