

MUTLEY GREENBANK TRUST

UNAUDITED FINANCIAL STATEMENTS And ANNUAL REPORT

**For the financial year
to 31 March 2021.**

Registered Office:

Mutley Baptist Church, Mutley Plain, PLYMOUTH PL4 6LB

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Company Registration Number: 4070097

Charity Registration Number: 1087523

**MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

CONTENTS

Page 2 – General Information

Page 3 – Trustees' report

Page 17 – Independent examiners' report

Page 18 – Statement of financial activities

Page 19 – Statement of financial position

Page 20 – Notes to the financial statements

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Reference and administrative details

Chair	Mike Law		
Treasurer	Aubrey F. Curtis		
Company Secretary.	Vacant.		
Trustees	Aubrey Curtis	Term ends	May 2023
	Jonathan Spurling		May 2023
	Mike Law		May 2021
	Heather Shazell		May 2021
	Nicky Green		May 2022
Youth and Community Facilitator.	Patricia Bennett		
Registered Office	Mutley Baptist Church, Mutley Plain PLYMOUTH PL4 6LB		
Company Registration Number	4070097		
Charity Registration Number	1087523		
Independent Examiners	Thomas Westcott Plym House, 3, Longbridge Road, Marsh Mills, Plymouth PL6 8LT		
Bankers	Lloyds Bank 8 Royal Parade Plymouth PL1 1HB		

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

The Trustees present their report for the financial year to 31 March 2021.

Charitable Object:

The Trust is governed by its Memorandum and Articles of Association. These state that in addition to complying with the Charities Commission's guidance on public benefit the Trust's main objects are:

- (a) the relief of need, hardship or distress of persons resident, working in or with a place of business within the wards of Mount Gould, Drake and Compton Plymouth ("**the Area of Benefit**");
- (b) the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience;
- (c) the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;
- (d) the protection or conservation of the environment;
- (e) the provision of public health facilities and childcare;
- (f) the promotion of public safety and prevention of crime;
- (g) such other means as may from time to time be determined subject to the prior written consent of the Charity Commission for England and Wales.

Principal Activities:

The principal activities of the Trust are:

- a) the development of new community facilities for people in the area of benefit
- b) the provision of training opportunities in the field of youth and children's work
- c) increasing the opportunities for local people to engage in voluntary work
- d) activities for children and young people as constructive use of leisure time and personal/social development
- e) the development of new childcare places
- f) support for environmental work
- g) creation of new jobs
- h) advice, information and support for local community and voluntary groups
- i) capacity building initiatives

Chairman's review of the year:

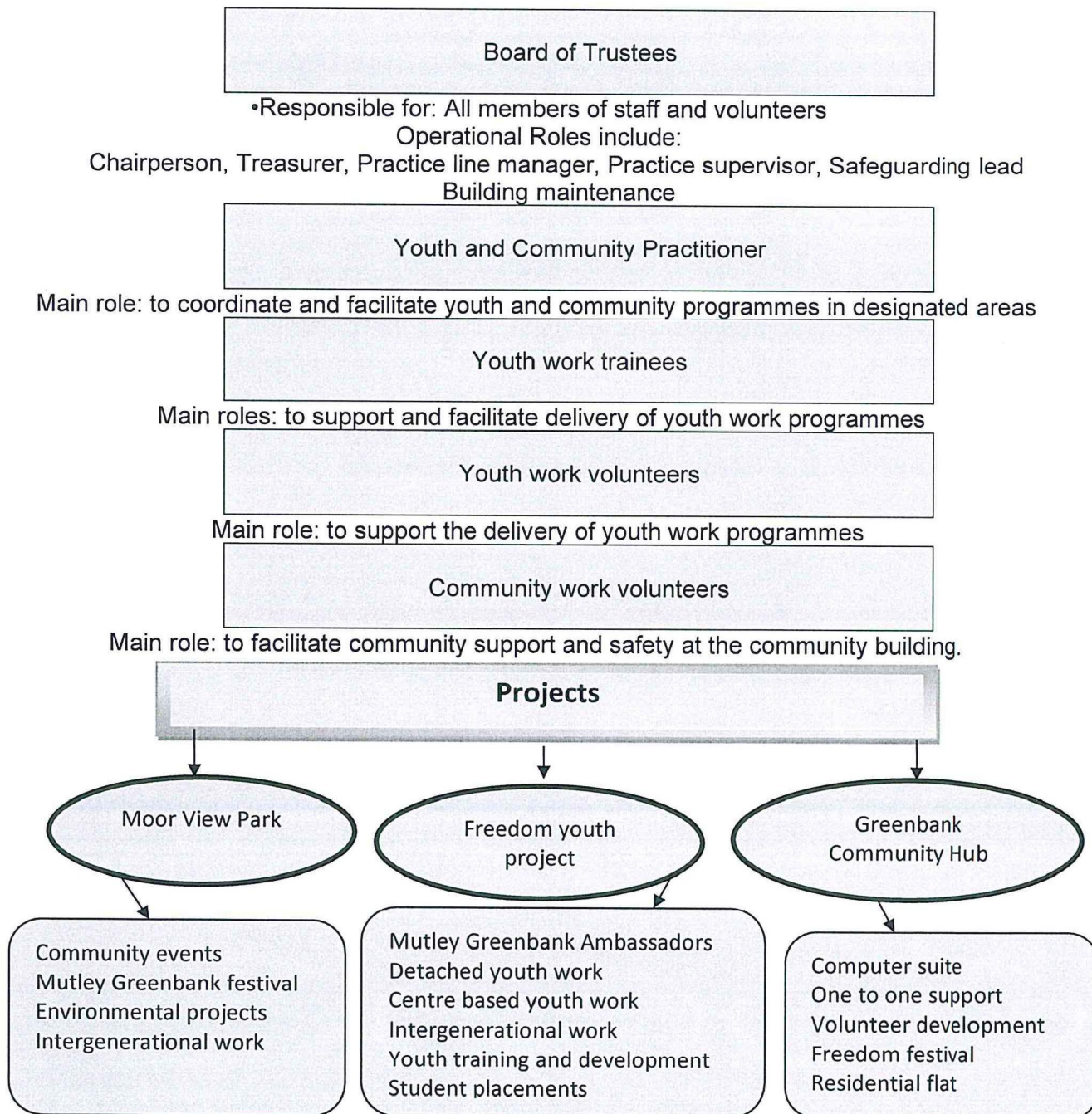
We are most grateful to Trish Bennett our Youth and Community Facilitator for leading the Community and Youth projects during this very difficult year with the second lock down with the invaluable support of trustee Heather Shazell and the faithful team of volunteers. Jonathan Spurling has overseen the repairs and refurbishment of the Armada Street premises to facilitate covid safe activity. We acknowledge with thanks grants from the Ballard Youth Activity Trust, Plymouth City Council Business Grants, Clarion and from a number of local councillors. The Devon Community Foundation provided a small but significant grant for Core Costs late in the year. We look forward to having two additional trustees joining us in the new year – Jo Higson and Jonathan Madeley.

Mike Law

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

This is the report on the Trust's activities for the year ending 31 March 2021. The trust has seen an ongoing commitment from its trustees, volunteers and supporters this year; who have given generously of their time to show their support for our local community and the work of the Trust. The past year has been a time of supporting established projects to become fully self sustainable and researching where in this changing climate the Trust can develop next and better meet the needs of the local people and communities in the Mutley and Greenbank area and beyond.

Organisational diagram



**MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021**

Organisational Strategic Update

The Trust has been focussing on a number of key areas:

- Holding the Mutley Meeting Place concept as a community hub,
- Encourage the use of Moor View Park as a meeting place and event venue.
- Seeking to strengthen the Board, identifying new Trustees and Advisors
- Updating the organisation's Policies and Procedures and risk assessments in light of Covid restrictions and procedures.

Current Projects:

Report by Trish Bennett, Community and Youth Practitioner

Youth Work:

The Covid pandemic has led to many young people having missed out on not only formal education but the more informal, participatory experiences which build skills, confidence, and potential for young people to find their place in society.

Future MGT youth provision will seek to focus on giving small groups of young people the opportunity to build their skills and capabilities either through experiential or accredited learning. We will begin to plan all delivery around these pillars of development.

- Empowering
- Educative
- Participative
- Inclusive
- Expressive.

Recording and evaluation forms will be adapted to take account of the number of young people achieving outcomes within these pillars.

Mutley Greenbank Ambassadors:

The MGA is now in its second year as we were successful in securing a further 12 months funding from Clarion Housing, Drake councillors and Onward House. We have recruited 8 new young ambassadors aged 11-14 with four of our existing young ambassadors taking up the role of young leaders. The young people are aged (15-18) and we have two previous young leaders co-facilitating this year's project. Our main focus this year includes:

- Low level mental health support, confidence and self-esteem building, positive relationships within the group and personal development. This takes place during our weekly wed sessions at Onward house. We have been very fortunate to be able to continue to meet during COVID thanks to the support of Cllr Margaret Corvid and Plymouth Health Authority Board.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

- Intergenerational work: with Eldertree and Age Uk. We had a lovely afternoon session with both these groups in March 2020 where everyone reminisced about what it was like for them when they were young and what it is like for young people today, many stories and old photos were exchanged. Unfortunately, due to COVID we had to cancel an afternoon tea in Moorview park until restrictions are lifted but we hope to have this event in the future.
- Christmas Gifts: In Dec 2020 the young people delivered over 300 Christmas hampers to the elderly residents in three of our residential homes along with Santa Cllr Chaz Singh. This proved to be a very emotional experience as many of the residents had been in isolation for nearly 9 months and were very happy to sit and chat with the young people.
- Mount Street Primary School - The young ambassadors also delivered over 100 Christmas gift bags with Cllr Margaret Corvid to some of our deprived children in our local area.
- Moorview park Events - Last October our Young Ambassadors got involved in environmental issues and wanted to undertake a clean-up of Moorview park. Rosie, our Marjon University MA student supported the young people along with partners from, Clean our patch, Rebel Botanist group, local Co-operative stores, Plymouth City Council parks department, local residents and businesses offering their support. The event was spread over two days and the young people became really involved and were happy to be interviewed by a young local Film crew, headed up by local lad George Bleek. This video has since been used by Clarion Futures (one of our main MGA funders as a national advert for their ambassador's programme). The young people are hoping to come back in the spring to plant some flowers, shrubs and trees at the park if/ when COVID restrictions are lifted.
- Accreditation- This year all the young people in the group including leaders will undertake an ASDAN accreditation for all the hard work they do. The ASDAN programmes and qualifications are widely recognised by educators for providing an engaging curriculum that empowers students through personalised learning and choice. ... In addition, learners develop core skills in teamwork, communication, problem solving, research and self-management.

Unfortunately, due to COVID the annual Clarion awards ceremony which takes place in Birmingham will be online this year but each young ambassador who completed the programme which ends in August 2021 will receive a nationally recognised certificate.

Over the last two years our MGA programmes have proved to be incredibly successful and empowering methods of development for our young people. The facilitation of the groups and the manner to which they are structured has allowed a real progression in the skills and experience of those involved.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

The basis of the project has been to act as a link between our youth provision and our community delivery and crucially, as well as being a lot of fun, is to offer a progressive journey of experience and learning throughout. As demonstrated below:

- Young people who start with the MGA are offered 'inhouse' training and awareness rising often alongside an accredited 'Asdan' course.
↓
- Many of those who have completed the first year then go on to volunteer within our other youth provision which sees them gain vital experience and an interest in youth work as a profession.
↓
- The most experienced of our volunteers are then offered an 'NVQ' 2 or 3 equivalent course from an outside provider supported throughout by our qualified Youth and community practitioner.
↓
- This process then allows those able to become Youth support workers which may lead to an offer of paid work within MGT.
↓

The experience gained from leading youth sessions and working alongside undergraduate youth and community students from Plymouth Marjon University has been vital in the building of confidence, and ability of young people who may not have otherwise had such an opportunity.

One young person involved in our ambassadors' group has even had the opportunity to become part of a national and international youth exchange programme.

Freedom youth project:

This year has seen a rollercoaster of lockdowns and restrictions which led to a constant change in permitted delivery. Throughout however, we have remained totally committed to supporting young people locally and delivering the absolute best youth provision possible under difficult circumstances.

Open access youth provision became impossible to provide as the venues we access for such sessions became unavailable due to Covid restrictions. However, with the technical support of our Marjon MA student Felix we set up online platforms, such as google hangouts, and zoom in order to connect with our young people on a weekly basis. However, some young people did find this type of youth work very difficult and were unable to participate for a short period. In order to ensure these young people were not left behind we ensured that we were able to meet some on a one-to-one basis outside or by phone and therefore contact was maintained.

The lockdown period was a very difficult time for young people and the staff alike as we all need human contact. Ensuring that we supported each other proved a vital but frustrating process.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Detached youth work

Due to COVID restrictions we had to undertake detached youth work delivery on the streets and local parks rather than offering a centre-based programme to our local young people. We are planning to liaise with local partners regarding starting indoor youth sessions very soon.

However, we will also consider continuing some outreach sessions once centre-based provision begins in order to encourage young people to attend the centre-based groups. We do two sessions a week on Tuesday after school at Mount Gould Park as most of the young people in our areas attend the local secondary school in Lipson. This session is quite busy with an average of 5 -10 new young people a week being contacted.

On Friday evenings we concentrate on Tothill Park where a lot of the older young people tend to meet. This session is slower but we are still averaging around 3-5 new young people a session.

Youth Training and Development:

As already mentioned up to 15 young ambassadors are undertaking different levels of ASDAN accreditation and will all receive a qualification on completion.

Level 2 and 3 Certificate in Youth Work -

Three of our youth work trainees Laura, Alice and Ewan have almost completed their level 2 certificates in youth work through the Plymouth training provider and I am their placement supervisor. Laura, Alice and Kalum will soon go on to do their level 3 Certificate which is equivalent to A Level.

For information the Level 4 qualification is equivalent to BTEC Professional Diploma level, a Level 5 qualification is equivalent to HND or foundation degree level and the Level 6 qualification is equivalent to Bachelor's Degree level.

Ewan on the other hand is undertaking a slightly different path. He has the opportunity to become part of a national and international youth exchange programme, he was chosen as one of the ten young people nationally to set up a mental health exchange programme with young people in Cyprus. The young people involved are hoping to go to Cyprus when all international travel is allowed and young people from Cyprus will come to the UK. This is a great opportunity for Ewan as there were over 100 applicants that applied for this exchange programme.

I would like to take this opportunity on behalf of the organisation to congratulate all our trainees who have worked so hard during a very difficult and challenging period and we wish them all continued success on their professional and personal journey.

In house training - Heather, Simon and myself have delivered three Youth practice sessions to the youth team via Zoom. These sessions were aimed at supporting and encouraging team members to be more confident, more skilled and awareness raising around youth work practice. We still have one more session to do and will be completed once lockdown restrictions are lifted as face-face training sessions are much more inclusive.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Assessors Course - I am currently undertaking my level 2 and 3 qualifications in Assessing students in the workplace/ youth work setting. This qualification is approved by City and Guilds and is provided by Plymouth Training Centre. I hope to complete by the end of May 21. Once completed I will be qualified to assess our youth work trainees to a level 2 and 3 as well as supporting other trainees in youth work settings.

Developing student placements:

For the past few years MGT has played host to both graduate and undergraduate youth and community students from Plymouth Marjon University. These placements have been highly successful and have become both praised by university tutors and sought by students themselves. Due to the capacity of supervisory staff, we can only take one student at a time but they have proved to be very useful to MGT as an organisation with students assisting greatly in the development of our delivery. The partnership created with Marjon has now become a very positive one and it is hoped that joint aims and projects can be facilitated in the future.

Since March 2020 to March 2021, we have had three students who have successfully passed their placements with us and two of them have gone onto get paid employment within the youth work field. We will continue to offer students a real positive, supportive and professional experience.

Greenbank Neighbourhood Centre:

At the end of March 2020 when the whole country went into lockdown, we took the opportunity to decorate the centre and the seating arrangements improved to allow for social distancing. It is now a very welcoming space and feels much safer. The community drop-in continues to be run by our wonderful volunteers, supported by the community facilitator. The volunteers have developed well over the last year and are now able to facilitate the sessions without supervision. One volunteer is also keen to get further involved in the project by updating our new website regularly in order to keep information fresh and to maintain an up-to-date link with the community. The continued upskilling and personal development of our volunteers is very important to MGT and has led to the community team becoming a very capable and cohesive asset of great value.

We now offer a drop-in service 4 mornings a week 9.30 -12. 30 with all residents needing to pre book a 45-minute slot. We continue to have up to 4 residents accessing this service daily within a safe, social distancing and COVID safe environment.

I would like to take this opportunity on behalf of the Trust to thank out two volunteers, Pepe and Jon who have shown so much dedication and an amazingly positive attitude during these challenging times, whilst creating a safe, friendly and supportive environment to local residents.

Residence group - Once lock down had eased in June 2020 the community were faced with some challenging and very difficult issues. Two local houses were set up as hostels for housing homeless people and those with drug and alcohol issues. Street drinking and inappropriate behaviour became a daily issue. The local corner shop, primary school and outside our office became hot spots for street drink and inappropriate behaviours. The police, local councils and some residents met to discuss these concerns and we all agreed that a local residents' group needed to be established so that any future concerns/ issues would be discussed beforehand and everyone would be fully involved.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Foodbank - It was decided during the last lockdown period that it was no longer viable for a small food bank to be offered from the Community Hub. It was felt that it would be far more beneficial for those facing food poverty to be referred and supported to go to the much bigger and better coordinated distributors in the locality. We now support residents to visit our partners at Onward House and St Matheus Church.

One-One support - This was in high demand at the beginning of the pandemic, as many of our regulars are older and needed to self-isolate. The main issues they needed help with was prescription deliveries and shopping. At this point a lot of my one-to-one support was offered at their door to keep everyone safe. Once some restrictions had been lifted and our building became COVID compliant the one-to-one support sessions were able to take place at the centre. Residents were also needing to use food banks more frequently due to job loss and reduced income due to being on furlough.

I have continued to offer one-to-one sessions on a Monday and Tuesday afternoon and we have continued to be quite busy with around 2 residents per session needing support on a range of issues.

Community newsletter – We were able to design and deliver a newsletter to the residents in our location twice this year. The letter at Christmas was an update on support on offer during the pandemic lockdown and proved to be very useful to members of the community. The newsletter was delivered locally by our very friendly Postie Marcus and our young MGA group.

Renting centre space – We have the potential of renting out the office at least one afternoon a week to a local resident who wants to run a homework club. Unfortunately, due to the outbreak of the Covid 19 pandemic we have to put this on hold - I will look to pursue this once we have come out of lock down. We will also be looking to set up a women's group which has been requested by some residents.

The Flat - Jonathan has been overseeing the flat and it has now been rented out by a lovely elderly lady Lynn. She is happy to stay there for the foreseeable future. She visits us regularly and has said she feels safe and happy in the flat. Jonathan has also sorted out the water supply which tenant Lynn is now solely responsible for.

External building work - Jonathan and Aubrey are in talks with Paul Norman from Lords Pinnacle to undertake external work on the building. To date Paul has fixed the flat roof as it was letting in rain to the flat. Further work on the external such as roof, repairs, new windows and painting the outside of the building will be undertaken around May 21 (weather dependent).

Personal testimonies and statements of support:

Young people's personal statements:

"When I first started to go to the youth club, I was 11 years old. When I first began going, I was very quiet and not very sociable but the more I went the more sociable I became. After 2 years of going to my youth group, I was given the opportunity to join the Young Ambassadors group and at the first meeting I only knew two of the people in the group and had never met the workers before. I was only 13 then and although I was more sociable than previously, it was still quite daunting. Since joining this group, I have become a lot more confident in the way I feel and look. I am also a lot more vocal with my emotions and expressing my ideas. I feel that the youth club and the MGA group has helped me to become more mature. I have learned to bond properly with my family, have more social groups/ friends, better grades in school, and I am now confident in my outlook in life and the future I want to have. Now I am still attending the MGA but I am a peer leader now helping the younger ones to feel confident and the opportunity to grow just like I did."

Rosie is a 15-year-old young leader.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

"I am 14 years old and the MGA is the first youth group I have ever been to. One of my school friends who also goes to the group told me that he goes to a youth group every week and it is great fun, you will meet new people and you get to go on trips. So, I came along to my first one in March and I really enjoyed myself. Everyone was very friendly and yes, we do a bit of work but we also have fun. I love coming to the group as sometimes I can't talk to my dad so the youth workers allow me to chat to them about any problems I have. I am getting more confident and feel comfortable talking to people. The thing I love the most is when we go to Moorview park as I love gardening. Thank you"

Jacob aged 14 (young person)

Staff and volunteers' personal statements:

"When I was 11, I started attending the open access sessions run by the Freedom Fields youth project. Through this, I started developing new skills, volunteering at various community events and getting involved with different projects all over the city. Becoming an older young person working with the same youth group for a long time, my role changed in the group slightly and I became a peer mentor for the new young people who were joining the sessions. Getting involved in the youth project was great for me, When I started, I didn't really have any friends. I had really low self-confidence and I struggled a lot in social settings. But with the help of the youth workers and the young people at the project, my confidence grew, I gained a new group of friends and I was given a lot of opportunities that I wouldn't have had if I hadn't attended the group. As I was getting older, I took more of an active role in the youth sessions and in February 2018 we took part in Clarion Futures' Community Ambassador Programme. I was chosen to be a young leader and my role was to work with the lead workers on the project and support the young people in achieving their goals.

After working with the youth group for so long I already had the skills to succeed in my role and gained a lot of confidence to help me in my new role. At the end of 2019, I volunteered to co-lead the project as a support for the lead worker at the time. This allowed me to take the next step and actually help run the Mutley Greenbank Ambassador project. Going through the youth service as a young person then being there as a volunteer made me realise what I wanted to do as a career and working with the ambassador group gave me the opportunity to do my level 2 certificate in youth work practice. Working as co-leader of the ambassador project gave me great experience of project-based youth work, allowed me to build my confidence in planning and delivering a session and help me build relationships with the group of young people we were with. All of which allowed me to progress again and In September 2020, I became a paid worker and took on the leadership role with the MGA project.

Through my journey from young person to volunteer and now to the leader I have developed greatly. Professionally, I have become more confident in talking to young people and more aware of my position, I can now establish positive and professional relationships with young people and I'm more focused and organised with my time. I've become better at problem-solving and assessing a situation and finding the best solution. Personally, I've gained a lot of confidence in myself, I have become more headstrong and I've developed into a strong and open person who is comfortable with who I am, I've become braver and more self-aware."

Alice aged 20 Youth Trainee.

"I started my placement at MGT at the end of January. the trust has been amazing and all the staff has been welcoming and friendly.

I worked primarily with the young people in both the MGA group and during detached and through this, I have grown more confident and comfortable in my work. It is through the support I have been provided by the staff. and this was reflected by me passing my placement with flying colours and getting one of the highest marks for my placement. I have enjoyed my time at MGT so much I have decided to stay on as a volunteer with the Trust"

Katy 23 (placement Student)

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

"I joined the MGT as a volunteer to support the open access sessions on a Thursday at Mount Gould Church. During my time volunteering with Rob Reynolds, I had the opportunity to observe and learn different ways to engage with young people in an open access session. It allowed me to build my confidence and develop my skills working with different groups of young people. I also learnt the importance of briefs, debriefs and working as a team. I then started doing detached youth work with Trish, where I learnt about detached youth work. She taught me the difference between outreach youth work and detached youthwork, as well as helping me build my confidence approaching groups of young people during detached. It also allowed me to learn about managing my expectations while doing youth work. Volunteering at MGT allowed me to then volunteer at Barefoot where I was able to apply to a youth support work job and get the job. I was also able to get a few hours of paid work at MGT. I have also been able to get funding to start my level 3 NVQ in youth work. The experience, knowledge and support I had from Trish and Rob has helped me become a confident and all-round youth worker. I have passed my probation with Barefoot. MGT has also been great with supporting me with my personal development and provided me with support when I needed help with personal matters. It has really made a difference to my mental health and to my family. I'm looking forward to working with MGT in the future and improving my skills and knowledge further, contributing to the organisation to the best of my ability"

Kalum [Youth trainee]

Resident's personal statements:

"I would like to take this opportunity to thank my local neighbourhood centre for all the help, support, and advice they provided me with these last two years. Before that, I only popped in when I locked myself out or needed telephone numbers or photocopying. Two years ago, I found myself in a lot of debt and needed help with money management, I came to see Trish and with her help and support, I am now debt-free. In the past 12 months, my mental health has greatly improved due to the ongoing support that Trish and her amazing volunteers have given me. It has been a pleasure and a privilege to be a client of the Greenbank Centre. Thank you very much."

Trudi (Local resident)

Partnerships: listed below are all the local partnerships we have built or continued over the last year. A small organisation such as Mutley Greenbank Trust cannot work in isolation and these partnerships have been vital in allowing us to offer the very best support to our local community.

Onward house food bank
Mutley Baptist Church
Mount Gould Church
Councillors - Drake, Sutton and Mount Gould, Compton
Co-op
Back Yard Nature
Clarion Housing
Barefoot
Dartmoor Nature
Plymouth City Council Parks Depart
Rebel Botanists Group
Clean Our Patch
Plymouth City Council Youth Service,
Photo Now
Plymouth Octopus Project
Plymouth University
Marjon University.
Plymouth Learning Skills
Local businesses
Argyle Community Football Project
Police and PCSO
Paul Reed Business Adviser (POP)

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

March 2021 to 2022 and beyond:

It is hoped that all the worthwhile work above will continue through the next period and into 2022/23 and beyond and would aim to deliver progressive development work in the following areas.

2021 Centre based youth sessions

With the lifting of Covid restrictions we will now be able to provide centre-based youth sessions twice weekly for two age groups of young people.

The sessions for 11 to 15-year-olds will be planned around building skills and general awareness raising. For example:

- cooking skills
- how to deal with bullying
- arts and crafts
- looking after the environment

For the older age group of 16+ we aim to run sessions led predominantly by them and which may include:

- music
- cooking
- looking at future employment
- issue based awareness raising sessions

Future Centre based:

With sessions in Tothill community centre and Mutley Baptist Church we will be covering all areas of our designated patch. These sessions would allow for us to develop the following:

- vocational skills programmes/taster sessions
- accredited courses for young people

Summer activity programme:

It is hoped that activities during the summer holidays will be able to go ahead if the Government roadmap goes as planned. They will probably remain local to Plymouth as transport may be difficult to find. We would plan to deliver at least two activities a week to include:

- challenging outdoor adventure activities
- taster sessions
- environmental trips
- cultural visits
- drama workshops
- educational visits

Other Youth work: MGA

- A focus on intergenerational work and environmental work and a programme of issue-based awareness raising
- When possible and funding allowing, we would like to offer one international trip/exchange to a targeted group of young people.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Public capacity building:

MGT has been successful in gaining funding to look at building our public persona by gaining training and awareness in:

- Updating websites
- Using social media platforms positively
- Writing press releases to advertise our achievements
- How to sell ourselves to funders and supporters.

The funding received will allow us to gain the expertise of a communications professional who can support us in this process and thereby help to enhance the public persona of Mutley Greenbank Trust and show what a positive difference a small organisation can make.

Community:

We will continue to build on the learning and support of our wonderful volunteers who continue to deliver a safe and supportive space for local residents. We will also look to continue and build on the following:

- Links to local school for family support
- Residential group support/facilitation
- Ongoing one to one support

At Mutley Greenbank Trust we are aware of the limitations of a very small team with few accessible resources which will always affect the outcomes we can achieve. However, we pride ourselves on having a very supportive and active Board of Trustees, fantastic working relationships with local Councillors and partners and an ethos which puts the local people we serve at the heart of everything we do.

Financial Review:

These financial statements are drawn up in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)", except as disclosed in the Notes.

Grants received during the year almost doubled largely due to the impact of Covid-19, this in effect helped total incoming resources to increase to £66,608 (2020: £40,526). Expenditure remained consistent with the previous year. The net movement in funds this year is therefore positive at £23,437 compared to a deficit in the prior year of £3,994.

Public Benefit:

The charity Trustees have complied with the duty of the Charities Act 2011 to have due regard to guidance published by the Charity Commission. The Trustees feel that Mutley Greenbank Trust will satisfy the public benefit as it will give young people from the local community the opportunity to take part in activities and develop a wide range of skills.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Reserves:

The Trust aims to hold sufficient reserves to ensure the continuation of the entity's main activities. Free reserves at 31 March 2021 were £7,075 the Trustees deem this alongside the continued support and availability of grant income to be adequate to continue their operations.

Description of the Trust's organisation:

The Trust is run by a board of trustees and is supported by paid staff – a Youth and Community Facilitator and some trainee Youth Workers.

Trustees' Interests:

No trustee has a beneficial interest in the Trust.

Trustees' Responsibilities:

The trustees are responsible for the Trust in line with the relevant legislation relating to companies limited by guarantee and registered charities.

Appointment of Trustees:

New trustees are sought by the current Trustees.

Trust Annual General Meeting:

The Mutley Greenbank Trust held its Annual General Meeting on Wednesday 11 September 2020.

Meetings of the Trust Board of Trustees:

Thursday 6 August 2020.

Thursday 16 October 2020,

Friday 22 January 2021. (Zoom)

Friday 19 March 2021. (Zoom)

Meetings of the Members of the Trust:

Wednesday 11 September 2020 (AGM)

Staff:

Youth and Community Facilitator. Trish Bennett

Employees:

Trust staff are recruited and employed in accordance with the Trust's Equal Opportunities Policy.

Trustees:

The Trustees during the year under review were: (term ends)

Mike Law (2021)

Heather Shazell (2021)

Ms Nicky Green (2022)

Aubrey Curtis (2023)

Jonathan Spurling (2023)

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
TRUSTEES' ANNUAL REPORT (INCORPORATING DIRECTOR'S REPORT)
YEAR ENDED 31 MARCH 2021

Risk management:

The Trustees actively review the risk which the Mutley Greenbank Trust faces on a regular basis and believe that there are controls in place to provide adequate resources in the advent of adverse conditions. The Trustees have also considered other operational and business risks faced by the Trust and confirm that they have established systems to mitigate any significant risks. In addition, the Trust have developed a number of policies and procedures to deal with a variety of areas within Health and Safety and Trust operations.

Statement of Trustees responsibilities

Company law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the company and its financial activities for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The Trustees intend to ask the existing accountants to undertake the independent examination of the Trust in the following year.

This report has been prepared in accordance with the provisions applicable to companies entitled to small companies' exemption.

ON BEHALF OF THE BOARD

.....
Mr Mike Law – CHAIR

Dated: June 2021

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF MUTLEY GREENBANK
TRUST
YEAR ENDED 31 MARCH 2021

I report to the trustees on my examination of the financial statements of Mutley Greenbank Trust ('the charity') for the year ended 31 March 2021.

Respective responsibilities of trustees and examiner

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P M WEBB FCA
THOMAS WESTCOTT
Chartered Accountants
Plym House
3 Longbridge Road
PLYMOUTH
PL6 8LT

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming Resources					
<i>Charitable Activities</i>					
Grants	5	4,528	50,758	55,286	30,746
<i>Other activities to generate funds</i>					
Investment income (bank interest)		2	-	2	3
Donations and gifts	5	100	-	100	152
Donations in kind	5	6,500	-	6,500	6,500
Other income	6	-	4,720	4,720	3,125
Total Incoming Resources		11,130	55,478	66,608	40,526
Resources Expended					
Charitable expenditure (note 10)					
<i>Costs of activities in furtherance of the charitable objectives:</i>					
Direct charitable expenditure	7	6,225	30,446	36,671	38,020
Direct charitable expenditure (kind)	9	6,500	-	6,500	6,500
<i>Costs of raising funds</i>					
Total Resources Expended		12,725	30,446	43,171	44,520
Net Incoming/ (Outgoing) Resources before Transfers					
		(1,595)	25,032	23,437	(3,994)
Transfer between Funds		4,243	(4,243)	-	-
Net Incoming/ (Outgoing) Resources for the year					
		2,648	20,789	23,437	(3,994)
Other Recognised Gains and Losses		-	-	-	-
Net Movement in Funds		2,648	20,789	23,437	(3,994)
Balances brought forward at 1 April 2020		55,394	3,122	58,516	62,510
Balances carried forward		58,042	23,911	81,953	58,516
The restricted funds carried forward represent Funding for:					
Moorview Park				£	2,402
Youth Grants				£	10,978
Greenbank Centre				£	10,531
				£	23,911

The Trust had no recognised gains or losses in the year other than those appearing in the above statement.

All income and expenditure derive from continuing activities.

The accompanying accounting policies and notes on pages 20 to 27 form part of these accounts.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 31 MARCH 2021

		2021	2020
		£	£
FIXED ASSETS			
Tangible fixed assets	14	50,967	51,973
CURRENT ASSETS			
Debtors	15	-	3,866
Cash at bank and in hand		31,656	3,327
		<u>31,656</u>	<u>7,193</u>
CREDITORS			
Amounts falling due within one year	16	<u>670</u>	<u>650</u>
NET CURRENT ASSETS		30,986	6,543
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>81,953</u>	<u>58,516</u>
FINANCED BY			
Unrestricted Funds	17	58,042	55,394
Restricted Funds - Moorview Park	17	2,402	1,758
Restricted Funds - Youth Projects	17	10,978	1,364
Restricted Funds - Greenbank Centre	17	10,531	-
		<u>81,953</u>	<u>58,516</u>

For the year ended 31st March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- a) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These accounts were approved by the board on and signed on their behalf by:

M Law
Director

A Curtis
Director

Company Registration number: 4070097

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1 General information

The charity is a public benefit entity and a private company limited by guarantee without share capital use of "Limited" Exemption, Registered in England and Wales. The address of the registered office is Mutley Baptist Church, Mutley Plain, Plymouth, PL4 6LB. The governing documents are the Companies Memorandum and Articles of Association

2 Statement of compliance

These financial statements have been prepared in compliance with FRS 102 section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3 Accounting policies

Basis of preparation

Accounting convention

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)" effective 1 January 2015. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going Concern

The level of reserves held at the 31st March 2021 support the conclusion that the entity is a going concern. There are no material uncertainties regarding the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition of the deposit or similar account.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between activities they contribute to on a reasonable and consistent basis.

Tangible fixed assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold Building	2% on cost
Plant and Machinery	between 15% and 25% on a straight line basis

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The company is a registered charity and as such is not liable to taxation on its normal activities. No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2021 nor for the year ended 31 March 2020

4 Limited by guarantee

The charity is limited by guarantee without share capital. In the event of the charity being wound up the members would be limited to a liability of £10.

5 Donations and grants

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Donations			
Donations	100	-	100
Contribution in kind- Mutley Baptist Church	6,500	-	6,500
Grants			
Ballard Trust	-	11,200	11,200
Plymouth City Council	2,678	4,372	7,050
Plymouth City Council -Business Grants		19,431	19,431
Youth Grant Clarion	-	5,250	5,250
AfA	-	9,800	9,800
DCF	1,850	-	1,850
Coop Membership	-	705	705
	<u>11,128</u>	<u>50,758</u>	<u>61,886</u>

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5 Donations and grants(continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations	152	-	152
Contribution in kind- Mutley Baptist Church	6,500	-	6,500
Grants			
Ballard Trust	240	17,760	18,000
Plymouth City Council	1,500	3,000	4,500
Youth Grant Clarion	-	3,000	3,000
POCA	500	-	500
Astor	1,500	-	1,500
DCF	1,663	-	1,663
Coop Membership	-	1,583	1,583
	<u>12,055</u>	<u>25,343</u>	<u>37,398</u>

6 Other income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Rent	-	4,720	4,720
	<u>-</u>	<u>4,720</u>	<u>4,720</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Rent	-	3,125	3,125
	<u>-</u>	<u>3,125</u>	<u>3,125</u>

7 Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Support costs	6,225	30,446	36,671
Paid in kind- Mutley Baptist Church	6,500	-	6,500
	<u>12,725</u>	<u>30,446</u>	<u>43,171</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Support costs	2,345	35,675	38,020
Paid in kind- Mutley Baptist Church	6,500	-	6,500
	<u>8,845</u>	<u>35,675</u>	<u>44,520</u>

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs	2021	2020
	£	£
Salaries and wages	25,510	26,942
Insurance	648	647
Telephone, printing and stationery	990	1,181
Project expenses	3,634	5,278
Sundry expenses	13	1,114
Light and heat	523	447
Rates	383	510
Repairs and renewals	453	134
Refurbishment	2,750	-
Depreciation of Freehold property	1006	1006
Governance costs	680	680
Finance costs	81	81
	<u>36,671</u>	<u>38,020</u>

9 Expenditure in kind:	2021	2020
	£	£
Community office	<u>6,500</u>	<u>6,500</u>

Accommodation on the basis of fair rental cost for the space occupied by the Trust.

10 Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>1,006</u>	<u>1,006</u>

11 Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>680</u>	<u>680</u>

12 Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Salaries and wages	<u>25,510</u>	<u>26,942</u>

The average number of full time equivalent employees during the year was 2 (2020: 2)

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

13 Trustee remuneration and expenses

There was no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

14 Tangible fixed assets

	Freehold Property	Plant and Machinery	Total
COST	£	£	£
At 1 April 2020	67,063	23,390	90,453
Additions	-	-	-
At 31 March 2021	<u>67,063</u>	<u>23,390</u>	<u>90,453</u>
DEPRECIATION			
At 1 April 2020	15,090	23,390	38,480
Charge for year	1,006	-	1,006
At 31 March 2021	<u>16,096</u>	<u>23,390</u>	<u>39,486</u>
NET BOOK VALUE			
At 31 March 2021	<u>50,967</u>	<u>-</u>	<u>50,967</u>
At 31 March 2020	<u>51,973</u>	<u>-</u>	<u>51,973</u>

The freehold property consists of a property on Armada Street and is depreciated on a straight line basis at 2% per year.

15 Debtors

	2021	2020
	£	£
Prepayments and accrued income	<u>-</u>	<u>3,866</u>

16 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals	<u>670</u>	<u>650</u>

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of charitable funds

	Balance at 01-Apr-20	Movement in resources		Transfers	Balance at 31-Mar-21
		Incoming	Outgoing		
Unrestricted funds	55,394	11,130	(12,725)	4,243	58,042
Restricted funds					
Moorview Park	1,758	1,005	(361)		2,402
Youth Grants	1,364	30,322	(20,708)		10,978
Greenbank Centre	-	24,151	(9,377)	(4,243)	10,531
	<u>58,516</u>	<u>66,608</u>	<u>(43,171)</u>	<u>-</u>	<u>81,953</u>
	Balance at 01-Apr-19	Movement in resources		Transfers	Balance at 31-Mar-20
		Incoming	Outgoing		
Unrestricted funds	53,610	12,058	(8,845)	(1,429)	55,394
Restricted funds					
Moorview Park	375	1,583	(200)		1,758
Youth Grants	8,525	20,400	(27,561)		1,364
Greenbank Centre	-	6,485	(7,914)	1,429	-
	<u>62,510</u>	<u>40,526</u>	<u>(44,520)</u>	<u>-</u>	<u>58,516</u>

The Moorview Park fund is used to support community events and projects.

The Greenbank centre fund is used to support the community hub.

The Youth Grants are used to support the Freedom youth project

18 Analysis of Assets split between Funds

	Unrestricted Funds	Restricted Funds	Total 2021
	£	£	£
Fixed Assets	50,967	-	50,967
Current Assets	7,745	23,911	31,656
Current Liabilities	(670)	-	(670)
	<u>58,042</u>	<u>23,911</u>	<u>81,953</u>

MUTLEY GREENBANK TRUST
(Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18 Analysis of Assets split between Funds(continued)

	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Fixed Assets	51,973	-	51,973
Current Assets	4,071	3,122	7,193
Current Liabilities	(650)	-	(650)
	<u>55,394</u>	<u>3,122</u>	<u>58,516</u>

19 Events after the end of the reporting period

There have been no events in the subsequent period that will require an adjustment to the balances reported in the statement of financial position of these financial statements dated 31 March 2021.

However, the continued impact of the global Coronavirus outbreak that was declared a world health emergency by the World Health Organisation in January 2020 should be noted. In March 2020, and again in November 2020, the UK government implemented travel restrictions and other guidance in an attempt to reduce the spread of the virus, which has impacted, and continues to impact, the UK economy significantly. The financial impact of this developing situation in the subsequent period will be reflected in the financial statements of the corresponding subsequent period.

20 Related party transactions

During the year grants totalling £11,200 (2020: £18,000) were received from Ballard Youth Activity Trust to contribute towards the funding of the Freedom Park Youth Coordinator. The Trusts are defined as a related party as they share trustees in common.

Appendix 1

**OBJECTIVE ANALYSIS from The STATEMENT OF FINANCIAL AFFAIRS
for the year ended 31 March 2021**

MGT2021	Total Income	General Account	Greenbank Centre	Youth & Community	Moorview Park
INCOME - Year to 31st March 2021					
Grants Ballard Youth ActivityTrust	11,200			11,200	
Grants Plymouth City Council	26,481	2,678	19,431	4,072	300
Grants POCA	0				
Grants AfA	9,800			9,800	
Grants DCF	1,850	1,850			
Grants Clarion Futures	5,250			5,250	
Grants Coop Membership	705				705
	0				
Rent/Water	4,720		4,720		
Donations/Gift Aid	100	100			
Other Income	2	2			
	£ 60,108	£ 4,630	£ 24,151	£ 30,322	£ 1,005

EXPENDITURE - Year to 31st March 2021

	Total Expenditure				
Coordinator Salaries	17,389			17,389	
Redundancy	4,296	4,296			
Services					
Business Rates	0				
Water	383		383		
Repairs	453		453		
Refurbishment	2,750		2,750		
Electricity	523		523		
Insurance	649	149	201	199	100
Telephone	989		989		
Misc./ Bank charges	1,494	94	1,400		
Professional Fees	680	680			
Projects / Activities					
Youth Projects	1,408			1,408	
Moorview Park	261				261
Clarion HG - Youth Ambassadors	1,712			1,712	
AfA	2,678		2,678		
Total Expenditure	£ 35,665	£ 5,219	£ 9,377	£ 20,708	£ 361
Surplus/Deficit for year	24,443	-589	14,774	9,614	644
Account Transfers		4,243	-4,243		
Balance Brought Forward	6,543	3,421		1,364	1,758
Balance Carried Forward	£ 30,986	£ 7,075	£ 10,531	£ 10,978	£ 2,402

Current Assets- Carried Forward	£ 30,986	Total c/f	£81,953
Fixed Assets- Carried Forward	£50,967		