

Company registration number: 04026595

Charity registration number: 1087413

Stafford Muslim Community Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 July 2024

Daryl Denson ACMA
Dudson Centre
Hope Street
Stoke-on-Trent
ST1 5DD

Stafford Muslim Community Centre

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Stafford Muslim Community Centre

Reference and Administrative Details

Trustees	Dr Ansar Mahmood
	Dr Adel El-Alfey
	Azhar Rafiq Abbasi
	Yacoob Patel
	Muhammad Gul
	Muhammad Kamran Iqbal
	Shamimul Haque
	Abdul Quyoom Mir
Charity Registration Number	1087413
Company Registration Number	04026595
Registered Office	The charity is incorporated in England.
	80 Baswich Lane
	Stafford
	Staffordshire
	ST17 0BZ
Independent Examiner	Daryl Denson ACMA Dudson Centre Hope Street Stoke-on-Trent ST1 5DD

Stafford Muslim Community Centre

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 July 2024.

Objectives and activities

Objects and aims

- To promote the benefit of the inhabitants and in particular the Muslim community in Stafford and the neighborhood thereof (hereinafter called 'area of benefit') without distinction of sex, sexual orientation, race, political, religious or other opinions, by associating together the said inhabitants and local authorities, voluntary and other organisations in a common effort to advance the Muslim faith, advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- To establish or secure the establishment of a multi-sect Community Centre (hereinafter called the Stafford Muslim Community Centre) and to maintain and manage the same, whether alone or in co-operation with any local authority or other person or body in furtherance of these objects.
- To provide Islamic Education for muslim children in Stafford and surrounding area (currently online due to Covid 19),adult Islamic knowledge sessions for adults (online),women sessions on Islamic knowledge (online).

Objectives, strategies and activities

- Courses for children and adults.
- Sports activities with games and sports days.
- Youth activities which co-ordinate with children's education.
- Social gatherings.
- Festivals including Ramadan and Eid parties.
- Advice, information, advocacy and pastoral support.
- Islamic workshops.
- Representation of the Muslim community.
- Helping new members of the community to settle in Stafford.
- Assisting refugees by providing advice and donations of clothing, toys etc.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Policy on reserves

The charity has no policy on reserves. Sufficient unrestricted reserves are currently held for the levels of activity of the community centre. The amount of free reserves at the year end are £171,198 (2023: £18,151).

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Stafford Muslim Community Centre

Trustees' Report

Trustees:

Dr Ansar Mahmood
Dr Adel El-Alfey
Azhar Rafiq Abbasi (appointed 7 October 2024)
Yacoob Patel
Muhammad Gul (appointed 15 April 2024)
Muhammad Kamran Iqbal (appointed 7 October 2024)
Shamimul Haque (appointed 7 October 2024)
Abdul Quyoom Mir (appointed 7 October 2024)

Structure, governance and management

Nature of governing document

The charity is governed by memorandum and articles of association and is a company limited by guarantee.

Recruitment and appointment of trustees

The methods adopted for the recruitment and appointment of Trustees are as follows;

1. Trustees may be recruited from amongst the Management Committee or the membership.
2. The total number of Trustees must comprise at least 3 and not exceed 8.
3. No person shall be appointed a Trustee if he/she is;
 - a. not at least the age of 18 years.
 - b. Disqualified under the Charities Act 2011 from acting as a Trustee.
 - c. Disqualified under the relevant Companies Acts from acting as a Director.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....
Dr Ansar Mahmood
Trustee

.....
Dr Adel El-Alfey
Trustee

Stafford Muslim Community Centre

Independent Examiner's Report to the trustees of Stafford Muslim Community Centre (‘the Company’)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Stafford Muslim Community Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair view’ which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Daryl Denson ACMA

Dudson Centre
Hope Street
Stoke-on-Trent
ST1 5DD

Date:.....

Stafford Muslim Community Centre

Statement of Financial Activities for the Year Ended 31 July 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	162,267	-	162,267
Charitable activities	4	13,898	-	13,898
Other trading activities	5	188	-	188
Other income		80	-	80
Total income		176,433	-	176,433
Expenditure on:				
Charitable activities	6	(23,386)	-	(23,386)
Total expenditure		(23,386)	-	(23,386)
Net income		153,047	-	153,047
Net movement in funds		153,047	-	153,047
Reconciliation of funds				
Total funds brought forward		18,151	50,096	68,247
Total funds carried forward	12	171,198	50,096	221,294
	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	6,319	-	6,319
Charitable activities	4	16,879	-	16,879
Other trading activities	5	202	-	202
Total income		23,400	-	23,400
Expenditure on:				
Charitable activities	6	(21,104)	-	(21,104)
Total expenditure		(21,104)	-	(21,104)
Net income		2,296	-	2,296
Net movement in funds		2,296	-	2,296
Reconciliation of funds				
Total funds brought forward		15,855	50,096	65,951
Total funds carried forward	12	18,151	50,096	68,247

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 12.

The notes on pages 7 to 13 form an integral part of these financial statements.

Stafford Muslim Community Centre

(Registration number: 04026595)

Balance Sheet as at 31 July 2024

	Note	2024 £	2023 £
Current assets			
Cash at bank and in hand	10	221,781	68,711
Creditors: Amounts falling due within one year	11	<u>(487)</u>	<u>(464)</u>
Net assets		<u>221,294</u>	<u>68,247</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	12	50,096	50,096
Unrestricted income funds			
Unrestricted funds		<u>171,198</u>	<u>18,151</u>
Total funds	12	<u>221,294</u>	<u>68,247</u>

For the financial year ending 31 July 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Dr Ansar Mahmood
Trustee

.....
Dr Adel El-Alfey
Trustee

The notes on pages 7 to 13 form an integral part of these financial statements.

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Stafford Muslim Community Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £
Donations and legacies;		
Donations from individuals	162,267	162,267
	<u>162,267</u>	<u>162,267</u>
	Unrestricted funds General £	Total 2023 £
Donations and legacies;		
Donations from individuals	6,319	6,319
	<u>6,319</u>	<u>6,319</u>

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

4 Income from charitable activities

	Unrestricted funds General £	Total 2024 £
Classes	12,101	12,101
Sports Activities	10	10
Ramadan Income	733	733
Eid Income	944	944
Sundry Income	80	80
Club Activities	110	110
	<u>13,978</u>	<u>13,978</u>
	<u>13,978</u>	<u>13,978</u>
	Unrestricted funds General £	Total 2023 £
Classes	10,128	10,128
Womens Activities	215	215
Sports Activities	86	86
Ramadan Income	3,064	3,064
Eid Income	3,386	3,386
	<u>16,879</u>	<u>16,879</u>
	<u>16,879</u>	<u>16,879</u>

5 Income from other trading activities

	Unrestricted funds General £	Total 2024 £
Other income from other trading activities	188	188
	<u>188</u>	<u>188</u>
	<u>188</u>	<u>188</u>
	Unrestricted funds General £	Total 2023 £
Other income from other trading activities	202	202
	<u>202</u>	<u>202</u>
	<u>202</u>	<u>202</u>

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

6 Expenditure on charitable activities

	Activity undertaken directly £	2024 £
Room Hire	1,913	1,913
Donation	441	441
Equipment	136	136
Tutor Fees	7,568	7,568
Sundry	185	185
Eid Expenses	3,897	3,897
Refreshments	912	912
Educational Supplies	1,138	1,138
Insurance	135	135
Advertising & Promotion	82	82
Professional Fees	523	523
Subscriptions	156	156
Building Repairs & Maintenance	5,813	5,813
	<u>22,899</u>	<u>22,899</u>
	Activity undertaken directly £	2023 £
Room Hire	1,796	1,796
Donation	140	140
Equipment	676	676
Tutor Fees	8,009	8,009
Sundry	910	910
Eid Expenses	4,595	4,595
Refreshments	3,154	3,154
Educational Supplies	1,171	1,171
Insurance	132	132
Advertising & Promotion	57	57
	<u>20,640</u>	<u>20,640</u>

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £
Independent examiner fees		
Examination of the financial statements	487	487
	<u>487</u>	<u>487</u>
	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	464	464
	<u>464</u>	<u>464</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	<u>221,781</u>	<u>68,711</u>

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	<u>487</u>	<u>464</u>

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

12 Funds

	Balance at 1 August 2023 £	Incoming resources £	Resources expended £	Balance at 31 July 2024 £
Unrestricted funds				
<i>General</i>				
General Funds	18,151	176,433	(23,386)	171,198
Restricted funds				
Premises Fund	49,233	-	-	49,233
Women's Fund	863	-	-	863
Total restricted funds	<u>50,096</u>	<u>-</u>	<u>-</u>	<u>50,096</u>
Total funds	<u>68,247</u>	<u>176,433</u>	<u>(23,386)</u>	<u>221,294</u>
	Balance at 1 August 2022 £	Incoming resources £	Resources expended £	Balance at 31 July 2023 £
Unrestricted funds				
<i>General</i>				
General Funds	15,855	23,400	(21,104)	18,151
Restricted				
Premises Fund	49,233	-	-	49,233
Women's Fund	863	-	-	863
Total restricted funds	<u>50,096</u>	<u>-</u>	<u>-</u>	<u>50,096</u>
Total funds	<u>65,951</u>	<u>23,400</u>	<u>(21,104)</u>	<u>68,247</u>

The specific purposes for which the funds are to be applied are as follows:

The premises fund is for the maintenance and upkeep of the premises.

The womens' fund is to fund womens community activities.

Stafford Muslim Community Centre

Notes to the Financial Statements for the Year Ended 31 July 2024

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 July 2024 £
Current assets	171,685	50,096	221,781
Current liabilities	(487)	-	(487)
Total net assets	<u>171,198</u>	<u>50,096</u>	<u>221,294</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 July 2023 £
Current assets	18,615	50,096	68,711
Current liabilities	(464)	-	(464)
Total net assets	<u>18,151</u>	<u>50,096</u>	<u>68,247</u>

14 Related party transactions

There were no related party transactions in the year.