

**REGISTERED COMPANY NUMBER: 04214688**  
**REGISTERED CHARITY NUMBER: 1087399**

**REPORT OF THE TRUSTEES AND**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**  
**FOR**  
**DISABILITY ADVICE SERVICE LAMBETH**

**DISABILITY ADVICE SERVICE LAMBETH**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2024**

|  | <b>Page</b> |
|--|-------------|
| <b>Company Information</b>                   | <b>1</b>    |
| <b>Report of the Management Committee</b>    | <b>1</b>    |
| <b>Statement of Financial Activities</b>     | <b>9</b>    |
| <b>Statement of Financial Position</b>       | <b>10</b>   |
| <b>Notes to the Financial Statements</b>     | <b>11</b>   |
| <b>Report of the Independent Accountants</b> | <b>17</b>   |
| <b>Income and Expenditure Account</b>        | <b>18</b>   |

## **DISABILITY ADVICE SERVICE LAMBETH**

### **REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024**

The Management Committee presents its report and the unaudited financial statements for the year ended 31 March 2024.

#### **Reference and Administrative Information**

Charity Name : Disability Advice Service Lambeth

Charity registration number : 1087399

Company registration number : 04214688

Registered Office  
and operational address : 336 Brixton Road  
London  
SW9 7AA

#### **Management Committee**

|   |                       |
|---|-----------------------|
| Ray Ludford                               | Chair                 |
| Trevor Critchley – resigned 29 April 2024 | Treasurer & Secretary |
| Isabelle Clement                          |                       |
| Marian Itzin-Borowy                       |                       |
| Judy Fink                                 |                       |
| Steven Onasanya                           |                       |
| Joshua Hepple                             |                       |

#### **Company Secretary**

Trevor Critchley – resigned 29 April 2024  
Peter Gay – appointed 22 May 2024

#### **Senior Management Team**

|                  |                                   |
|------------------|-----------------------------------|
| Peter Gay        | Interim Director                  |
| Claire Camplin   | Advocacy Team Leader              |
| Richard Pargeter | Direct Payments Team Leader       |
| Husnara Zaman    | Community Development Team Leader |
| Lisa Clark       | Advice Team Leader                |

#### **Independent Examiner**

Hilary Adams Ltd, Chartered Accountants, 158 High Street  
Herne Bay, Kent CT6 5NP

#### **Bankers**

NatWest, 504 Brixton Road, London SW9 8EB

#### **Structure, Governance and Management**

##### **Governing Document**

The organisation is an independent charitable company limited by guarantee, incorporated on 11 May 2001 and registered as a charity on 6th July 2001.

The Company's objects, powers and governance arrangements are laid out in its Articles of Association. Updated and revised Articles of Associations were adopted by the Company's members at its Annual General meeting on 20th December 2021. In the event of the Company being wound up members are required to contribute an amount not exceeding £1.

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Recruitment and Appointment of new trustees

The directors of the Company are also charity trustees for the purposes of charity law and under the Company's Articles are known as Trustees. Under the requirements of the Articles of Association, Trustees may be appointed by the passing of an ordinary resolution by the members at an Annual General Meeting or by a resolution of the Trustees, provided that the maximum number of Trustees appointed in this way is no more than one third of the Trustees or two, whichever is the lesser. Not less than 51% of the Trustees must be made up of Disabled people or their carers and this requirement continues to be satisfied by means of recruitment to the Trustees of a proportion of former or current service users and other Disabled people interested in the Charity's work.

At every Annual General Meeting, one third of the Trustees shall retire. The Trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. No Trustee shall serve for more than nine consecutive years unless the Trustees consider it in the best interests of the Charity for that particular Trustee to serve beyond that period.

Trustee skills audits are used to identify the resources and expertise available within the Trustees and gaps are addressed through training and by seeking new members with the requisite experience.

#### Organisational Structure

The Trustee group in 2023-2024 consisted of seven members who met on four occasions to direct the work of the Charity at a strategic and policy level. The frequency of meetings was returned to once a quarter after the higher number of meetings that had been held during the Covid-19 pandemic and for a period afterwards. Meetings also continued to be held remotely on video. Meetings received reports on financial matters and service performance. The Finance and Personnel Sub-Committee was convened as required to address specific funding, financial management and personnel issues.

Day to day responsibility for the operation of the Charity is delegated to the Director and, through them, the Team Leaders, who together form the Senior Management Team. The Director is responsible with the Trustees for the Charity's strategic direction, fundraising and the development of new service areas, for overall service delivery and performance, the management of the senior staff and external strategic partnership working. The Director also acts as Company Secretary. Team Leaders, who deputise for the Director as required, deal with; the operational delivery of their respective services against contractual or other requirements including quality standards; staff and resource management and service promotion and development, as well as external partnership working within their areas of responsibility and contributing to the corporate work of the charity.

The Charity operated with an Interim Director throughout the year. This situation changed in September 2024 when the Trustees agreed to appoint the Director on a permanent basis.

#### **Objectives and Activities**

The company is an independent charity whose objects are to assist Disabled people living in, or associated with, the London Borough of Lambeth and surrounding areas, so that they may lead active and fulfilling lives.

To achieve these objects, the charity's principal activities are the provision of:

- Information and general advice on all aspects of disability for Disabled people including older people with long-term illnesses, carers and professionals;
- Advice casework on welfare benefits, debt, housing and community care for Disabled people including mental health service users;
- Professional advocacy on community care (including statutory referrals under the Care Act 2014), health, housing, family problems and safeguarding matters;

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Objectives and Activities (continued)

- Information, advice, support and training to people interested in, or using, Direct Payments and Personal Health Budgets to arrange their own community care and/or personal health services;
- Advocacy support for parents who have learning disabilities;
- Advice, support and provision of activities to enable more Disabled people to engage in sport and physical activity;
- Community development work with local Disabled people and their groups and organisations to support the voice and inclusion of Disabled people;
- Strategic, partnership and social policy work on a range of initiatives and issues affecting Disabled people, including the Lambeth Disability Hate Crime Partnership.

#### How our activities deliver public benefits

In ensuring that the Charity's activities undertaken in meeting its objectives have been carried out for the public benefit, the Trustees have had regard to the Charity Commission's guidance in this area. In reviewing the Charity's performance, the Trustees consider the impact of each service, both in terms of outputs and outcomes for individual service users and in influencing the provision that other agencies make for Disabled and older people and for carers. They are satisfied that all the services delivered are consistent with, and contribute to, the Charity's objectives. Activities are designed to provide interventions that improve the independence, wellbeing and financial circumstances of individual Disabled people, their families and support networks and/or prevent the onset of problems for these groups, support them to access their rights, enable them to influence the services and opportunities in Lambeth and support their voice. The following section on achievements summarises the benefits delivered by each service and where applicable, the number of beneficiaries in 2023/24.

#### Achievements and Performance

##### Advice Service

We are committed to providing this service to Lambeth's Disabled residents – it is much needed and a vital part of our offer.

Through our strong advice partnership with 5 other Disabled People's Organisations in London, we received 2 years funding from London Funder's Propel Fund which began in April 2023. This funding enabled us to continue to fund the Advice Team Leader post and recruit a Disabled person to join us as a Trainee Advice Worker.

Unfortunately our Advice Team Leader role was unfilled for some months and the service closed. Recruited in September 2023, our new Advice Team Leader then relaunched the service and steadily rebuilt the team. Our long term Advice volunteer restarted appointments remotely, one morning per week, to support residents with Welfare Benefits form filling. We are very grateful for her continuing support and expertise.

We recruited an Advice Trainee – an entry-level post ringfenced for Disabled people. The service model is to develop high quality but inexperienced Disabled people into trained advisers. This innovative approach involves much more than just advice training – being flexible and making reasonable adjustments, establishing trust so that employees proactively disclose access needs, unpicking trauma from previous employers' poor practices and working with staff to dismantle or avoid barriers that might derail successful employment.

The Advice Team Leader continues to manage the service, providing advice, delivering casework and contributing to our senior management team

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### **Achievements and Performance (continued)**

The service is delivered by a combination of telephone, video-conference and in-person meetings, mainly at our accessible Brixton office. The method of delivery is driven by the Disabled people using our service – it is vital that we provide support in a way that fits disabled people's access needs and lives. This is the first step in establishing a trusting working relationship that is so key to successful advice work.

dasl continues to maintain the Advice Quality Standard award – our next assessment falls in spring 2025.

There continues to be a great demand for the service. This reflects the cost of living crisis and its disproportionate effect on Disabled people who as a whole are far more likely to rely on items that have increased in cost the most – energy, food and transport.

Through 2024 we want to secure funding to maintain the Advice service and our trainee model and also build greater capacity that can deliver sustainable and much-needed advice to Disabled Lambeth residents.

#### Parents Advocacy

Our Advocacy work with parents who have a learning disability or autism, is funded by Henry Smith Charity, now in the second of three years funding. It is delivered in one-to-one casework and also in peer groups.

One-to-one work can involve working with parents in intense situations involving court appearances about their parenting. A social care professional said "I have been in meetings with you and can see how much of a difference it makes to the people you are supporting".

The group work with parents is transformative. Parents have gained huge confidence from socialising and making new friends. They have shared and learnt about their human rights, what to do when their rights are threatened and where to get support. They have discussed the impact of school closures, lack of funding in education, opportunities for raising concerns with the Cabinet member for Education or their local MP. Crucially for people who told us of their isolation when they first came to us, they have built their own support networks. "I lost confidence in my social skills. Now I feel more confident being around people. I don't feel so alone in my situation."

Parents have increasingly used dasl's full range of services, beyond the parents' advocacy: welfare benefits advice; creative events including a Sound Workshop and two Drawing workshops, exhibiting work at the In the Mix exhibition; swimming sessions.

As we move into the last 18 months of funded work we will work with the parents we support to plan how we make the most of the progress they have made and search for opportunities to continue this vital work.

#### Connect Lambeth

Connect Lambeth is a consortium of local Lambeth organisations. dasl is a founding member and a core partner. Age UK Lambeth lead the consortium.

Connect Lambeth is commissioned by Lambeth Council to deliver a variety of support. dasl delivers Professional Advocacy, Direct Payment support and Community Development services to Disabled people for Connect Lambeth.

#### Professional Advocacy

In 2023-24 dasl continued to deliver statutory Care Act advocacy and non-statutory advocacy services as part of the Lambeth Advocacy Hub which provides all statutory advocacy for people aged 16 and over in Lambeth. We also continued to manage the enquiries and referrals for the Hub for all statutory advocacy apart from Independent Mental Health Act advocacy referrals which are made directly on health service wards to our delivery partners, Community Support Network South London.

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Achievements and Performance (continued)

During the year the Advocacy Hub received 655 enquiries and 624 referrals. From this total figure, dasl received 145 Care Act referrals.

dasl's Advocacy Service calmly works with people in an accessible way, often in their home environment. This can involve challenging statutory services on behalf of the Disabled person they are advocating for and fearlessly raising systemic issues so that they can be addressed.

By the nature of advocacy referrals for Care Act processes, people referred need support with communication or cognition in order to better understand the legal process that they are part of. It is this vital work that enables people with high support needs to feel confident that their rights are not being infringed or their liberty unnecessarily restricted.

The advocacy service holds a unique position within dasl as it is possible that Disabled residents may seek advocacy support to challenge our own services. We are prepared for this and have processes to maintain advocacy that is fully independent if this occurs.

We are proud of the contribution our Advocacy Service makes in upholding Disabled people's rights and proactively seeking to improve systems with honest feedback to local statutory services.

#### Direct Payments Support Service

The Direct Payments Support Service is commissioned by Lambeth Council to work with people who choose to receive a Direct Payment as the way to organise their social care. We work with people to increase the choice and control they have over their support, whatever form that might take. Direct payments are an equitable route to providing equality of opportunity for Disabled people.

The Direct Payment Team continued to do some of its work remotely – this is much preferred by people who are digitally confident as it saves the time, effort and expense of travelling across the borough. We also meet people at our Brixton offices where their access needs dictated that face-to-face meetings would be best or for meetings that demand it, for example recruitment of personal assistants.

We supported 320 people. 121 Disabled residents were supported to start their direct payments this year.

The Direct Payment peer support group met monthly online. This continues to be a valuable way in which people receiving a direct payment can support each other from their own direct experience, as well as having opportunities to engage with council staff and learn from training sessions. We are looking to increase the impact and scope of peer support next year.

Personal assistants, known as PAs, are people who are employed to provide support to a Disabled person, who is often their employer. We continued the PA development work to educate employment support organisations in Lambeth about the PA role and encourage them to support local residents looking for work to consider the role.

#### Community Development with Disabled People

We provide a community development service for Disabled people as part of the Connect Lambeth partnership.

We have a long history of supporting and encouraging Disabled people to have their say. This can be campaigning on key issues for local Disabled people, working as critical friends with Lambeth Council or other voluntary organisations on policies and strategies.

We work with and in support of many hundreds of Disabled residents, people who use our services and the wider community of Disabled people.

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Achievements and Performance (continued)

We support Disabled people to create and take advantage of opportunities. Our community projects break down isolation and enable Disabled people to be active in their communities and make a valuable contribution, building confidence as they go.

In 2023-24 we supported Disabled people to engage in physical activity on 190 occasions; 4 people to volunteer; 4 Disabled people to get paid work; 10 Disabled people to campaign; 25 people to give feedback to services or organisations in Lambeth and connected 85 people to other organisations.

Within the Community Development work we also delivered:

- Sport and Social activities – supporting Disabled people break down barriers to being regularly physically active, through delivering funded programmes of activity (yoga, boxercise, multi sports etc) or breaking down attitudinal barriers to enable Disabled residents to access public facilities (swimming and ice skating sessions).
- The No Wrong Door project, a partnership of local people and organisations working over 3 years to improve the landscape of employment support for Black Disabled people, addressing systemic barriers. This is being achieved through intensive interrogation of those barriers and sharing wider understanding amongst project partners before working directly with the council and local employment support providers to address issues and improve provision.
- Digital Inclusion to improve Disabled residents' access to the opportunities being able to get online.

We had significant success fundraising to develop this work:

- Lloyds Bank Foundation – 2 years funding to drive forward the No Wrong Door partnership and effect change in getting appropriate, accessible and effective employment support for Black Disabled people.
- LB Lambeth digital inclusion fund – funding for devices and specialist equipment to donate to local Disabled people who have struggled to get online.
- Trust for London – 18 months funding to build skills, capacity and confidence for influencing and campaigning, within our members and our organisation.

We look forward to implementing this new work in 2024-25.

#### Financial Review

As for all organisations, the cost-of-living crisis made the year another challenging year for the Charity. Recognising the impact this was having on staff, the Charity agreed a higher than planned pay award.

Overall income for the year was £540,413 (2022/23 £504,023) with expenditure of £509,191 (2022/23 £506,136). As a result, a surplus on the year of £31,222 resulted (2022/23 deficit £2,113).

The total funds carried forward were £225,752 (2022/23 £194,530) of which £166,241 (2022/23 £166,813) was unrestricted.

#### Principal Funding Sources

The Charity's principal funder continues to be Lambeth Council for those services being delivered through the Connect Lambeth Partnership. The Council also provided a grant towards the delivery of the programme of social, leisure and cultural activities through the Community Development Service.

The other significant funders in 2023/24 included Trust for London and the London Funders group (through Propel) that funded our Advice Service; the Henry Smith Charity that funded our new Parenting Advocacy Project; and Skills for Care that funded our training programme for Direct Payments employers. A small grant from Black Thrive facilitated our involvement in a partnership project promoting the employment of Black Disabled people.

The Charity also generates income from lettings of its meeting room to other organisations and shares part of its office space with Black Thrive.



## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Risk Management

The Trustees continue to update its assessment of the major risks to which the Charity is exposed, particularly in relation to those which could, if they occurred, have a serious impact on its financial stability, operational effectiveness or reputation and, thus, its ability to achieve its aims and objectives.

The Trustees regularly reviewed and updated the comprehensive Risk Register, which is used to assess and weight risk in terms of likelihood and impact, responding to identified issues arising in the areas of governance and strategy, finances, operations, external environment and legal compliance.

Systems of internal control remain effective and these include an annual budget approved by the Trustees, quarterly reporting of financial results, variances from budget and forecasts, and clear arrangements for authorisation and delegation of decisions on expenditure.

The business continuity plan was maintained and updated and the Charity ensured that it was fully compliant with the General Data Protection Regulations by reviewing all aspects of its data protection and confidentiality policies, procedures and systems. The Information Governance Policy, Complaints Policy and HR related policies and procedures were reviewed during the year.

#### Reserves Policy

The Trustees' priorities are to protect the essential services the Charity delivers to its client groups and to enable it to comply with requirements under employment legislation in the event of significant unplanned reductions in funding. In developing its business planning the Trustees have considered the level of reserves that are needed to enable them to manage areas of identified risk and to invest in projects that will enhance the Charity's work and help position it favourably in relation to new funding opportunities.

The Trustee's overall policy is to aim for a target for unrestricted reserves that would provide for at least six months operating costs. With the need to draw on these in order to sustain key but underfunded services for a number of years, the level of reserves has fallen significantly below the target. Unrestricted reserves (£166,241) fell below this level by 35% at the end of financial year 2023/24.

Given the already very challenging national and local financial climate, it will be essential that the reserves policy is kept actively under review alongside new fundraising outcomes and this will be a key element of the monitoring of the charity's financial situation through the Risk Register.

#### Plans for Future Periods

We will continue to work closely with our consortium partners in Connect Lambeth, developing and strengthening services for local Disabled people in the final year of our five year contract.

Increasingly we will engage with senior Lambeth Council staff around how we can support their bold vision for the delivery of disability equity in the borough, as set out in 'Lambeth 2030: Our Future, Our Lambeth'. Our work recruiting and employing Disabled trainee advisers has demonstrated a way forward for us and we believe we have a lot to offer Lambeth Council and local employers.

The charity is keen to support our members and all Disabled Lambeth residents to be able to influence and campaign on the issues that affect them most. Charging for social care, lack of accessible housing, hate crime and many other things have a big negative impact on Disabled people in their daily lives and we will find more ways to support and elevate their voice.

We will become active allies in addressing intersecting barriers – when we say we support all Disabled people, we need to understand and support Disabled people holistically, including deep understanding of exclusion and discrimination they experience as women, members of the LGBT+ community and Black or minoritised communities.

We will continue to engage and try to influence Lambeth Council to mitigate the disproportionate effects of the cost of living crisis on Disabled people in any way possible. We plan to strengthen and reinforce our Advice Team, building on our existing Propel funds.

## DISABILITY ADVICE SERVICE LAMBETH

### REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2024

#### Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Management Committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant independent examination information of which the company's accountants are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's accountants are aware of that information

#### Independent Examiners

The accountants, Hilary Adams Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

The report has been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

Approved by the Management Committee on 2/12/24 and signed on its behalf by:

Isabelle Clement  
Trustee

Date: 5/12/2024



**DISABILITY ADVICE SERVICE LAMBETH**

**STATEMENT OF FINANCIAL ACTIVITIES**  
(including Income and Expenditure Account)  
for the Year Ended 31 March 2024

|   | Notes | Unrestricted<br>Funds<br>2024<br>£ | Restricted<br>Funds<br>2024<br>£ | Total<br>Funds<br>2024<br>£ | Total<br>Funds<br>2023<br>£ |
|---|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Incoming resources:</b>                            |       |                                    |                                  |                             |                             |
| Voluntary income:                                     | 4     |                                    |                                  |                             |                             |
| Donations & grants                                    |       | 8,936                              | 59,370                           | 68,306                      | 93,501                      |
| Lambeth funding contracts                             |       | 316,320                            | -                                | 316,320                     | 319,320                     |
| Activities for generating funds:                      |       |                                    |                                  |                             |                             |
| Investment income                                     | 3     | 1,067                              | -                                | 1,067                       | 347                         |
| <b>Incoming resources from charitable activities:</b> |       |                                    |                                  |                             |                             |
| Other income  |       | 67,291                             | 87,429                           | 154,720                     | 90,855                      |
| <b>Total incoming resources</b>                       |       | <b>393,614</b>                     | <b>146,799</b>                   | <b>540,413</b>              | <b>504,023</b>              |
| <b>Resources expended</b>                             |       |                                    |                                  |                             |                             |
| <b>Costs of generating funds:</b>                     |       |                                    |                                  |                             |                             |
| Costs of generating voluntary income                  |       | -                                  | -                                | -                           | -                           |
| Charitable activities                                 |       | 394,186                            | 115,005                          | 509,191                     | 506,136                     |
| <b>Total resources expended</b>                       | 2     | <b>394,186</b>                     | <b>115,005</b>                   | <b>509,191</b>              | <b>506,136</b>              |

**STATEMENT OF TOTAL RECOGNISED  
GAINS AND LOSSES**

|   |    |                |               |                |                |
|---|----|----------------|---------------|----------------|----------------|
| <b>Net incoming resources before other recognised gains</b> |    |                |               |                |                |
| (net income for the year)                                   |    | (572)          | 31,794        | 31,222         | (2,113)        |
| Transfer depreciation reserve                               |    | -              | -             | -              | -              |
| Transfer reserves   |    | -              | -             | -              | -              |
| <b>Other recognised gains</b>                               |    |                |               |                |                |
| Gain on revaluation of investments                          |    | -              | -             | -              | -              |
| <b>Net movement in funds</b>                                |    | <b>(572)</b>   | <b>31,794</b> | <b>31,222</b>  | <b>(2,113)</b> |
| Total funds brought forward                                 |    | 166,813        | 27,717        | 194,530        | 196,643        |
| <b>Total funds carried forward</b>                          | 12 | <b>166,241</b> | <b>59,511</b> | <b>225,752</b> | <b>194,530</b> |

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements



DISABILITY ADVICE SERVICE LAMBETH (REGISTERED NUMBER: 4214688)

STATEMENT OF FINANCIAL POSITION  
31 March 2024

|  | Notes | Unrestricted funds<br>£ | Restricted funds<br>£ | 31.3.24<br>Total funds<br>£ | 31.3.23<br>Total funds<br>£ |
|--|-------|-------------------------|-----------------------|-----------------------------|-----------------------------|
| <b>FIXED ASSETS</b>                          |       |                         |                       |                             |                             |
| Tangible assets                              | 9     | 458                     | -                     | 458                         | 1,727                       |
| <b>CURRENT ASSETS</b>                        |       |                         |                       |                             |                             |
| Debtors                                      | 10    | 20,259                  | -                     | 20,259                      | 31,557                      |
| Cash at bank and in hand                     |       | <u>244,230</u>          | <u>59,511</u>         | <u>303,741</u>              | <u>266,155</u>              |
|  |       | 264,489                 | 59,511                | 324,000                     | 297,712                     |
| <b>CREDITORS</b>                             |       |                         |                       |                             |                             |
| Amounts falling due within one year          | 11    | (98,706)                | -                     | (98,706)                    | (104,909)                   |
| <b>NET CURRENT ASSETS</b>                    |       | <u>165,783</u>          | <u>59,511</u>         | <u>225,294</u>              | <u>192,803</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>166,241</u>          | <u>59,511</u>         | <u>225,752</u>              | <u>194,530</u>              |
| <b>NET ASSETS</b>                            |       | <u>166,241</u>          | <u>59,511</u>         | <u>225,752</u>              | <u>194,530</u>              |
| <b>FUNDS</b>                                 | 12    |                         |                       |                             |                             |
| Unrestricted funds                           |       |                         |                       | 166,241                     | 166,813                     |
| Restricted funds                             |       |                         |                       | <u>59,511</u>               | <u>27,717</u>               |
| <b>TOTAL FUNDS</b>                           |       |                         |                       | <u>225,752</u>              | <u>194,530</u>              |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

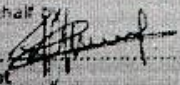
The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

In accordance with Section 444 of the Companies Act 2006, the Income & Expenditure Account has not been delivered.

The financial statements were approved by the Board of Directors on 2nd December 2024 and were signed on its behalf by

  
Isabelle Clement  
Trustee

5/2/2024

The notes form part of these financial statements

## DISABILITY ADVICE SERVICE LAMBETH

### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2024

#### 1. STATUTORY INFORMATION

Disability Advice Service Lambeth is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

#### 2. ACCOUNTING POLICIES

##### Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

##### Turnover

Turnover represents grants and contract funding payments received.

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                         |                               |
|-------------------------|-------------------------------|
| Plant and machinery etc | - 33% on cost,<br>20% on cost |
|-------------------------|-------------------------------|

##### Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

##### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants and contract funding payments are recognised when receivable;
- Investment income is included when receivable.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2024

2. Total Resources Expended

|  | Basis of allocation     | Parenting Advocacy | Specialist Advice Service | Admin | Professional Advocacy | Community Development | Direct Payments Support | 2024 Total | 2023 Total |
|--|-------------------------|--------------------|---------------------------|-------|-----------------------|-----------------------|-------------------------|------------|------------|
|  |                         | £                  | £                         | £     | £                     | £                     | £                       | £          | £          |
| Costs directly allocated to activities | Direct                  | 43,709             | 43,681                    | 11    | 91,653                | 52,497                | 177,969                 | 409,520    | 424,075    |
|  | Activity costs          | 2,119              | 3,234                     | -     | 1,005                 | 7,754                 | 2,224                   | 16,336     | 19,083     |
| Support costs allocated to activities  | Floor area              | 3,962              | 7,020                     | -     | 10,211                | 4,125                 | 16,215                  | 41,533     | 39,731     |
|  | Establishment costs     | 4,671              | 6,207                     | 101   | 8,696                 | 6,066                 | 14,409                  | 40,150     | 20,871     |
|  | General office expenses | 30                 | 52                        | -     | 108                   | 40                    | 152                     | 382        | 395        |
|  | Fees & finance charges  | 123                | 197                       | -     | 318                   | 128                   | 504                     | 1,270      | 1,981      |
|  | Depreciation            |                    |                           |       |                       |                       |                         |            |            |
| Total resources expended               |                         | 54,614             | 60,391                    | 112   | 111,991               | 70,610                | 211,473                 | 509,191    | 506,136    |

# DISABILITY ADVICE SERVICE LAMBETH

## NOTES TO THE FINANCIAL STATEMENTS – continued for the Year Ended 31 March 2024

### 3. INVESTMENT INCOME

|                          | 31.3.24      | 31.3.23    |
|--------------------------|--------------|------------|
|                          | £            | £          |
| Deposit account interest | <u>1,067</u> | <u>347</u> |

### 4. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS

|                           | Unrestricted   | Restricted     | 2024           | 2023           |
|---------------------------|----------------|----------------|----------------|----------------|
|                           | £              | £              | Total          | Total          |
|                           |                |                | £              | £              |
| London Borough of Lambeth | 357,634        | -              | 357,634        | 319,320        |
| Skills for Care           | 4,411          | -              | 4,411          | -              |
| Sport England             | -              | -              | -              | 9,681          |
| Trust for London          | 8,936          | 59,370         | 68,306         | 58,240         |
| NHS South East London CCG | -              | -              | -              | 6,500          |
| Inclusion London          | -              | 225            | 225            | 10,716         |
| Vision Foundation         | -              | -              | -              | 19,080         |
| Henry Smith Charity       | -              | 58,500         | 58,500         | 29,250         |
| Propel                    | -              | 28,704         | 28,704         | -              |
| Other                     | <u>22,633</u>  | <u>-</u>       | <u>22,633</u>  | <u>51,236</u>  |
|                           | <u>393,614</u> | <u>146,799</u> | <u>540,413</u> | <u>504,023</u> |

### 5. STAFF COSTS

|                       | 31.3.24        | 31.3.23        |
|-----------------------|----------------|----------------|
|                       | £              | £              |
| Wages and salaries    | 367,753        | 380,804        |
| Social security costs | 30,244         | 31,647         |
| Pensions              | 9,838          | 10,502         |
| Other staff costs     | <u>1,685</u>   | <u>1,122</u>   |
|                       | <u>409,520</u> | <u>424,075</u> |

No employee received emoluments of more than £60,000.

The average monthly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

|         | 31.3.24   | 31.3.23   |
|---------|-----------|-----------|
| Manager | 1         | 1         |
| Direct  | <u>12</u> | <u>13</u> |
|         | <u>13</u> | <u>14</u> |

### 6. NET INCOMING (OUTGOING) RESOURCES

The operating surplus/(deficit) is stated after charging:

|  | 31.3.24  | 31.3.23  |
|--|----------|----------|
|  | £        | £        |
| Depreciation - owned assets                    | 1,270    | 1,982    |
| Auditors' remuneration                         | <u>-</u> | <u>-</u> |
| Directors' remuneration and other benefits etc | <u>-</u> | <u>-</u> |

# **DISABILITY ADVICE SERVICE LAMBETH**

## **NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2024**

### **7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

#### **Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

### **8. TAXATION**

As a charity, Disability Advice Service Lambeth is exempt from tax on income and gains falling within section 505 Of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

### **9. TANGIBLE FIXED ASSETS**

|                       | Plant and<br>machinery<br>etc<br>£ |
|-----------------------|------------------------------------|
| <b>COST</b>           |                                    |
| At 1 April 2023       |                                    |
| and 31 March 2024     | <u>47,907</u>                      |
| <b>DEPRECIATION</b>   |                                    |
| At 1 April 2023       | 46,179                             |
| Charge for year       | <u>1,270</u>                       |
| At 31 March 2024      | <u>47,449</u>                      |
| <b>NET BOOK VALUE</b> |                                    |
| At 31 March 2024      | <u>458</u>                         |
| At 31 March 2023      | <u>1,728</u>                       |

### **10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                | 31.3.24<br>£  | 31.3.23<br>£  |
|--------------------------------|---------------|---------------|
| Trade debtors                  | 10,000        | 31,557        |
| Prepayments and accrued income | <u>10,259</u> | <u>-</u>      |
|                                | <u>20,259</u> | <u>31,557</u> |

### **11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              | 31.3.24<br>£  | 31.3.23<br>£   |
|------------------------------|---------------|----------------|
| Taxation and social security | 14,924        | 9,222          |
| Other creditors              | 3,841         | 2,238          |
| Accruals and deferred income | <u>79,941</u> | <u>93,449</u>  |
|                              | <u>98,706</u> | <u>104,909</u> |



**DISABILITY ADVICE SERVICE LAMBETH**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the Year Ended 31 March 2024

**12. Movement in Funds**

|                           | At 1.4.23<br>£ | Net<br>movement<br>in funds<br>£ | Reserve<br>transfers<br>£ | At 31.3.24<br>£ |
|---------------------------|----------------|----------------------------------|---------------------------|-----------------|
| <b>Unrestricted</b>       |                |                                  |                           |                 |
| General Fund              | 166,813        | (572)                            | -                         | 166,241         |
| <b>Restricted</b>         |                |                                  |                           |                 |
| Into Sport Project        | 25,482         | -                                | -                         | 25,482          |
| Parenting Advocacy        | 2,685          | 3,886                            | -                         | 6,571           |
| Specialist Advice Service | (450)          | 27,908                           | -                         | 27,458          |
|                           | 27,717         | 31,794                           | -                         | 59,511          |
| <b>Total Funds</b>        | <b>194,530</b> | <b>31,222</b>                    | <b>-</b>                  | <b>225,752</b>  |

Net movement in funds, included in above, are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted</b>       |                            |                            |                           |
| General Fund              | 393,614                    | (394,186)                  | (572)                     |
| <b>Restricted</b>         |                            |                            |                           |
| Into Sport Project        | -                          | -                          | -                         |
| Parenting Advocacy        | 58,500                     | (54,614)                   | 3,886                     |
| Specialist Advice Service | 88,299                     | (60,391)                   | 27,908                    |
|                           | 146,799                    | (115,005)                  | 31,794                    |
| <b>Total Funds</b>        | <b>540,413</b>             | <b>(509,191)</b>           | <b>31,222</b>             |

## DISABILITY ADVICE SERVICE LAMBETH

### NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2024

#### 12. MOVEMENT IN FUNDS(cont)

##### **Into Sport Project**

Support for Disabled people to become more involved in sport and physical activity.

##### **Specialist Advice Service**

Provision of a specialist advice service for Disabled people with particular focus on mental health service users. Funded by a grant from Trust for London and London Funders Propel Fund.

##### **Direct Payments Support**

Information, advice, training and peer support opportunities for people who wish to use Direct Payments to manage their own care and support. This service is part of the Connect Lambeth Partnership contract and is funded through a contract with Lambeth Council held by Age UK Lambeth.

##### **Professional Advocacy**

Professional advocacy for Disabled and older people and carers including statutory advocacy provided under the Care Act 2014 duties. This service forms part of the Connect Lambeth Partnership contract.

##### **Community Development**

Part of the Connect Lambeth Partnership contract. The service works with individual Disabled people, disability groups, other community organisations and Lambeth Council to address access barriers, make services more inclusive, create new social opportunities and support Disabled people's voice on local and national issues of importance to them. The service also provides sports and physical activities, digital inclusion support and is part of the No Wrong Door project.

##### **Development Projects**

Used for income from consultancy projects and income from room lettings and for central administration costs.

##### **Parenting Advocacy Project**

Specialist advocacy support for people with learning disabilities who are parents. Funded by the Henry Smith Charity.

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT  
TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
DISABILITY ADVICE SERVICE LAMBETH**

We report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 9 to 16.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

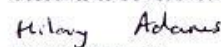
**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Hilary Adams Ltd  
Chartered Accountants  
158 High Street  
Herne Bay  
Kent  
CT6 5NP

Date: 11/12/24

This page does not form part of the statutory financial statements

**DISABILITY ADVICE SERVICE LAMBETH**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
for the Year Ended 31 March 2024

|                                 | 2024       |                         | 2023       |                         |
|---------------------------------|------------|-------------------------|------------|-------------------------|
|                                 | £          | £                       | £          | £                       |
| <b>TURNOVER</b>                 |            |                         |            |                         |
| Lambeth funding contracts       |            | 316,320                 |            | 319,320                 |
| Other income                    |            | 154,720                 |            | 90,855                  |
| Trust grants                    |            | <u>68,306</u>           |            | <u>93,501</u>           |
|                                 |            | <b>539,346</b>          |            | <b>503,676</b>          |
| <b>STAFF COSTS AND EXPENSES</b> |            |                         |            |                         |
| Wages and salaries              | 367,753    |                         | 380,804    |                         |
| Employers NI                    | 30,244     |                         | 31,647     |                         |
| Employers pensions              | 9,838      |                         | 10,502     |                         |
| Training                        | 590        |                         | 252        |                         |
| Staff travel                    | 859        |                         | 601        |                         |
| Other staff costs               | <u>236</u> |                         | <u>269</u> |                         |
|                                 |            | <u><b>(409,520)</b></u> |            | <u><b>(424,075)</b></u> |
| <b>GROSS SURPLUS</b>            |            | <b>129,826</b>          |            | <b>79,601</b>           |
| <b>Administrative Expenses</b>  |            |                         |            |                         |
| Rent                            | 39,083     |                         | 37,761     |                         |
| Recruitment                     | 1,465      |                         | 1,750      |                         |
| Software & maintenance          | 16,870     |                         | 2,976      |                         |
| Access costs                    | 1,880      |                         | -          |                         |
| Insurance                       | 2,450      |                         | 1,968      |                         |
| Post and stationery             | 2,348      |                         | 2,446      |                         |
| Other activity costs            | 7,261      |                         | 12,488     |                         |
| Subscriptions                   | 3,422      |                         | 5,036      |                         |
| Meeting costs (activity)        | 5,123      |                         | 656        |                         |
| Venue hire                      | -          |                         | 464        |                         |
| Volunteers                      | 530        |                         | 437        |                         |
| Communications                  | 8,422      |                         | 3,620      |                         |
| Payroll costs                   | 1,474      |                         | 1,324      |                         |
| Accountancy fees                | 1,452      |                         | 1,452      |                         |
| Legal fees                      | -          |                         | 250        |                         |
| Consultancy fees                | 2,160      |                         | 2,160      |                         |
| Bank charges                    | 193        |                         | 179        |                         |
| Just giving charges             | 216        |                         | 216        |                         |

...CONTINUED

**DISABILITY ADVICE SERVICE LAMBETH**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
for the Year Ended 31 March 2024**

|   |                      |                       |
|---|----------------------|-----------------------|
| Depreciation of plant and machinery             | 579                  | 372                   |
| Depreciation of fixtures and fittings           | 662                  | 676                   |
| Depreciation of computer equipment              | 29                   | 934                   |
| Sundry expenses                                 | <u>4,052</u>         | <u>4,896</u>          |
|   | <u>(99,671)</u>      | <u>(82,061)</u>       |
| <b>OPERATING SURPLUS/(DEFICIT)</b>              | <b>30,155</b>        | <b>(2,460)</b>        |
| Other interest receivable and similar income    |                      |                       |
| Bank interest receivable                        | <u>1,067</u>         | <u>347</u>            |
| <b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</b> | <b><u>31,222</u></b> | <b><u>(2,113)</u></b> |

This page does not form part of the statutory financial statements