

REGISTERED COMPANY NUMBER: 04214688
REGISTERED CHARITY NUMBER: 1087399

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
DISABILITY ADVICE SERVICE LAMBETH**

DISABILITY ADVICE SERVICE LAMBETH

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for the Year Ended 31 March 2022**

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DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

The Management Committee presents its report and the unaudited financial statements for the year ended 31 March 2022.

Reference and Administrative Information

Charity Name : Disability Advice Service Lambeth

Charity registration number : 1087399

Company registration number : 04214688

Registered Office
and operational address : 336 Brixton Road
London
SW9 7AA

Management Committee

Ray Ludford	Chair
Ebenezer Akinsanmi – resigned 21.12.21	
Trevor Critchley	Treasurer & Secretary
Michelle Esezobor – resigned 20.8.21	
Isabelle Clement	
Marian Itzin-Borowy	
Judy Fink	
Steven Onasanya	
Joshua Hepple – appointed 20.12.21	

Company Secretary

Trevor Critchley – appointed 20.12.21
Abigail Tripp – appointed 15.7.21; resigned 19.12.21
Lauren Johnson-King – resigned 15.7.21

Senior Management Team

Lauren Johnson-King – resigned 15.7.21	Director
Abs Tripp – appointed 15.7.21; resigned 19.12.21	Acting Director
Peter Gay – appointed 1.3.22	Interim Director
Claire Camplin	Advocacy Team Leader
Richard Pargeter	Direct Payments Team Leader
Abs Tripp – until 15.7.21	Community Development Team Leader
Husnara Zaman – from 1.10.21	Community Development Team Leader

Accountants

Hilary Adams Ltd, Chartered Accountants, 158 High Street
Herne Bay, Kent CT6 5NP

Bankers

NatWest, 504 Brixton Road, London SW9 8EB

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 11 May 2001 and registered as a charity on 6 July 2001.

The Company's objects, powers and governance arrangements are laid out in its Articles of Association. As a result of issues arising from a disagreement between the Chair and the rest of the Trustees during the year, the Board of Trustees reviewed the existing Memorandum and Articles of Association. These were updated and revised Articles of Associations were adopted by the Company's members at its Annual General meeting on 20th December 2021. In the event of the Company being wound up members are required to contribute an amount not exceeding £1.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Recruitment and Appointment of new trustees

The directors of the Company are also charity trustees for the purposes of charity law and under the Company's Articles are known as Trustees. Under the requirements of the Articles of Association, Trustees may be appointed by the passing of an ordinary resolution by the members at an Annual General Meeting or by a resolution of the Trustees, provided that the maximum number of Trustees appointed in this way is no more than one third of the Trustees or two, whichever is the lesser. Not less than 51% of the Trustees must be made up of Disabled people or their carers and this requirement continues to be satisfied by means of recruitment to the Trustees of a proportion of former or current service users and other Disabled people interested in the Charity's work.

At every Annual General Meeting, one third of the Trustees shall retire. The Trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. No Trustee shall serve for more than nine consecutive years unless the Trustees consider it in the best interests of the Charity for that particular Trustee to serve beyond that period.

Trustee skills audits are used to identify the resources and expertise available within the Trustees and gaps are addressed through training and by seeking new members with the requisite experience.

Organisational Structure

The Trustee group in 2021-2022 consisted of seven members who met on fourteen occasions to direct the work of the Charity at a strategic and policy level. The frequency of meetings was increased in response to the uncertainties created by the Covid-19 pandemic and associated restrictions and also because for a significant part of the year the Charity did not have a permanent Director. This enabled the Trustees to be in a better position to respond to the developing situation and to support staff more effectively. Meetings continued to be held remotely on video in line with Covid-19 safe-working guidance issued by the Charity Commission. Meetings received reports on financial matters and service performance. The Finance and Personnel Sub-Committee was convened as required to address specific funding, financial management and personnel issues.

Day to day responsibility for the operation of the Charity is delegated to the Director and, through them, the Team Leaders, who together form the Senior Management Team. The Director is responsible with the Trustees for the Charity's strategic direction, fundraising and the development of new service areas, for overall service delivery and performance, the management of the senior staff and external strategic partnership working. The Director normally acts as the Company Secretary. In the absence of a permanent Director, a Trustee is currently carrying out this role. Team Leaders, who deputise for the Director as required, deal with; the operational delivery of their respective services against contractual or other requirements including quality standards; staff and resource management and service promotion and development, as well as external partnership working within their areas of responsibility and contributing to the corporate work of the charity.

In July 2021, the Director of the organisation resigned. An acting Director who was appointed from within the Senior Management Team also left the organisation at the end of December 2021. An interim Director was appointed in March 2022. It is intended that this arrangement will continue until March 2023, pending a review of the senior structure of the Charity and the recruitment of a new permanent Director.

Objectives and Activities

The company is an independent charity whose objects are to assist Disabled people living in, or associated with, the London Borough of Lambeth and surrounding areas, so that they may lead active and fulfilling lives.

To achieve these objects, the charity's principal activities are the provision of:

- Information and general advice on all aspects of disability for Disabled people including older people with long-term illnesses, carers and professionals;
- Advice casework on welfare benefits, debt, housing and community care for Disabled people including mental health service users;
- Professional advocacy on community care (including statutory referrals under the Care Act 2014), health, housing, family problems and safeguarding matters;

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Objectives and Activities (continued)

- Information, advice, support and training to people interested in, or using, Direct Payments and Personal Health Budgets to arrange their own community care and/or personal health services;
- Advice, support and provision of activities to enable more Disabled people to engage in sport and physical activity;
- Employment support to young Disabled people;
- Community development work with local Disabled people and their groups and organisations to support the voice and inclusion of Disabled people;
- Strategic, partnership and social policy work on a range of initiatives and issues affecting Disabled people, including the Lambeth Disability Hate Crime Partnership.

How our activities deliver public benefits

In ensuring that the Charity's activities undertaken in meeting its objectives have been carried out for the public benefit, the Trustees have had regard to the Charity Commission's guidance in this area. In reviewing the Charity's performance, the Trustees consider the impact of each service, both in terms of outputs and outcomes for individual service users and in influencing the provision that other agencies make for Disabled and older people and for carers. They are satisfied that all the services delivered are consistent with, and contribute to, the Charity's objectives. Activities are designed to provide interventions that improve the independence, wellbeing and financial circumstances of individual Disabled people, their families and support networks and/or prevent the onset of problems for these groups, support them to access their rights, enable them to influence the services and opportunities in Lambeth and support their voice. The following section on achievements summarises the benefits delivered by each service and where applicable, the number of beneficiaries in 2021/22.

Achievements and Performance

Measures introduced by the Charity to enable staff to provide services working from home during the COVID 19 pandemic were continued during the year. With the easing of restrictions, staff were able to work more from the office although, given the potential vulnerability of our service users, remote working was maintained. Some face-to-face provision of social and sports activities was reintroduced under appropriate risk assessments.

Specialist Advice Service

The Advice Service continued as a vital part of the charity's offer and completed its third year of a three-year Trust for London grant. Through this grant, the service has developed important links with other Deaf and Disabled People's Organisations delivering advice work across London.

We continued to provide casework support, along with one off advice and signposting, to Disabled people, largely on Welfare Benefits matters, as well as carrying out a small amount of advice and casework in the areas of Housing and Debt. Between April and August 2021, the service continued to be managed by the Advice Team Leader, who delivered casework alongside a part time Advice Worker. We also had additional help from a longstanding Advice Volunteer who was able to support the team to manage enquiries whilst working remotely.

In August 2021 the Advice Team Leader left dasl. Due to the need to secure further funding to replace the Advice Team Leader, there was a delay in recruitment until a further 2 years of funding from Trust for London was confirmed in March 2022. A new Advice Team Leader took up the post in May 2022. Welfare Benefits advice continued to be provided during the absence of a Team Leader through the appointment of a freelance worker, supported by our Advice Volunteer.

The service was delivered largely remotely, taking into account Covid-19 restrictions in place for much of the year. We continued to support clients with Welfare Benefits appeals up to the First Tier Tribunal. We worked with clients to achieve financial benefits worth £161,723.05 in backdated payments and ongoing awards for one year. This was generated through support with new Welfare Benefits claims and reviews, as well as challenges to incorrect decisions.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Achievements and Performance (continued)

Connect Lambeth

Connect Lambeth is a partnership of local organisations led by Age UK Lambeth, with dasl as a major partner. Connect Lambeth is commissioned by Lambeth Council to deliver information, advice, advocacy, direct payments support, community development, activities, befriending and other support services. 2021-22 is the second year of a five year contract.

dasl delivers the Professional Advocacy, Direct Payment support and Community Development services.

Professional Advocacy

dasl continued to manage the 'front door' of the Lambeth Advocacy Hub, which acts as the enquiry and referral point across all statutory advocacy for people aged 16 and over in Lambeth. 385 referrals were received across the different statutory advocacy duties covered by the Hub. This excludes Independent Mental Health Act Advocates where referrals are primarily made to our partners, Community Support Network South London, directly on health service wards.

The Advocacy Hub received 661 enquiries during the year, a 35% increase on the previous period. It supported individuals to have increased knowledge about and access to services that can support them including those outside of the Lambeth Advocacy Hub.

dasl received 434 referrals for 229 Lambeth residents, an increase of 68% on the previous year. The service experienced an increase of 37% in referrals made under s.67 and s.68 of the Care Act 2014. We also continued to support Lambeth Council staff understand and respond to the Council's statutory advocacy duties by providing a range of literature and awareness sessions.

The Advocacy Service continues to have a pivotal role in identifying and responding to risks and breaches of people's rights. We identified and responded to instances where there were unlawful 'do not attempt resuscitation' decisions and where people were subject to de facto or excessive restrictions to their liberty. In addition to ensuring these issues are addressed and people's rights are safeguarded, we have continued to ensure systematic issues are raised with statutory services to work towards ensuring that these are addressed on a wider scale.

The service applied for and was re-awarded the nationally recognised Advocacy Quality Performance Mark (QPM) by the National Development Team for Inclusion (NDTi). To gain the QPM, independent advocacy providers have to undergo a rigorous self-assessment process and policy review. This is followed by a structured site visit from NDTi assessors, including meetings with advocates and the people they support. We were very pleased that the assessor identified a number of areas of excellence within the service provided by dasl Advocacy Team.

Direct Payments Support Service

The Direct Payment Support Service continued to support high numbers of clients, receiving consistently excellent feedback. The team continued to work remotely using methods developed during the pandemic, such as using video calls to support employers with interviewing Personal Assistants (PAs).

The service worked collaboratively with council staff to address issues such as difficulties with recruiting PAs after the pandemic. We continued to update Direct Payment users with information about employment issues such as obtaining Personal Protective Equipment and employing people from the European Union.

During the year we supported 338 people with 838 casework issues, in addition to 598 one-off enquiries. The team worked on 140 new Direct Payments set-ups, as well as numerous other issues referred by council staff or clients. We received 136 referrals from Adult Social Care, 49 from the Children with Disabilities team, 145 directly from clients and 25 from other sources. 64 Direct Payment employers were supported with recruiting PAs.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Direct Payments Support Service (continued)

As usual, the Direct Payments Peer Support Group met in every month except August. After moving the group to an online format during the pandemic, attendees agreed that they wanted to continue this format because it made it easier for many people to attend. Group discussions were productive, with council staff often attending to answer questions.

As in previous years, funding was obtained from Skills for Care to run a series of training courses for PA employers. These were held online again, which most attendees found more convenient, with a total attendance of 45 across all courses. Direct Payments training was also provided to social workers at 3 sessions, with more planned for the coming year.

The findings of dasl's Co-production group looking at Personal Health Budgets (with input from Direct Payment users and dasl staff) were published and presented to various audiences, receiving a very positive response.

Community Development with Disabled People

This service enables the charity to use its reputation and expertise as Lambeth's leading pan-impairment Disabled People's Organisation to find creative ways to develop, improve and influence services, including working in partnership with other organisations. It also works to address issues such as access barriers and social isolation, working with, and in support of, Disabled people and small disability community groups.

The COVID 19 pandemic had a major impact on the Disabled people we work with and our service and this continued through the year. We continued to support our members making a total of 486 welfare calls with the help of a designated volunteer.

We also wanted to support our members in improving their well-being, having a say on what is affecting them, how we can support them and accessing services so we gradually reintroduced in-person activities/ events.

The service was able to secure additional funds to deliver a number of projects:

Sports and Social Activities

Thanks to funding from Lambeth Council we were able to deliver 91 physical activity sessions and 62 social activities sessions. A grant from the Tackling Inequalities Fund provided by Disability Rights UK in association with Sport England enabled the development of a peer mentoring scheme to help Disabled people access leisure activities as restrictions began to ease. 18 beneficiaries benefitted from this project.

Disability Hate Crime

We worked with 'Why me?', a national charity promoting restorative justice for the victims of hate crime. This work involved developing a partnership in which we would refer Disabled people who were the victims of hate crime to get support with dealing with their experience.

We hosted our first ever webinar for National Hate Crime Awareness Week in October. 25 people attended the event and heard inspiring contributions from guest speakers including the CEO/Founder of 17-24-30, Tell MAMA, Lambeth Learning Disability Assembly and 'Why me?'.

No Wrong Door

We worked with Black Thrive Lambeth on the 'No Wrong Door' Project, a collaborative project involving a number of agencies, seeking to improve support for Black and Disabled people in finding meaningful employment. We are continuing to develop this work in the current year.

Employment Support

During the year, 14 people were provided with employment support. We also delivered 7 employability drop-in sessions online which consisted of peer support work and CV building. We worked with Inclusion London who facilitated 20 Peer Group sessions.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Community Development with Disabled People (continued)

Smashing Records

We were awarded a grant by Vision Foundation to deliver a 3-year project working with visually impaired adults across London in supporting them develop podcast/radio skills. 13 Smashing Records episodes were aired on Resonance FM during this year.

Volunteering

During the year we had 11 volunteers supporting our service, 6 of whom were Disabled people

Digital Inclusion

Our Disabled Tech Volunteer assisted our members with 'quick' set ups, problem solving and more intensive support with usability, understanding applications and downloading software. This was done remotely. To continue with our development in supporting Disabled people with digital technology, we worked with Clear Community Web and delivered an in-person 'Tea and Tech' session.

Financial Review

The charity experienced a challenging financial year. Significant unplanned legal costs were incurred including for advice on updating the Charity's Articles of Association, arrangements for the Annual General Meeting and with reporting and managing a Serious Incident Report to the Charity Commission.

Overall income for the year was £475,574 (2020/21 £698,973) with expenditure of £549,351 (2020/21 £618,918). As a result, a deficit on the year of £73,777 resulted (2020/21 surplus £80,055).

The total funds carried forward were £196,643 (2020/21 £270,420) of which £166,190 (2020/21 £220,576) was unrestricted.

Principal Funding Sources

The Charity's principal funder continues to be Lambeth Council for those services being delivered through the Connect Lambeth Partnership. The Council also provided a grant towards the delivery of the programme of social, leisure and cultural activities through the Community Development Intosport services.

The other significant funders in 2021/22 included Trust for London that funded our Advice Service; the Vision Foundation that provided funds for Smashing Records; Southwark Clinical Commissioning Group that funded a Lived Experience Project; and Inclusion London who provided funds for the supported employment project. A small grant from Black Thrive facilitated our involvement in a partnership project promoting the employment of Black Disabled people. Individual employers using Direct Payments and Personal Assistants were able to access training funded through a Skills for Care grant and Sport England provided a small grant for sports activities. Power to Change awarded a significant grant to meet core support costs.

The Charity also generates income from lettings of its meeting room to other organisations and shares part of its office space with Black Thrive.

Risk Management

The Trustees continue to update its assessment of the major risks to which the Charity is exposed, particularly in relation to those which could, if they occurred, have a serious impact on its financial stability, operational effectiveness or reputation and, thus, its ability to achieve its aims and objectives.

The Trustees regularly reviewed and updated the comprehensive Risk Register, which is used to assess and weight risk in terms of likelihood and impact, responding to identified issues arising in the areas of governance and strategy, finances, operations, external environment and legal compliance.

Systems of internal control remain effective and these include an annual budget approved by the Trustees, quarterly reporting of financial results, variances from budget and forecasts, and clear arrangements for authorisation and delegation of decisions on expenditure. The business continuity plan was maintained and updated and the Charity ensured that it was fully compliant with the General Data Protection Regulations introduced in May 2018 by reviewing all aspects of its data protection and confidentiality policies, procedures and systems. The Information Governance Policy, Complaints Policy and HR related policies and procedures were reviewed during the year.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2022

Reserves Policy

The Trustees' priorities are to protect the essential services the Charity delivers to its client groups and to enable it to comply with requirements under employment legislation in the event of significant unplanned reductions in funding. In developing its business planning the Trustees have considered the level of reserves that are needed to enable them to manage areas of identified risk and to invest in projects that will enhance the Charity's work and help position it favourably in relation to new funding opportunities.

It would cost a minimum of £131,135 in staff costs alone in order to close the Charity in an orderly manner should the need arise. The Trustee's overall policy is therefore a target for unrestricted reserves that would provide for at least six months operating costs. With the need to draw on these in order to sustain key but underfunded services for a number of years, the level of reserves has fallen significantly below the target. Unrestricted reserves (£166,190) fell below this level by 40% at the end of financial year 2021/22 and the Charity enters 2022/21 with an initial budget surplus in the order of £16,000.

Given the already very challenging national and local financial climate, now exacerbated by the impact of Covid-19, it will be essential that the reserves policy is kept actively under review alongside new fundraising outcomes and this will be a key element of the monitoring of the charity's financial situation through the Risk Register.

Plans for Future Periods

The Trustees have agreed to extend the appointment of the interim Director to the end of March 2023 to provide an opportunity to review the senior management structure and to provide a period of stability after a turbulent year. The Charity will be working with an external partner, Inclusion London, to carry out an organisational healthcheck and will seek to recruit a permanent Director towards the end of 2022, once a decision has been made on the senior staff structure.

The Charity will continue to work with its partners in the Connect Lambeth partnership, now in the third year of a five year contract to develop and strengthen its operations.

Outside of the Connect Lambeth Partnership, a new grant from Trust for London will enable the Charity to continue to provide and develop its Advice Service. Another new grant from the Henry Smith Charity will see the establishment of a specific advocacy service for parents who have a learning disability, which will work within the Advocacy Service. We also look forward to strengthening our work with Black Thrive on employment opportunities for Black Disabled people. Time limited funding for our Supported Employment and Smashing Records projects is due to end in March 2023 and we will explore the possibility of securing additional funds for these. We are also working with a group of other Deaf and Disabled People's Organisations on a partnership project to enhance our collective advice services. Given the impact of the ongoing cost-of-living crisis on Disabled people, it will be vital to develop this type of support to assist those in most need.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Management Committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

DISABILITY ADVICE SERVICE LAMBETH

**REPORT OF THE MANAGEMENT COMMITTEE
for the Year Ended 31 March 2022**

Responsibilities of the Management Committee (continued)

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant independent examination information of which the company's accountants are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examination information and to establish that the charity's accountants are aware of that information

Accountants

The accountants, Hilary Adams Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

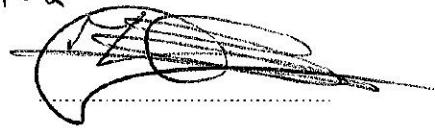
This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

The report has been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

Approved by the Management Committee on 4/12/2022 and signed on its behalf by:

Trevor Critchley
Treasurer

Date: 14/12/2022



DISABILITY ADVICE SERVICE LAMBETH

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)
for the Year Ended 31 March 2022

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources:					
Voluntary income:	4				
Donations & grants		50,198	64,529	114,727	239,977
Lambeth funding contracts		320,787	-	320,787	324,855
Activities for generating funds:					
Investment income	3	30	-	30	32
Incoming resources from charitable activities:					
Other income		40,030	-	40,030	134,109
Total incoming resources		411,045	64,529	475,574	698,973
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income		-	-	-	-
Charitable activities		469,211	80,140	549,351	618,918
Total resources expended	2	469,211	80,140	549,351	618,918

**STATEMENT OF TOTAL RECOGNISED
GAINS AND LOSSES**

Net incoming resources before other recognised gains					
(net income for the year)		(58,166)	(15,611)	(73,777)	80,055
Transfer depreciation reserve		-	-	-	-
Transfer reserves		3,780	(3,780)	-	-
Other recognised gains					
Gain on revaluation of investments		-	-	-	-
Net movement in funds		(54,386)	(19,391)	(73,777)	80,055
Total funds brought forward		220,576	49,844	270,420	190,365
Total funds carried forward	12	166,190	30,453	196,643	270,420

Movements in funds are disclosed in Note 12 to the financial statements.

The notes form part of these financial statements

DISABILITY ADVICE SERVICE LAMBETH (REGISTERED NUMBER: 4214688)

STATEMENT OF FINANCIAL POSITION
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	9	1,480	2,228	3,708	5,891
CURRENT ASSETS					
Debtors	10	50,785	-	50,785	49,289
Cash at bank and in hand		<u>215,381</u>	<u>28,225</u>	<u>243,606</u>	<u>268,979</u>
		266,166	28,225	294,391	318,268
CREDITORS					
Amounts falling due within one year	11	(101,456)	-	(101,456)	(53,739)
NET CURRENT ASSETS		<u>164,710</u>	<u>28,225</u>	<u>192,935</u>	<u>264,529</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>166,190</u>	<u>30,453</u>	<u>196,643</u>	<u>270,420</u>
NET ASSETS		<u>166,190</u>	<u>30,453</u>	<u>196,643</u>	<u>270,420</u>
FUNDS	12				
Unrestricted funds				166,190	220,576
Restricted funds				<u>30,453</u>	<u>49,844</u>
TOTAL FUNDS				<u>196,643</u>	<u>270,420</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.


The directors acknowledge their responsibilities for:

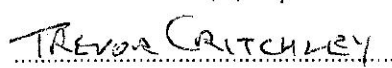
- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

In accordance with Section 444 of the Companies Act 2006, the Income & Expenditure Account has not been delivered.

The financial statements were approved by the Board of Directors on 14/12/2022 and were signed on its behalf by:


Trevor Critchley
Director

 14/12/22

The notes form part of these financial statements

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2022

1. STATUTORY INFORMATION

Disability Advice Service Lambeth is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Turnover

Turnover represents grants and contract funding payments received.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 33% on cost, 20% on cost
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Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants and contract funding payments are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

2. Total Resources Expended

		Community Development Covid Recovery	Smashing Records	Direct Payments Support Training	Info Sport Project	Specialist Advice Service	Professional Advocacy	Community Development	Direct Payments Support	Lived Experience	Supported Employment	Admin & Development Projects	2022 Total	2021 Total
	Basis of allocation	£	£	£	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities														
Staff costs	Direct	10,427	16,048	5,412	-	20,984	120,100	47,313	150,631	27,445	14,556	-	412,917	504,718
Activity costs	Direct	759	790	720	3,000	8,707	1,850	1,736	1,923	2,775	329	-	22,589	31,489
Support costs allocated to activities														
Establishment costs	Floor area	968	1,514	-	-	4,521	10,595	3,332	13,623	2,276	1,513	15,423	53,765	51,976
General office expenses	Usage	639	2,024	-	-	2,119	5,545	1,763	4,647	995	577	35,178	57,487	28,082
Fees & finance charges	Usage	10	16	-	-	39	112	46	144	25	16	-	409	403
Depreciation	Usage	935	-	-	157	287	-	-	-	-	-	741	2,184	2,236
Total resources expended		13,802	20,392	6,132	3,157	36,657	138,202	54,190	170,968	33,518	16,991	55,342	549,351	618,918

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS – continued for the Year Ended 31 March 2022

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	<u>30</u>	<u>32</u>

4. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS

	Unrestricted	Restricted	2022	2021
	£	£	Total	Total
			£	£
London Borough of Lambeth	320,787	-	320,787	324,855
Skills for Care	-	9,090	9,090	5,000
Active Londoners	-	-	-	22,674
Sport England	-	2,200	2,200	11,299
Community Justice Foundation	-	-	-	30,542
Trust for London	-	28,250	28,250	28,650
City Bridge Trust	-	-	-	46,347
National Lottery	-	-	-	50,871
Walcot Foundation	-	-	-	12,290
Raising Trust	-	-	-	60,018
NHS South East London CCG	30,198	-	30,198	24,306
Inclusion London	14,288	-	14,288	11,891
Lewisham College	-	-	-	35,959
Power to Change	20,000	-	20,000	-
Vision Foundation	-	24,989	24,989	-
Other	25,772	-	25,772	34,271
	<u>411,045</u>	<u>64,529</u>	<u>475,574</u>	<u>698,973</u>

5. STAFF COSTS

	31.3.22	31.3.21
	£	£
Wages and salaries	366,930	442,600
Social security costs	30,410	37,103
Pensions	9,871	11,924
Other staff costs	<u>5,706</u>	<u>13,091</u>
	<u>412,917</u>	<u>504,718</u>

No employee received emoluments of more than £60,000.

The average monthly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	31.3.22	31.3.21
Manager	1	1
Direct	<u>12</u>	<u>15</u>
	<u>13</u>	<u>16</u>

6. NET INCOMING (OUTGOING) RESOURCES

The operating surplus/(deficit) is stated after charging:

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	2,183	2,250
Auditors' remuneration	<u>-</u>	<u>-</u>
Directors' remuneration and other benefits etc	<u>-</u>	<u>-</u>

DISABILITY ADVICE SERVICE LAMBETH

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022**

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

8. TAXATION

As a charity, Disability Advice Service Lambeth is exempt from tax on income and gains falling within section 505 Of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

9. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2021 and 31 March 2022	<u>47,907</u>
DEPRECIATION	
At 1 April 2021	<u>42,016</u>
Charge for year	<u>2,183</u>
At 31 March 2022	<u>44,199</u>
NET BOOK VALUE	
At 31 March 2022	<u>3,708</u>
At 31 March 2021	<u>5,891</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade debtors	<u>50,405</u>	35,967
Prepayments and accrued income	<u>380</u>	<u>13,322</u>
	<u>50,785</u>	<u>49,289</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Taxation and social security	<u>7,825</u>	-
Other creditors	<u>3,181</u>	2,957
Accruals and deferred income	<u>90,450</u>	<u>50,782</u>
	<u>101,456</u>	<u>53,739</u>

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

12. Movement in Funds

	At 1.4.21 £	Net movement in funds £	Reserve transfers £	At 31.3.22 £
Unrestricted				
General Fund	220,576	(58,166)	3,780	166,190
Restricted				
Direct Payments Support Training	1,198	2,958	-	4,156
Into Sport Project	22,879	(957)	-	21,922
Specialist Advice Service	8,185	(8,407)	-	(222)
Community Development Covid Recovery	16,877	(13,802)	(3,075)	-
Smashing Records	-	4,597	-	4,597
Depreciation Reserve	705	-	(705)	-
	49,844	(15,611)	(3,780)	30,453
Total Funds	270,420	(73,777)	-	196,643

Net movement in funds, included in above, are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted			
General Fund	411,045	(469,211)	(58,166)
Restricted			
Direct Payments Support Training	9,090	(6,132)	2,958
Into Sport Project	2,200	(3,157)	(957)
Specialist Advice Service	28,250	(36,657)	(8,407)
Community Development Covid Recovery	-	(13,802)	(13,802)
Smashing Records	24,989	(20,392)	4,597
	64,529	(80,140)	(15,611)
Total Funds	475,574	(549,351)	(73,777)

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS(cont)

Community Development Covid Recovery

The Community Development service provided additional support to Disabled people who were severely impacted by Covid-19 and associated restrictions in the early part of the financial year. Funding for this support had been provided by the London Community Response Fund through the Walcot Foundation, City Bridge Trust and Lambeth Council in the previous financial year.

Direct Payments Support Training

Training provided to individual employers in receipt of a Direct Payment funded from a grant provided by Skills for Care.

Into Sport Project

Support for Disabled people to become more involved in sport and physical activity. Funded through grants from Lambeth Council and Sport England.

Specialist Advice Service

Provision of a specialist advice service for Disabled people with particular focus on mental health service users. Funded by a grant from Trust for London.

Direct Payments Support

Information, advice, training and peer support opportunities for people who wish to use Direct Payments to manage their own care and support. This service is part of the Connect Lambeth Partnership contract and is funded through a contract with Lambeth Council held by Age UK Lambeth. Funding was also received from NHS SE London to support a co-production group on Personal Health Budgets.

Professional Advocacy

Professional advocacy for Disabled and older people and carers including statutory advocacy provided under the Care Act 2014 duties. This service forms part of the Connect Lambeth Partnership contract.

Community Development

Part of the Connect Lambeth Partnership contract. The service works with individual Disabled people, disability groups, other community organisations and Lambeth Council to address access barriers, make services more inclusive, create new social opportunities and support Disabled people's voice on local and national issues of importance to them.

Supported Employment

Support to young Disabled people with assistance in seeking employment. Funded through Inclusion London.

Smashing Records

Support for people with visual impairments to develop podcast and radio broadcasting skills. Funded with a grant from Vision Foundation.

Development Projects

Used for income from consultancy projects and income from room lettings and for central administration costs.

Lived Experience

Support for Disabled people from South East London to become able to influence decision-makers in developments in personalised care in the local health care system based on their lived experience. Funded by the SE London Clinical Commissioning Group.

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
DISABILITY ADVICE SERVICE LAMBETH**

We report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 10 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: 03/01/2023

This page does not form part of the statutory financial statements