

# **Treasurers Report 2025**

Overall, the funds available to the group increased by £3719.11 due to an increased balance in the Group account which was at the end of 2025 £39,312.88 with £53,631.84 available in total within the group if all the sections are combined.

## **Group Costs**

### **Repairs / maintenance**

Repairs in 2025 totalled £13,113.51 compared to £4,962.25 in 2024 an increase of £8,151.26 making a total of £18,075.76 spent in two years. This is due to a variety of projects but notably the installation of a new fire alarm system (£5,570.40 and electrical work £5,776.07

### **Cleaning**

Cleaning costs were £1,718.48 in 2025 compared to £2,192.66 in 2024 a difference of £474.18 due invoice dates.

### **Utilities**

Electricity bills have increased to £3,797.84 (2025) from £3,054.70 (2024). This is a notable increase of £743.14

## **Group Income**

### **Hire**

Rent in 2025 £22,528.50 was received compared to 2024 when £9,578.50 was received. Note that the income from Magic Moments for the Summer and Autumn term 2024 are included (due to late payment) in this total. If subtracted the income for hiring the hall in 2025 was £16,000.50 making the income for 2024 £16,106.50.

## **Balances**

- Lloyds current £23,801.15 (for expenditure)

Funds to cover the general maintenance of the hut and other associated costs incurred in the running of the 1<sup>st</sup> Baldock Scout Group.

- Lloyds £ 15,520.15 (savings)

## **Funds available in the group**

Total funds available in the group's name £53,631.84

## **Suggested Actions / points to note**

- Sections have available £14,310.54 (£83.74 less than in 2024). This does reflect that overall income equals outgoings
- There is no need to increase subs for individual members due to the significant balances held by each section:-

Beavers £4123.76 (-£512.01 on 2024)

Cubs £5,734.38 (-£220.19 on 2024)

Scouts £4,453.40 (+£433.32 on 2024)

- The sections hold significant reserves which ideally need to be redistributed to the Group
- Note electricity costs has increased to £3,797.84 from £1,169.74 in 2023 (if there is a consideration to increase the hall hire cost – see 2024 cost above)
- Renewing the ground lease will incur some legal costs but the extent is unknown (process is ongoing)
- Doors – deposit only has been paid with the balance outstanding (£6.5K)
- Rebuild shed / development of the rear enclosed area
- Potential kitchen refurbishment

**FIRST BALDOCK SCOUT GROUP**  
**GROUP CONSOLIDATED ACCOUNTS - DEC 2025**

**RECEIPTS**

INCOME	EXECUTIVE		SCOUTS		CUBS		BEAVERS		TOTAL	
Category	YE 2025	YE 2024	YE 2025	YE 2024	YE 2025	YE 2024	YE 2025	YE 2024	YE 2025	YE 2024
Subs			2198.95	3556.77	3880	3945.14	1725.33	2911.18	7804.28	10413.09
Activities / Camps			649.3	1985.31	3059.04	2346.70	731.2	894.97	4439.54	5226.98
Fund raising / Gift Aid			720.72	877.27		530.00			720.72	1407.27
Donations Received	4199.75	273.80	684.67	428.14					4884.42	701.94
Subsidies									0.00	0.00
Refunds / reciepts		177.77							0.00	177.77
Rents	22528.5	9578.50							22528.50	9578.50
	£26,728.25	£10,030.07	£ 4,253.64	£ 6,847.49	£ 6,939.04	£ 6,821.84	£ 2,456.53	£ 3,806.15	£ 40,377.46	£ 27,505.55



## First Baldock Scout Group Trustee Meeting Minutes

**Date: Wednesday 25<sup>th</sup> March 2026**

**Time: Post AGM 7pm start**

**Venue: Scout Hut Park Drive**

### Agenda

Item No.	Present. Nick Cooke, Jacqui Wakefield, Fiona Potts, Rob Coldrey, Kevin Lock and Allison Barry Introductions were made. Welcome to AB Noted that FP is now GLV as JW has stepped back to team Lead with Beavers NC will ensure that membership for KL is updated	Action update by: - NC
1	Apologises -Chris Bennet,	
2	Minutes of last meeting – 14 <sup>th</sup> October 2025 Notes and Actions- noted that the plug is now repaired (point 7)	
3	Past Events: AGM A successful event. Beavers and Scouts delivered their section reports. We had a disappointingly small audience.	
4	Future Events: Barbeque 9 <sup>th</sup> May to be run by Scouts. Practical support from JW and NC Possibility of Wymondley Wood event in July.	N C JW FP
	<b>TRUSTEE GOVERNANCE</b>	
5	Treasurer's report <ul style="list-style-type: none"> <li>Discuss move to Group accounts – request from Beavers and Scouts to have one group account. Cub treasurer is stepping down.</li> </ul> Chris Bennet wrote that he is prepared to continue with doing what he currently does. He is planning to move to Suffolk.  We need a new treasurer. We understand that banking within the Group is likely to be done differently in future. We want the next treasurer to adopt a more appropriate system. We will continue at present.	CB  NC
6	Policy review We follow policy as set out in POR 2. a.	
7	Premises, safety and Insurance -see 10 The 25-year Lease completed on 17 December 2025. The expected date for registration at the Land Registry is now - 25th February 2027 The bill for this should now be paid.	FP CB
8	Risk Management – NC stated that we need a risk register <a href="https://www.scouts.org.uk/volunteers/running-things-locally/trustee-boards/risk-register/">https://www.scouts.org.uk/volunteers/running-things-locally/trustee-boards/risk-register/</a>	
9	Succession Planning <ul style="list-style-type: none"> <li>Rob C has highlighted that there are a few digital systems within 1<sup>st</sup> B that only he has access to. NC asked for a list. NC agreed that information to be shared with District digital team.</li> <li>Secretary has stepped down. – We want to pass on our grateful thanks to Irene Coldrey for all that she has done. We know that there is no longer a</li> </ul>	RC  NC  NC

	<p>role of secretary. NC to meet with I C for a comprehensive list of items that she has been dealing with.</p> <p>NC wants to see all the tasks undertaken by trustees before any are allocated.</p> <ul style="list-style-type: none"> <li>• Booking clerk required- A B stated that she carries out this role for the church.</li> </ul>	NC
10	<p>Trustee Training</p> <ul style="list-style-type: none"> <li>• Trustees to understand and comply with the Charity commission guidelines regarding the Prevention of Future Deaths Report</li> </ul> <p>The Regulatory Advice note from the Charity Commission was discussed.</p> <p>FP to complete the form on behalf of 1<sup>st</sup> Baldock as requested by District</p> <p>NC discussed risk assessments at section level.</p> <p><a href="https://prod-cms.scouts.org.uk//media/0jrnyuw4/regulatory-advice-guidance-to-all-trustees-of-the-scout-movement-from-the-charity-commission.pdf">https://prod-cms.scouts.org.uk//media/0jrnyuw4/regulatory-advice-guidance-to-all-trustees-of-the-scout-movement-from-the-charity-commission.pdf</a></p>	All
	<b>OPERATIONAL</b>	
11	<p>Hall maintenance / Issues</p> <p>Work in progress</p> <p>None at present</p> <p>Work completed</p> <p>Fire Doors</p> <p>Lease</p> <p>To be discussed</p> <p>All operational matters, maintenance, bookings, to await conversation of NC with IC</p> <p>Side wooden door</p> <p>Shed</p> <p>Removal of the greenery behind the shed</p> <p>We noted that Andy Coldrey is cutting the grass for us and thanks were passed on.</p>	
12	<p>Hall bookings</p> <p>District First Aid Course</p> <p>2<sup>nd</sup> Baldock Cub Sleep over – Beavers</p> <p>2<sup>nd</sup> Baldock Cub Sleep over – Cubs</p> <p>Sound Gong Healing - monthly</p> <p>Karate - weekly</p> <p>Dance practice – weekly</p> <p>Redfin Car Club – monthly</p> <p>Rock solid church Group – monthly</p> <p>Hertfordshire Services for Young People - weekly</p>	
13	<p>AOB</p> <p>A request from Tony Gribble, father of an Explorer.</p> <p>The trustees agreed to support 2 Explorers, Finn G and Thomas S who had been with 1<sup>st</sup> Baldock with a 15% donation of their costs to attend the expedition to the Azores in 2027. We expect a request letter from them and some feedback to the sections on their return.</p>	
	<p>Date of next meetings.</p> <p>Thursday 30<sup>th</sup> April 8.30pm ZOOM This is intended to be a short meeting to allocate tasks.</p>	

	25 <sup>th</sup> June 2026 8 <sup>th</sup> Oct 2026	
	<p><b>List of Jobs outstanding as of October 2025</b></p> <p>Work in progress None Work to be arranged Shed / lean to</p> <p><b>List of annual / general reminders</b></p> <ul style="list-style-type: none"> <li>• Clean filter on two heaters (before winter and in the spring)</li> <li>• Bouncy Castle PIPA annual test To go to 5<sup>th</sup> Letchworth</li> <li>• Carry out annual risk assessment September 2026</li> <li>• Extinguishers April 2026</li> <li>• Annual check of First Aid kit in the kitchen August 2028</li> <li>• Ladder annual check due July 2026</li> <li>• Check emergency lighting</li> <li>• Annual 3-hour discharge <b>August 2025</b></li> <li>• Annual defib check August 2026</li> <li>• Annual check of First Aid kit in the lobby August 2028</li> <li>• Adults AED pads need renewing July 2029</li> <li>• Child AED pads need renewing May 2026</li> <li>• AED batteries need renewing March 2028</li> </ul>	NC