



South West Academy of Fine and Applied Arts
(A company limited by guarantee)

Report and Financial Statements Year ending 31 March 2022

Charity number 1087350

Company number: 04243361

The South West Academy of Fine and Applied Arts

Report of the Trustees for the year ending 31st March 2022.

The Trustees are pleased to present their annual directors' report together with the financial statements for the year ended 31st March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing 1st January 2016).

Foreword

It is with much sadness that we note the passing of Academician Alexandra Jacobs. Alexandra was one of our staunchest supporters and a previous SWAc Trustee. She very rarely missed an exhibition or event, always volunteering her time and energies to benefit other members. She is sorely missed.

The year from April 2021 to the end of March 2022 saw the combined challenges of the Covid pandemic and further global financial restraints. The Academy had the further need to recruit and support new Trustees and the recruitment of a new administrator.

During the year we were delighted to give a welcome to the Board of Trustees to Andrew Baker, Mark Fielding, Sarah Huline- Dickens, Alison Summerfield and Debbie Coles plus the welcome return of past Trustees Jan Phethean and Simon Butler.

From early 2021 we were already planning a major exhibition at Falmouth Art Gallery, Cornwall in 2022 arranged for The Academy by Jonathon Coudrille, our first Open Exhibition to be held at Kennaway House in Sidmouth and our regular members exhibition at Delamore.

Due to the impact of Covid our annual spring exhibitions at The Thelma Hulbert Gallery in Honiton have been delayed until March 2024. The later date in the year is potentially good news.

Monthly Report.

April 2021.

The Brownston Gallery, Modbury held their regular selected exhibition of member's work from 13 March to 16 April 2021. This exhibition, managed by Catherine Gillen, Director of the gallery included the work of Alan Cotton, John Hurford, Judith

Cummings, Ken Cosgrove and Jo Dixon. By invitation It also included the work of Adrian Edwards 'The Brownston Gallery Award Winner' from The SWAc Open Exhibition 2020.

From April 12th to 1st May the Academy held a member's only exhibition at Kennaway House, Sidmouth as a prelude to The Open Exhibition later in the year. The exhibition was hung by Phil Clayton and a team of members and Trustees. The exhibition attracted a good footfall and some sales.

The outstanding new SWAc book "Light in The West" edited and written by Simon Butler was given an on-line book launch during the member's exhibition at Kennaway House using Zoom. The book makes a substantial and welcome contribution to the profile of The Academy and members were afforded enhanced access to the publication at reduced prices.

On the last day of the show members and Trustees gave Chris Mitchell, departing Executive Director of The Academy, a carefully planned farewell event with drinks and a presentation. Although having to follow Covid regulations the event, organised and coordinated by Ken Cosgrove and Jane Hodgson, was well attended and members, led by past Chair Jed Falby, gave generous thanks to Chris for her hard work coordinating and administering our work for almost 6 years.

During April advertising and research was undertaken to recruit a new administrator and we were pleased to welcome Mrs Vicky Johns to her post after interviews on 29th April. Vicky comes to us with very wide administrative and public service experience. The new post of Arts Administrator was adopted to better reflect the roles to be undertaken. We were fortunate to recruit in such a short time and that Vicky has taken on the multifaceted role so quickly.

May.

We held our Delamore Exhibition in May with excellent support from David Woodford and Gavin and Nicky Dollard. As ever Simon Butler produced an excellent catalogue illustrating members' work. Due to a shortness of the preparation period, with the members exhibition at Kennaway only just being completed, a stewarding rota was rapidly set up and managed effectively. Although some Covid regulations were still in place visitor numbers held up well as did sales of member's work.

June.

Phil Creek, ran a series of educational workshops with year 2 (age 6) pupils at Sidmouth Infants School, close to Kennaway House. He talked about the work of The Academy, his paintings of the local beach and demonstrated painting for the pupils. His second half-day workshop enabled pupils to make their own individual paintings which formed a larger piece when combined. During the third workshop, a week later, Phil visited the beach with the 30 pupils and demonstrated en plein air painting. To commemorate the event the school was presented with a copy of The Academy book, "Light in the West".

During June, an auction working group which included Ray Balkwill, Ken Cosgrove, Alison Summerfield, Sarah Huline-Dickens, Ann Jones, Alan and Trish Cotton, Phil

Creek and Simon Butler was set up. The auction is planned to raise funds for Children's Hospice South West and to open an office for The Academy at Kennaway House.

July and August.

Auction meetings and preparations continued during this period. Tricia Cotton and Alan Cotton contacted many prospective artists and celebrities and Tricia laid out the catalogue and covered much of the administration. We thank Tricia for this work. Preparations were put in place to produce the catalogue of works with funding secured by Alison Summerfield

September.

The Academy held an exhibition of the work donated by members, other artists and celebrities for the auction at Kennaway from Thursday 2 September to Saturday 4th September, including a private view for artists and prospective buyers. In addition to the many members who generously donated work we also had paintings from Baroness Floella Benjamin, Dame Judi Dench, Peter Brown (Pete the Street) Ken Howard, Lydia Corbett, Judi Spiers, John Piper, Anthony Frost and Cathryn Nettles. The auction, led by Robin Barlow, and supported by many members and friends of The Academy, who handled the work and undertook the packing etc, took place on Saturday 4 September from 12.00 noon. The total raised was an incredible amount over £15,000.

Selection of new Academicians took place at Kennaway on September 22nd.

October.

On October 2nd, the work of a variety of members and other artists was sold in the form of Otters that were decorated to raise funds for The Dartmoor Trust. At an auction organised by Bearnese, Hampton and Littlewood a total of £70,000 was raised from the sale of 81 Otters which had previously formed an Arts Trail in and around Dartmoor.

November.

With funding securely in place, we undertook protracted discussions with The Trustees and Management of Kennaway House to establish an office and exhibition space.

We held our regular Open Exhibition from November 2 to Saturday 13. We had over 500 public entries, and with the leadership of Phil Clayton we set up four exhibition spaces for the first time at Kennaway. The administration organised by Vicky and Debbie Coles, with the support of others, resulted in record sales and, apart from one occasion at Exeter Castle, we also had a record number of visitors. One visitor said the exhibition "was equal to any West End exhibition".

December – January

This period was spent finalising negotiations to open our office at Kennaway and completing the administration of The Open Exhibition. The Academy also made an application for The Queen's Award for Voluntary Work, and we thank Honiton Memory Café and The Thelma Hulbert Gallery for their support in this application.

The AGM took place on Monday 31 January by Zoom with a good attendance. Amongst other agreements the attendees voted unanimously to support a member's motion that everyone exhibiting at any exhibition must provide at least one day of stewarding. With only a few exceptions members have managed to fulfil this obligation ever since.

February.

The Academy Room, as a title, was adopted for our office and gallery space at Kennaway House and we opened to the public on Tuesday and Wednesday each week from the beginning of February. Many members agreed to exhibit work in the gallery which also works very well as an administrative base and a store for member's work, equipment and resources.

Phil Creek, Chair and Vicky Johns Arts Administrator attending the inaugural meeting of ACED (Art and Culture East Devon) to represent the Academy and have continued to attend meetings. Both have contributed to the planning for an Arts Strategy for the district and look forward to the next stages which are to be led by a new East Devon Arts Consultant.

March.

On March 22nd we made our final presentation to Children's Hospice South West of a cheque for £5,000. The event was attended by many of the Auction Planning Group, members, and Friends.

We like to thank Vicky Johns, our Arts Administrator, for all her work supporting members during the year and Tom Flynn for his work on the website including the on-line catalogue for The Open Exhibition each year and for the auction in September.

Lastly, The Academy continues to move forward on a firm financial basis with separate funding set aside for our administrative base.

Phil Creek. SWAc (Hon), on behalf of The Trustees, December 2022.

Structure, Governance and Management

Governing Document

The charity is a company limited by guarantee (number 04243361) and was incorporated on 29th June 2001. It was registered with the Charity Commission (registration number 1087350) on 4th July 2001. The company was established under a Memorandum of Association which describes the objects and powers of the charitable company, and it is governed under its Articles of Association. Individuals, who must be members of the company, are usually elected to the Board of Trustees (the Council) by the company sitting in general meeting. Alternatively, they may be appointed by members of the Council provided two thirds of the members of the Council support their appointment. One third of their number retires by rotation each year and are eligible for re-election. In furtherance of our charitable objects (see below), it is the company's policy that the Council is responsible for setting the overall strategy and policies of the organisation, and all matters pertaining to general administration.

Charitable Objects and strategy

SWAc charitable objects as defined by the Memorandum and Articles of Association can be found on the Charity Commission website.

How Our Activities Deliver Public Benefit

The Board of Trustees have complied with their duty under section 17(5) of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The trustees are satisfied that the aims, objectives and activities of the charity meet with the terms of this guidance.

Reference and administrative details

Charity number: 1087350 Company number: 04243361
Registered Office: Kennaway House, Coburg Road, Sidmouth, Devon EX10 8NG

Our advisers

Independent Examiner: Lee Bingham 72 Beacon Lane, Exeter, Devon EX4 8LW
Bankers: HSBC plc 250 High Street, Exeter, Devon, EX4 3PZ

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel SWAc: Trustees' and Directors

Elected trustees:

- S M Butler
- P Creek
- A Baker
- A Jones
- J Pymont
- D Coles
- J Phethean (appointed 16th June 2022)
- J Coudrille
- M Fielding (resigned 6th December 2022)
- S Huline-Dickens
- S Luxton
- A Summerfield (appointed 22February 2022)
- L Victory (appointed 31st January 2022)

Secretary V Johns (appointed 10th May 2021)

Financial Review & Reserves Policy**Reserves policy**

The reserves policy specifies that SWAc should have sufficient funds available to cover any outstanding liabilities.

The charity's free reserves, as disclosed on the balance sheet, were £23,080 at 31st March 2022 and had no outstanding liabilities.

Investment policy

Surplus funds are held in a HSBC higher-interest charity account specifically designed to maximise returns, and will be reviewed during 2021/22.

Risk Management

The trustees have also conducted their own review of the major risks to which the charity is exposed, and systems have been established to minimise these risks. A risk management review will be conducted on an annual basis.

Trustees' and examiners respective responsibilities

The charity trustees (who are also the directors of the SWAc for the purposes of company law) are responsible for preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives reasonable cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.


22/12/2022

Lee Bingham
ACCA Part Qualified
Beacon House, 72 Beacon Lane, Beacon Heath Exeter EX4 8LW

**Statement of Financial Activities
for year ending 31 March 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income:					
Donations and legacies	3	763	-	763	5,407
Income from charitable activities:					
Exhibition income		40,146	-	40,146	9,070
Income from other trading activities:					
Membership fees		20,961	-	20,961	7,122
Investment income		1	-	1	2
Total income		61,871	-	61,871	21,601
Expenditure					
Expenditure on charitable activities:					
Charitable expenditure	4	47,451	-	47,451	22,247
Other	4	250	-	250	250
Total expenditure		47,701	-	47,701	22,497
Net income/(expenditure) and net movement in funds for the year		14,170	-	14,170	-896
Reconciliation of funds					
Total Funds brought forward		8,910	-	8,910	9,806
Total funds carried forward		23,080	-	23,080	8,910

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Balance Sheet as at 31st March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	6	0	0
Total Fixed Assets		<u>0</u>	<u>0</u>
Current assets			
Debtors	7	0	383
Cash at bank and in hand		23,330	8,777
Total Current Assets		<u>23,330</u>	<u>9,160</u>
Liabilities			
Creditors falling due within one year	8	(250)	(250)
Net Current assets		<u>23,080</u>	<u>8,910</u>
Net assets		<u>23,080</u>	<u>8,910</u>
The funds of the charity:			
Unrestricted income funds	12	23,080	8,910
Total charity funds		<u>23,080</u>	<u>8,910</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The notes at pages 10 to 16 form part of these accounts

Signed 

Name Phil Creek, Chair of trustees on behalf of the trustees

Approved by the trustees on 21/12/22

Statement of Cash Flows for year ending 31 March 2022

	Note	2022	2021
		£	£
Cash used in operating activities	13	14,553	(1,279)
Cash flows from investing activities			
Purchase of Equipment		-	-
Cash provided by (used in) investing activities		-	-
Cash flows from financing activities			
Cash used in financing activities		-	-
Increase (decrease) in cash and cash equivalents in the year		14,553	(1,279)
Cash and cash equivalents at the beginning of the year		8,777	10,056
Total cash and cash equivalents at the end of the year		<u>23,330</u>	<u>8,777</u>

Notes on the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required. In accordance with the requirements of FRS 102 a reconciliation of opening balances is provided.

a) Preparation of the accounts on a going concern basis

The trustees are of the view that the immediate future of the Trust for the next 12 to 18 months and that on this basis the charity is a going concern.

b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

c) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated

item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

g) Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual rate
Equipment	20%

h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

k) Financial instruments

The Academy only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Legal status of the Academy

The Academy is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to a maximum of £10 per member of the charity.

3 Income from Donations & Legacies

	2022 £	2021 £
Gifts	763	5,407
	<u>763</u>	<u>5,407</u>

SWAc benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

4 Analysis of expenditure on charitable activities

	2022	2021
Charitable activities	£	£
Artists' and exhibition fees	27,978	13,895
Administration costs	10,520	6,972
Office expenses	3,910	1,105
Charity Donations	5,000	250
Bank charges	43	25
Total	<u>47,451</u>	<u>22,247</u>
Other	2022	2021
	£	£
Independent examiner's fees	<u>250</u>	<u>250</u>

5 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

6 Tangible fixed assets

	Total £
Cost:	
As at 1 April 2021	553
Additions	-
As at 31 March 2022	<u>553</u>
Depreciation:	
As at 1 April 2021	553
Charge for the year	0
As at 31 March 2022	<u>553</u>
Net book value	
As at 1st April 2021	<u>0</u>
As at 31st March 2022	<u>0</u>

7 Debtors

	2022 £	2021 £
Prepayments & Accrued Income	<u>0</u>	<u>383</u>

8 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors & accruals	<u>250</u>	<u>250</u>

9 Post-balance sheet events

The Trustees have confirmed that there are no post balance sheet events.

10 Related parties

There have been no related party transactions in the period requiring disclosure

11 Controlling entity

The charity is controlled by the trustees who are all directors of the company

12 Analysis of movements in unrestricted funds

	1st April 2021 £	Income £	Expenditure £	31st March 2022 £
General fund	<u>8,910</u>	<u>61,871</u>	<u>47,701</u>	<u>23,080</u>

13 Reconciliation of net movement in funds to net cash flow from operating activities

	2022	2021
	£	£
Net movement in funds	14,170	(896)
Add back depreciation charge	0	0
Deduct interest income shown in investing activities	-	-
Decrease (increase) in stock	-	-
Decrease (increase) in debtors	383	(383)
Increase (decrease) in creditors	-	-
Net cash used in operating activities	<u>14,553</u>	<u>(1,279)</u>

The South West Academy of Fine & Applied Arts

Statement of Financial Activities year ended 31st March 2022

Income	2022	2021
Event Income	40,146	9,070
Friends Donations	763	5,407
SWAC Membership Fees	20,961	7,122
Other Income	0	0
	<u>61,870</u>	<u>21,599</u>
Other Income		
Bank Interest Received	1	2
Total Income	<u>61,871</u>	<u>21,601</u>
Expenses		
Artists Payments	17,157	1,380
Exhibition Costs	10,821	12,516
Administrator Costs	10,520	6,972
Office Expenses	3,910	1,105
Charity Donations	5,000	250
Auditor/accountant	250	250
Bank Charges	43	25
Total Expenditure	<u>47,701</u>	<u>22,497</u>
Net Surplus/(Deficit)	<u>14,170</u>	<u>(896)</u>