



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From **01/09/2022** Period start date To **31/08/2023**  
Period end date

Charity name: **Coombe Hill Infants School Parent teachers association**

Charity registration number: **1087288**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>CHIPTA was established to advance the education of pupils in Coombe Hill Infants School in particular by:</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Developing effective relationships between the staff and the parents and others associated with the school and engaging in activities or providing facilities / equipment which support the school and advance the education of the pupils/</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Confirmed</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>CHIPTA raises funding by holding various fundraising events during the school year and from donations from individuals.</b></p> <p><b>All activities are designed to benefit the pupils by providing facilities, equipment, cultural activities or other enjoyable and beneficial activities for the pupils.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>During the period ending 31 August 2023 a net amount of £6,389 was raised through events and donations.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity's funding is dependent on donations and fundraising events. The organisation does not have substantial reserves tied to fixed assets.</b>
Amount of reserves held	Para 1.22	<b>137,007</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unassociated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	COOMBE HILL INFANTS SCHOOL PARENT TEACHERS ASSOCIATION
Other name the charity uses	CHIPTA
Registered charity number	1087288
Charity's principal address	Coombe Hill Infants School Coombe Lane West Kingston KT2 7DD

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Graham			
2	<del>Sophia Cavanagh</del>	No longer a trustee. See serious incident report in 2024		
3	JANET SCUOTTO			
4	Rachel Webb	Nor a trustee in this financial year but is current chair.		
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

## Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

### Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) RACHEL WEBB

Position (eg Secretary,  
Chair, etc) CHAIR

Date 1/11/24



Receipts and payments accounts

CC16a

For the period from	1/9/2022	To	31/8/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	33,201	-	-	33,201	32,397
Voluntary Donations	19,732	-	-	19,732	38,919
HMRC Gift Aid	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AF)</b>	<b>52,933</b>	<b>-</b>	<b>-</b>	<b>52,933</b>	<b>71,316</b>
<b>A2 Asset and investment sales, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>52,933</b>	<b>-</b>	<b>-</b>	<b>52,933</b>	<b>71,316</b>
<b>A3 Payments</b>					
Cost of fundraising events	18,261	-	-	18,261	16,954
Grants and Donations Paid	28,263	-	-	28,263	28,159
Gifts	-	-	-	-	38
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>46,544</b>	<b>-</b>	<b>-</b>	<b>46,544</b>	<b>45,142</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,544</b>	<b>-</b>	<b>-</b>	<b>46,544</b>	<b>45,142</b>
<b>Net of receipts (payments)</b>	<b>6,389</b>	<b>-</b>	<b>-</b>	<b>6,389</b>	<b>26,174</b>
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>130,618</b>	<b>-</b>	<b>-</b>	<b>130,618</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>137,007</b>	<b>-</b>	<b>-</b>	<b>137,007</b>	<b>26,174</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account Barclays	112,169	-	-
	Bank account Lloyds TSB	24,848	-	-
	Cash on Hand	-	-	-
	<b>Total cash funds</b>	<b>137,007</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account (A1))			
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature: J. Graham Print Name: JESSICA GRAHAM Date of approval: 1/11/24





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Coombe Hill Infants School Parent Teachers Association

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1087288

Set out on pages

1 – 7 of TAR-DOC 2022-2023 and 1 - 2 of CC16a 2022-2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26 October 2024

Name:

Belinda Tarr

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Management Accountants (CIMA) – Member number 1-FTG5

Address:

140 Beresford Avenue

Surbiton, KT5 9LS

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**