

**WOODHOUSE PARISH COUNCIL
&
KING GEORGE'S FIELD CHARITY**

Annual Report

2020 – 2021



<https://www.woodhouseparishcouncil.org.uk>

<https://www.woodhouseparishcouncil.org.uk/king-georges-field-charity.html>

Parish Council

Looking back over this incredibly difficult year our thoughts are with those who suffered loss from the Covid Pandemic. The challenges we faced were immense but Woodhouse Parish certainly rose to the challenge. I wish to thank all our volunteers, councillors and staff for the wonderful commitment you have shown. Even through long periods of lockdown we have managed to continue our monthly meetings and keep up our hard work around the Parish. We've even enjoyed a larger public attendance than usual which has been great.

First of all, I would like to give my thanks to Robert Simpson who stood down in December and to Jill Taylor in January, for their service to the Council. I extend a warm welcome to Denis Shiels and Peter Ince who have been co-opted onto the Council who we can all look forward to working with in the future. Also, we welcome Cathy Schou in a new role for the Parish as our Environmental Warden.

Our most significant project to be completed over the last 12 months has been the submission of our Neighbourhood Plan. Our dedicated group of volunteers have worked tirelessly over the past 24 months and the Parish Council are extremely grateful for their time and efforts in producing the Woodhouse Parish Neighbourhood Plan. Charnwood Borough Council's consultation ended on 30th April so it will now be subjected to an independent examiner. If approved, the plan will be put to a local Referendum. If the plan passes the referendum the Plan will be formally adopted by Charnwood Borough Council. This will be a fantastic achievement for the village and will hopefully play a role in the pending planning application appeal for 36 houses at the top of Maplewell Road.

Another longstanding project to be completed this year is the long awaited replacement of the bronze bulls head sculpture which was stolen over 3 years ago. After much deliberation as to how we could authentically and sympathetically replace the sculpture, local craftsman and Woodhouse resident, Boris Morgan came to our rescue! He has created a fabulous replica of the original Bulls Head drinking fountain which was erected by William Perry Herrick of Beaumanor in 1853. The head fashioned on that of a young Longhorn bull, is the crest of the Herrick coat of arms. I encourage you all to go and see it on Forest Road, Old Woodhouse (next to our red telephone box).

Of course there are many other projects supported by the Parish Council, these include three new commemorative benches, 2 near the bus stop on Main Street plus the impressive Airman bench in Woodhouse installed along with a stone plaque which the Parish Council helped fund with a grant. The Parish Clock in Saint Paul's Church has also had a major overhaul with repairs to the night silencing mechanism. Further more the Parish Council have formed a new working group to liaise with residents and other local groups to review the traffic, parking and speeding problems in the villages and surrounding area.

Finally, in order to improve communication with parishioners we have launched a Woodhouse Parish Council Facebook Page for all residents to join. <https://www.facebook.com/woodhouseparishcouncil/>. Please 'like' our page to help you find information about what is going-on in Woodhouse & Woodhouse Eaves.

As of July, we are planning on getting back to face-to-face meetings and really look forward to seeing new and old parishioners attending.

King George's Field Charity

Despite lockdown our charity has also had an extremely busy year. The Charity, with the support of the Parish Council, has invested significantly to breathe new life into the old Caretaker's property which adjoins the Village Hall. Our very own Premises Manager personally managed the refurbishment and reconfiguration creating a desirable family rental home and a vital on going income for the Charity.

After much anticipation, the Parish Council reached an agreement in principle between the Woodhouse Eaves Scout Group. The agreement paves the way for planning permission to be sought to replace the Annexe building with a New Scout & Community Building targeted at the Youth of the Parish.

Whilst the halls have been closed during Lockdown we have also had the opportunity to make improvements to the buildings. We have painted the village hall and its amenities, the outside of the public toilets and the inside and outside of the Sports Pavilion. Everywhere is looking bright and fresh in readiness for the halls to open fully to the public.

Finally, an Elm Tree which was donated by Goscote Nurseries and has been planted close to the children's play area in commemoration of those who suffered and lost their lives during the Covid pandemic.

Peter Searancke, Chair 2020-2021

Financial Report 2020-21

At year end 31st March 2021, the overall bank balance had reduced by £17,000 from last year, meaning the unallocated reserves are a little low.

90% of the combined expenditure budget had been spent during the year, following the completion of renovations to the VH House and the replacement of the VH boiler.

The Neighbourhood Plan has been finalised this year by a dedicated group of volunteers and has been totally grant funded to date.

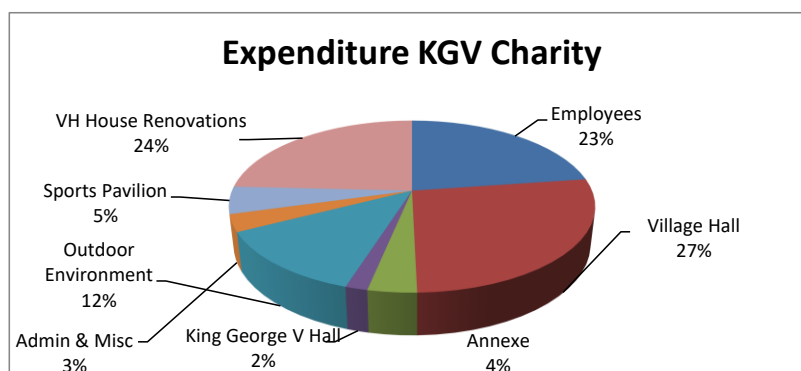
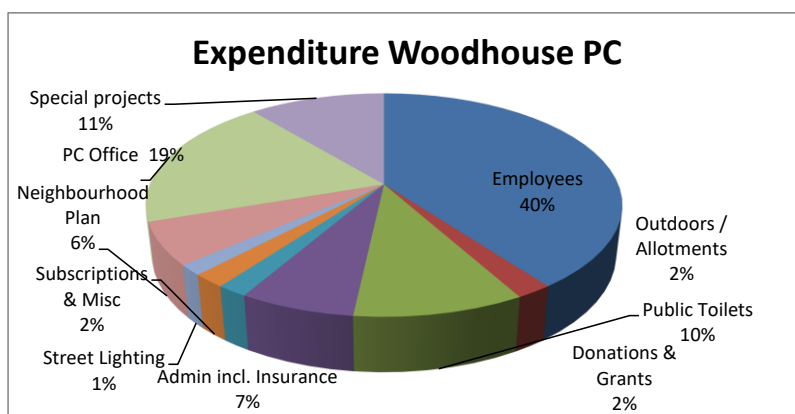
The 3 halls saw a significant drop in income due to lockdown closures, with less than £5000 in lettings which is only 12% of the £42000 collected in the previous year.

However, £18335 was received in covid grants from the Government, which helped to mitigate the shortfall between spending and income, with the Parish Council funding the remainder.

<u>Expenditure PC</u>	<u>As at YE 31st March 2021</u>	
Employees	26945	40%
Outdoors / Allotments	1409	2%
Public Toilets	6617	10%
Admin incl. Insurance	4490	7%
Donations & Grants	1190	2%
Subscriptions & Misc	1317	2%
Street Lighting	1014	1%
Neighbourhood Plan	4150	6%
PC Office	13047	19%
Special projects	7440	11%
<u>Total</u>	<u>67619</u>	

<u>Expenditure KGV</u>		
Employees	18130	23%
Village Hall	21414	27%
Annexe	2896	4%
King George V Hall	1315	2%
Outdoor Environment	9982	13%
Admin & Misc	2560	3%
Sports Pavilion	4082	5%
VH House Renovations	19305	24%
<u>Total</u>	<u>79684</u>	

Combined expenditure = £147,303



Emily Rowley, Responsible Financial Officer

Council Contact

Online form <https://www.woodhouseparishcouncil.org.uk/contact-us.html>
 Email clerk@woodhouseparishcouncil.org.uk

**WOODHOUSE PARISH COUNCIL – TRUSTEES OF KING GEORGES FIELD CHARITY
BALANCE SHEET AT 31 MARCH 2021**

2019/2020			2020/2021	
	2,142,590	LONG TERM FIXED ASSETS		2,142,590
6789.69	18,006.55	CURRENT ASSETS		20,654.46
2166.43		Debtors	6035.67	
9050.43		Payments in Advance	1748.69	
		Cash in Hand	<u>12,870.10</u>	
		TOTAL ASSETS		
		CURRENT LIABILITIES		
650.00		Creditors	400.00	
		TOTAL LIABILITIES		
	<u>650.00</u>	NET CURRENT ASSETS		<u>400.00</u>
	17,356.55	Represented by Fund Balance		20,254.46

The above statement represents fairly the position of the Authority at 31 March 2021 and reflects its' income and expenditure during the year.

Approved by the Council on

Signed Chairman

Signed Responsible Financial Officer

**WOODHOUSE PARISH COUNCIL – TRUSTEES OF KING GEORGES FIELD CHARITY
SUPPORTING NOTES FOR BALANCE SHEET 31 MARCH 2021**

1. LONG TERM FIXED ASSETS

ITEM	VALUE IN 2020/21	HOW ASSESSED
Village Hall & Caretaker's Residence & King George V Hall	1,633,777	Insurance Re-valuation (up) July 2019
Village Hall Annexe	158,324	Insurance Re-valuation (down) July 2019
Playground Equipment	110,273	Insurance Valuation
Village Halls contents – chairs/tables etc	29,160	Insurance Valuation
Garage & Storage Unit & Shed	9,130	Insurance Re-valuation (up) July 2019
Other – surfaces	28,062	Insurance Valuation
King George V Playing Field Gates and fences	1,889	Insurance Valuation
Grounds Equipment	25,884	Insurance Valuation
Sports Pavilion	146,091	Insurance Re-valuation (up) July 2019
TOTAL	<u>£2,142,590</u>	

NOTES:

- 1) Property insurance re-valuation carried out during 2019 by Came & Co. Ecclesiastical

2. **DEBTS OUTSTANDING**
At year-end, a VAT refund of £6035.67 is due.
3. **ADVERTISING AND PUBLICITY**
As at 31 March 2021 there were no funds used for advertising and publicity.
4. **OUTSTANDING LOANS**
None
5. **CAPITAL RESERVE**
No Capital Reserve Fund is held.
6. **EARMARKED RESERVES**
No specific earmarked reserves.
7. **BORROWINGS**
At 31 March 2021 there were no loans outstanding to the Charity.
8. **LEASES**
No current leases in operation.
9. **TENANCIES**
A new tenancy agreement was initiated for the rental of the Village Hall House from 25th September 2020 at £1000 per month.
10. **AGENCY WORK**
The Council has undertaken no agency work on behalf of other authorities.
11. **PENSIONS** – paid by Woodhouse Parish Council.
12. **CONTINGENT LIABILITIES** - There are no liabilities other than those referred to under the heading 'Creditors'.

WOODHOUSE PARISH COUNCIL – TRUSTEES OF KING GEORGES FIELD CHARITY

CUMULATIVE FUND BALANCE 2020 - 2021

Opening Fund Balance at 1 April 2020	17,356.55
Income 2020-2021	82,582.19
TOTAL	99,938.74
Expenditure 2020-2021	79,684.28
Fund Balance at 31 March 2021	20,254.46

WOODHOUSE PARISH COUNCIL – TRUSTEES OF KING GEORGES FIELD CHARITY

**INCOME AND EXPENDITURE
YEAR ENDED 31 MARCH 2021**

2019/2020		2020/2021
	INCOME	
0.00	VH House Rent	7000.00
18628.42	Village Hall Lettings	1596.15
8654.04	Village Hall Annexe Lettings	-246.00
14272.00	King George V Room Lettings	3176.90
0.00	Car Parks & Open Spaces	300.00
1658.00	Sports Field	645.00
4950.00	Grant Aid / Contributions / Donations	25,755.00
51.65	Miscellaneous / Bank Interest (VAT)	355.14
56000.00	Subsidiary payment from council	44000.00
104,214.11	Total	82,582.19
	EXPENDITURE	
29,730.70	Administration	19,181.95
21,956.16	Special Items – FIT fee, Tennis Courts cleaning, VH painting & roof repairs, VH Boiler, VH House Renovations (19k)	26,803.92
	Running Costs	
25,156.17	Village Hall	15,764.63
5446.87	Annexe	2895.83
6485.25	King George V Hall	1315.36
849.68	Sports Pavilion	4081.63
12114.05	Parks & Open Spaces – incl. field drain, handyman, grounds maintenance, field maintenance	8632.38
743.72	Miscellaneous & Subscriptions – covid safety signs, hand gel dispensers & sanitizer, keys & batteries	1008.58
102,482.60	Total	79,684.28
1731.51		2897.91



CKH Accounts

Mrs E. Rowley
Responsible Finance Officer
Woodhouse Parish Council & King George's Field Charity
18 Windmill Rise
Woodhouse Eaves
Loughborough
Leicestershire
LE12 8SG

8th June 2021

Dear Emily

Re: Internal Audit for Woodhouse Eaves Parish Council & King George's Field Charity

I have now completed the internal audit as of the 31st March 2021. All accounting documentation and supporting records were complete and in order.

As discussed the only anomaly was the fact that the wages figure had been duplicated due to the proportion split of wages to King Georges Field Charity whereby the physical money had been donated to that account to pay the wages and then the expenditure of this was recorded as salary expense rather than a transfer. I have amended the annual return to reflect this change. Please make sure that the accounting records are amended your end to allow for this.

I trust that you will find everything to be in order and please let me know if I can be of any further assistance.

Yours sincerely

Clare Hutchinson
CKH Accounts

St Michaels Farmhouse, 1 Stonesby Road, Saltby, Melton Mowbray, Leicester, LE14 4RF

clare@ckhaccounts.co.uk / 07971 597447