



St Paul's Stars Breakfast and After School Club

Trustees' Annual Report for the period

1st April 2020 – 31st March 2021

Section A

Reference and administration details

Charity name

St Paul's Stars Breakfast and After School Club

Registered charity number (if any)

108 7223

Charity's principal address

St Paul's Catholic School

City Road, Tilehurst

Reading

Postcode

RG31 4SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Gibbs	Chair		Annual General Meeting
2	Ludmilla Fowles	Treasurer		Annual General Meeting
3	Anna MAslewska	Secretary		Annual General Meeting
4	Emma Conroy			Annual General Meeting
5	Isabel Isern			Annual General Meeting
6	Michelle Hoare			Annual General Meeting
7	Ricardo Perez Sullivan			Annual General Meeting
8	Emma Popat			Annual General Meeting
9	Danielle Sialwiindi			Annual General Meeting
10				Annual General Meeting
11				

Type of adviser	Name	Address
Banker	Barclays Bank	Tilehurst, Reading
Independent Examiner	Starfish Accounting	Maidenhead, Berkshire

Name of chief executive or names of senior staff members (Optional information)

Gillian Skeldon, Playleader

Section B Structure, governance and management**Description of the charity's trusts**Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Elected by the Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Breakfast and After School Club works independently for the benefit of the children who attend its out of school hours care. We work solely for the benefit of the children who attend St Paul's Catholic Primary School.

The Group is managed by the Management Committee, the members of which are the 'Charity Trustees' of the Group, which is a recreational charity. As Charity Trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee meets every month to six weeks during term time and consists of 3 officers (Chair, Treasurer and Secretary) together with the other Committee members and playworkers' representation.

Members of the Committee receive information about their responsibilities as trustees and the operating handbook of the Committee within the first weeks of joining the committee.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

The objective of the Group shall be to enhance the development and education of children aged 4-11 years of age attending St Paul's Catholic Primary School in particular but not exclusively by:

- a) Offering appropriate play, recreation, education and care facilities during out-of-school hours, and;
- b) to advance the education and training of persons in the provision of care, and in the safe use of recreational equipment and facilities for the benefit of the said children.

The Group provides educational and developmental activities and care for children at St Paul's Catholic Primary School.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has continued to flourish during the year and demonstrates a wide range of activities, open to all the children.

Other points of interest this year include:

- As a result of the pandemic the club has run on a reduced number when open this year. Staff have worked in bubbles and shown great commitment to the club and the pupils.
- The committee has been stable in size in the last year in size. We do hope to gain some new supporters shortly who will be voted onto the Committee at this meeting for the next academic year.
- Club policies continue to be updated; these are now available on the School website, along with the Club Handbook.
- We continue to be blessed by the commitment shown by Mrs Skeldon as our Playleader. She provides wonderful activities for the children and they continue to enjoy many different experiences. The children have nothing but praise for the BASC and are happy here, which as parents we know is very important. Had some other great activities for the children, including Splats coming in to run activities, using the sandpit and paddling pool and having a fairground games party.
- We have unfortunately not had young people come to the Club for the service element of the Duke of Edinburgh awards due to the pandemic (training provision for young people – constitutional objective). We hope for this to start again in the next academic year.
- Committee structure was re-arranged at the end of last year so that there are people who are supporting members with significant responsibilities. Sharing these responsibilities this year has made administration of the Club much easier.
- We have sent out a more regular newsletter this year as part of the strategy to engage more pro-actively with the parents whose children attend the Club.
- Bookings for the club have moved online, initially due to the pandemic but now has shown the benefits in many ways so will be adapted for future years.
- We continue to experience difficulties with parents paying the Club in good time, and have spent a great deal of time chasing parents to keep their accounts up to date.
- The Committee have considered different ways of enforcing behavioural change in parents for payments, including termly or half-termly payments instead of monthly payments. No decision has been made on this yet.
- A direct debit for the insurance has been set-up – this was in process last year.
- The major issue for the Club this year has been the enforced closure because of the Coronavirus emergency. The Club closed when schools closed. We were in the fortunate position to be able to offer our staff some continuation of their employment by opting into the government's Job Retention Scheme when it was opened to charities and have topped up salaries by 20% to cover 100% of staff members' usual salaries for a period of time. We will do this for as long as the furlough scheme is open and will need to reconsider the situation should the Club not be allowed to open normally when it ends. As West Berks run our payroll we were able to submit to the government scheme through the Council submission, and have avoided additional difficulties with HMRC as we have previously described.
- Two new club members have applied for clearance through Ofsted, all paperwork from Ofsted stating they are suitable is now received.

- Children are now back in the club garden and looking forward to eating what they have planted.
- Between lockdowns, the club was able to hold a party for the children. This all took place within their bubbles during normal school hours. The children greatly enjoyed themselves and parents were grateful for children having experienced something a little more normal.

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income fall short. It also requires sufficient resources to close the Club and the charity should this be necessary. The Group Committee considers that the Group should hold a sum of at least £60,000 to protect this risk. The reserves at the end of 1920 were c£68k, which is slightly higher than our required reserves as per the policy. The Club had increased fees during the year to deal with uncertainty of covid and impact on the bookings. The reserves at the end of 20/21 stand at c£77k.

Details of any funds materially in deficit

The small reporting profit of £9k was mainly driven by delays in payments of the bills, which had fallen into the first month of the next financial year.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Treasurer summarised the BASC accounts as follows:

The principal source of income is from parents who pay fees for their before and after school childcare.

Before the corona virus outbreak, the committee was adopting a cautious approach with regards to school contributions by waiting until the financial year end to assess how the reserve reduction approach had worked. As we went into lockdown, it was not possible (or sensible) to raise this as an action during this time.

At the current time, schools are not fully open, the club is closed and staff are furloughed. It is anticipated that the uncertainty may continue in 2021 and that the club membership will reduce due to the state of the economy. This could result in a loss of income; we could be obliged to raise fees from January 2021 and that we will not be in a position for some time to contribute to the amelioration of equipment and facilities on the school premises.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Position (eg Secretary, Chair, etc)

Date

ST PAULS STARS BREAKFAST & AFTER SCHOOL CLUB

CASHBOOK PAYMENTS Jun-2020

	Jun-20
OPENING CASHBOOK BALANCE BC	33,155.88
OPENING CASHBOOK BALANCE ASC	36,124.12
OPENING CASHBOOK BALANCE	69,280.00
ADD RECEIPTS	1,198.25
	<u>70,478.25</u>
LESS PAYMENTS	3,000.00
	<u>67,478.25</u>
CLOSING CASHBOOK BALANCE	
BANK RECONCILIATION	
CLOSING BANK BALANCE BC	30,205.88
CLOSING BANK BALANCE ASC	37,272.37
	<u>67,478.25</u>
ADD:	
UNCLEARED DEPOSITS	0.00
	<u>0.00</u>
LESS:	
UNPRESENTED CHEQUES	
	<u>0.00</u>
CLOSING BANK BALANCE	67,478.25
Check	0.00

CLOSING BANK BALANCE	0.00
	75,854.59
Check	0.00

RECEIPTS				PAYMENTS																		
Date	Paying In No. or Ref	Amount	After School Club	Breakfast Club	Other	Description	Date	Cheque No. or Ref	Payee	Amount	Salaries	ASC Food	Food	BC Food	General Supplies	Equipment & craft supplies	Insurance	Premises Usage	Mobile Phone	School Funding	Other	Additional Description (if required)
04/09/2020	National Savings Ref 0166044	112.00	112.00				01/10/2020		BCARD COMM	353.67		83.85										
04/09/2020	National Savings Ref 0166044	120.00	120.00				17/09/2020		PREMIUM CR	60.72							60.72					
04/09/2020	National Savings Ref 5947343	333.50	333.50				22/09/2020			100849	1,216.94											1,216.94
04/09/2020	Kiddibouche L.T. Ref Barclays	56.00	56.00				22/09/2020		100850	2,500.00								2,500.00				
04/09/2020	comp Voucher Serv Ref 001002885	115.50	115.50				30/09/2020		100851	18,514.43	18,514.43											Comm room, playground January-March 20
07/09/2020	National Savings Ref 5947343	128.00	128.00																			
09/09/2020	National Savings Ref 5947343	10.50	10.50																			
09/09/2020	National Savings Ref 5947343	92.50	92.50																			
09/09/2020	National Savings Ref 5947343	300.00	300.00																			
09/09/2020	National Savings Ref 5947343	632.00	632.00																			
11/09/2020	National Savings Ref 5947343	168.00	168.00																			
14/09/2020	National Savings Ref 5947343	64.00	64.00																			
16/09/2020	National Savings Ref 5947343	332.00	332.00																			
16/09/2020	National Savings Ref 5947343	64.00	64.00																			
28/09/2020	National Savings Ref 5947343	10.50	10.50																			
28/09/2020	National Savings Ref 5947343	60.00	60.00																			
28/09/2020	National Savings Ref 5947343	84.00	84.00																			
28/09/2020	National Savings Ref 5947343	101.50	101.50																			
28/09/2020	National Savings Ref 5947343	176.00	176.00																			
28/09/2020	National Savings Ref 5947343	192.00	192.00																			
28/09/2020	National Savings Ref 5947343	152.00	152.00																			
28/09/2020	National Savings Ref 5947343	195.50	195.50																			
28/09/2020	National Savings Ref 5947343	195.50	195.50																			
28/09/2020	National Savings Ref 5947343	47.50	47.50																			
30/09/2020	National Savings Ref 5947343	47.50	47.50																			
30/09/2020	National Savings Ref 5947343	64.00	64.00																			
30/09/2020	National Savings Ref 5947343	195.50	195.50																			
30/09/2020	National Savings Ref 5947343	115.50	115.50																			
01/10/2020	National Savings Ref 5947343	202.00	202.00																			
01/10/2020	National Savings Ref 5947343	90.00	90.00																			
01/10/2020	National Savings Ref 5947343	240.00	240.00																			
01/10/2020	National Savings Ref 5947343	45.00	45.00																			
01/10/2020	National Savings Ref 5947343	373.00	373.00																			
01/10/2020	National Savings Ref 5947343	20.00	20.00																			
01/10/2020	National Savings Ref 5947343	95.00	95.00																			
01/10/2020	National Savings Ref 5947343	47.50	47.50																			
01/10/2020	National Savings Ref 5947343	20.00	20.00																			
01/10/2020	National Savings Ref 5947343	128.00	128.00																			
	Subtotal	5,565.50	4,507.00	1,058.50	0.00					22,645.76	18,514.43	83.85	0.00	0.00	269.82	0.00	60.72	2,500.00	0.00	0.00	1,216.94	
	Less Contras	0.00	0.00	0.00	0.00					0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		5,565.50	4,507.00	1,058.50	0.00					22,645.76	18,514.43	83.85	0.00	0.00	269.82	0.00	60.72	2,500.00	0.00	0.00	1,216.94	

Sep-20	
OPENING CASHBOOK BALANCE BC	31,679.38
OPENING CASHBOOK BALANCE ASC	44,185.31
OPENING CASHBOOK BALANCE	75,864.69
ADD RECEIPTS	5,565.50
	81,430.19
LESS PAYMENTS	22,645.76
CLOSING CASHBOOK BALANCE	58,784.43
BANK RECONCILIATION	
CLOSING BANK BALANCE BC	32,737.88
CLOSING BANK BALANCE ASC	25,046.55
CLOSING BANK BALANCE	57,784.43
ADD:	
UNCLEARED DEPOSITS	
LESS:	
UNPRESENTED CHEQUES	
CLOSING BANK BALANCE	58,784.43
Check	0.00

RECEIPTS										PAYMENTS												
Date	Paying In No. or Ref	After School Club	Amount	Description	Breakfast Club	Other	Date	Cheque No. or Ref	Payee	Amount	Salaries	ASC Food	Food	BC Food	General Supplies	Equipment & craft supplies	Insurance	Premises Usage	Mobile Phone	School Funding	Other	Additional Description (if required)
05/10/2020	S Whim AMARA JOHN Ref Amaral	28.00	28.00				19/10/2020			60.72					45.00		60.72					
05/10/2020	L John AMARA JOHN Ref Amaral	28.00	28.00				02/11/2020		PREMIUM CR	295.33		250.33										
05/10/2020	Pala Moleena RefDonkor	48.00	48.00						BCARD COMA	0.00												
05/10/2020	National Savings Ref Olt 68044	98.00	98.00																			
05/10/2020	19READING- cheques 100469	166.00	166.00																			
05/10/2020	NATIONAL SAVINGS A OLIS48	116.00	116.00																			
05/10/2020	BUSY BEES BENEFITS ROJENI	96.00	96.00																			
09/10/2020	Mira Goulding WCGoulding	96.00	96.00																			
13/10/2020	R Sullivan Perez ELENA ALICIA	287.00	287.00																			
13/10/2020	WCGoulding	409.50	409.50																			
16/10/2020	NATIONAL SAVINGS A OLIS48	409.50	409.50																			
21/10/2020	A Sharp Jack Sharp	50.00	50.00																			
21/10/2020	EDENRED JONE0001	304.00	304.00																			
28/10/2020	SODEXO MOT SOLS A ANAYA	88.00	88.00																			
28/10/2020	SODEXO MOT SOLS A ANAYA	88.00	88.00																			
02/11/2020	EDENRED PY530449855	74.00	74.00																			
02/11/2020	NATIONAL SAVINGS A ASTU82	210.00	210.00																			
02/11/2020	Jenninis Magdalena ANNABEL	192.00	192.00																			
02/11/2020	FORWARD	128.00	128.00																			
02/11/2020	NATIONAL SAVINGS A RHOV71	192.00	192.00																			
02/11/2020	SHEPPARD LJ M Green Ail	131.00	131.00																			
02/11/2020	NATIONAL SAVINGS A RHOV71	128.00	128.00																			
02/11/2020	NATIONAL SAVINGS A KFORW7	60.00	60.00																			
02/11/2020	L John AMARA JOHN	32.00	32.00																			
02/11/2020	S Whim AMARA JOHNLI	32	32																			
03/11/2020	ROBINSON AA LILLIE ROBI	64.00	64.00																			
03/11/2020	EDENRED PEAR0001	128.00	128.00																			
03/11/2020	NATIONAL SAVINGS A LWAM11	84.00	84.00																			
05/10/2020	Deposit cheques 100163	52.50	52.50																			
09/10/2020	Mira Goulding WCGoulding	30.00	30.00																			
16/10/2020	Nah Theodora Ref Eli Nnah	36.50	36.50																			
02/11/2020	WCGoulding	50.00	50.00																			
02/11/2020	Gibbs SV Ref Jine0001	47.50	47.50																			
02/11/2020	SHEPPARD LJ M Green Ail	50.00	50.00																			
02/11/2020	Jenninis Magdalena ANNABEL	100.00	100.00																			
	Subtotal		3,668.50			0.00				356.05	0.00	250.33	0.00	0.00	45.00	0.00	60.72	0.00	0.00	0.00	0.00	
	Less Contras		0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			3,668.50			0.00				356.05	0.00	250.33	0.00	0.00	45.00	0.00	60.72	0.00	0.00	0.00	0.00	

Oct-20	
OPENING CASHBOOK BALANCE BC	32,737.88
OPENING CASHBOOK BALANCE ASC	26,046.55
OPENING CASHBOOK BALANCE	58,784.43
ADD RECEIPTS	3,668.50
	62,452.93
LESS PAYMENTS	356.05
	62,096.88
CLOSING CASHBOOK BALANCE	62,096.88
BANK RECONCILIATION	
CLOSING BANK BALANCE BC	33,112.88
CLOSING BANK BALANCE BC	28,984.00
CLOSING BANK BALANCE ASC	62,096.88
ADD: UNCLEARED DEPOSITS	
LESS: UNPRESENTED CHEQUES	0.00
CLOSING BANK BALANCE	62,096.88
Check	0.00

CLOSING BANK BALANCE BC	Input	33,708.88
CLOSING BANK BALANCE ASC	Input	35,145.72
		<u>68,854.60</u>
ADD:		
UNCLEARED DEPOSITS		
		0.00
LESS:		
UNPRESENTED CHEQUES		
		0.00
CLOSING BANK BALANCE		<u>68,854.60</u>
	Check	0.00

RECEIPTS												PAYMENTS												Additional Description (if required)
Date	Paying In No. or Ref	Amount	After School Club	Breakfast Club	Other	Description	Date	Cheque No. or Ref	Payee	Amount	Salaries	ASC Food	Food	BC Food	General Supplies	Equipment & craft supplies	Insurance	Premises Usage	Mobile Phone	School Funding	Other			
04/12/2020	NATIONAL SAVINGS A - SOG015154 BGC	157.50	157.50							459.51		305.37				124.14	60.72		30.00					
07/12/2020	NATIONAL SAVINGS A - DLA018481 BGC	139.50	139.50						BCARD COMMERCIAL	54767604342														
07/12/2020	NATIONAL SAVINGS A - DLA018481 BGC	72.00	72.00						PREMIUM CREDIT LTD	04ADQH28501														
08/12/2020	ROBINSON AA - LILLIE ROBINSON FT	16.00	16.00							0.00														
08/12/2020	PAUL MOLENA - DONKOR BGC	16.00	16.00							0.00														
08/12/2020	AWUAH B - JASLYNN AND GEORGE BGC	16.00	16.00																					
09/12/2020	REYNALD C R - REYN0001 BGC	99.00	99.00																					
09/12/2020	LISOWSKI A & R - O LISOWSKI BGC	8.00	8.00																					
14/12/2020	PAUL MOLENA - DONKOR BGC	16.00	16.00																					
16/12/2020	NATIONAL SAVINGS A - ADON47008 BGC	153.00	153.00																					
16/12/2020	NATIONAL SAVINGS A - CDON65492 BGC	153.00	153.00																					
16/12/2020	Said Lillian - PRECIOUS AND ELIAN BGC	32.00	32.00																					
17/12/2020	E Iwacz - IWANN001 ASC BGC	266.50	266.50																					
28/12/2020	AWUAH B - JASLYNN AND GEORGE BGC	352.00	352.00																					
28/12/2020	AWUAH B - CLAYTON TOUSSAINT STO	198.00	198.00																					
08/12/2020	ROBINSON AA - LILLIE ROBINSON FT	50.00	50.00	2.50																				
10/12/2020	Ndah Theodora - ELI NDIAH BGC	50.00	50.00	135.00																				
17/12/2020	E Iwacz - IWANN001 BSC BGC	135.00	135.00	32.50																				
17/12/2020	Ndah Theodora - ELI NDIAH BGC	32.50	32.50	36.00																				
24/12/2020	PARKER E M - TAYLOR PARKER FT	36.00	36.00	55.00																				
29/12/2020	AWUAH B - JASLYNN AWUAH BGC	55.00	55.00	69.00																				
31/12/2020	E POPAT - CLAYTON TOUSSAINT STO	69.00	69.00																					

Dec-20	
OPENING CASHBOOK BALANCE BC	33,708.88
OPENING CASHBOOK BALANCE ASC	35,145.72
OPENING CASHBOOK BALANCE	68,854.60
ADD RECEIPTS	
	2,066.50
	70,921.10
LESS PAYMENTS	
	520.23
CLOSING CASHBOOK BALANCE	
BANK RECONCILIATION	
CLOSING BANK BALANCE BC	34,088.88
CLOSING BANK BALANCE ASC	36,311.99
CLOSING BANK BALANCE	70,400.87
ADD:	
UNCLEARED DEPOSITS	
LESS:	
UNPRESENTED CHEQUES	
CLOSING BANK BALANCE	70,400.87
Check	0.00

ST PAULS STARS BREAKFAST & AFTER SCHOOL CLUB
CASHBOOK RECEIPTS Jan-2021

ST PAULS STARS BREAKFAST & AFTER SCHOOL CLUB

RECEIPTS				PAYMENTS																		
Date	Paying in No. or Ref	Amount	After School Club	Breakfast Club	Other	Description	Date	Check No. or Ref	Payee	Amount	Salaries	ASC Food	Food	BC Food	General Supplies	Equipment supplies	Insurance	Premises Usage	Mobile Phone	School Funding	Other	Additional Description (if required)
04/01/2021	SODEXO MOT SOLS A ANAYA BALAKRISH	68.00	88.00				01/02/2021		BCARD COMM	312.81												
04/01/2021	LAUREN MCSOLEY ania orshdi BGC	99.00	99.00				18/01/2021		PREMIUM CR								60.72					
05/01/2021	NATIONAL SAVINGS A SQU15154	149.50	149.50				25/01/2021		GBS Re Ofste	220.00												
06/01/2021	EDENRED ALEKSANDRA ROJENKO	90.00	90.00							0.00												
06/01/2021	NATIONAL SAVINGS A ASTU87133	216.00	216.00																			
06/01/2021	SHEPPARD LJ M Green Sprwk1-4 BGC	126.00	126.00																			
08/01/2021	COACHWORKS LTD M Green Sprwk5-6 BGC	108.00	108.00																			
28/01/2021	COMP VOUCHER SERV 01/02/11634	108.00	108.00																			
28/01/2021	SODEXO MOT SOLS A ANAYA BALAKRISH	88.00	88.00																			
01/02/2021	HEPPARD LJ M Green Sprwk5-6 BGC	72.00	72.00																			
03/02/2021	IP VOUCHER SERV 0010235401	54.00	54.00																			
04/01/2021	Holmes&Inard HOLM0001 asc	90.00	90.00																			
04/01/2021	LAUREN MCSOLEY ania orshdi BGC	33.00	33.00																			
22/01/2021	M Green Spr wk1-4 BGC	82.50	82.50																			
23/01/2021	13REASONING 100167	82.50	82.50																			
25/01/2021	BRADSHAW D PANAMA BGC	159.00	159.00																			
29/01/2021	Holmes&Inard HOLM0001 BGC	48.00	48.00																			
01/02/2021	HEPPARD LJ M Green Spr wk5-6 BGC	30.00	30.00																			
	Subtotal	1,614.00	1,117.50	496.50	0.00					593.53	0.00	302.82	0.00	0.00	9.99	0.00	60.72	0.00	0.00	0.00		220.00
	Less Contras	1,614.00	1,117.50	496.50	0.00					593.53	0.00	302.82	0.00	0.00	9.99	0.00	60.72	0.00	0.00	0.00		220.00

	Jan-21	
OPENING CASHBOOK BALANCE BC	34,088.88	
OPENING CASHBOOK BALANCE ASC	36,311.99	
OPENING CASHBOOK BALANCE	70,400.87	
ADD RECEIPTS	1,614.00	
	<u>72,014.87</u>	
LESS PAYMENTS	<u>593.53</u>	
	<u>71,421.34</u>	
CLOSING CASHBOOK BALANCE		
BANK RECONCILIATION		
CLOSING BANK BALANCE BC	34,365.38	input
CLOSING BANK BALANCE ASC	37,055.96	input
	<u>71,421.34</u>	
ADD: UNCLEARED DEPOSITS		
		0.00
LESS: UNPRESENTED CHEQUES		
		0.00
CLOSING BANK BALANCE		71,421.34
		0.00
Check		

RECEIPTS										PAYMENTS										Additional Description (if required)		
Date	Paying In No. or Ref	Amount	After School Club	Breakfast Club	Other	Description	Date	Cheque No. or Ref	Payee	Amount	Salaries	ASC Food	Food	BC Food	General Supplies	Equipment & craft supplies	Insurance	Premises Usage	Mobile Phone	School Funding	Other	
04/03/2021	NATIONAL SAVINGS A OLIS485	36.00	36.00				17/03/2021		BOARD COMM	0.00												
04/03/2021	GR TIA CARE4 MASL0001	270.00	270.00						PREMIUM CR	60.72							60.72					
04/03/2021	GR TIA CARE4 MASL0001	144.00																				
05/03/2021	AKHIM T ANDRE NAGY	144.00																				
05/03/2021	NATIONAL SAVINGS A THOW8	44.00																				
05/03/2021	NATIONAL SAVINGS A THOW8	176.00																				
05/03/2021	NATIONAL SAVINGS A JHOV3	220.00																				
05/03/2021	EDENRED PY554390075	336.00																				
08/03/2021	NATIONAL SAVINGS A KFOW7	108.00																				
08/03/2021	NATIONAL SAVINGS A KFOW7	36.00	36.00																			
08/03/2021	ROBINSON AA LILLIE ROB	54.00	54.00																			
08/03/2021	19READING 100474	144.00	144.00																			
08/03/2021	EDENRED PEAR0001	96.00																				
09/03/2021	AMARA JOHNNA	27.00																				
09/03/2021	AMARA JOHNNA	27.00																				
09/03/2021	OLEARY K M OLEARY C R	54.00																				
09/03/2021	KIDDOVOUCHERS LT BARCLA	48.00																				
09/03/2021	KIDDOVOUCHERS LT BARCLA	36.00																				
10/03/2021	NATIONAL SAVINGS A PSRI95	162.00																				
10/03/2021	NATIONAL SAVINGS A SMON6	57.00																				
10/03/2021	NATIONAL SAVINGS A MMON2	57.00																				
10/03/2021	NATIONAL SAVINGS A DIA764	135.00																				
10/03/2021	EDENRED JONE0001	240.00																				
10/03/2021	GR TIA CARE4 GOON0001	30.00																				
10/03/2021	SOEHO MOT SOLS A KELLUG	120.00																				
11/03/2021	NATIONAL SAVINGS A LCON96	27.00																				
11/03/2021	MKA Southside McGuiden	63.00																				
11/03/2021	COMP VOUCHER SERV 00102	36.00																				
15/03/2021	L Jennings RADIO	54.00																				
16/03/2021	O Fitzsimons oscar fitzsimon	99.00																				
17/03/2021	COMP VOUCHER SERV 00102	18.00																				
19/03/2021	EDENRED AMANDA BAIL	47.50																				
22/03/2021	NATIONAL SAVINGS A KFOW7	36.00																				
22/03/2021	NATIONAL SAVINGS A KFOW7	90.00																				
22/03/2021	Jennings Magdalena ANNABEL	90.00																				
24/03/2021	COMP VOUCHER SERV 00102	42.00																				
24/03/2021	GR TIA CARE4 GOON0001	27.00																				
24/03/2021	EDENRED CONK0002 G	18.00																				
24/03/2021	NATIONAL SAVINGS A SSAK70	187.62																				
24/03/2021	NATIONAL SAVINGS A ESAK68	187.62																				
25/03/2021	EDENRED JONE0001	198.00																				
25/03/2021	A Sharp JACK SHARP	80.00																				
29/03/2021	BUSY BEES BENEFITS ROJENI	18.00																				
01/04/2021	LAUREN MCSOLEY rlian osh	117.00																				
01/04/2021	NATIONAL SAVINGS A AMANG6	108.00																				
01/04/2021	Ashim Hollie DOUBLE SEF	18.00																				

Mar-21	
OPENING CASHBOOK BALANCE BC	34,545.38
OPENING CASHBOOK BALANCE ASC	37,987.24
OPENING CASHBOOK BALANCE	72,532.62
ADD RECEIPTS	4,814.74
	77,347.36
LESS PAYMENTS	60.72
CLOSING CASHBOOK BALANCE	77,286.64
CLOSING BANK BALANCE BC	34,979.38
CLOSING BANK BALANCE ASC	42,307.26
CLOSING BANK BALANCE	77,286.64
CLOSING BANK BALANCE	77,286.64
	0.00
	Check

ST PAULS SCHOOL BREAKFAST & AFTER SCHOOL CLUB														
INCOME & EXPENDITURE REPORT FROM 01/04/20 TO 31/03/21														
INCOME	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	Last Year
ASC Fees	1,083.00	685.00	1,148.25	1,168.00	5,991.50	4,507.00	3,293.50	6,715.50	1,686.50	1,117.50	1,292.00	4,380.74	33,068.49	
BC Fees	245.00	50.00	50.00	111.00	1,362.50	1,058.50	375.00	596.00	380.00	496.50	180.00	434.00	5,338.50	
Other Income		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Income	1,328.00	735.00	1,198.25	1,279.00	7,354.00	5,565.50	3,668.50	7,311.50	2,066.50	1,614.00	1,472.00	4,814.74	38,406.99	0.00
PAYMENTS														
ASC Salaries	0.00	0.00	0.00	0.00	0.00	18,514.43	0.00	0.00	0.00	0.00	0.00	0.00	18,514.43	
ASC Food	362.59	0.00	0.00	0.00	117.28	83.85	250.33	420.06	305.37	302.82	0.00	0.00	1,842.30	
General Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
BC Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Party Food & Sundry Kitchen Supplies	0.00	144.00	0.00	0.00	7.80	269.82	45.00	73.00	0.00	9.99	0.00	0.00	549.61	
Club Equipment & Craft Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.14	0.00	0.00	0.00	124.14	
Insurance	60.50	0.00	0.00	60.76	60.72	60.72	60.72	60.72	60.72	60.72	60.72	60.72	607.02	
Premises Usage	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	
Mobile Phone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	30.00	
St. Pauls School Funding	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	
Other expenses	94.00	0.00	0.00	0.00	0.00	1,216.94	0.00	0.00	0.00	220.00	300.00	0.00	1,830.94	
TOTAL EXPENDITURE	517.09	144.00	3,000.00	60.76	185.80	22,645.76	356.05	553.78	520.23	593.53	360.72	60.72	28,998.44	0.00
NET INCOME/(EXPENSE)														
	810.91	591.00	(1,801.75)	1,218.24	7,168.20	(17,080.26)	3,312.45	6,757.72	1,546.27	1,020.47	1,111.28	4,754.02	9,408.55	0.00
Opening BC + ASC Cashbook Balance	67,878.09	68,689.00	69,280.00	67,478.25	68,696.49	75,864.69	58,784.43	62,096.88	68,854.60	70,400.87	71,421.34	72,532.62	67,878.09	
Net income/(Expense)	810.91	591.00	(1,801.75)	1,218.24	7,168.20	(17,080.26)	3,312.45	6,757.72	1,546.27	1,020.47	1,111.28	4,754.02	9,408.55	
Closing BC + ASC Cashbook Balance	68,689.00	69,280.00	67,478.25	68,696.49	75,864.69	58,784.43	62,096.88	68,854.60	70,400.87	71,421.34	72,532.62	77,286.64	77,286.64	check total
													77,286.64	0.00

St. Pauls Stars After School Club (including Breakfast Club)

Charity No: 1087223

Income & Expenditure Account

for 12 months ended 31 March 2021

		2020/21 £	2019/20 £	2018/19 £
Income				
Fees	After School Club	33,068.49	81,786.85	80,774.19
	Breakfast Club	<u>5,338.50</u>	16,040.50	21,395.91
		38,406.99	97,827.35	102,170.10
Other Income	Grants	<u>0.00</u>	0.00	0.00
Total Income		38,406.99	97,827.35	102,170.10
Less Expenses				
Staff wages		18,514.43	85,471.41	79,311.91
Other staff costs				
Food & kitchen supplies		1,842.30	6,087.60	6,142.28
Party food & sundry kitchen supplies		549.61	297.29	467.35
Club play equipment & craft supplies		124.14	302.40	505.66
Grant Funded Equipment				
Shed maintenance				
Insurance		607.02	544.47	631.29
Ofsted fee				
Berkshire Asssoc. of Clubs for Young People - fee				
Public Video Screening Licence				
Mobile phone		30.00	70.00	80.00
Premises usage		2,500.00	7,500.00	7,500.00
St Pauls Funding		3,000.00	0.00	20,000.00
Other expenses		1,830.94	1,153.58	3,164.18
		<u>28,998.44</u>	101,426.75	117,802.67
Net Income for the year		<u><u>9,408.55</u></u>	<u><u>(3,599.40)</u></u>	<u><u>(15,633)</u></u>

	At beginning of the year	At the End of the year	
Bank Balances:			
St. Pauls Stars After School Club	35,017.21	42,307.26	
St. Pauls Breakfast Club	<u>32,860.88</u>	<u>34,979.38</u>	
	67,878.09	77,286.64	
Add net income for the year	9,408.55		
	<u><u>77,286.64</u></u>	<u><u>77,286.64</u></u>	0.00

I report that I have examined the records and vouchers of the St. Pauls Stars After School and Breakfast Club for the year ended 31 March 2021 and that the receipts and payments are in accordance therewith and that I have verified the cash balances.

**Independent Examiner's Report to the Trustees of
St Pauls Stars After School Club (Charity no 1087223)**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Georgina Rollings FCA
Starfish Accounting Limited
The Bowler Barn, Bartletts Court, Bath Road
Littlewick Green, Berkshire, SL6 3RX

29 September 2021