

**Charity Registration No. 1087173**

**Company Registration No. 04168010 (England and Wales)**

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31 MARCH 2025**

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<b>Trustees</b>	Mr Simon James Robinson – Chairman Dr Sarah Barnard Dr Alan Richard Bennett Mrs Victoria Johnson Mr Garth Staden Mrs Susan Jennifer Vaughan Mr James Henry Whitaker
<b>Charity number</b>	1087173
<b>Company number</b>	04168010
<b>Principal address and registered office</b>	Yew Tree Cottage Horsham Road Steyning West Sussex BN44 3LJ
<b>Independent examiner</b>	TC Group The Courtyard Shoreham Road Steyning West Sussex BN44 3TN
<b>Bankers</b>	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Investment advisors</b>	Rathbone Investment Management Limited Port of Liverpool Building Pier Head Liverpool L3 1NW

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
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***FOR THE YEAR ENDED 31 MARCH 2025***

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**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
TRUSTEES' REPORT**

***FOR THE YEAR ENDED 31 MARCH 2024***

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The trustees present their report and accounts for the year ended 31 March 2025.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Structure, Governance and Management**

The Charity was incorporated in England on 26 February 2001 as a company limited by guarantee with no share capital and registration number 04168010.

It was registered with the Charity Commission on 26 June 2001 with registration number 1087173.

The members of the charity, who are also directors for the purpose of company law, who served since the start of the year were:

Mr Simon James Robinson – Chairman  
Dr Sarah Barnard  
Dr Alan Richard Bennett  
Mr Garth Staden  
Mrs Diane Margaret Taylor  
Mrs Susan Jennifer Vaughan  
Mr James Henry Whitaker<sup>1</sup>

None of the members has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. Any new trustees undergo a formal recruiting and selection process, followed by an induction period that includes any training considered necessary to effectively perform their role.

**Objectives and Activities**

The objects of the Charitable Company are for the primary benefit of the residents of the Area of Benefit, which is defined as the area served by the Steyning Health Centre (or any medical organization operating in succession, substitution or addition thereto).

The principle objects are:

the prevention and relief of physical and mental sickness and disability, and the preservation, protection and promotion of mental and physical health and well-being, including the provision of equipment, facilities and services which supplement and support but which are not contracted to be provided by the local Health Authority or any other part of the National Health Service;

the advancement of education, particularly relating to the benefits of good health and prevention of sickness;

the support of such other charitable causes as the trustees think fit.

We aim to increase public awareness of the Wilson Memorial Trust so that community groups can request grants which may fit our remit. The trustees decide whether to award grants by reviewing the application forms sent in by applicants and asking follow up questions such as whether other funding is being sought and how they will demonstrate that objectives of the Trust have been met.

All grants are subject to trustees' discretion.

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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**Achievements and Performance**

The Trustees approved new grant expenditure during the year of £151,192 (2024: £96,208).

Regular meetings continue in order to discuss and approve applications.

The largest grant in this period was £50,000 awarded to Penfold Church Hall Trustees for structural work to the building and extensive redecoration of common areas to ensure the hall can continue to serve a broad community purpose including a charitable play group and a range of fitness classes. The local community enjoys mental and physical health benefits through the range of activities.

Following support for Steyning Tennis Club in recent years for their clubhouse, they have gone from strength to strength in terms of members of all ages and the three courts are fully utilized every day. A grant of £45,000 was provided to help with the resurfacing of two of the courts, which had become unfit for purpose through wear and tear.

The Trustees continue to support healthy lifestyles through other sports with grants to Steyning Bowls Club for a pétanque court, Upper Beeding Football Club with new goal posts and a mower and Steyning Town under 8's with a six seat all weather shelter to help in the winter conditions.

A grant of £7,270 was awarded to the Model Bikery, which operates a community bike facility for repairs, education and a social network for all types of bikes.

Our support for the health services in the community continued with a grant of £2,994 to Steyning Medical Practice for a Bedfont NObreath V2 FeNO monitor and to Steyning Patient Participation Group for £4,500 to help continue valuable communication with the community through magazines and technology.

A full list of grants awarded appears on page 10 of the accounts.

**Plans for the future**

Wilson Memorial Trust will continue to receive applications and actively seek opportunities to assist the community with grants to support its aims and objectives.

**Risks**

The Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established appropriate systems and procedures to manage those risks.

The principal objectives of the trust are well defined. The backgrounds of the members of the Board of Trustees including experience in the health sector, financial control, investment management and legal and compliance provide the skills to meet the principal objectives of the Trust. Conflicts of interest are declared at each meeting where decisions on grants are being made and there is a standard procedure for grant applications to be received, recorded and assessed by all Trustees.

The Trustees review financial reports including cash flow, investment performance and the status of grant applications at each meeting. Independent investment managers have been appointed to manage the Trust's portfolio of assets and been given a clear performance target based on total returns on those assets. A finance sub-committee monitors the performance of those investment managers and meets with the managers at least once per year to review their performance and compliance with their targets.

The Trustees use their local knowledge to assess the validity of grant applications and avoid fraudulent claims. The assets of the Trust are secured by the Trust's system of financial control which are reviewed and approved by the Board of Trustees.

The Trustees are guided by their professional advisors and those Trustees with a professional background to maintain compliance with appropriate legislation.

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

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**Financial Review**

The charity has net assets of £1,805,312 at the year ended 31 March 2025 compared with £2,025,738 in the previous year. The total income for the year was £53,329 (2024; £56,573) comprising of dividends and interest from investments.

Total expenditure in the year was £172,939 (2024; £116,447), which included investment management fees, governance costs and grants to support the aims of the charity.

The closing funds on 31 March 2025 and on 31 March 2024 are all represented by unrestricted funds.

**Reserves policy**

The trustees have reviewed the reserves of the charity and have concluded, as recommended by TC Group, that free reserves should amount to no less than £1,250,000. This will ensure that the income generated can always allow the Trust to meet its objectives. This reserves policy is reviewed annually by trustees. The reserves policy has been met in the year under review with the charity holding free reserves of £1,805,312 (2024; £2,025,738) at the balance sheet date.

**Investments policy**

Wilson Memorial Trust has a diversified portfolio, which has met our objectives for risk and volatility, income to support the charity's aims and capital growth to provide a real rate of return above inflation.

The aims of the charity have been supported well by market returns and active investment management, provided by Rathbone Greenbank who were selected in 2020 for their commitment to investing using Environmental, Social and Governance criteria when selecting companies and funds in the portfolio.

As part of our ongoing governance, this is under review in 2025 to ensure all aims and objectives continue to be met.

**Public Benefit**

In accordance with our duties as stated in section 17(5) of the 2011 Charities Act, the trustees have considered the guidance provided by the Charity Commission in regard to public benefit.



Mr Simon James Robinson - Chairman  
Trustee

Date: 8/12/2025

Company Registration No. 04168010

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2025***

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The Trustees, who are also the Directors of The Wilson Memorial Trust for the purpose of company law, are responsible for preparing the Trustees' Report incorporating the Director's Report) and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
INDEPENDENT EXAMINERS REPORT**

***FOR THE YEAR ENDED 31 MARCH 2025***

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I report to the trustees on my examination of the accounts of the Wilson Memorial Trust (the Trust) for the year ended 31 March 2025.

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025 which are set out on pages 6 to 12.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*TC Group*

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**Mark Cummins FCCA FCIE on behalf  
of TC Group**

The Courtyard  
Shoreham Road  
Upper Beeding  
Steyning  
West Sussex  
BN44 3TN

Dated: .....

*+6  
9 December 2025*



**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Total 2025 £	Total 2024 £
<b>Income from:</b>			
Investments	3	53,329	56,573
<b>Total income</b>		<b>53,329</b>	<b>56,573</b>
<b>Expenditure on:</b>	4		
<b>Raising funds</b>			
Investment management costs		17,599	17,421
<b>Charitable activities</b>			
Grant making activities	5	151,192	96,208
Operational costs		4,148	2,818
<b>Total expenditure</b>		<b>172,939</b>	<b>116,447</b>
<b>Other recognised gains and losses</b>			
Gain/(loss) on investment assets	10	(100,816)	61,238
<b>Net income/(expenditure)</b>		<b>(220,426)</b>	<b>1,364</b>
<b>Fund balances at 1 April 2024</b>		<b>2,025,738</b>	<b>2,024,374</b>
<b>Fund balances at 31 March 2025</b>		<b>1,805,312</b>	<b>2,025,738</b>

All of the funds are unrestricted.

The Statement of Financial Activities also complies with the requirements for an income and expenditure accounts under the Companies Act 2006. All activities are classified as continuing.

There are no recognised gains or losses other than those reported on the Statement of Financial Activities.

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**BALANCE SHEET**

**AS AT 31 MARCH 2025**

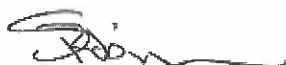
	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Investments	10		1,785,673		1,999,448
<b>Current assets</b>					
Debtors	11	771		725	
Cash at bank and in hand		131,868		33,385	
		<u>132,639</u>		<u>34,110</u>	
<b>Creditors: amounts falling due within one year</b>	12				
		<u>(113,000)</u>		<u>(7,820)</u>	
<b>Net current assets</b>			<u>19,639</u>		<u>26,290</u>
<b>Total assets less current liabilities</b>			<u>1,805,312</u>		<u>2,025,738</u>
<b>Net assets</b>			<u>1,805,312</u>		<u>2,025,738</u>
<b>Income funds</b>					
Unrestricted funds			<u>1,805,312</u>		<u>2,025,738</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board on 13/4/2025



Mr Simon James Robinson - Chairman  
Trustee

Company Registration No. 04168010

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

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**1. Legal status of charitable company**

The Wilson Memorial Trust is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the trustees' report.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**2. Accounting policies**

**2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The Wilson Memorial Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. There are no material uncertainties about The Wilson Memorial Trust's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

**2.2 Income**

Investment income is accounted for on an accruals basis.

All other income is recognised when the charity becomes entitled to it, it can be measured and it is probable the income will be received.

**2.3 Expenditure**

Costs are included in the Statement of Financial Activities on an accruals basis inclusive of irrecoverable VAT. All costs are allocated between expenditure categories and departments on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, whilst all others are apportioned on an appropriate basis.

Support costs are incurred to support income generation and governance, together with the cost of management and administration.

Grants payable are charged in the year when the offer is conveyed to the recipient.

Governance costs (included within support costs) comprise those costs associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees and costs linked to the strategic management of the charity.

**2.4 Investments**

Fixed asset investments are stated at fair value. Realised and unrealised gains and losses on investments are dealt with in the Statement of Financial Activities.

**2.5 Accumulated funds**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for any other purpose.

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**Accounting policies (continued)**

**2.6 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments. The trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

**2.7 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**2.8 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised. The trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

**3 Income from investments**

	2025 £	2024 £
Dividends from listed investments	43,802	48,711
Interest receivable	9,527	7,862
	<u>53,329</u>	<u>56,573</u>

**4 Expenditure**

	Other costs £	Grant funding £	Total 2025 £	Total 2024 £
<b>Raising funds</b>				
Investment management costs	17,599	-	17,599	17,421
<b>Charitable activities</b>				
<u>Grant making activities</u>				
Activities undertaken directly (note 5)	-	151,192	151,192	96,208
Support costs (note 6)	4,148	-	4,148	2,818
Total	<u>4,148</u>	<u>151,192</u>	<u>155,340</u>	<u>99,026</u>
Total expenditure	<u>21,747</u>	<u>151,192</u>	<u>172,939</u>	<u>116,447</u>

**THE WILSON MEMORIAL TRUST  
(LIMITED BY GUARANTEE)  
NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**5 Grants payable**

	2025 £	2024 £
Grant making activities	<u>151,192</u>	<u>96,208</u>

The following grants were awarded to institutions during the year:

4Sight Vision:

A grant of £3,790 to support services to clients in the Steyning area.

Hogs Wallow:

A grant of £1,000 to go towards structure for animals.

Model Bikery:

A grant of £7,270 to set up and rental of community bike shop.

Penfold Church Hall Trustees:

A grant of £50,000 for structural repairs.

PPG:

A grant of £4,500 for 3 magazines.

Southdowns Nursery:

A grant of £2,508 towards iPads and building blocks.

Steyning Bowls Club:

A grant of £5,000 towards building a pétanque court and fencing.

Steyning Medical Practice:

A grant of £2,994 to a Bedfont NObreath V2 FeNO monitor.

Steyning Tennis Club:

A grant of £45,000 to replace the court surfaces.

Steyning Town Football Club Under 8s:

A grant of £380 for six seat all weather shelters.

Upper Beeding Football Club:

A grant of £9,250 for new goal posts and a mower.

Upper Beeding Primary School:

A grant of £18,000 to build outdoor covering for early years.

Vintage years:

A grant of £1,500 for partial funding of their operations manager.

No grants were made to individuals.

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**5 Grants payable (continued)**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Reconciliation of grants payable</b>		
Commitments made in the year	<b>151,192</b>	96,208
Grants paid during the year	<b>(49,422)</b>	(95,208)
Commitments at 1 April 2024	<b>5,000</b>	4,000
Commitments at 31 March 2025	<b>106,770</b>	5,000
Commitments are payable as follows:		
Within one year	<b>106,770</b>	5,000
	<b>106,770</b>	5,000

**6 Support costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Administration costs	<b>1,148</b>	136
Governance costs (note 7)	<b>3,000</b>	2,682
	<b>4,148</b>	2,818

**7 Governance costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Independent examination fees	<b>3,000</b>	2,682
	<b>3,000</b>	2,682

**THE WILSON MEMORIAL TRUST**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**8 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or expenditure reimbursements during 2025 (2024: none).

**9 Employees**

There were no employees during the year (2024: none).

**10 Fixed asset investments**

	£
Fair value at 1 April 2024	1,999,448
Disposals at opening book value	(415,143)
Acquisitions at cost	300,755
Change in value in the year	(99,297)
<b>Fair value at 31 March 2025</b>	<b>1,785,763</b>
Historical cost:	
At 31 March 2025	1,823,630
At 31 March 2024	1,936,382

Loss on investments of £100,816 (2024: gains of £61,238) in the Statement of Financial Activities comprise unrealised losses of £99,297 (2024: gains of £55,677) and realised losses on investment disposals of £1,519 (2024: gains of £5,561).

	2025 £	2024 £
<b>11 Debtors</b>		
Prepayments	771	725
	<b>771</b>	<b>725</b>
<b>12 Creditors: amounts falling due within one year</b>	<b>2025 £</b>	<b>2024 £</b>
Grants payable (note 5)	106,770	5,000
Accruals	6,230	2,820
	<b>113,000</b>	<b>7,820</b>

**13 Share capital and control**

The company is limited by guarantee and has no share capital. The charity is controlled by its trustees.