



Little Meadow Group

**Accounts for the 12 months
ended 31st August 2023**

Little Meadow Group

Information

The Playgroup, Out of School Club and Holiday Club are operated in order to organise and promote Little Meadow Group in accordance with the PATA constitution.

<u>Officers</u>	<u>Outgoing</u>	<u>Incoming</u>
Chair	D Port	D Port
Vice Chair		
Secretary	K Scarratt	C Legge
Vice Secretary		
Treasurer	A Watson	A Watson

<u>Trustees</u>		
	D Port	D Port
	A Watson	A Watson

Advisors

Bankers	HSBC, The Cross, Gloucester
Auditor	Mrs S Hill 16 Bittern Ave, Abbeydale, Gloucester GL4 4WA

Registered no 1086999

Registered Office Elmore Lane East, Quedgeley,
Gloucester, GL2 4LX

Charity Law requires the trustees of the Association to prepare a receipts and payments account and a statement of liabilities for each financial year. In addition the trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Little Meadow Group

The Trustees Report

**The trustees present their annual report and accounts for
12 months ended 31st August 2023**

Aims and Objectives of the Playgroup, Out of School Club and Holiday Club

To provide an innovative approach to Early Years development and the care of children requiring out of school and school holiday club cover.

To establish best practice through continuous assessment. Parental feedback and evaluation.

To strive to meet the needs of ALL children in our care.

To promote healthy eating

To promote a caring attitude and a sense of community.

To address green issues, encourage recycling and to care for the environment.

To provide a fun and safe learning environment.

To ensure that all legal requirements for the running of the group are met.

To work in partnership with parents/carers/school. Staff will always be available to talk to parent/carers/school regarding their welfare and will keep them informed of their child's activities and progression.

The above aims and objectives also echo the five leaning outcomes highlighted in the Government's Every Child Matters Strategy.

Financial Activity and Affairs

See attached report and accounts

Signed by

D Port (chair)

Little Meadow Group

Independent Examiners' Report

To the Trustees of Little Meadow Group

We report on the accounts of the Charity for the 12 months ended 31st August 2023, which are set out on pages 4 to 9.

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of S.43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under S.43 (7) (b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiners Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, we do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with S.41 of the Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

to which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Mrs S Hill

Dated

Little Meadow Group

Receipts and Payments Account

For 12 months ended 31st August 2023

		12mths 2023 £	12mths 2022 £
Receipts	Note 1		
Voluntary sources		87777	65709
Other fee income		86584	68978
Trading activities		5755	2601
Fundraising		2711	553
Interest		<u>196</u>	<u>4</u>
Total Receipts for the Period		<u>183023</u>	<u>137845</u>
Payments	Note 2		
Direct Charitable		156808	149282
Total Payments of the Period		<u>156808</u>	<u>149282</u>
Net Receipts		<u>26215</u>	<u>-11437</u>
	Note 4		
Cash Funds at 31 st August 2022		69969	81406
Cash Funds at 31 st August 2023		<u>96184</u>	<u>69969</u>

Little Meadow Group

Statement of Assets and Liabilities

As at 31st August 2023

	12mths 2023 £	12mths 2022 £
<u>Cash Funds</u>		
Bank Current Account	86924	61055
Bank Deposit Account	25293	25098
Bank Maintenance Account		0
Cash	321	170
<u>Other Assets</u>		
<u>Debtors</u>	0	0
<u>Total Assets</u>	<u>112538</u>	<u>86323</u>
<u>Liabilities</u>		
Fees Received in Advance	-770	-936
Building Maintenance Reserve	10000	10000
Contingency Reserves	7124	7290
<u>Total Liabilities</u>	<u>16354</u>	<u>16354</u>
Reserves	Note 3	
	<u>96184</u>	<u>69969</u>

Approved by the Trustees and signed on their behalf

TRUSTEES

D Port

Dated

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2023

Note 1 - Accounting Policy

The accounts have been prepared on an accruals basis in accordance with the Statement of recommended Practice for Charities. As such, adjustment have been made for accruals, prepayments, debtors and creditors at the year end. A prior year has been shown to provide an accurate comparison between different years.

<u>Note 1 – Income</u>	12mths 2023 £	12mths 2022 £
<u>Voluntary Sources</u>		
Nursery Education Grant	87777	65709
Fundraising	2711	553
	<u>90488</u>	<u>66262</u>
<u>Other Fee income</u>	86584	68978
Sundry income	5755	2601
Interest	196	4
<u>Total Income for 12 months</u>	<u>183023</u>	<u>137845</u>

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2023

<u>Note 2 – Expenditure</u>	12mths 2023 £	12mths 2022 £
<u>Direct Charitable</u>		
Wages - Payroll	112343	104048
Wages - HMRC	13714	14378
Wages- Pension	4611	4492
Premises Maintenance	7512	6227
Utilities	5266	4715
Equipment	1515	2214
Snack	402	375
Consumables	1580	1438
Professional Fees/Subs	1389	1290
Insurance	3261	2997
Staff Training	154	718
Printer & IT	1261	1749
Fundraising	24	337
Uniform	1135	1457
Bank Charges	80	75
Other Expenditure	2561	2772
	<u>156808</u>	<u>149282</u>
 <u>Total Expenditure for 12 months</u>	 <u>156808</u>	 <u>149282</u>

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2023

Note 3 – Reserves

The reserves have been maintained, the rational for this is –

- Necessity to finance at least 1 half term's salaries and other expenditure, as the County Council do not guarantee payment times.
- To follow PATA guidance that all playgroups have sufficient funds to cover potential redundancy costs.
- Legal obligation to suspend, yet continue to pay staff in the unfortunate event that allegations are made against an employee.
- Extremely low numbers next year combined with the introduction of funding for 2 year olds.
- The ability to pay the increase in National Living Wage
- Sufficient funds to cover any building and maintenance repairs or costs that may be required.