



# Little Meadow Group

**Accounts for the 12 months  
ended 31<sup>st</sup> August 2022**

# **Little Meadow Group**

## **Information**

The Playgroup, Out of School Club and Holiday Club are operated in order to organise and promote Little Meadow Group in accordance with the PATA constitution.

<b><u>Officers</u></b>	<b><u>Outgoing</u></b>	<b><u>Incoming</u></b>
Chair	D Port	D Port
Vice Chair		
Secretary	K Scarratt	K Scarratt
Vice Secretary		
Treasurer	A Watson	A Watson

<b><u>Trustees</u></b>	D Port A Watson
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## **Advisors**

Bankers	HSBC, The Cross, Gloucester
Auditor	Mrs S Hill 16 Bittern Ave, Abbeydale, Gloucester GL4 4WA

<b><u>Registered no</u></b>	1086999
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<b><u>Registered Office</u></b>	Elmore Lane East, Quedgeley, Gloucester, GL2 4LX
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Charity Law requires the trustees of the Association to prepare a receipts and payments account and a statement of liabilities for each financial year. In addition the trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **Little Meadow Group**

## **The Trustees Report**

**The trustees present their annual report and accounts for  
12 months ended 31st August 2022**

### **Aims and Objectives of the Playgroup, Out of School Club and Holiday Club**

To provide an innovative approach to Early Years development and the care of children requiring out of school and school holiday club cover.

To establish best practice through continuous assessment. Parental feedback and evaluation.

To strive to meet the needs of ALL children in our care.

To promote healthy eating

To promote a caring attitude and a sense of community.

To address green issues, encourage recycling and to care for the environment.

To provide a fun and safe learning environment.

To ensure that all legal requirements for the running of the group are met.

To work in partnership with parents/carers/school. Staff will always be available to talk to parent/carers/school regarding their welfare and will keep them informed of their child's activities and progression.

The above aims and objectives also echo the five learning outcomes highlighted in the Government's Every Child Matters Strategy.

### **Financial Activity and Affairs**

See attached report and accounts

Signed by

D Port (chair)

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# **Little Meadow Group**

## **Independent Examiners' Report**

### **To the Trustees of Little Meadow Group**

We report on the accounts of the Charity for the 12 months ended 31<sup>st</sup> August 2022, which are set out on pages 4 to 9.

### **Respective Responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of S.43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under S.43 (7) (b) of the Act, whether particular matters have come to our attention.

### **Basis of Independent Examiners Report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, we do not express an audit opinion on the view given by the accounts.

### **Independent Examiners Statement**

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with S.41 of the Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

to which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Mrs S Hill

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Dated

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# **Little Meadow Group**

## **Receipts and Payments Account**

**For 12 months ended 31<sup>st</sup> August 2022**

		<b>12mths 2022 £</b>	<b>12mths 2021 £</b>
<b>Receipts</b>	<b>Note 1</b>		
Voluntary sources		65709	82253
Other fee income		68978	46182
Trading activities		2601	11769
Fundraising		553	217
Interest		<u>4</u>	<u>1</u>
<b>Total Receipts for the Period</b>		<b><u>137845</u></b>	<b><u>140422</u></b>
<b>Payments</b>	<b>Note 2</b>		
Direct Charitable		149282	124948
<b>Total Payments of the Period</b>		<b><u>149282</u></b>	<b><u>124948</u></b>
<b>Net Receipts</b>		<b><u>-11437</u></b>	<b><u>15474</u></b>
	<b>Note 4</b>		
Cash Funds at 31 <sup>st</sup> August 2021		81406	65932
Cash Funds at 31 <sup>st</sup> August 2022		<b><u>69969</u></b>	

# **Little Meadow Group**

## **Statement of Assets and Liabilities**

**As at 31<sup>st</sup> August 2022**

	<b>12mths 2022 £</b>	<b>12mths 2021 £</b>
<b><u>Cash Funds</u></b>		
Bank Current Account	61055	72382
Bank Deposit Account	25098	15119
Bank Maintenance Account		10000
Cash	170	257
<b><u>Other Assets</u></b>		
<b><u>Debtors</u></b>	0	0
<b><u>Total Assets</u></b>	<b><u>86323</u></b>	<b><u>97758</u></b>
<b><u>Liabilities</u></b>		
Fees Received in Advance	-936	-400
Building Maintenance Reserve	10000	10000
Contingency Reserves	7290	6752
<b><u>Total Liabilities</u></b>	<b><u>16354</u></b>	<b><u>16352</u></b>
<b>Reserves</b>	<b>Note 3</b>	
	<b><u>69969</u></b>	<b><u>81406</u></b>

Approved by the Trustees and signed on their behalf

TRUSTEES

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Dated

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# **Little Meadow Group**

## **Notes to the Accounts**

**For 12 months ended 31<sup>st</sup> August 2022**

### **Note 1 - Accounting Policy**

The accounts have been prepared on an accruals basis in accordance with the Statement of recommended Practice for Charities. As such, adjustment have been made for accruals, prepayments, debtors and creditors at the year end. A prior year has been shown to provide an accurate comparison between different years.

<b><u>Note 1 – Income</u></b>	<b>12mths 2022 £</b>	<b>12mths 2021 £</b>
<b><u>Voluntary Sources</u></b>		
Nursery Education Grant	65709	82253
Fundraising	553	217
	<b><u>66262</u></b>	<b><u>82470</u></b>
<b><u>Other Fee income</u></b>	68978	46182
Sundry income	2601	11769
Interest	4	1
<b><u>Total Income for 12 months</u></b>	<b><u>137845</u></b>	<b><u>140422</u></b>

# **Little Meadow Group**

## **Notes to the Accounts**

**For 12 months ended 31<sup>st</sup> August 2022**

<b><u>Note 2 – Expenditure</u></b>	<b>12mths 2022 £</b>	<b>12mths 2021 £</b>
<u>Direct Charitable</u>		
Wages - Payroll	104048	88274
Wages - HMRC	14378	12818
Wages- Pension	4492	3890
Premises Maintenance	6227	2658
Utilities	4715	3698
Equipment	2214	2112
Snack	375	41
Consumables	1438	1290
Professional Fees/Subs	1290	2503
Insurance	2997	2886
Staff Training	718	89
Printer & IT	1749	1683
Fundraising	337	177
Uniform	1457	900
Bank Charges	75	
Other Expenditure	2772	1929
	<b><u>149282</u></b>	<b><u>124948</u></b>
 <b><u>Total Expenditure for 12 months</u></b>	 <b><u>149282</u></b>	 <b><u>124948</u></b>



# **Little Meadow Group**

## **Notes to the Accounts**

**For 12 months ended 31<sup>st</sup> August 2022**

### **Note 3 – Reserves**

The reserves have been maintained, the rational for this is –

- Necessity to finance at least 1 half term's salaries and other expenditure, as the County Council do not guarantee payment times.
- To follow PATA guidance that all playgroups have sufficient funds to cover potential redundancy costs.
- Legal obligation to suspend, yet continue to pay staff in the unfortunate event that allegations are made against an employee.
- Ability to still pay staff in the event of a closure due to Covid or whilst they isolate and still pay wages for a cover.
- Extremely low numbers next year made worse by the Pandemic
- Sufficient funds to cover any building and maintenance repairs or costs that may be required including replacement of lights