



Little Meadow Group

**Accounts for the 12 months
ended 31st August 2021**

Little Meadow Group

Information

The Playground, Out of School Club and Holiday Club are operated in order to organise and promote Little Meadow Group in accordance with the PATA constitution.

Officers

<u>Outgoing</u>	<u>Incoming</u>
Chair	D Port
Vice Chair	D Port
Secretary	K Scarratt
Vice Secretary	K Scarratt
Treasurer	A Watson
	A Watson

Trustees

D Port
A Watson

Advisors

Bankers	HSBC, The Cross, Gloucester
Auditor	Mrs S Hill 16 Bittern Ave, Abbeydale, Gloucester GL4 4WA

Registered no

1086999

Registered Office

Elmore Lane East, Quedgeley,
Gloucester, GL2 4LX

Charity Law requires the trustees of the Association to prepare a receipts and payments account and a statement of liabilities for each financial year. In addition the trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Little Meadow Group

The Trustees Report

**The trustees present their annual report and accounts for
12 months ended 31st August 2021**

Aims and Objectives of the Playgroup, Out of School Club and Holiday Club

To provide an innovative approach to Early Years development and the care of children requiring out of school and school holiday club cover.

To establish best practice through continuous assessment. Parental feedback and evaluation.

To strive to meet the needs of ALL children in our care.

To promote healthy eating

To promote a caring attitude and a sense of community.

To address green issues, encourage recycling and to care for the environment.

To provide a fun and safe learning environment.

To ensure that all legal requirements for the running of the group are met.

To work in partnership with parents/carers/school. Staff will always be available to talk to parent/carers/school regarding their welfare and will keep them informed of their child's activities and progression.

The above aims and objectives also echo the five learning outcomes highlighted in the Government's Every Child Matters Strategy.

Financial Activity and Affairs

See attached report and accounts

Signed by

D Port (chair)

 27.4.22

Little Meadow Group

Independent Examiners' Report

To the Trustees of Little Meadow Group

We report on the accounts of the Charity for the 12 months ended 31st August 2021, which are set out on pages 4 to 9.

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of S.43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under S.43 (7) (b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiners Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, we do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with S.41 of the Act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
- have not been met; or

to which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Mrs S Hill

SHILL Trust

Dated

8/3/22

Little Meadow Group

Receipts and Payments Account

For 12 months ended 31st August 2021

	12mths 2021 £	12mths 2020 £
Receipts	Note 1	
Voluntary sources	82253	85670
Other fee income	46182	40243
Trading activities	11769	14862
Fundraising	217	2463
Interest	<u>1</u>	<u>28</u>
Total Receipts for the Period	<u>140422</u>	<u>143266</u>
Payments	Note 2	
Direct Charitable	124948	127585
Total Payments of the Period	<u>124948</u>	<u>127585</u>
Net Receipts	Note 4	
	<u>15474</u>	<u>15681</u>
Cash Funds at 31 st August 2020	65932	50251
Cash Funds at 31 st August 2021	<u>81406</u>	<u>65932</u>

Little Meadow Group

Statement of Assets and Liabilities

As at 31st August 2020

	12mths 2021 £	12mths 2020 £
<u>Cash Funds</u>		
Bank Current Account	72382	56765
Bank Deposit Account	15119	15117
Bank Maintenance Account	10000	10000
Cash	257	402
<u>Other Assets</u>		
<u>Debtors</u>	0	0
<u>Total Assets</u>	<u>97758</u>	<u>82284</u>
<u>Liabilities</u>		
Fees Received in Advance	-400	470
General Accruals /Creditors	0	0
Building Maintenance Reserve	10000	10000
Contingency Reserves	6753	5882
<u>Total Liabilities</u>	<u>16353</u>	<u>16352</u>
Reserves	Note 3	
	<u>81405</u>	<u>65932</u>

Approved by the Trustees and signed on their behalf

TRUSTEES

D Port



Dated

27.4.22

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2021

Note 1 - Accounting Policy

The accounts have been prepared on an accruals basis in accordance with the Statement of recommended Practice for Charities. As such, adjustment have been made for accruals, prepayments, debtors and creditors at the year end. A prior year has been shown to provide an accurate comparison between different years.

<u>Note 1 – Income</u>	12mths	12mths
	2021	2020
	£	£
<u>Voluntary Sources</u>		
Nursery Education Grant	82253	85670
Fundraising	217	2463
	<u>82470</u>	<u>88133</u>
<u>Other Fee income</u>	46182	40243
Sundry income	11769	14862
Interest	1	28
<u>Total Income for 12 months</u>	<u>140422</u>	<u>143266</u>

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2021

<u>Note 2 – Expenditure</u>	12mths	12mths
	2021	2020
	£	£
<u>Direct Charitable</u>		
Wages - Payroll	88274	87843
Wages - HMRC	12818	14003
Wages- Pension	3890	3873
Premises Maintenance	2658	3917
Utilities	3698	4525
Equipment	2112	2321
Snack	41	870
Consumables	1290	1400
Professional Fees/Subs	2503	1314
Insurance	2886	2769
Staff Training	89	188
Printer & IT	1683	736
Fundraising	177	339
Uniform	900	812
Other Expenditure	1929	2675
	<u>124948</u>	<u>127585</u>
<u>Total Expenditure for 12 months</u>	<u>124948</u>	<u>127585</u>

Little Meadow Group

Notes to the Accounts

For 12 months ended 31st August 2021

Note 3 – Reserves

The reserves have been maintained, the rational for this is –

- Necessity to finance at least 1 half term's salaries and other expenditure, as the County Council do not guarantee payment times.
- To follow PATA guidance that all playgroups have sufficient funds to cover potential redundancy costs.
- Legal obligation to suspend, yet continue to pay staff in the unfortunate event that allegations are made against an employee.
- Ability to still pay staff in the event of a closure due to Covid or whilst they isolate and still pay wages for a cover.
- Extremely low numbers next year made worse by the Pandemic
- Sufficient funds to cover any building and maintenance repairs or costs that may be required including redecoration.