

**THE NEW MONTESSORI PRE-SCHOOL
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT AND ACCOUNTS**

FOR THE YEAR ENDED 31ST AUGUST 2021

FINAL AGREED BY COMMITTEE

Private and Confidential

Company Number: 3908382

Charity Number: 1086853

THE NEW MONTESSORI PRE-SCHOOL
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Contents

	Page
Company Information	1
Directors' Report	2-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6-7
Notes to the Accounts	8-11

THE NEW MONTESSORI PRE-SCHOOL
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Company Information

Board of Management

Mrs S Tappin(nee Reed) (Director)
Mr K Nederpel (Director)
Ms A Churchill-Fabian(Director)
Mrs A Anthraper (Director)
Mrs H Dickson

Principal

Mrs R Shanahan

Registered Office

The Methodist Church
Tarring Road
WORTHING
West Sussex
BN11 4ET

Trading Address

The Methodist Church
Tarring Road
WORTHING
West Sussex
BN11 4ET

Bankers

CafCash Ltd
PO Box 289
WEST MALLING
Kent
ME19 4TA

Accountants

Mr Kevin Nederpel FCCA
Association of Chartered Certified Accountants
29 Cissbury Gardens
Worthing
West Sussex
BN14 0DY

THE NEW MONTESSORI PRE-SCHOOL
(A COMPANY LIMITED BY GUARANTEE)

Directors' Report
For the year ended 31st August 2021

The Directors' present their report of the accounts for the year ended 31st August 2021

Status of the company and principal activities

The company, a Pre-school, is registered under the Companies Act 1985 as a company limited by guarantee, registered number 3908382, and not having a share capital.

The company was registered as a charity on 31st May 2001, registered number 1086853.

The principal objectives of the company are:

- to advance the education of children below compulsory school age in accordance with the Montessori aims, philosophy and method.
- to provide, conduct, develop or otherwise support The New Montessori Pre-school currently established in Worthing, West Sussex.
- to advance the education and training of persons in the provision of such educational care.
- to encourage any other charitable activities through which parents and guardians may assist their children.

Review of the year

What a year it has been! This is my first year of being the chairperson for the New Montessori Preschool and what a rollercoaster we've all ridden. I want to start off by thanking all the staff of the Montessori Preschool. Allison and Simone have been truly great through all the changes from Covid-19 from extra hand washing to deep cleaning the school. Thank you to all the staff who have been furloughed, taken reduced hours, have had hours doubled. You all have really done our school proud. And lastly to Beki, even though you've been poorly you have still been the head of the team virtually and have continued supporting all you can and we are very grateful to have you as the Principal.

Let's hope this next year gets a bit easier for us all.

Thank you and welcome to all the new parents who have joined our preschool and the current parents you have continued to support the school this year. Fundraising this year has been a bit different has all the plans we had have had to be cancelled or postponed. So far,

we have raised £1233.29 from our events and donations including:

£120.00-Commission on Photographs 2019

£295.00-Pamper Evening

£100.00-Donation

£463.15-Winter Fayre

This has enabled us to have the school classroom floor mended and revarnished plus a bit extra to put in our Christmas presents fund. We will continue organising our events for next year which will be explained in due course. Thank you to Alexander Churchill-Fabian for being a great help with organising and taking on the head of fundraising role. I look forward to another fantastic year as being the Chair of Committee for the New Montessori Preschool.

THE NEW MONTESSORI PRE-SCHOOL
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Director's Report-continued
For the year ended 31st August 2021

Results for the year

Details of the results for the year are set out in the Statement of Financial Activities on page 5.

Directors

Members of the Management Committee, who are Directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year were as follows:

Mrs S Tappin(nee Reed)	Mr K Nederpel
Mrs A Anthraper	Ms A Churchill-Fabian

Each Director is a member of the company and has a liability limited to £1. Directors are appointed in accordance with the Memorandum and Articles of Association.

Statement of Directors' responsibility

The Directors' are required to prepare accounts for each financial period which give a true and fair view of the school's financial activities during the period and of its financial position at the end of the period. In preparing the accounts the Directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping the accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the accounts comply with applicable law and regulations. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemptions

The Directors' report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and was approved by the Board on 9th December 2021 and signed on their behalf.

Mrs S Tappin(nee Reed)
Director

Dated: 9th December 2021

THE NEW MONTESSORI PRE-SCHOOL
(A COMPANY LIMITED BY GUARANTEE)

Examiners Report
For the year ended 31st August 2021

This report is made solely to the company's members, as a body, in accordance with Section 249C of the Companies Act 1985. My reporting work has been undertaken so that I might state to the members those matters I am required to state to them in an independent examiners report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's members as a body, for my reporting work, for this report, or for the opinions I have formed.

Respective responsibilities of Directors and Examiner

As described on page 8 the company's Directors, who are also the Trustees of The New Montessori Pre-school for the purpose of charity law, are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is my responsibility to carry out procedures designed to enable me to report my opinion.

Basis of opinion

My procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as I considered necessary for the purposes of this report. These procedures provide only the assurance expressed in my opinion.

Opinion

In my opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act, and
 - (ii) the company satisfied the conditions for exemption from an audit of the accounts for the year as specified in Section 249A(4) of the Act as modified by Section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

Mr Kevin Nederpel FCCA
Association of Chartered Certified Accountants
29 Cissbury Gardens
Worthing
West Sussex
BN14 0DY

Dated: 29th November 2021

THE NEW MONTESSORI PRE-SCHOOL

(A COMPANY LIMITED BY GUARANTEE)

**Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 31st August 2021**

	Total Funds 2021	Total Funds 2020
Notes		
Incoming Resources		
Incoming resources from generated funds:		
Voluntary income:		
- Donations	4,561	1,359
- Nursery Grants	148,205	149,399
- Funding SEN	1,645	5,880
- Welfare Food Scheme	12	81
- Repayment Training Grant	898	
- Lottery Grant	20	
Activities for generating funds:		
- Fees	131,256	79,946
- Fees - debt recovery		
Investment income:		
- Bank interest		
Other incoming resources		
- Misc income	29,577	1,647
- Furlough Payments		27,871
- Worthing Borough Council Business Rates Grant		10,000
Total incoming resources	316,175	276,183
Resources expended	2	
Costs of generating funds:		
Fundraising, trading, costs of goods sold and other costs	306,502	278,090
Governance costs	12,715	7,196
Total resources expended	319,216	285,286
Net incoming/outgoing resources before transfers	(3,042)	(9,103)
Transfers		
Gross transfers between funds		
Reconciliation of funds		
Total funds brought forward	32,846	41,949
Total funds carried forward	29,804	32,846

THE NEW MONTESSORI PRE-SCHOOL
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Balance Sheet
As at 31st August 2021

	Notes	2021	2020
Fixed Assets			
Tangible fixed assets	4	<u>12,166</u>	<u>12,806</u>
Total fixed assets		12,166	12,806
Current assets			
Debtors	5	1,935	1,748
Cash at bank and in hand	6	<u>45,051</u>	<u>50,327</u>
Total current assets		46,986	52,075
Liabilities			
Creditors: due within one year	7		
- Various		(26,320)	(31,822)
- Loans		<u> </u>	<u> </u>
Total current liabilities		(26,320)	(31,822)
Net current assets or liabilities		20,666	20,253
Total assets less current liabilities		32,832	33,059
Creditors: due after more than one year			
- Loan (repayable 2 to 5 years)		0	0
Net assets or liabilities		<u><u>32,832</u></u>	<u><u>33,059</u></u>
Capital and Funds	8		
Unrestricted funds			
- General purpose		32,832	33,059
Restricted funds			
- Friends of The New Montessori (HSBC)		0	0
		<u><u>32,832</u></u>	<u><u>33,059</u></u>

THE NEW MONTESSORI PRE-SCHOOL
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Balance Sheet - continued
As at 31st August 2021

For the year ending 31st August 2020 the company was entitled to exemption from audit under Section 477(2) of the Companies Act 2006 relating to the small companies regime.

The members have not required the company to obtain an audit of its accounts in accordance with Section 476 of the Companies Act 2006

The Directors acknowledge their responsibility for:

- ensuring the company keeps accounting records which comply with Section 386
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of Section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company

These accounts have been prepared in accordance with the provisions applicable to companies subject to the smaller companies regime.

These accounts were approved by the Management Committee on 9th December 2021 and signed on their behalf.

Mrs S Tappin(nee Reed)
Director

Dated: 9th December 2021

THE NEW MONTESSORI PRE-SCHOOL
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Notes to the Accounts
For the year ended 31st August 2021

1 Accounting policies

1.1 Basis of accounting

The accounts are prepared under the historical costs convention and in accordance with applicable accounting standards and the Companies Act 1985, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice revised 2005.

1.2 Income

Income for the year represents amounts receivable for grants and school fees and other sundry income. The value of services provided by volunteers has not been included.

Donations are accounted for when they are received.

1.3 Resources expended

Expenditure is included when incurred and has been attributed to specific activities.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Equipment	5% pa on reducing balance
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1.5 Taxation

The company is exempt from corporation tax on its charitable activities.

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Notes to the Accounts
For the year ended 31st August 2021

2	Total resources expended	2021	2020
	Trading, costs of goods sold and other costs		
	Wages inc NIC	266,838	241,120
	Rent	19,523	19,523
	Milk & child welfare	-	108
	Classroom and Topics	3,681	4,514
	Insurance	3,683	1,644
	Training costs	643	1,505
	IT & Internet		
	Staff uniforms and welfare	711	808
	Cleaning	-	
	Utilities	5,181	3,909
	Advertisement		
	Security		343
	Refund of fees	2,859	1,378
	Refund Free Entitlement		
	Montessori equipment	257	824
	Depreciation	640	674
	Miscellaneous	2,485	1,741
	Repayment of WFRU Overclaim **		
	Parenting		
	Lottery Grant		
	Fundraising		
		306,502	278,090
	Governance costs		
	Wages inc NIC		
	Stationery and post	1,666	1,140
	Telephone	2,003	1,613
	Bank charges	795	60
	Debt recovery costs		
	Treasurers Honoraria		
	Building Maintenance	4,810	2,218
	Management Consultancy	2,970	1,936
	Pro charges		
	Health & Safety	471	229
	Contra Payments		
	Fees written off		
	Training costs written off		
		12,715	7,196
		319,216	285,286

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Notes to the Accounts
For the year ended 31st August 2021

3 Remuneration

No remuneration or expenses were paid to the

The total employee costs for the period amounted to £210,753. The average number of employees was 15.

No employee earned more than £50,000.

4 Tangible fixed assets - Furniture and Equipment

	£		£		£
Cost		Cost		Cost	
At 1st September 2014	23,086	At 1st September 2019	23,885	At 1st September 2021	23,885
Additions in the year	<u>799</u>	Additions in the year	<u>0</u>	Additions in the year	<u>0</u>
At 31st August 2015	<u>23,885</u>	At 31st August 2020	<u>23,885</u>	At 31st August 2021	<u>23,885</u>
Depreciation		Depreciation		Depreciation	
At 1st September 2014	6,464	At 1st September 2019	10,405	At 1st September 2021	11,079
Charge for year	<u>871</u>	Charge for year	<u>674</u>	Charge for year	<u>640</u>
At 31st August 2015	<u>7,335</u>	At 31st August 2020	<u>11,079</u>	At 31st August 2021	<u>11,719</u>
Net book value		Net book value		Net book value	
At 1st September 2014	<u>16,622</u>	At 1st September 2019	<u>13,480</u>	At 1st September 2021	<u>12,806</u>
At 31st August 2015	<u>16,550</u>	At 31st August 2020	<u>12,806</u>	At 31st August 2021	<u>12,166</u>

5 Debtors 2,021

Prepayments and accrued income	
- Fees unpaid	0
- Water	
- Insurance	1,935
- Refund of training costs	
- WFRU	0
- Security	
- Photocopier	0
- Other	<u>0</u>
	<u>1,935</u>

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Notes to the Accounts
For the year ended 31st August 2021

6	Cash at bank and in hand	2021	2020
	- CAF Gold A/c	9,748	9,044
	- CAF Gold (Fixed) A/c	8,985	8,278
	- CAF High Interest Cheque A/c	26,286	32,931
	- Cash in hand	33	74
	- HSBC (Friends)		
		45,051	50,327
7	Creditors: amounts falling due within one year	2021	2020
			£
	Accruals and deferred income		
	- Wages		0
	- Fees in advance	(6,366)	(7,033)
	- Utilities		0
	- FE in advance	(19,954)	(24,789)
	- Training Grant		
	- Office costs		
	- WFRU overclaimed		
	- Building		
	- BT		
	- Rent		
		(26,320)	(31,822)
8	Analysis of net assets between funds	2021	2020
			£
	Fixed Assets	12,166	12,806
	Current Assets	46,986	52,075
	Current Liabilities	(26,320)	(31,822)
	Liabilities more than one year	0	0
	Total Fund	32,832	33,059

9 Directors' Interests

Mrs S A Tappin(nee Reed), Ms A churchill-Fabian, Mrs A Anthraper who are Committee Members, sent their children to the Pre-school. Fees were charged at