

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	August	2021		31	July	2022

Section A

Reference and administration details

Charity name

Camberley & District U3A

Other names charity is known by

Registered charity number (if any) 1086851

Charity's principal address

55 Old Bisley Road

Frimley

Camberley

Postcode

GU16 9RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Moore	Chairman		All elected by Members
2	Peter Gardner	Vice Chairman	1/08/21 - 19/10/21	at annual AGM
	Ian Stewart	Vice Chairman	19/10/21 – 31/07/22	
3	Ian Stewart	Treasurer		
4	Bryn Edwards	Business Secretary	1/8/21 - 18/09/21	
	Victor Davies	Business Secretary	19/10/21 – 31/07/22	
5	Mark Zymela	Groups Co-ordinator		
6	Peter Gardner	Members Co-ordinator	1/08/21 – 19/10/21	
	Nigel Sage	Membership Secretary	19/10/21 – 31/07/22	
7	Frank Arico	IT Co-ordinator	19/10/21 – 31/07/22	
8	Cath Callow	Venue & Timetable Co-ordinator	1/08/21 - 19/10/21	
9	Maggie Browne	Communications	1/08/21 - 19/10/21	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members at annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of Camberley & District U3A are:-

- (i) to advance the education of the public and in particular the education of middle aged and older people who are not in full time gainful employment in Camberley and its surrounding locality.
- (ii) the provision of facilities for leisure time and recreational activities with the object of improving the conditions of life for the above persons in the interests of their social welfare

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

About 130 group activities are run each school term, variously on a weekly, fortnightly or monthly basis. In addition, coffee mornings, monthly meetings, trips out and travelogues are held.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A initial drop in membership on pre-lockdown levels was seen in October 2021. Over the year this figure has reduced gradually to about 10%. Active recruitment drives were mounted during summer 2022 linked to the Queen's Platinum Jubilee celebrations and Armed Forces Day in Camberley. The results of this were seen at our successful Open Day in August 2022.

Normal group activities resumed at the beginning of the year following the severe limitations of the lockdown period during the previous year. New groups continue to be formed as Members volunteer their services.

Systems and procedures continue to be developed and enhanced to assist Group Leaders in running their Groups; and to assist Members to pay their annual subscriptions and group fees via online methods.

Section E Financial review

Brief statement of the charity's policy on reserves

Cash funds at the end of July 2022 were £50,422. Cash reserves, after adjusting for creditors at year-end, pre-payments and outstanding group fees were £39,990. This is equivalent to about 48% of estimated CU3A expenditure in 2022-23, excluding expenditure related to outings. Reserves are expected to fall during 2022-23 and reserves at the end of July 2023 are expected to be equivalent to between 4 and 6 months' of total expenditure, excluding expenditure related to outings, in line with Trustees' policy on reserves.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

John Christopher Moore

Position (eg Secretary, Chair, etc)

Chairman

Date

14 September 2022

Receipts and payments accounts

CC16a

For the period
from

01 August 2021

To

31 July 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	48	-	-	48	29
Events	3,185	-	-	3,185	69
Gift Aid	-	-	-	-	4,767
Group Attendance Fees	43,074	-	-	43,074	105
Other group income	1,665	-	-	1,665	-
Other Income	564	-	-	564	181
Outings	19,505	-	-	19,505	1,479
Subscriptions	26,624	-	-	26,624	-
TAM mailing	135	-	-	135	1,990
Sub total	94,800	-	-	94,800	8,620
A2 Asset and investment sales					
NONE	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	94,800	-	-	94,800	8,620
A3 Payments					
Administration	4,015	-	-	4,015	2,980
Group Expenses	4,264	-	-	4,264	160
Monthly and General Meetings	1,292	-	-	1,292	420
Room Hire	56,656	-	-	56,656	971
Third Age Trust	6,496	-	-	6,496	6,997
Outings	18,179	-	-	18,179	350
	-	-	-	-	-
Sub total	90,901	-	-	90,901	11,877
A4 Asset and investment purchases					
Equipment	1,597	-	-	1,597	119
	-	-	-	-	-
Sub total	1,597	-	-	1,597	119
Total payments	92,498	-	-	92,498	11,996
Net of receipts/(payments)	2,302	-	-	2,302	3,376
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	48,121	-	-	48,121	51,497
Cash funds this year end	50,422	-	-	50,422	48,121

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Deposit Accounts	46,051	-	-
	Bank Current Accounts	2,856	-	-
	Petty Cash	1,516	-	-
	Total cash funds	50,422	-	-



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	NONE	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	NONE		-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Audio / Video Equipment	Unrestricted		
	IT / Computing	Unrestricted		
	Other	Unrestricted		

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Estimated Sundry Creditors at Year-end (Venue Hire)	Unrestricted	8,661	30 days
	Pre-payments for outings	Unrestricted	1,362	30 days
	Pre-payment of membership fees	Unrestricted	624	

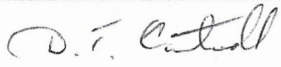
Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN CHRISTOPHER MOORE CHAIRMAN	14 Sep 2022
	IAN STEWART TREASURER	12-Sep-22

I have examined the above accounts in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Trustees and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express a view as to whether the accounts present a 'true and fair' view and my report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

	DENNIS CANTWELL FCCA INDEPENDENT EXAMINER	15 Sept 2022
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Receipts and payments accounts

CC16a

For the period
from

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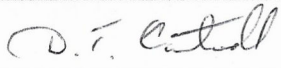
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