

Trustees Annual Report for the period

From 1/4/2020 to 31/03/2021

Reference and Administration details

Charity Name: Hillingdon University of the Third Age

Also known as: Hillingdon U3A

Charity Number: 1086758

Charity Principal Address: 91 Long Lane Hillingdon UB10 0AP

Charity Trustees acting for the year – annually elected at AGM

Pat McAlpine	Chairman
Ann Lines	Vice Chairman / Membership Team Leader
Barbara Hall	Treasurer
Richard Fremantle	Assistant Treasurer
Pam Smith	Minutes Secretary
Val Law	Business Secretary
Judy Peddie	Bookings Manager
Rodney Fox	PR and Communications Co-ordinator
Freda Longhurst	Interest Groups Co-ordinator
Mary Morgan	Visits Co-ordinator
Maureen Ferguson	Monthly Meetings Co-ordinator
Sylvia Cook	Monthly Meetings Co-ordinator
Val Law	Monthly Meetings Co-ordinator

Independent Financial Examiner:

D. Kiltie 105, Lime Grove Ruislip, HA4 8RW

Structure, governance and management

Governing Document:	Constitution
How the Charity is constituted:	Unincorporated Association
Trustees:	The Trustees are the Management Committee.

Additional governance issues: Hillingdon U3A is affiliated to the Third Age Trust (TAT), a national umbrella body, which promotes self-help learning for older people. TAT is also a member of the International Association of Universities of the Third Age (IAUTA)

TAT negotiates insurance for all U3As covering both members and Trustees. TAT also offers advice on best practice for administration, finance, compliance with Data Protection and other practice and legal matters.

Both TAT and Hillingdon U3A offer training courses in group leadership for our members.

Objectives and Activities:

Objectives:

1. To advance the education of middle aged and older people in the London Borough of Hillingdon and surrounding locality who are no longer in full time paid employment.
2. To provide facilities for recreational and leisure activities. This is achieved by encouraging members to become group leaders and hold activities in their homes or in community centres throughout the Borough. Currently there are about 90 different study groups. Opportunities also exist for members to take part in organised visits to places of interest, theatre visits, concerts and walks.

Main Activities:

There is a usually monthly general meeting open to all members. Information is given on forthcoming events, followed by a guest speaker.

There is also a quarterly emailed Newsletter, monthly Bulletin and a website.

TAT arranges Study Days and Summer Schools as well as Shared Learning Projects with research being jointly undertaken by U3A members, universities, museums and galleries etc. (open to members of all of the U3As)

The wide range of activities available to older people positively contributes to their well being.

This year, due to Covid-19, the activities of all members was considerably effected due to 'lockdown' and restrictions during the year but we managed to set up monthly meetings on Zoom and also a number of individual groups were also able to meet via Zoom.

Funding:

Hillingdon U3A is mainly funded through its membership fee which is 'gift aided.'

The membership fee for the year is £25.00 per person with a concession available for those on benefits. A supplement of £9.00 per household is paid by those wishing to receive the Newsletter by post to cover the cost of postage and packaging.

Some groups may make a small charge for materials etc.

Visits, theatre and concert trips are all self-funding.

Achievements and Performance:

A slight reduction in membership renewal probably due to Covid but it did reach the 800's. Even with the lockdowns and number restrictions for groups, many managed to meet via Zoom or when conditions allowed, they met out in the open.

The website was continually updated making access easier and more informative on what was available to members and assistance to groups using Zoom.

Financial Review:

The annual membership fee is set to cover the anticipated cost for the forthcoming year based upon budget forecasts, includes a slight increase in posted newsletters due to increase in postage. We maintain a small surplus to cover unexpected expenditure.

THE HILLINGDON U3A (Registered Charity No 01086758)
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (subject to Examination)
RECEIPTS AND PAYMENTS ACCOUNT

	April 2021-March 2022		April 2020-March 2021	
	£	£	£	£
Receipts except Outside Visits etc.				
Subscriptions		10,736		24,049
Group & General Receipts				
Raffles	0		0	
Monthly meeting refreshments	0		0	
Gift Aid	1,298		6,764	
Advertising	0		0	
Sundry receipts	0	1,298	0	6,764
Bank interest		1		21
Total receipts except Outside Visits etc.		<u>12,035</u>		<u>30,834</u>
Less: Payments except Outside Visits etc.				
Hall Hire				
Monthly Meetings			-495	
Interest (Study) Groups	9,165	9,165	1,912	1,417
Speakers & Groups				
Speakers		800		430
Administration & Misc.				
Web site	0		0	
Capitation Fees	2,520		3,615	
Newsletters costs	2,481		3,470	
Admin. costs	2,979		1,664	
Third Age Matters	1,758		2,523	
Sundry Payments	54		0	
Equipment purchase/repair	0	9,792	0	11,272
Total payments except Outside Visits etc		<u>19,757</u>		<u>13,119</u>
Surplus/deficit on Core Activities		-7,722		17,715
Outside visits etc.	Receipts	Payments		
Day visits, London Walks etc	4,316	4,410	-94	161
Concert/Theatre Visits	1,503	1,422	81	-180
Other activities	0	27	-27	0
Membership for 2022/23	5,099	0	5,099	0
Surplus/deficit on Outside Visits etc.			<u>5,059</u>	<u>-19</u>
Excess/deficit of receipts over payments			<u>-2,663</u>	<u>17,696</u>

STATEMENT OF ASSETS AT 31 MARCH 2022

Balances at Bank		
NatWest General Current Account	18,738	26,462
NatWest Visits Current Account	12,778	7,719
CCLA Deposit Account	15,260	15,258
Total Balances at Bank	<u>46,776</u>	<u>49,439</u>
Represented by: U3A General and Social Funds	<u>46,776</u>	<u>49,439</u>

Barbara Hall - Hon Treasurer

Richard Fremantle - asst. Treasurer

In my opinion, the above accounts give a true and fair view of the Hillingdon U3A affairs.

5th May 2022

David R S Kiltie
David R S Kiltie ACA - Independent Examiner

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