

# Trustee Annual Report for the period

**CHARITY  
COMMISSION**

From (start date) 01.09.24

to (end date) 31.08.25

## Section A

### Reference and administration details

Charity name

Bishop Auckland & District U3A

Other names the charity is known by

N/A

Registered charity number (if any)

1086702

Charity's principal address

127 Watling Road,  
Bishop Auckland,  
County Durham  
DL14 6RR

Names of the charity trustees who manage the charity

Postcode D L 1 4 6 R R

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Gerald Cumming	Chair		
3	Ann Carr	Vice-Chair		
4	Kathleen Scales	Treasurer		
5	Trevor Hewitt	Assistant Treasurer		
6	Diane Marsh	Business Secretary		
7	Christopher Marsh	Groups Co-ordinator		
8	Terence Bacon	Web Manager		
9	John Strickland	Ass Web Manager		
10	Diane Marsh	Minutes Secretary		
11	Christine Tate	IT Co-ordinator		
12	Lorraine Stephens	Co-Editor		
13	Valerie Strickland	Co-Editor		
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

Association

Trustee selection methods  
(eg appointed by, elected by)

Elected by members

### Additional governance issues (optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees have received training in their responsibilities and have received Trustee Handbooks.

Group Leaders have access to Leaders' Handbooks. We follow advice from our national body, Third Age Trust, which provides software for accounting and secure communication, Public Liability Insurance, guidance on issues such as diversity and inclusivity and organizes online learning events to support the proper management of the group.

The Committee of Trustees meets monthly to review the accounts of the group and deal with planning for our monthly Speaker Meetings and other activities. We have a written Grievance Procedure which is available to all members.

We are affiliated to Northumbria Regional U3A.

Our relationship with any related parties is as stated above.

## Section C

## Objectives and activities

Bishop Auckland & District U3A is affiliated to the national U3A movement via the Third Age Trust (TAT). We currently have 300 members and hold monthly Speaker Meetings at Bishop Auckland Town Hall. In addition we run 25 interest/activity groups: Art & Architecture, Badminton, Bridge, Computing, Current Affairs, Drawing & Painting, Family History, French, Garden Visits, Local History, Italian Advanced, Italian Beginners, Photography, Poetry, Reading, Science, Engineering & Technology, Spanish, String Band, Strollers, Strollers Holidays, Sunday Lunch Club, Ten Pin Bowling, Theatre Visits, Walking (4-6 miles) and Walking (6-8 miles). These groups meet regularly to enable our members to take part in the activities and study offered.

All tuition and leadership is provided by members of our U3A group.

We have several groups which have organized study visits away from the Bishop Auckland area during the year.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Trustees confirm that the activities of the charity have fulfilled the objectives of the charity to promote lifelong learning and personal development. Our members have enjoyed lectures from speakers on a wide range of topics during the year. Those without online access or email receive information by post or telephone.

All members receive a printed programme of our activities and our website contains a Calendar of Activities which is regularly updated. In addition, we produce a quarterly newsletter called Link which is distributed to all members free of charge.

The Committee of Trustees meets monthly to review our accounts and deal with other group administration. We held our Annual General Meeting on 21st October 2025 with an attendance of 135.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The group is in a healthy financial position with a credit balance at 31<sup>st</sup> August 2025 of £16474.00. Accounts are presented monthly to the Committee Meeting and are audited by an Independent Financial Examiner at year end. Membership of the group continues to grow steadily.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The year end balance of £16474.00 cr. represents subscriptions paid by members after payment of costs of Meeting Room Hire, Administrative Expenses, Payment for Speakers at monthly meetings, costs of printing our Link magazine and Capitation Fees paid to Third Age Trust ( which include Public Liability Insurance fees). The group does not invest in outside agencies. The interest/activity groups run by Bishop Auckland & District U3A are financed by members' subscriptions. We do not employ outside tutors, teachers or managers. All activities are run by members of Bishop Auckland & District U3A at no cost to the organization.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gerald Anthony Cumming

Position (eg Secretary, Chair, etc)

Chair

Date

16/03/26



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Bishop Auckland and District U3A

## Receipts and payments account

For the period  
from

01.09.24

To

31-08-25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
Membership	5,612	-	-
Group Activity Fees	39,787	-	-
Donations	72	-	-
Misc	2,805	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,276</b>	<b>-</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,276</b>	<b>-</b>	<b>-</b>
<b>A3 Payments</b>			
Administration	2,461	-	-
Catering	-	-	-
Group Activities	32,858	-	-
Office Supplies and Printing	2,055	-	-
Room Hire	5,005	-	-
Speaker Expenses	1,341	-	-
Technology/Equipment	419	-	-
Membership	-	-	-
Misc	997	-	-
<b>Sub total</b>	<b>45,136</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,136</b>	<b>-</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>3,140</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,334</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>16,474</b>	<b>-</b>	<b>-</b>

No (if any)  
1086702

**ounts**

Period end date  
31.08.25

**CC16a**



**Total funds**

to the nearest £

**Last year**

to the nearest £

5,612	5,476
39,787	38,381
72	101
2,805	1,347
-	-
-	-
-	-
-	-
48,276	45,305

-	
-	-
-	-

48,276	45,305
--------	--------

2,461	3,576
-	463
32,858	35,582
2,055	1,470
5,005	4,430
1,341	1,117
419	66
-	-
997	1,082
45,136	47,786

-	
-	
-	

45,136	47,786
--------	--------

3,140	- 2,481
-	-
13,334	
16,474	- 2,481

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
<b>B1 Cash funds</b>	Barclays Current Account	9,672
	Barclays #2 Account	6,279
	Barclays Theatre account	523
	<b>Total cash funds</b>	<b>16,474</b>
	(agree balances with receipts and payments account (s))	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs
<b>B5 Liabilities</b>	Details	Fund to which liability relates



Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-

OK	OK
Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	





Signed by one or two trustees on behalf of  
all the trustees

Signature

Print

K. Scales.

Kath

	-	
	-	
	-	
	-	

Name	Date of approval
Scales	

	<b>63017656</b>	<b>60874299</b>	<b>80774081</b>	
	<b>Theatre</b>	<b>Current</b>	<b>No2</b>	
	<b>Account</b>	<b>account</b>	<b>account</b>	<b>Total</b>
Membership	£5,612			£5,612
Group Activity Fees	£39,787			£39,787
Donations	£72			£72
Misc	£2,805			£2,805
<b>Total Income</b>	<b>£48,276</b>	<b>£0</b>	<b>£0</b>	<b>£48,276</b>
Administration	£2,461			£2,461
Catering	£0			£0
Group Activities	£32,858			£32,858
Office Supplies and Printing	£2,055			£2,055
Room Hire	£5,005			£5,005
Speaker Expenses	£1,341			£1,341
Technology/Equipment	£419			£419
Membership	£0			£0
Misc	£997			£997
<b>Total Expenditure</b>	<b>£45,136</b>	<b>£0</b>	<b>£0</b>	<b>£45,136</b>

<b>23-24</b>
<b>total</b>
£5,476
£38,381
£101
£1,347
<b>£45,305</b>
£3,576
£463
£35,582
£1,470
£4,430
£1,117
£66
£0
£1,082
<b>£47,786</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Bishop Auckland and District U3A

On accounts for the year  
ended

31<sup>st</sup> August 2025

Charity no  
(if any)

1086702

Set out on pages

1 to 10 (including the page numbers of any additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31<sup>st</sup> August 2025.

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of AICPA & CIMA.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

N. Minchell

Date:

18/11/25

Name:

Natasha Minchell

Relevant professional  
qualification(s) or body  
(if any):

CIPFA

Address:

3 West Moor Drive

Sunderland

SR6 7TW

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

## Bishop Auckland u3a

### Statement of Accounts: all accounts

Printed 7th September 2025 15:47

### Receipts & Payments, 1st September - 31st August

Start year	2024	
Category	In	Out
-Account Transfers	£983.00	£983.00
Administration	£2,637.14	£2,461.40
Donations	£72.00	
Group day trips	£5,021.25	£2,098.50
Group Holidays	£20,756.00	£20,925.21
Groups Credit	£7,001.24	£15.00
Membership	£5,612.00	
Misc	£140.00	£140.00
Office Supplies / Printin	£28.00	£2,055.95
Room Hire	£17.50	£5,005.00
Social events	£2,347.75	£3,517.98
Speaker Expenses		£1,341.40
Technology / Equipment		£418.50
Theatre	£3,660.00	£3,580.30
Transport		£2,595.00
Sub-totals	£48,275.88	£45,137.24
Brought forward	£13,335.46	

**Total** **£16,474.10**

### Balance Sheet

Current	£9,671.70
Number 2 Account	£6,278.69
PayPal	
Theatre	£523.71
<b>Total</b>	<b>£16,474.10</b>

K. Scales  
(Treasurer)





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Bishop Auckland and District U3A

On accounts for the year  
ended

31<sup>st</sup> August 2025

Charity no  
(if any)

1086702

Set out on pages

(Delete this box to indicate the page numbers of additional sheets)

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

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N. Minchell

Date:

18/11/25

Name:

Natasha Minchell

Relevant professional  
qualification(s) or body  
(if any):

CIPFA

Address:

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Sunderland

SR6 7TW

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