

Company Number: 4102182  
Charity Number: 1086640

**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED**

**DIRECTORS' REPORT AND**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2021**

THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

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## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

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CHARITY NUMBER: 1086640

COMPANY NUMBER: 4102182

OPERATING NAME: The Gap

DIRECTORS: Mr Harry Moy (Chair to 20 January 2022)  
Mr Edward Terrey (appointed 20 January 2021)  
(Chair from 20 January 2022)  
Mr Jonathan Temple (Vice-Chair)  
Mrs Diane Davies (Treasurer)  
Mr Andrew Baugh (resigned 23 September 2020)  
Ms Jan Weston  
Ms Nicola Harris  
Ms Christine Cherry (appointed 23 June 2021)

REGISTERED OFFICE: 39 Oakwood Grove  
Warwick  
CV34 5TD

INDEPENDENT EXAMINER: Mark Harwood FCA FMAAT  
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**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED****DIRECTORS' REPORT**

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The directors present their report and the financial statements of the charity for the year ended 31<sup>st</sup> August 2021. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

**ORGANISATION**

The Warwick Percy Estates Community Projects Limited is a charitable company limited by guarantee (Company no. 4102182 & Charity no. 1086640) and is governed by its Memorandum and Articles of Association incorporated 3<sup>rd</sup> November 2000 as amended by a special resolution on 9<sup>th</sup> May 2001. The directors have no interest in the company's assets or surplus and receive no remuneration.

**DIRECTORS IN OFFICE DURING THE YEAR**

The directors who served in the reporting period are listed on page 1. During the accounting period Mr Andrew Baugh retired and Ms Christine Cherry and Mr Edward Terrey were appointed as directors. There were no other changes during the year. Mr Harry Moy retired as chairperson in the period between the year end and the approval of the accounts and was replaced by Mr Edward Terrey.

**OBJECTS AND ACTIVITIES**

The purposes of the charity as set out in its governing document are:

- To promote the benefit of the inhabitants of Warwick and the neighbourhood thereof without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- To establish or secure the establishment of a Community Centre and to maintain and manage the same, whether alone or in cooperation with any local authority or other person or body in furtherance of these objects

***The main activities undertaken in relation to those purposes during the year***

The principal objective of the Charity is to improve the lives of the inhabitants of Warwick. The work generally focuses on North Warwick and Percy Estate/Emscote areas but has been expanding to other areas in Warwick, especially in Warwick West through service delivery contract with Warwick District Council, and it aims to engage all sections of the local community by providing a focus for community engagement through operating a community centre and running short- and long-term programmes, with a range of partners, focusing on meeting local needs and developing local participation.

The Gap works in partnership with several voluntary and statutory agencies to deliver a wide range of services. Some of these agencies take responsibility for the delivery of their own services whilst the company provides the facilities and facilitates the participation of local people by promoting the services via published literature and social media.

The core activities provided by us are the youth groups and older adults activities such as a lunch club, exercise classes and creative sessions. We also support local parents by running a volunteers-led toddlers' group.

The Gap centre is a venue for a wide range of activities and services, and we actively work to widen the range of support to groups using the facilities, including IT equipment and catering, when it is required.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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The Packmores centre, our outreach venue, focuses on delivering the FareShare scheme and further food provision in partnership with Make Lunch and Transforming Communities, mental wellbeing sessions in partnership with Achieving Results in Communities (ARC) and signposting in the most deprived community in Warwick.

#### COVID -19

During the period of September 2020 and August 2021, the country entered 2 national lockdowns and different restrictions and plans were put in place which had a direct impact on our service delivery. The changes caused us to rapidly adjust to ensure that we would fulfil our objectives and continued support to our local community. Below are some of the ways we had to adapt:

- **Planning and meetings** – Due to the continuous change, it became very hard to make any mid – to long- term plan, therefore, regular communication with the team was crucial to ensure that we able to adapt to any changes in the government guidelines and continue to support our services users and the most vulnerable in our community. In this period, we had staff members on Furlough, working from home or delivering essential services which were exempt of restrictions in the different stages of lockdown government measures.
- **Older Adults services** – After a long period of no face-to-face activities, the older adults' activities were resumed in September 2020, however, following the lockdowns and other restrictions, we had different phases of face-to-face and non-face-to-face activities. Our KIT project (Keep in Touch), a weekly call to around 80 older adults in our local community to provide a listening ear, relevant and updated information about COVID-19, and to signpost to more specialist work where necessary, continued to be a crucial service to avoid isolation and further challenges.
- **Youth Work** – similarly with the older activities, we had different phases of face-to-face and non-face-to-face activities. We followed the National Youth Agency guidelines throughout the pandemic to ensure that all our youth sessions were safe to run. We specifically focused on creative and wellbeing sessions, aiming to tackle the impact of lockdown on young people, such as screen fatigue, limited opportunities to see friends and boredom.
- **Community support** –the focus of our outreach team and community support was to assist struggling families with food provision through the FareShare scheme and with the collaboration of partner organisations, such as Make Lunch, Transforming Communities, Warwick Lions and volunteers, which benefitted around 60 households per week. We also partnered with Achieving Results in the Communities (ARC) and other volunteers to provide weekly mental health and wellbeing sessions.

#### ***The main activities undertaken during the year to further the charity's purpose for the public benefit***

The Directors have had due regard to the guidance published by The Charity Commissioners on public benefit in managing the activities of the charity.

As well as delivering its own services and activities, The Gap Community Centre is a venue for many third-party organisations offering a wide range of activities and services, including leisure opportunities and support for the local community. Classes in Karate, Tai Chi, Fitness and Zumba offer exercise to people of all ages and abilities. Dog Training classes offer participants an opportunity to share experiences and can often lead to new friendships being formed. Classes, such as Basic Computing, Art Club and many others develop people's skills. Parties and social events are also held at The Gap. The Centre thereby contributes positively to all aspects of health and well-being in the neighbourhood, respecting and celebrating diversity.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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The Gap also supports community development in Warwick West, under a 3-year contract with Warwick District Council, focussing primarily on the Packmores area. This includes the day-to-day management of the Packmores Centre and the development of various activities to meet local community needs. Our main focus has been on the development of services for young people, children and families. Men Shed also started as new initiative to support men's mental health and wellbeing. The engagement of the local community continues to grow as needs change and services are adapted.

#### COVID-19

During COVID-19, our offer changed significantly, not only in the breadth of what we delivered by also the nature of our services, as previously explained. However, the changes that had to be made did not necessarily diminish our impact in the local community. For example, despite not being able to deliver face to face services for a significant part of the year, our staff commented on how well they got to know some of our services users due to the regular individual calls and it has helped to enhance our understanding of local needs. Another factor that has helped us to reach our community more holistically was the level of collaboration with various partner organisations as the challenges that we all faced during the pandemic helped us to work even closer together to support the most vulnerable in our community.

#### *The charity's strategies for achieving its aims and objectives in the future*

Prior to COVID-19, The Gap was working on the implementation of our Strategic Plan 2018-2021, which had to be adapted due to the impact of COVID-19. However, we have continued to work on our 3 main aims as below:

- **Growth and Development** – the impact of the pandemic in society has highlighted an increasing demand for public services and created a wider range of needs. The voluntary and community sector is in a strong position to meet some of those increasing needs. However, we need to grow and develop by:
  - Investing in capacity building by recruiting staff with relevant skills as we develop as an organisation
  - Upskilling staff and volunteers to meet future demands
  - Developing our core services
  - Developing new areas of opportunity
- **Achieving Excellence** – Feedback from our services users, indicates how important and impactful our services are, however, as a learning organisation we want to make sure that our delivery is the best it can be. We will continue to work to ensure that our systems and procedures are rigorous and efficient, contributing to the highest quality of services that our users deserve.
- **Investing in Partnership** – The Gap has had the privilege of working with many partners over the years. They play a significant part in our success and this has been even more evident during the pandemic. To continue to make a positive impact in our local community and to expand our services to other parts of Warwick, strategic partnerships are crucial. Therefore, our priorities are to:
  - Strengthen our existing partnership whilst building new ones
  - Ensure we are an active contributor to local networks
  - Develop our services in collaboration with partners
  - Strengthen relationships with local and existing funders



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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COVID-19 has reinforced the need to continue to develop and increase our impact as an organisation. It has also presented us with some new learning opportunities that we will carry into future planning.

#### *The main achievements and performance of the charity during the year*

As previously mentioned, we had to drastically change our activities throughout the pandemic. Please see below our main achievements from September 2020 to August 2021.

#### Young People

##### Activities from September 2020 to December 2020:

#### **Youth Clubs Covid-Secure restart**

Face-to-face youth sessions were successfully restarted in a phased return from mid-September. We started with Monday and Tuesday Youth Clubs at The Gap (Juniors and Seniors) followed by Wednesday Youth Clubs at Chase Meadows (Juniors and Seniors), and Friday Youth Club at Woodloes (Juniors). Attendance was pre-booked to ensure compliance with rules on group sizes (max. 15 young people.) The Gap and Woodloes were well-attended in this period; Chase Meadows had low attendance but with signs that it will increase.

Packmores Youth Club is on hold due to the restrictions of the very small venue size and social distancing requirements. We hope to bring young people back to Packmores with one session every 4 weeks initially, focused mainly on outdoor activities. We are working with the Community Centre Managers at Chase Meadows and Woodloes, and in full compliance with National Youth Agency regulations, to operate Youth Clubs in a Covid-Secure manner.

We have worked in partnership with Chase Meadows Community Centre to secure funding for 12 months for our youth provision at Chase Meadows.

##### Activities from January 2021 to March 2021:

From January to March, we continued with our online provision, with three activities per week delivered on our private Facebook group and over Zoom. We were also growing our presence on Instagram. In addition to online activities, throughout March, we delivered 1:1 youth sessions at The Gap, for a young person identified as vulnerable and in need of support.

Face-to-face youth sessions successfully restarted at the end of March. Numbers were strictly limited, and activities took place outside to comply with National Youth Agency regulations. Sessions included Outdoor Skills (GapGO!), sports, games (GapACTIVE!) and Arts & Crafts (GapCREATIVE!) The children were delighted to meet again in person with very positive feedback from parents.

#### **Projects and funding**

In March we organised the logistics of delivering a Holiday Activities and Food (HAF) project at The Gap during the Easter holidays. This was a new initiative from the Dept. of Education - a funded 'holiday club' exclusively for Pupil Premium/Free School Meals children. These sessions were fully booked for our three days of activities. Our programme included elements of our established GapGO! GapCOOK!, GapACTIVE!, GapCHALLENGE! and GapCREATIVE! activities. Jane also completed and returned our end-of-project report to UK Youth for their funding for our cultural project called GapGLOBAL!

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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We had some productive meetings with stakeholders and partners, including useful collaboration with the Police and with Myton and Aylesford Secondary Schools. The collaboration helped us to successfully complete our funding bid to Warwickshire County Council (WCC) to expand youth provision in Warwick which was submitted in May.

#### Working with other organisations

The Gap took a leading role with the above Youth Project funded by WCC, and Jane chairs the meetings for Warwick Vision Youth as part of this project. We continue to work successfully in partnership with WCC, Saltisford Church, Warwick Gates Community Centre, Transforming Communities Together, Chase Meadows Community Centre and Myton and Aylesford schools.

The Wellbeing Youth Champions programme has been finalised with WCC, and we hope that at least one of our Seniors will take part.

Jane, our Youth Development Manager, is also part of a Youth Alliance forum organised by WCC and has been building relationships with many useful contacts across both the Council and other Youth Organisations. The partnership with WCC had led to Jane delivering training for WCC, as part of their 'Introduction to Youth Work for Volunteers' training programme.

A partnership with Lifespace also started involving our Youth Workers delivering some mentoring in schools.

#### Activities from April 2021 to June 2021:

From April, we relaunched our Youth Clubs at Chase Meadow, Packmores and Woodloes. Numbers were strictly limited, and activities were designed to comply with National Youth Agency regulations. Sessions included Outdoor Skills (GapGO!), sports, games (GapACTIVE!) and Arts & Crafts (GapCREATIVE!). We introduced a waiting list at Chase Meadow Youth Club, due to high demand and the practicalities of social distancing.

#### Projects and funding

Warwick Vision Youth – following on from several productive meetings with stakeholders and partners, we produced and submitted our funding bid to Warwickshire County Council (WCC). We were delighted to be awarded nearly £60,000, which will be used to increase and improve Youth Provision across Warwick, including:

- Recruiting 2 new Youth Workers.
- Establishing a programme of detached Youth Work.
- Launching a Seniors Youth session at Chase Meadows.
- Launching a new Youth Club at Warwick Gates.

During the Easter holidays we delivered the Holiday Activities and Food (HAF) project at The Gap, enabling disadvantaged children to take part in activities with lunch provided. The feedback from children and parents was excellent and led to many bookings in advance for our summer holiday HAF sessions.

#### Activities from July 2021 to August 2021:

Youth sessions were run successfully throughout July and August, in compliance with National Youth Agency Covid-Secure regulations, operating at the NYA 'Green' Covid level, which means all our activities ran normally, with extra vigilance regarding ventilation and hygiene. Sessions included Outdoor Skills (GapGO!), sports, games (GapACTIVE!) and Arts & Crafts (GapCREATIVE!)



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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Attendance steadily increased at all our Youth Clubs, including our Senior session for teenagers on Tuesday, which had previously held low numbers.

Over the summer holidays we had very low attendance at our Monday Youth Club at The Gap (c. 3 – 4 young people), but numbers have now increased to c. 12 – 15 young people. Some of these children have a range of additional needs which require adjustments to our activities and extra supervision/support from the Youth Team.

#### Projects and funding

**Warwick Vision Youth** – £60,000 funding (2-year project) from Warwickshire County Council to enable us to:

- **Recruit 2 new Youth Workers** - We received very few applicants for the Youth Worker role, which reflects the difficulty all youth organisations are currently facing with recruitment. One successful applicant unfortunately decided not to take up our job offer, due to personal reasons
- **Establish a programme of detached Youth Work** - We started Detached Youth sessions on Thursday evenings, delivered by 2 Youth Workers. They have successfully built relationships with a large group of young people who gather near Woodloes Primary School, and this work is developing and ongoing. We are monitoring and recording progress with this project and responding to the needs of the young people.
- **Launch a Seniors Youth session at Chase Meadows** - Our Seniors Youth Club at Chase Meadow is planned to be launched in early September as a result of a strong and supportive relationship with the Community Centre team over the last couple of years.
- **Launch a new Youth Club at Warwick Gates Community Centre** - Warwick Gates Community Centre is currently closed for refurbishment. Jane is in touch with the Centre Manager and when this venue reopens, we will establish a new Youth Club there.

**Children in Need** – we have secured another £30,000 funding (over 3 years) to contribute towards salary costs for the Youth Development Manager.

**HAF** - during the summer holidays we delivered two weeks of Holiday Activities and Food (HAF) project at The Gap. This is an initiative from the Dept. of Education - a funded 'holiday club' exclusively for Pupil Premium/Free School Meals children, to enable disadvantaged children to take part in activities with lunch provided. Our programme included elements of our established GapGO! GapCOOK! GapACTIVE! GapCHALLENGE! and GapCREATIVE! activities. The feedback from children and parents has been excellent, and several children who attended HAF sessions are now members of our regular Youth Clubs.

**GapGO!** - in August we organised instructor-led Kayaking sessions for every Youth Club, at Leam Boat Centre. This was a popular event and a lovely experience for the young people.

#### Working with other organisations

Jane continues to Chair meetings for Warwick Vision Youth and drive this project forward. We are working successfully in partnership with WCC, Saltisford Church, Warwick Gates Community Centre, Transforming Communities Together, Chase Meadows Community Centre, Myton and Aylesford schools and the local police.

Our Youth Development Manager has been chairing a Youth Alliance meeting for Warwickshire County Council and has been building relationships across the Council and other Youth Organisations, through the Youth Alliance network.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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We successfully delivered the HAF programme at The Gap over the Summer holidays, in partnership with the Dept. for Education and WCC. We are delivering this again in Easter 2022.

We are exploring opportunities to establish youth mentoring sessions within local schools, in collaboration with Lifespace in Stratford.

#### Older Adults

##### Activities from September 2020 to December 2020:

##### **Live Life:**

- With the COVID-19 restrictions lifted and following the welcome back sessions during the last two weeks in September, the Live Life programme restarted. We had lost two of our members- sadly, one having passed away during the summer and another relocating to be near her family.
- During October, the 4 Tuesday sessions went ahead as planned in safe, spaced-out seating in the hall, following COVID-19 secure regulations.
- In week 1 and 2, activities included quizzes, bulb planting, craft work (decorating the display tree for the Gap reception area with autumn leaves). In line again with COVID-19 guidelines, each member of the group had their own craft tray and resources set out prior to each session which involved some additional spending but ensured that everyone could access the activity safely. The much-needed seated exercises were also resumed.
- Week 3 in October, we delivered the 1st session of the yearlong monthly Circle Dance project (the original start having been suspended from April). This was an excellent session- enjoyed greatly by the group and staff, involving music and seated dance movements from around the world. Not only was the exercise beneficial and the music uplifting, it also generated much discussion as to the countries of origin, and group members own experiences of travel.
- Week 4 brought the month to a close with a socially distanced celebration Halloween tea in the hall- with another good attendance of 10 group members.
- In November, the sessions began well, with a full house of all existing members (except one caring for her terminally ill husband, who was kept in touch with weekly) and one new recruit- (12 in total plus 1 volunteer). Exercise and craft work (Making Poppy tile coasters) made up Week 1- and home knitting produced some beautiful poppies for the display tree.
- Unfortunately, 5th November brought the 2nd Lockdown period and centre closure. With planning and preparation together, we were able to build on the Older Adult 'KIT' (Keeping in Touch) strategy developed over the 1st lockdown, to now include doorstep delivery or posting out Craft packs, quiz sheets and other activities (following the original autumn planning for the Tuesday sessions). This continued through December (during Tier3 restrictions) and into the new year (Lockdown #3). Feedback was very positive, with pictures posted on our Facebook page, demonstrated the enthusiasm of the group members responding to seasonal craft activities e.g., Advent Candle Table decorations; Christmas cards and Orange Pomander making. Quizzes and crosswords stimulated discussion during telephone calls, both with the staff and amongst the group members.
- The Gap staff Christmas card was also well received, along with a Live Life photo collage of all members for a 2021 calendar that we delivered to them all personally, following safe practice.

##### **Knit n Natter:**

- All the regular Knit & Natter group became part of the Tuesday Live Life group since the autumn. Whilst knitting for the hospitals had been on hold, the group engaged in knitting for The Gap display tree (poppies and Christmas decoration) as well as sharing ideas amongst themselves. We were able to restart the Friday coffee morning Knit n Natter for 1 session in October only but kept in touch with previous attendees by post, calls and texts.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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#### Lunch Club:

- Meetings were held in September with the lunch club volunteers, and it was agreed to restart the sessions in a modified, COVID-19 safe way. Letters were sent out to all Lunch Club Members on record (42 including 7 volunteers) with the aim of hosting 2x 1hr Coffee/Bingo sessions on Wednesday mornings (max 15 seated) with sufficient cleaning time between each sitting.
- 6 sessions were held over 3 weeks and attendance averaged 7-8 per session plus volunteer support, which made it safe and manageable. Feedback was again very positive, with attendees very pleased to be out and seeing friends again.

With the return of restrictions, sadly these sessions had to end. Postal contact was maintained with lunch club members and telephone conversations with many of them.

#### Exercise Classes:

- During the opening of the centre between Lockdowns/Tier 3 restrictions, several of the Exercise classes managed to restart including those overseen by The Gap – 4 Nifty over 50 and 4 Keep moving classes took place, along with Tai Chi.

Unfortunately, again, new restrictions curtailed these classes, but the collaboration of exercise instructor and our PR officer, we manage to lead some Virtual exercise sessions, and reminders of exercises were sent to many of the older adults at home who were unable to exercise safely outdoors.

#### Computer Café:

- We maintained links with our IT volunteers throughout the lockdown periods. It was agreed to put off any relaunch of the Computer Café until at least after Easter 2021 for the safety of all attendees and volunteers.

#### Communications and funding:

- The Older Adults' 'KIT'- 'Keeping in Touch' initiative developed during COVID-19 Lockdown #1 was sustained throughout the year. This covered all the work that staff and volunteers put in to maintain links not only with group members but also with their family and signposting or liaising with other partner and community agencies (e.g., social services, COVID-19 mutual aid group, Warwick Lions) where necessary to support anyone and everyone with specific needs within The Gap's older adults' community.
- Doorstep visits, telephone calls, texts, what's app, emails and postal deliveries were undertaken, along with an increasing presence on The Gap's Facebook page. Both staff and group members became increasingly confident in sending pictures and news updates for posting. Even if many of the older adults do not personally access Facebook, it was very important for their family members to see what virtual support/ activities remained available from The Gap team as well as celebrating and sharing pictures and achievements during lockdown and continuing to raise the profile of The Gap. This in turn helped to secure further funding available to support initiatives during the COVID-19 crisis.

#### Activities from January 2021 to March 2021:

The Older Adults team worked towards ensuring that as many older adults as possible that normally attend The Gap continued to be contacted regularly and where possible had activities delivered weekly. Most of the older adults known to The Gap also received a Think Active: Active at Home Booklet. We distributed printed copies of the 'Active at Home' booklet to help local people to be active and stay healthy at home.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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Besides the weekly phone calls, we had our first team meeting via zoom on 16th March which was successful and produced lots of ideas and discussion to enable the team going forward., which continued every other week during lockdown. We discussed the new Safeguarding Policy for vulnerable adults, opportunities for service development and introduction of a new weekly timetable that will take account of current social distancing rules.

Below, it is a list of groups for Older Adults, how the team have continued to deliver the 'keeping in touch' strategy, how they showed a spirit of collaboration and what can be achieved during such pressured and complex times.

#### Live Life:

- Older Adults that usually attend the Live Life programme continued throughout this period to receive doorstep delivery or postal delivery of activities to be completed in home. There was a wide variety of activities delivered including three ingredient recipes for 'magic scones' to a quiz on St. Patrick, jigsaw puzzles, and coming up for cards and craft on an Easter theme.
- Feedback was very positive, such as:  
*'I thought you might like to see my cards. Thank you for sending me the craft pieces to enable me to make them. Also thank you for sending me the ingredients etc to enable me to make the Homemade Bird Feeder. I have made it and put it in my fridge to set. Hope to send you a photo sometime soon. I was "spurred on" to make it when I saw the lovely photo of Sue and the feeders she has made. Connie's Valentine cards also look beautiful'.*

#### Knit n Natter:

- All the regular Knit & Natter group became part of the Tuesday Live Life group since the autumn and therefore received the same as above.

#### Lunch Club:

- Contact with lunch club members continued through telephone conversations with many of them to provide a conduit for updated information and as a friendly listening ear if needed.

#### Exercise Classes:

- During this period, these classes were closed in keeping with government restrictions.
- However, reminders of exercises were sent to many of the older adults at home through the Think Active: Active at Home Booklet.

#### Computer Café:

- We continued to maintain links with our IT volunteers throughout the lockdown period. As reported in the previous quarter, it was agreed to put off any relaunch of the Computer Café until at least after Easter 2021 for the safety of all attendees and volunteers.

#### Activities from April 2021 to June 2021:

##### Live Life:

Live Life resumed on 18th May and the following week delivered an afternoon tea of which had full attendance. This was a celebration to mark the end of lockdown in its fullest form and to welcome back all participants. It was very well received, and The Gap had a press release published in a local paper which brought some new attention to our services for older adults.

Live Life continued in its original format of a mix of physical exercise and craft sessions, with good attendance and positive feedback.



**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED****DIRECTORS' REPORT (Continued)**

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**Knit n Natter:**

The group returned from 24th June, an appeal was launched for more knitters to attend as numbers were depleted. The group gained a new volunteer, a very experienced knitter who would support leading the sessions and was very helpful in organising resources needed to knit items that will become a part of future fundraising. Patterns were printed and wool ordered and donated to make items to be sold at the upcoming Christmas Fayre at The Gap. Hopefully, this could become a regular event and be profitable as well marketing our services and activities to the wider community.

**Lunch Club:**

The lunch club resumed on 2nd June with some adaptations to ensure safety and a smooth transition back to normal. The sessions delivered involved the games and social interactions, but lunch was not served at this point.

**Exercise Classes:**

The one-hour session of seated exercise was an important part of the Live Life group delivered by an outside trainer twice a month as well as once a month circle dance also delivered by an outside trainer.

**Computer Café:**

The computer café is due to begin again in September for ten weeks facilitated by two volunteers that kindly offered to return.

**St. Pauls – Activitea**

We started discussing return arrangements with St. Paul's along with any necessary risk assessments. It is hoped that we return from September 2021.

**Partnerships**

We organised a meeting with All Saints Church to discuss partnership arrangement to deliver a memory café based on music for dementia sufferers and their carers.

Activities from July 2021 to August 2021**Live Life:**

We continued to have good attendance and positive feedback. We had a new exercise instructor for the group, and this went well, however, due to COVID secure guideline, there was concern that if the number of attendees increased above ten, the group would need to relocate given the current social distancing regulations.

**Knit n Natter:**

The group had an average of 6/7 attending every week. They were very pro-active in their efforts to fundraise for The Gap by continuing to knit items to be on sale at the proposed Christmas fayre on December 4th. We were hopeful that this could become a regular event and be profitable as well marketing our services and activities to the wider community. More wool and other knitting items were donated to the group which made a huge difference to available resources.

**Lunch Club:**

The lunch club continued to offer the two hourly sessions of Bingo without lunch over July and August but from September 4th the group began to serve lunches, and this was well received with 22 attendees on the first week with a lunch of sausages and mash, jelly, and ice-cream.

**Computer Café:**

The group planned to start on 13th September with three volunteers and eight new people, seven of whom came after reading the promotion on the local newspaper. The approach of the group was a customised service for over 55's that have no or little experience with computers, tablets or phones.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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#### **Activitea – St Pauls Church and The Gap**

This group plans a return date for September.

#### **Memory Café – All Saints Church and The Gap**

Our Older Adults Activities Coordinator attended a couple of planning meetings on behalf of The Gap for the forthcoming Memory Café at All Saints Church as part of the steering group. The steering group met to plan how the café will meet its vision to support those in the community in the early stages of dementia for both carer and the cared for.

We will support the programme outline each term, report on the ongoing marketing and help evaluate past sessions in terms of relevance of activities and pastoral care. It is hoped that this group will begin by Easter 2022.

#### **Community - Warwick West**

##### Activities from September 2020 to December 2020:

- The Packmores Community Centre reopened to staff and was accessed by volunteers to facilitate community support. The centre was used as a collection point for the FareShare Scheme (food distribution). COVID-19 Secure measures such as social distancing, sanitising cleaning station and track and trace were observed at all times. This scheme has been very successful, and we estimate that 80 individuals were benefiting from this every week.
- **Youth and Family Activities** – we organised engagement activities on October half-term/Halloween and Christmas school holidays. During these two school holiday periods, we ran 'decorate your front house' competitions with a significant number of participants. The team also supported local residents with craft activity packs donated by the Make Lunch project and pumpkins and carving activities donated by Morrisons.
- **Citizen Advice** – we continued to signpost to this service as well as give email and phone support to those who approach us with specific request for support and assistance with benefits and resident issues. The team collected data and statistics from WCC about unemployment figures which would inform us in our future planning.
- **Family Support Group** – The Warwick County Council Children's Services Team continued to support the local families in their support sphere through telephone communications. We began weekly 'check-ins' with the WCC team to liaise on the support of local families in Packmores.

##### **Key Developments:**

- **Men Shed** – this is an initiative that was led by a volunteer and with the direction and support of our Community Development Manager. This group aims at engaging men in social activities by using practical skills. It was launched in October at Warwick Sports Club with the presence of the Mayor of Warwick. Sessions were online with plans to find a suitable venue when restrictions are lifted, and the group will be able to physically meet.
- **The Art of Brotherhood** – this a group set up by volunteers to support men's wellbeing. The group aimed to operate online in it's at the recruitment stage. The plans were to develop face to face support sessions to men in the local area once government guidelines allow to do so. Our Community Development Manager supported the group by funding some training to support the development of the group. This will allow the group to train other local volunteers to become leaders in their community.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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- **Outdoors Wellbeing sessions with ARC** – we partnered with Achieving Results in Communities (ARC) to facilitate outdoors wellbeing sessions in Packmores. These weekly sessions were held at the Packmores Community Garden with an average of 6 participants. The success of the project gained interest of the local town councillor who wants to develop the community garden and encourage more residents to use it. Below are some of quotes of the participants:

*"I feel so much benefit from being outside, I live on my own and I look forward to Thursdays each week now to meet new people here."*

*"I live in a flat and have lost my job. I've been lonely through lockdown but having a weekly appointment here in the garden with other people makes me really grateful. I can just walk down the road and be part of the group."*

*"The mindfulness was relaxing and calmed me down."*

*"I had no idea this space was here; I'm looking forward to seeing how we can transform the garden and see what grows in the spring."*

The success of the project led us in starting a new pilot project in January and to look for further funding for the continuation of these sessions.

- **Community Newsletter** – In November, we designed and printed a community newsletter which was delivered to around 500 houses in the Packmores area. The content of the newsletter was to inform the local community of our new initiatives as well as contact numbers for further support.

#### Activities from January 2021 to March 2021:

- The Packmores Community Centre was open once a week (twice a week from April) to support the local community with the FareShare Scheme (food distribution), around 80 individuals are benefiting from this every week. Services delivered during this period:
- **Youth and Family Activities** – we continued to support young people and families through activities pack during holiday activities.
- **Citizen Advice** – delivered services virtually with no indication on when or if they will start delivering their sessions on site in the near future.
- **Family Support Group** – The Warwick County Council Children's Services Team continued to support the local families in their support sphere through telephone communications.

#### **Key Developments:**

- **The Art of Brotherhood** – The group continued to be operating online. The plans were to develop face to face support sessions to men in the local area from May 2021.
- **Outdoors Wellbeing sessions with ARC** – Achieving Results in Communities (ARC) continued to facilitate outdoors wellbeing sessions in Packmores, now delivering 2 weekly sessions due to its success.
- **Community Newsletter** – we designed a community newsletter which was delivered to local residents. The newsletter aimed at informing the local community of our new initiatives in Spring as well as contact numbers for further support.

#### Activities from April 2021 to June 2021:

- The Packmores Community Centre was open twice a week to support families with free food, operating as a collection point: Tuesdays, for FareShare (in partnership with Tesco and M&S) and Fridays, for Your Farmer Frozen Meals provided by Transforming Communities Together Warwick and also dry goods for Free School Meals families and Foodbank voucher holders.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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- **Youth Activities** - the Packmores team delivered HAF (Holiday Activities and Food programme) to 24 families with bags of fresh fruit, veg and meat. One bag was given each week of the holidays and included family activities and physical activity toys (hacky sacks, skipping ropes, frisbees, cones and rings, bean bags). This included an activity programme on 4 days in the school holidays (Easter) in partnership with Fitt4Kids sports providers, offering 40 places and a packed lunch each day.
- **Family Activities** – Alongside the HAF provision, our team continued to provide holistic support for the families. Pre-school children could not take part in HAF physical activities but were included by the team with activities on the park and with the provision of Packmores project funded craft bags and snacks.
- **Community and Family Coffee Morning** at Newburgh Primary School had, unfortunately, to be cancelled due to changes in COVID restrictions, however it is rescheduled for the next quarter.

Outside service providers continued to support residents online or by phone remotely (such as Citizen Advice, Recovery Partnership and WCC Family Support Services). There was no indication on when or if they would start delivering their sessions on site again, however conversations with service provider team leaders seemed positive. Government roadmaps and employee needs prevent any commitments or proposals.

#### Key Developments:

- **HAF** – we were one of the very few HAF programme providers during the Easter school holidays. HAF is a government led initiative funded to support low-income families – providing Holiday Activities and Food. Criteria for funding had to incorporate health food provision, healthy eating guidance/handouts/marketing for the parents and promotion of physical activities for physical or mental health and wellbeing for school aged children (5-16yrs) Connections with the 'Make Lunch' project highlighted the opportunity to engage with this initiative and the funding.
- **Men Shed** – the key volunteer stepped down from direct involvement during this period due to personal circumstance and work commitments. We are looking towards a partnership with Kenilworth Men's Shed to increase capacity and continue building momentum and support.
- **The Art of Brotherhood** –The plans to develop face to face support sessions to men in the local area were not yet realised physically – however, there continued to be positive commitments from the Art of Brotherhood members to develop the group and hold regular sessions in the indoor and/or outdoor spaces. 6 volunteers successfully completed Shadow Work mental health training with some really positive outcomes. The training was funded by the Packmores Warwick West budget and will enhance the knowledge and capability of the volunteers to support other men in the local community.
- **Outdoors Wellbeing sessions with ARC** – Achieving Results in Communities (ARC) continued to facilitate outdoors wellbeing sessions in Packmores with successful signposts from Warwick District Council (WDC) Housing, Timebank, WCC Children and Families team and social media. The ARC team worked in partnership with our Community Development Manager to write a successful funding bid for materials and equipment to improve the Packmores Community Garden. The space now has a safe pond area, fencing and gates plus additional planting and internal willow fencing. The whole site has gone through some significant improvement and is a legacy of the partnership.

#### Activities from July 2021 to August 2021:

#### Volunteers:

- We had a new volunteer who approached us to specifically seek out a way to support our community using her expertise in food management. We saw the opportunity for her knowledge and capacity to help with Packmores FareShare. Having run her own catering



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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company, worked with major organisations and family experience of marketing and food photography with Waitrose, the volunteer brought a wealth of benefits already and we sought to make the most of her insight and dedication before she is successful in finding full time employment.

- A mother and daughter, who were Foodbank recipients and have needed support due to household income changes directly related to Covid and ill health, stepped up to collect the M&S Neighbourly foodstuffs following the closure of the Warwick branch and new opening times of the Shires store. They were keen to support other families around Warwick and also take surplus foods to the socially isolated outside of the Packmores Estate.
- The Packmores continued to work closely with The Warwick Lions who committed to delivering the Tuesday Food Support and Thursday and Friday collections.
- During this quarter, the beginnings of a Residents Group came together, with a lot of contributions to our work in partnership with Public Health regarding a New Community Centre. Two residents joined a conference call with heavyweight stakeholders and were able to relay their personal experience. We continued to build up the Residents Group to become an independent committee, objective and therefore recognised by the local authorities and potential funders. We aimed to work with WCAVA to continue to develop the group.

#### Families:

- Our most successful family engagement came through the HAF project where we used the funding to provide cookery lessons and demonstrations with Get Cooking! These were incredibly useful, insightful and rewarding. Feedback from the HAF organisers was that it was not something that anyone had considered including in their programme before but they thought it was a 'great idea'.
- WCC Children's Family Support team hoped to return to run sessions in the centre later in the Autumn.
- We continued to support families every week with food provision:
  - On Tuesdays, for FareShare (in partnership with Tesco) and M&S (in partnership with Neighbourly).
  - On Fridays, Your Farmer Frozen Meals can be provided by Transforming Communities Together Warwick and also dry goods for Free School Meals families and Foodbank voucher holders.
- We worked with Public Health to be a collection point for Lateral Flow Test kits – this proved successful with a box of 20 quickly distributed and collected by FareShare service users.
- We have been working with a group connected to The Gap to begin handing out children's books to remove barriers for engagement and opportunity for young people to benefit from reading for mental health and wellbeing.
- Fridays also became a meeting point for Timebank and Men Shed.

#### Youth Activities:

- The Packmores team delivered HAF (Holiday Activities and Food programme) One day each week for 4 weeks in the Summer. The lessons learned from the previous HAF delivery helped to improve the delivery and coordination. We worked in partnership with Fitt4Kids sports providers offering 20 x 2-hour places and a packed lunch each day.
- The physical HAF activities ran on Tuesdays so that the families could also take advantage of FareShare and Neighbourly foods.
- On two of the Tuesdays, we worked in partnership with Get Cooking! To provide activities for the younger siblings unable to qualify for the HAF funding – with an outdoor tent set up for making fruit kebabs. A healthy activity related to food preparation and knowledge. The HAF team did fund this, because of the obvious benefits to the whole family, even though it was not within the remit of the programme. We anticipate that will ask us to and accept other offers to replicate this in future HAF programmes.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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- Get Cooking also ran family cooking activities within the centre with cooking demonstrations and family friendly activities focusing on vegetable and ingredient preparation – cutting, peeling, chopping, de-seeding. Food surplus from FareShare was utilised in those sessions. Get Cooking relayed usual information about the nutritious benefits of the produce and demonstrated how to make a tasteful and unexpensive meals.

Outside service providers continued to support residents online or by phone remotely (such as Citizen Advice, Recovery Partnership and WCC Family Support Services). Apart from WCC Family Support team, we do not believe there were any positive outcomes regarding restarting delivery from the current site. However, should a New Community Centre venue come to pass, a larger capacity and opportunity for increased service users from a wider area have created an interest.

#### Key Developments:

- **New Community Centre – we continued work to strive towards the expansion and capacity for outreach.** The JSNA data clearly highlights the plight and needs of the area and the Public Health SWFT has shown a keen interest in linking to improve services for our community. We have been meeting with key funders and potential stakeholders who could support the building of a new venue. Various online meetings and presentations have been submitted and discussions are under way with the WDC and WCC management and portfolio holders regarding the purchase of the site for health services (Old Priory Medical Centre). We are yet to know the outcomes and are awaiting feedback and next steps to begin consultation and engagement from the wider community.

#### *Fundraising activities during the year*

The Gap relies on grants and donations from organisations and individuals to maintain the extensive services it provides for the local community. In addition, a number of events are organised throughout the year, with the aim of bringing members of the local community together to enjoy themselves and help raise funds through entry fees, sponsorship and raffles. Generally, around 75% - 80% of the total income is generated through grants and donations and 20% to 25% generated through the rental of rooms (one-off and long-term rentals) to members of the public, charities and community groups, private firms and statutory organisations. However, due to COVID-19, we have had a significant reduction of income from rental of rooms and other fundraising activities (37.9%) in relation to the previous year.

The Gap received grants totalling £168,357 from Charitable Trusts and Local Authorities. This figure comprised both unrestricted and restricted grants which were either used to cover core costs or specific projects.

Key supporters during this period include: Warwick Relief in Need, Warwick District Council, Warwick Town Council, Warwickshire County Council, BBC Children in Need, 29th May 1961 Charitable Trust, Woodloes Community Centre, Heart of England Community Foundation and King Henry VIII Endowed Trust

#### • COVID-19 impact

Due to the closure of The Gap centre on 23<sup>rd</sup> March 2020, our income from room rental and fundraising activities totalled £22,251, a 37.9% loss compared to the previous year (£35,820). However, with the support from Coronavirus Grants from central government, we were able to recover most of this loss - £52,848 from the Small Business Grant and the Furlough Scheme.

The loss of income from room hire will continue to affect us in 2021, as there is still uncertainty about when we will be able to be fully functional again, therefore surplus made this year due to a reduction on expenditure will help us to cover some of this loss.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

***The difference the charity's performance during the year has made to the beneficiaries of the charity.***

As an organisation that delivers community services for the local community, we believe that what we deliver has a direct and positive impact on the lives of our services users. Our wide range of services meet the needs of various groups and demographics. We have a team dedicated to work with young people and older adults, and other services are delivered by a variety of other organisations. Those services include exercise classes, support groups, workshops, seminars, information and advice, advocacy, etc. As an organisation we have demonstrated resilience when faced with the challenges of the pandemic and our ability to be flexible and adapt. We have continued to support our local community through our traditional delivery as described below as well as our adapted services previously summarised in this document.

The main benefits of accessing our services for our users are:

- **Youth Clubs** – we continue to deliver an important service for young people in Warwick, offering the local community access to a safe and welcoming environment for young people to go and participate in fun and educative activities. Many of the young people coming to our youth club would not be able to afford to pay for after school clubs or any particular activity of their interest, but by accessing a variety of activities at the youth club, their options are not limited but enhanced. Our activities are designed to further the development of our young people, especially in the area of improving their social skills, self-confidence and providing healthy lifestyle choices. Surveys with our young people indicate that about 85% of the young people feel that they are making progress in those areas.
- **Older Adults** – one the main growing concerns among the older population is social isolation. The Gap has responded to this by increasing the range of activities we provide for our older adults. Our activities are aimed at providing opportunities for the participants to socialise, make new friends and improve their health and wellbeing. We have been very successful in attracting new participants and working with a range of partner organisations to increase opportunities for engagement and signposting our service users to relevant services. We have also been an important venue to other groups working with older adults - the University of the Third Age (U3A), for example, delivers a wide range of talks, seminars and interest groups in our facilities.
- **Other local needs** – as mentioned before, our main focus for service delivery is young people and older adults, however, we have seen an increase need to support families as a whole, especially at the Packmores area. Throughout the pandemic, we saw the demand to support the community with previously unseen needs, such as food provision. As well as the services we deliver, we host a variety of other organisations that together represent a comprehensive programme of services. At our centre, we have groups working with people suffering addiction, mental health issues, disabilities, people who need information and advice, counselling, individual support, access to computers and internet, etc.

We believe that The Gap makes a significant impact in our local community by providing a comprehensive programme of activities and services, which contributes to our vision of creating 'A vibrant, happy community filled with respect, compassion and confidence, where aspirations are realised and friendships thrive.'

***The degree to which the achievements and performance during the year have benefited wider society.***

As we support our local community to meet their needs, we also aim to create the best outcomes in achieving:

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

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- **A society where community cohesion is strong** – The Gap offers a place where people can meet, socialise, pursue common interests and to be supported in meeting their needs. Consequently, our services and activities not only meet the needs of the local community but also promote integration, reduce social isolation and strengthen connections between different sections of our community. The provision of a central point for community interactions develops community cohesion, respect and appreciation of the diversity that our society represents.
- **A healthy society** – As demographic trends, and other factors, put pressure on the NHS's capacity, The Gap makes a significant contribution to physical and mental wellbeing of our local community by ensuring accessibility to activity groups and support needed. At The Gap, we deliver nine exercise classes per week for a wide range of interests and needs – around 150 people attend these sessions weekly. There are also many activities, run by different organisations, that support users with mental health issues - from drop-in sessions to short term courses on a variety of themes, such as improving confidence & self-esteem, positive thinking, sleep problems and many others.
- **A society with confident individuals** – a fully functioning member of society is confident enough to live a life that is not hindered by their capacity or lack thereof but is able move forwards in a positive way. At The Gap, we aim to support individuals to raise their aspirations and increase their confidence to achieve their goals in life. Therefore, in collaboration with other organisations, individuals in need of support will find help with looking for a job or further training, CV writing and interview techniques, or more informal support such the encouragement they need to take steps towards a more fulfilling life.
- **A society where our vulnerable community members are supported** – vulnerability can, many times, lead to isolation or abuse. As an organisation that is active in our local community, we understand the importance of supporting our most vulnerable members. Consequently, through our partnership work with other organisations, we provide support for groups and individuals with a wide range of issues such as addiction, financial difficulties, social isolation, family issues, and many others.

### Structure, governance and management of the charity

#### ***The methods used to recruit and appoint new charity trustees.***

It is The Gap's belief that good quality governance of the organisation can best be delivered by recruiting and training the most able and qualified trustees. Well-qualified, experienced and motivated trustees perform a very valuable contribution to the work of The Gap. Effective recruitment and selection is therefore paramount to the success of the organisation.

The Gap is committed to working towards equality and diversity principles. A key criterion for appointment should be the ability to undertake the role, in accordance with the Gap's Equality and Diversity Procedure.

Trustees are volunteers and they are recruited by a wide range of both formal and informal networks. It may be necessary at times to use advertising to attract people with specific skills. If formal advertising is used, The Gap's recruitment policy will be used to inform the process.

All trustee posts have a written role description including role title and a brief description of the role of the post and a list of duties and tasks. From this, a role specification and a person specification may be developed, if needed for advertising.

Prospective trustees may have been approached by The Gap, have approached The Gap themselves, or may have responded to advertisements. They will be asked to visit The Gap to meet with at least two people drawn from Gap staff and trustees. This visit will constitute an informal interview. The applicant will look around The Gap and see the facilities, learn about the



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### DIRECTORS' REPORT (Continued)

history and role of The Gap, and the services that it provides. The roles and responsibilities of Trustees will be discussed. The applicant will be asked about their interests and the skills that they can offer The Gap as a trustee.

After the visit, the applicant will be given time to consider whether they are interested in joining the Board of Trustees, and brief details will be circulated to other Trustees for their thoughts on the suitability of the applicant. The core principles of equality and diversity are central at this point. A decision is made by the Chair of Trustees whether to offer the applicant an informal place on the Board of Trustees until the date of the next planned Annual General Meeting.

No-one should become a Trustee without The Gap having received two satisfactory references, one of which should preferably be from current or last employer, school or college. Each referee will receive a role description and a covering letter of explanation about the trustee role.

Trustees are only formally confirmed in their role once they have been elected at the Annual General Meeting of The Gap.

The Chair of the Trustees will be responsible for ensuring that the induction process is arranged and completed.

A training programme will be developed to ensure that any newly appointed trustee will receive training on all matters necessary to enable them to perform their duties outlined in the Trustee's job description effectively. If the new trustee is to take on any specific duties, training needs in relation to these will also be assessed. Training will consist of providing papers to read, informal discussion sessions, shadowing sessions with staff and other volunteers, and arranging attendance at more formal training organised by outside agencies.

### FINANCIAL REVIEW

The financial position of the charity at 31<sup>st</sup> August 2021 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:

	2021 £	2020 £
<b>Net income/(expenditure)</b>	<b>6,334</b>	<b>11,370</b>
Unrestricted Revenue Funds available for the general purposes of the charity	90,415	96,203
Restricted Revenue Funds	57,953	45,831
<b>Total Funds</b>	<b>148,368</b>	<b>142,034</b>

The Trustees consider the financial performance by the charity during the year to have been satisfactory. It was the Trustees' decision to maintain a consistent level of funds. Specific changes in fixed assets are detailed in the notes to the accounts.

### RESERVES POLICY

The reserves policy is to maintain a level of unrestricted reserves which covers 6 months of core delivery expenditure. With the uncertainty of future income, these reserves will allow time to develop new sources of income or to cut back on related expenditure. This amount was agreed by the Trustees as the right amount to allow for planned commitments if income falls below expectations.

**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED****DIRECTORS' REPORT (Continued)**

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Due to the coronavirus pandemic and the uncertainty it has caused, the Trustees have agreed that, temporarily, they will increase the level of reserves held.

**AVAILABILITY AND ADEQUACY OF ASSETS OF EACH OF THE FUNDS**

The Board of Trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The trustees (who are also directors of The Warwick Percy Estate Community Projects Ltd for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

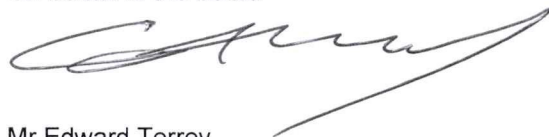
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the directors has been prepared having taken advantage of the small companies' exemption in the Companies Act 2006.

On behalf of the board



Mr Edward Terrey  
Chair

Date: 26/5/22



**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED****INDEPENDENT EXAMINERS' REPORT**

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I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2021 which are set out on pages 22 to 34.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Harwood FCA FMAAT  
Michael Harwood & Co  
Chartered Accountants  
Greville House  
10 Jury Street  
Warwick  
CV34 4EW

Date:

26<sup>th</sup> May 2022

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(Incorporating the Income and Expenditure Account)**  
**For the year ended 31<sup>st</sup> August 2021**

	Note	Unrestricted £	Restricted £	31.08.21 £
<b>Income and Endowments from:</b>				
Donations & legacies	2	102,740	65,617	168,357
Charitable activities	3	19,796	2,575	22,371
Other trading activities		567	-	567
Investments		10	-	10
Coronavirus grants	4	52,848	-	52,848
<b>Total income and endowments</b>		<b>175,961</b>	<b>68,192</b>	<b>244,153</b>
<b>Expenditure on:</b>				
Raising funds		12,202	-	12,202
Charitable activities	5	173,100	52,517	225,617
<b>Total expenditure</b>		<b>185,302</b>	<b>52,517</b>	<b>237,819</b>
<b>Net income/(expenditure) for the year</b>		<b>(9,341)</b>	<b>15,675</b>	<b>6,334</b>
Transfers between funds		3,553	(3,553)	-
<b>Net movement in funds for the year</b>		<b>(5,788)</b>	<b>12,122</b>	<b>6,334</b>
Fund balances brought forward		96,203	45,831	142,034
<b>Fund balances at 31<sup>st</sup> August 2021</b>	11	<b>90,415</b>	<b>57,953</b>	<b>148,368</b>

The notes on pages 25 to 34 form an integral part of the accounts.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(Incorporating the Income and Expenditure Account)**  
**For the year ended 31<sup>st</sup> August 2020**

	Note	Unrestricted £	Restricted £	31.08.20 £
<b>Income and Endowments from:</b>				
Donations & legacies	2	85,335	43,819	129,154
Charitable activities	3	26,473	9,347	35,820
Other trading activities		410	1,293	1,703
Investments		150	-	150
Coronavirus grants	4	32,744	-	32,744
<b>Total income and endowments</b>		<b>145,112</b>	<b>54,459</b>	<b>199,571</b>
<b>Expenditure on:</b>				
Raising funds		7,955	-	7,955
Charitable activities	5	126,857	53,389	180,246
<b>Total expenditure</b>		<b>134,812</b>	<b>53,389</b>	<b>188,201</b>
<b>Net income/(expenditure) for the year</b>		<b>10,300</b>	<b>1,070</b>	<b>11,370</b>
Transfers between funds		14,418	(14,418)	-
<b>Net movement in funds for the year</b>		<b>24,718</b>	<b>(13,348)</b>	<b>11,370</b>
Fund balances brought forward		71,485	59,179	130,664
<b>Fund balances at 31<sup>st</sup> August 2020</b>	11	<b>96,203</b>	<b>45,831</b>	<b>142,034</b>

The notes on pages 25 to 34 form an integral part of the accounts.

**THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED**  
(Company no. 4102182)

**BALANCE SHEET**  
**As at 31<sup>st</sup> August 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	8	15,014	16,095
<b>Current assets</b>			
Debtors	9	15,431	4,080
Cash at bank and in hand		126,339	129,199
<b>Total current assets</b>		<u>141,770</u>	<u>133,279</u>
<b>Current liabilities</b>			
Creditors	10	(8,416)	(7,340)
<b>Net current assets</b>		<u>133,354</u>	<u>125,939</u>
<b>Total assets less current liabilities</b>		<u><u>148,368</u></u>	<u><u>142,034</u></u>
<b>Funds of the Charity:</b>			
<b>Restricted funds</b>		57,953	45,831
<b>Unrestricted funds</b>		90,415	96,203
<b>Total charity funds</b>	11	<u><u>148,368</u></u>	<u><u>142,034</u></u>

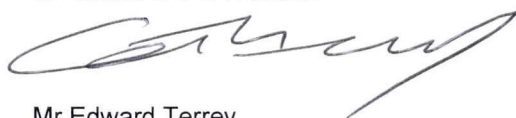
Directors' statements:

- The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies;
- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 26/5/22

On behalf of the Trustees



Mr Edward Terrey  
Chair

The notes on pages 25 to 34 form an integral part of the accounts.



# THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31<sup>st</sup> August 2021

### 1. ACCOUNTING POLICIES

#### (a) Basis of Accounting

The Warwick Percy Estate Community Projects Ltd is a company limited by guarantee in England & Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 and the nature of the charity's operations and principal activities are given on pages 2 to 9.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The accounts do not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

#### (b) Income

Gross income represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

Income is recognised as income from exchange transactions (contract income) and income from non-exchange transactions (gifts), investment income and other income. Income from exchange transactions is received by the charity for goods or services supplied under contract or where entitlement is subject to fulfilling performance related conditions. The income the charity receives is approximately equal in value to the goods or services supplied by the charity to the purchaser. Income from non-exchange transactions is where the charity receives value from the donor without providing equal value in exchange, and includes donations of money, goods and services freely given without giving equal value in exchange.

Income, whether from exchange or non-exchange transactions, is recognised in the Statement of Financial Activities (SOFA) on a receivable basis, when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities and only when the charity has legal entitlement, the income is probable and can be measured reliably.

Income subject to terms and conditions which must be met before the charity is entitled to the resources is not recognised until the conditions have been met.

All income is accounted for gross, before deducting any related fees or costs.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Directors' Report.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**For the year ended 31<sup>st</sup> August 2021**

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**1. ACCOUNTING POLICIES (continued)**

Government grants are recognised under the Performance Model at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions, it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**(c) Deferred Income & Income Received in Advance**

Where terms and conditions relating to income have not been met or uncertainty exists as to whether the charity can meet any terms and conditions otherwise within its control, income is not recognised but is deferred as a liability until it is probable that the terms and conditions imposed can be met.

Any grant that is subject to performance-related conditions received in advance of delivering the goods and services required by that condition, or is subject to unmet conditions wholly outside the control of the recipient charity, is accounted for as a liability and shown on the Balance Sheet as deferred income. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met.

When income from a grant or donation has not been recognised due to the conditions applying to the gift not being wholly within the control of the recipient charity, it is disclosed as a contingent asset if receipt of the grant or donation is probable once those conditions are met.

Where time related conditions are imposed or implied by a funder, then the income is apportioned to the time periods concerned and, where applicable, is accounted for as a liability and shown on the Balance Sheet as deferred income. When grants are received in advance of the expenditure on the activity funded by them, but there are no specific time related conditions, then the income is not deferred.

Any condition that allows for the recovery by the donor of any unexpended part of a grant does not prevent recognition of the income concerned, but a liability to any repayment is recognised when repayment becomes probable.

**(d) Expenditure**

Direct costs that are specifically related to an activity are allocated to that activity. Shared direct costs and support costs are apportioned between activities.

The basis for apportionment, which is consistently applied and proportionate to the circumstances, is:-

- **Staffing** – on the basis of time spent in connection with any particular activity
- **Staffing** – on a per capita basis, based on the number of people employed within any particular activity.
- **Premises related costs** – on the proportion of floor area occupied by a particular activity.
- **Non-specific support costs** – on the basis of the usage of resources, in terms of time taken, capacity used, request made or other measures.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**For the year ended 31<sup>st</sup> August 2021**
**1. ACCOUNTING POLICIES (continued)****(e) Fixed Assets**

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

- Land and buildings                      8% straight line
- Plant and machinery                  25% reducing balance
- Computer Equipment                  3 years straight line

**(f) Debtors**

Debtors are measured at their recoverable amounts at the Balance Sheet date.

**(g) Creditors and Provisions**

Creditors and provisions for liabilities and charges are recognised where there is an obligation to transfer economic benefits to third parties, and measured at their settlement amount.

**(h) Funds**

General funds comprise the accumulated surplus or deficit on the income and expenditure account. They are available for use at the discretion of the Directors in furtherance of the general objectives of the company.

Restricted funds are funds subject to specific restricted conditions imposed by donors. The purposes and use of restricted funds are set out in note 12 to the financial statements.

**(i) Pensions**

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

**(j) Taxation**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**2. DONATIONS AND LEGACIES**

	Unrestricted £	Restricted £	2021 £	2020 £
<b>Donations and gifts from individuals:</b>				
Small donations individually less than £1,000	766	-	766	1,799
The Gap Action Partnership	1,157	-	1,157	-
<b>Total donations and gifts from individuals</b>	<b>1,923</b>	<b>-</b>	<b>1,923</b>	<b>1,799</b>
<b>Carried forward</b>	<b>1,923</b>	<b>-</b>	<b>1,923</b>	<b>1,799</b>

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 31<sup>st</sup> August 2021

## 2. DONATIONS AND LEGACIES (continued)

	Unrestricted £	Restricted £	2021 £	2020 £
<b>Brought forward</b>	1,923	-	1,923	1,799
<b>Revenue grants from government and public bodies:</b>				
Warwick Town Council	-	-	-	4,055
Warwick District Council	2,774	30,000	32,774	32,500
Warwick County Council	9,876	29,617	39,493	4,050
<b>Total public-sector revenue grants</b>	<b>12,650</b>	<b>59,617</b>	<b>72,267</b>	<b>40,605</b>
<b>Revenue grants and donations from non-public bodies:</b>				
29 <sup>th</sup> May 1961 Trust	2,000	-	2,000	2,000
WRIN	48,000	1,850	49,850	48,000
Children in Need	10,000	-	10,000	7,500
King Henry VIII	10,000	-	10,000	-
Woodloes CC	-	-	-	500
WCC Community Forum	-	-	-	720
Heart of England	12,000	4,000	16,000	1,500
Garfield Weston	-	-	-	10,000
The Sheldon Trust	3,000	-	3,000	-
The Challenge Network	318	-	318	-
Warwickshire CAVA	1,000	-	1,000	-
Chase Meadow Community Centre	1,849	-	1,849	-
JC Seccombe Charitable Trust	-	150	150	-
UK Youth	-	-	-	7,680
Michael Marsh Trust	-	-	-	2,000
Severn Trent plc	-	-	-	5,000
All Saints Mission House	-	-	-	1,850
<b>Total charitable-sector revenue grants</b>	<b>88,167</b>	<b>6,000</b>	<b>94,167</b>	<b>86,750</b>
<b>Total donations and legacies</b>	<b>102,740</b>	<b>65,617</b>	<b>168,357</b>	<b>129,154</b>

## 3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted £	Restricted £	2021 £	2020 £
Sale of goods and services	2,691	2,575	5,266	7,945
Room hire	17,105	-	17,105	27,875
<b>Total income from charitable activities</b>	<b>19,796</b>	<b>2,575</b>	<b>22,371</b>	<b>35,820</b>



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 31<sup>st</sup> August 2021

## 4. CORONAVIRUS GRANTS

	Unrestricted £	Restricted £	2021 £	2020 £
Furlough JRS grants	14,216	-	14,216	7,744
Council grants	38,632	-	38,632	25,000
<b>Total Coronavirus grants</b>	<b>52,848</b>	<b>-</b>	<b>52,848</b>	<b>32,744</b>

## 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted £	Restricted £	2021 £	2020 £
<b>Direct spending</b>				
Gross wages and salaries	63,433	29,400	92,833	85,205
Employer's NI	1,877	353	2,230	3,530
Pension costs	3,015	524	3,539	2,812
Travel and subsistence	100	180	280	772
Project costs	37,867	13,990	51,857	26,578
Resource costs	-	-	-	785
Refreshments	66	37	103	563
Subcontract payments	204	800	1,004	2,567
<b>Total direct spending</b>	<b>106,562</b>	<b>45,284</b>	<b>151,846</b>	<b>122,812</b>
<b>Support costs</b>				
<i>Employee costs:</i>				
Gross wages and salaries	22,256	-	22,256	19,293
Employer's NI	332	-	332	-
Pension costs	504	-	504	-
Training and welfare	1,546	3,250	4,796	995
Volunteer costs	115	-	115	504
<i>Premises expenses:</i>				
Rent	6,900	-	6,900	6,900
Rates and water	1,291	-	1,291	2,082
Room hire	-	-	-	312
Light, heat and power	5,605	-	5,605	4,038
Cleaning and waste management	1,978	-	1,978	3,317
Repairs, renewals and maintenance	10,944	729	11,673	(625)
<b>Carried forward</b>	<b>51,471</b>	<b>3,979</b>	<b>55,450</b>	<b>36,816</b>

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 31<sup>st</sup> August 2021

## 5. EXPENDITURE ON CHARITABLE ACTIVITIES (continued)

	Unrestricted £	Restricted £	2021 £	2020 £
Brought forward	51,471	3,979	55,450	36,816
<i>Administrative overheads:</i>				
Telephone, fax and internet	659	339	998	518
Stationery and printing	564	-	564	1,640
Equipment leasing	1,980	-	1,980	1,366
Computer costs	977	160	1,137	737
Advertising and marketing	252	323	575	692
Insurance	2,114	-	2,114	2,442
Sundry expenses	547	142	689	1,666
Admin costs	1,422	104	1,526	947
Consumables	596	156	752	3,323
Bad debts	978	70	1,048	939
<i>Professional fees:</i>				
Independent examination fees	2,400	-	2,400	2,340
Monitoring fees	720	-	720	720
Other legal and professional	293	-	293	175
<i>Financial costs:</i>				
Bank charges	84	-	84	60
Depreciation	1,481	1,960	3,441	3,053
<b>Total support costs</b>	<b>66,538</b>	<b>7,233</b>	<b>73,771</b>	<b>57,434</b>
<b>Total expenditure on charitable activities</b>	<b>173,100</b>	<b>52,517</b>	<b>225,617</b>	<b>180,246</b>

## 6. EMPLOYEE EMOLUMENTS

	2021 £	2020 £
Gross wages	163,511	138,966
Social security costs	2,562	3,530
Pension costs	4,043	2,812
<b>Total salaries, wages and related costs</b>	<b>170,116</b>	<b>145,308</b>

Average number of employees 15 15

No employee received emoluments in excess of £60,000 per annum.



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (continued)  
For the year ended 31<sup>st</sup> August 2021

## 7. TRUSTEE REMUNERATION AND EXPENSES

No Trustee or connected person received any remuneration or expenses either directly or indirectly.

## 8. TANGIBLE FIXED ASSETS

	Land & Buildings £	Plant & Machinery £	Computer Equipment £	Total £
<b>COST</b>				
At 1 <sup>st</sup> September 2020	16,908	18,046	2,338	37,292
Additions	-	-	2,360	2,360
Disposals	-	-	-	-
At 31 <sup>st</sup> August 2021	<u>16,908</u>	<u>18,046</u>	<u>4,698</u>	<u>39,652</u>
<b>DEPRECIATION</b>				
At 1 <sup>st</sup> September 2020	5,415	14,223	1,559	21,197
Charge for the year	919	956	1,566	3,441
Eliminated on disposal	-	-	-	-
At 31 <sup>st</sup> August 2021	<u>6,334</u>	<u>15,179</u>	<u>3,125</u>	<u>24,638</u>
<b>NET BOOK VALUE</b>				
At 31 <sup>st</sup> August 2021	<u>10,574</u>	<u>2,867</u>	<u>1,573</u>	<u>15,014</u>
At 31 <sup>st</sup> August 2020	<u>11,493</u>	<u>3,823</u>	<u>779</u>	<u>16,095</u>

## 9. DEBTORS

	2021 £	2020 £
Trade debtors	12,045	1,185
Prepayments and accrued income	3,386	2,895
	<u>15,431</u>	<u>4,080</u>

10. CREDITORS:  
AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	4,607	-
Accruals	2,400	2,340
Social security and other taxes	1,409	-
Other creditors	-	5,000
	<u>8,416</u>	<u>7,340</u>

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 31<sup>st</sup> August 2021

## 11. MOVEMENT ON FUNDS

	Balance at 01.09.2020 £	Income in year £	Expenditure in year £	Transfers £	Balance at 31.08.2021 £
<b>Unrestricted &amp; designated funds</b>					
Unrestricted revenue funds	96,203	175,961	(185,302)	3,553	90,415
<b>Total unrestricted funds</b>	<b>96,203</b>	<b>175,961</b>	<b>(185,302)</b>	<b>3,553</b>	<b>90,415</b>
<b>Restricted funds</b>					
Building Fund	1,993	1,850	-	(1,993)	1,850
Catering	6,576	50	(8,221)	4,361	2,766
Club 11	547	-	(137)	-	410
Computers	1,065	-	(861)	1,436	1,640
Friday Friends	247	-	-	-	247
GapCook	261	-	(48)	(213)	-
GapGlobal	3,318	-	(36)	(2,281)	1,001
GapGo	2,696	24	(819)	-	1,901
HoE Doing Things Differently	-	4,000	(471)	(3,529)	-
Live Life	4,574	314	(1,492)	4,349	7,745
Older People	2,878	202	(467)	(16)	2,597
NG Volunteer Coordination	-	-	-	-	-
Spark WW	436	-	-	-	436
Toilets	6,976	-	(558)	-	6,418
Warwick West 2	514	-	(398)	(116)	-
Warwick West 2020/21	10,093	30,831	(35,751)	(4,607)	566
WCC Youth Work Fund	-	29,617	-	(896)	28,721
Web/Promotion	253	-	(194)	-	59
Woodloes Project	1,037	-	(144)	-	893
Youth Activities	2,367	1,304	(2,920)	(48)	703
<b>Total restricted funds</b>	<b>45,831</b>	<b>68,192</b>	<b>(52,517)</b>	<b>(3,553)</b>	<b>57,953</b>
<b>Total charity funds</b>	<b>142,034</b>	<b>244,153</b>	<b>(237,819)</b>	<b>-</b>	<b>148,368</b>



## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

### NOTES TO THE FINANCIAL STATEMENTS (Continued) For the year ended 31<sup>st</sup> August 2021

#### 12. RESTRICTED FUNDS

The purposes for which the restricted funds are held by the charity are:

Building Fund	The balance of this fund will be used on maintaining the buildings and grounds.
Catering	A fund for the provision of food for lunch clubs and buffets, and also for coffee and cake cafés within The Gap.
Club 11	This funding is to be used for the opening of a new lunch club and other activities related to older people. The balance comprises capitalised assets being depreciated as per the rates in Note 1.(e).
Computers	The balance of this fund will be used for the maintenance of the computers.
Friday Friends	Funding to provide a weekly Stay and Play session for pre-school children and accompanying adults.
GapCook	Funding for a cooking project for young people.
GapGlobal	Funding for a project to promote diversity and inclusion among young people by exploring different cultures.
GapGo	Funding to give young people outdoor skills.
HoE Doing Things Differently	Funding to support the adaptation of youth services during the pandemic.
Live Life	Funding to help tackle social isolation and promote health and wellbeing for older people.
Older People	Funds to provide activities for older people, including a lunch club, various fitness classes, an art group and trips out.
NG Volunteer Coordination	Funding for the provision of a Volunteer Coordinator to help recruit and look after our volunteers.
Spark WW	Funding for Holiday Fun Days held at our Packmores Centre.
Toilets	Funding for the refurbishment of the toilets. The balance is the capitalised costs of the work and is being depreciated as per the rates in Note 1.(e).
Warwick West 2	Funding for a community development worker and community activities based at the Packmores Centre. This fund was closed and merged with the Warwick West 2020/21 fund.
Warwick West 2020/21	Funding for community development based at Packmores Community Centre and Warwick West.
WCC Youth Work Fund	Funding to expand youth provision in Warwick and tackle antisocial behaviour, knife crime, alcohol abuse and county lines.
Web/Promotion	Funding for website design and other promotional media.
Woodloes Project	Funding to run a youth club at Woodloes Community Centre once a week, on Fridays.
Youth Activities	Funding to run a youth club at The Gap on 3 evenings each week, including school holidays, plus some outings.

## THE WARWICK PERCY ESTATES COMMUNITY PROJECTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
For the year ended 31<sup>st</sup> August 2021

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Current Assets £	Current Liabilities £	Total £
<b>At 31<sup>st</sup> August 2021</b>				
Restricted funds	9,081	50,919	(2,047)	57,953
Unrestricted funds	5,933	90,851	(6,369)	90,415
	<u>15,014</u>	<u>141,770</u>	<u>(8,416)</u>	<u>148,368</u>
<b>At 31<sup>st</sup> August 2020</b>				
Restricted funds	9,651	36,179	-	45,830
Unrestricted funds	6,444	97,100	(7,340)	96,203
	<u>16,095</u>	<u>133,279</u>	<u>(7,340)</u>	<u>142,034</u>

## 14. RELATED PARTY TRANSACTIONS

During the year the company made no transactions with related parties.