



Believing in young people



# Annual Report 2019/ 20

*The lockdown activity packs given by Oxygen were so great! They were full of fantastic stuff which helped to break up the boredom of being in lockdown and showed us that someone cared about us and was there for us.*

*Young Person*

[www.oxygen-online.org](http://www.oxygen-online.org)



# Welcome from our Chair of Trustees

A warm welcome to you all. We started the year with such optimism and high expectations for the year ahead and were seeing real fruit from the work being done through the Shop, on knife crime and in all the Oxygen projects. We were also keen to develop and enhance our support for those really struggling with school and at risk of crime, with new funding secured from the Mayor of London.

Of course, that early optimism soon dwindled as we began to realise the gravity of the Covid-19 virus and, like everyone else not involved in providing key services, had to cease all face-to-face work as we entered the first lockdown. We also had to bid a sad farewell to our International Gap workers, Michael and Marlene, who had to return home to the U.S and Germany.

The team have worked very hard to adapt to the challenges faced by the pandemic and provided lockdown activity packs to support the most vulnerable young people, sourced laptops for those struggling with digital inclusion and providing walk-and-talk sessions for those struggling with poor mental health. They have also set up new ways of connecting with young people using the internet and social media.

Amidst the challenges of combatting the virus, one of our Trustees, Rev. Peter Holmes was fighting his own battle with the virus and very sadly passed away at the end of April. This was a real shock for all who knew Peter, the Trustees and particularly for senior staff who had grown close and been mentored by him. Our thoughts and prayers go to Peter's wife and children who have shown such courage and faith at such a difficult time.

We remember as well, Glyn MaCaulay who also passed away earlier in the year. Both Glyn and Peter were strong visionaries, great motivators and formed part of the original Board of Trustees. Please pray for us as we seek to identify new Trustees to take their place on the Board over the coming months.

Oxygen has been hard hit by the pandemic financially with all grants and government funding being used to tackle the pandemic and also having to keep up with the rent on the shop.

As I write this, the situation seems to be improving, with many of the population taking up the vaccine and things

seemingly beginning to get back into a rhythm, with the shop open and youth clubs operating once more.

However, we urgently need to identify new funding for our projects and for future needs particularly around mental health to which we want to respond. There are also challenges around finance for **What's the point?** Oxygen's Knife Crime Programme which unfortunately, continues to be necessary to tackle an unwanted feature of 'normal' life.

Our Charity Shop in New Malden is providing much needed support and engagement to young people and adults who see it as a place where they can find a compassionate ear and a smile from the fantastic team of Staff and Volunteers led by Lisa. Many customers comment and are impressed with the shop and what Oxygen does in the borough and what it stands for. We say a BIG 'thank-you' to the shop volunteers who willingly put their heart and soul into making the shop a unique and special place on the high street. What a STAR Team!

We were delighted to be recognised by Cllr. Margaret Thompson who selected Oxygen as one of her Charities as she took on the role of Mayor of Kingston in 2019 which was gratefully extended to another year.

We are very grateful for our brilliant Staff Team under the strong leadership of John Trend, supported by Charlie and Rory, who moved on in recent months. as well as our Volunteers who give their time to support us. Thanks to Peter Wilkins, our Treasurer, who has done a lot of work to improve our financial management and reporting. We are grateful to the Volunteers and Members of the Street Pastors Management Team for all their hard work and diligence in running such a vital project.

Oxygen and Street Pastors are very grateful for the continued support of local churches, businesses, funders and the people of Kingston, which enables us to impact the lives of vulnerable, disadvantaged and marginalised young people.

Thank you so much.

Liz Wynyard,  
Chair of Trustees



# Introduction from our Director

What a significant and challenging year it has been! We started the year confidently, having worked hard in recent years to establish the shop, the running of Kingsnympton youth centre and the What's the point? programme as key strands of Oxygen's work. Many Local schools were inviting us in to tackle the issue of knife and violent crime and we were seeing some success in securing funds for targeted work for young people at risk of exclusion from education, involvement in crime and poor mental health.

As we ushered in the new decade, I felt a stronger sense of purpose and determination. With the increase in the profile coming from the shop, winning the business awards and being the Mayor's charity, I really felt that we were going to flourish over the next few months. The team were highly motivated, with several new additions to the Oxygen Team, attracting students doing their placement from St. Mary's University, and two international Gap workers

We held the Street Pastors celebration, the 80s Disco which was a huge success, raising over £2000 for Oxygen, and plans were well under way for the third Knife Crime conference to be held at Kingston University in April 2020.

However, towards the end of February 2020 the Covid-19 virus began to take hold and hinder the charities work and daily life for us all. The forced closure of the shop, youth cubs and projects and suspending Street Pastor patrols, had a huge impact on the team's ability to engage with young people and those in need.

The focus shifted to managing the crisis, understanding the daily changes in policy, restrictions and funding, coordinating our own decision making and responding to the needs of the staff and volunteers, several of whom were clinically vulnerable or shielding. The leadership team and Trustees had to navigate the changing situation, as well as adapting to new ways of communicating and engaging with young people.

Financially, many of the opportunities to generate funds through the shop or events just didn't happen and streams which we would normally draw on like government grants for work on knife Crime, or trusts

and foundations, were closed overnight and diverted towards tackling the virus.

I think we have all struggled in some way to keep our mental health in balance over the last year. My "wobble" came just after the tragic death of Rev. Peter Holmes at the end of April. He was a true inspiration and would always have time for me if I needed support or to talk through a course of action.

It feels as if we are coming out of the storm. We have been reminded that certain people, many of whom we have taken for granted, are essential to our health and wellbeing including key workers, neighbours, friends, family and colleagues. I have been impressed by the level of resilience and support for each other which has been shown by the staff and volunteers of Oxygen.

For some of the team the last year has been fraught with the loss of loved ones. As we begin to develop a sense of normality we will all feel a sense of loss, of post-traumatic stress and will need to draw on the each other for support. I want to say a big thank you to all the staff and volunteers. You are amazing!

For Oxygen, there is still a sense of optimism about the future. I feel we are in a good place to respond to the challenges ahead. I think some of that optimism comes from my faith and the recognition that we can overcome many things with the right mind-set, prayer and support from those around us.

If you are reading this then you are probably one of those supporting us in our work or considering doing so. We need you! We need help with funding for our projects and volunteers to train as mentors, to run the shop and street pastor patrols.

Young people need you, especially those who do not have the support or are struggling in some way. We are already seeing a massive increase in need with many young people slipping into mental illness, isolation and loneliness.

Through Oxygen they can get help and support and find that sense of hope and aspirations for the future. Thank you to all those who do help in some way. You are changing and saving lives!

John Trend,  
Director





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**“Oxygen has a superb record in reaching out to young people in Kingston and beyond. They have responded to the challenges which confront young people and have led the way with projects such as What’s the Point? tackling knife crime. They are doing a great job with the Oxygen Shop, supporting people with their mental health and providing a sense of purpose for many volunteers.**

**I want to thank John, the Trustees and all the staff and volunteers for all their hard work over the last year.”**

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**Ed Davey, MP and  
leader of the Liberal  
Democrat Party.**



# 2019/20 Report

## Governance:

The Charitable Trust (1086608) was set up on 1<sup>st</sup> May 2001. The vision of the charity was conceived by young people from Kingston Churches with the aim of reaching out to other young people in the community who are marginalised or disadvantaged. In 2016 the trustees of the Oxygen Trust established Oxygen as a Charitable Incorporated Organisation (1165522), which is bound by its own constitution document. The C.I.O. now has its own bank account and the transfer of assets and operation to the CIO has begun and with the disruption caused by the Covid-19 Pandemic, will now be completed in the 2020/21 financial year.

## Oxygen AGM July 2020:

The Oxygen AGM is renowned for being a real celebration of our work where young people are able to be recognised for their achievements they can showcase their talents. Unfortunately, due to the restriction on meeting in person, the Oxygen trustees held its 2020 AGM on Zoom. We are intending to make up for the opportunity to celebrate once the threat of the virus has been brought under control.

However, we have increased our activity on social media where, thanks to the communications team (Siobhan, Charlie and Danica), we have been able to share some of the stories and achievements of young people.

## Strategic Aims and Development

The Strategic aims and the opportunities for growth during the year have been significantly affected by the Covid-19 Pandemic. All of Oxygen's work pre-covid has been delivered face to face with young people in settings often in their location or school to ensure ease of access.

Despite this, Oxygen has managed to maintain some engagement with young people offering essential support to those struggling with mental health or unable to access other provision. This has been achieved through "walk and talk sessions" outdoors, often in a park or open space but sometimes in back garden where restrictions have allowed.

The funding from the Young Londoners programme run by the Mayor's Office has enabled Oxygen to have a

level of security with some funds still coming in, which has enabled us to recruit one additional role to facilitate the programme. This appointment was delayed due to covid but was made in the autumn term of 2020. This means that the development targets for the Young Londoners Programme have been achieved. We are very grateful to the Mayor's Office for their support and understanding in recognising the challenges we have faced due to the Pandemic and continuing to release funds.

However, our aspirations to develop the shop the Kingsnympton youth centre and the **What's the point?** Programme have had to be put on hold. At the time of writing (June 21) things are returning to normality and much work has been done to develop additional opportunities for young people most affected by the pandemic.

Work at Kingsnympton has been delivered in line with the restrictions imposed by the pandemic and we have had some success with our engagement with parents on the estate as we have tried to combat the problem of digital exclusion for young people living there. The contact for the delivery of provision managed by Oxygen has been extended to March 2022 by Achieving For Children in recognition that it was not appropriate to try and manage the discussions around the tender during the crisis.

In response to the Pandemic Oxygen has been successful in developing new methods of engaging with parents, young people, and partners and has utilised the Oxygen web site to provide access to resources and social media to improve communication. Oxygen has also developed its Digital Youth Work offer and now provides regular opportunities for young people to engage with the Oxygen Team through Minecraft, FIFA, and Discord platforms. As a result, we have seen some young people engage with support who might not have accessed our provision through a face-to-face setting. This development has also extended our reach as young people can access support irrespective of where they are located.

Oxygen have also developed a link with Keep Kids Connected who have provided laptops and routers for young people who do not have the technology or connectivity to access support digitally.

Financially, Oxygen has been very dependent upon the grants from government for non-essential retail who

were forced to close and the Furlough scheme to provide security for staff. Oxygen has not been successful, despite our best efforts, in drawing down any grant funding during the 2019/20 financial year which were designed to support crisis intervention with young people.

The shop has faced challenges in being able to open due to the dependence upon volunteers but at the time of writing is now almost back to functioning at pre-Covid levels. We have had to continue to pay the shop rent for the period of the pandemic but were granted payment holidays by the landlord at crucial times.

## Future Direction

In many ways, it is too early to have clear aspirations for development as we are still emerging from the pandemic. However, the challenges we face have changed due to the pandemic and we cannot assume that grant funding will be forthcoming in the way it has in the past, to tackle knife crime, emerging needs or cover our core costs.

We do know that the issue of knife and violent crime has not gone away and is in fact increasing. The ***What's the point?*** programme is an asset which could be utilised not only to tackle the issue elsewhere but generate an income to ensure its financial sustainability. We will need to identify alternative ways of funding some of our key programmes and seek new streams of income such as business sponsorship and charging for delivery into schools.



Our strategy for reaching into other areas is to seek local partners from the voluntary or faith sector and to train and equip them with the WTP resource and provide support to pilot the programme in a local school.

We also need to respond to new challenges as we see a surge in need for young people's mental health support

and new opportunities to utilise the shop as a youth work tool to develop youth enterprise, entrepreneurial skills and innovation.

Oxygen has continued to be a key strategic partner on behalf of the Voluntary Sector in work with the local authority and Achieving for Children. We will continue to work with local organisations and churches to develop their work with young people and build stronger networks. These are some of the partners we work with:





## Statement of benefit to the community

As a registered charity, and in line with the requirements of Section 4 of the Charities Act 2006, the staff and trustees of Oxygen acknowledge that:

- Our work does have an identifiable benefit to those we work with.
- These benefits are related to our aims.
- These benefits are clear.
- These benefits are not the cause of any detriment or harm.
- The aims are appropriate to the beneficiaries and vice-versa.
- The opportunity to benefit from our work is not unreasonably restricted to geographical restrictions, or by the ability to pay any fees charged.
- People in poverty are not excluded from benefiting from our work.

- We involve beneficiaries in the implementation and design of our services.

### Volunteering

In 2019/20 Oxygen and Street Pastors had over 140 volunteers who worked over 2149 shifts and contributed over 9,000 hours.



Print making : October 2019 at the Oxygen Shop

# Activities

## Key achievements

Oxygen's achievements have of course been affected by the pandemic as they have for most charities. We did have six months of normal operation which were typical of previous years.

Despite the Pandemic and various lockdowns and restrictions Oxygen and Street Pastors still engaged and supported young people and adults on over 3200\* occasions, over half of which were targeted towards disadvantaged, marginalised or vulnerable adults or young people.

Oxygen delivered over 175 sessions or 2834 hours of face-to-face youth work during 2019/20. Over 80% of the young people we worked with were from economically deprived areas, marginalised from their peers, underachieving in education or on the fringes of crime and antisocial behaviour.

A significant achievement was the 80s Disco into which Tracey, Danica, Calum and Anushka put a lot of effort to organise which was a huge success raising over £2000 for the charity.

- Engaged over 215 young people each week
- Delivered the Knife Crime project "What's the point?" into three Kingston schools and supported
- Selected as one of two Mayor's charities by Cllr. Margaret Thompson.
- Developed the delivery of youth work at Kingsnympton Youth Centre
- Continued in to advocate for the voluntary youth work sector in partnership with other agencies and with the Local authority.
- Hosted work experience placements
- Staff supporting young people in crisis
- Young people growing in faith
- Recruited 15 new volunteers
- Developed a digital youth work offer for young people
- increased the number of young people volunteering at the Oxygen shop



- Tracey Receiving her volunteering award from Kingston's Mayor, Cllr Margaret Thompson

## Outcomes for young people

The work of Oxygen has:

- Provided young people with safe places to meet, socialise and have fun as well as a sense of place for them in the community;
- Enabled young people to build positive relationships and helped them discover and develop new skills and qualities;
- Provided a vehicle through which other agencies can engage and respond to the needs of young people;
- Given young people an experience of the Christian faith that is relevant and meaningful to their lives and enabled young people to explore their own faith, values and beliefs.
- Given 1-2-1 support to young people who find themselves in crisis;
- Supported young people into education employment and training
- Provided young people with opportunities to access music and the arts and develop talents
- Helped young people raise their aspirations and access the resources they need to achieve their goals;
- Created new initiatives to provide tailored pathways into further training and employment.
- Made available a range of other opportunities for young people like trips to the theatre, holiday schemes and beyond their community.
- Provide young people with the knowledge they need on knife crime and to raise awareness of the issue and take action to challenge the culture that exists around carrying Knives



# Kingston-Upon-Thames Mayor's Charity 2020/21

Oxygen is delighted to have been selected as one of two charities being championed by the Mayor of the Royal Borough of Kingston Upon Thames, along with KCIL- Kingston Centre for Independent Living.

We wanted to take this opportunity to say a huge thank you to the Mayor for making us one of her Mayor's charities (alongside KCIL). It has been an honour and a privilege for all of us at Oxygen to have the charity publicised by the mayor and we are so grateful for all of the fundraising that has taken place to support our work with young people.

Thanks to Covid-19, it has been a difficult period for fundraising, and particularly for fundraising events. In spite of this, the Mayor has amazed us all with her effort and her creativity to ensure that Mayor's charities have not lost out. There have been several fundraising events and initiatives, perhaps most notably the Mobile Mop-up campaign in partnership with Genuine Solutions which has seen hundreds of people across the borough donate their old mobile phones to be recycled to raise funds. We have also had online events during the pandemic to raise funds which have proved to be very successful.



\*Picture taken pre Covid-19 pandemic and restrictions\*

Cllr Thompson has always sought to get involved and engage with young people and even enjoyed a kick-about at Kingsnympton youth Centre! Cllr Thompson has been a credit to our borough during her term as Mayor of Kingston and we are grateful for her continued support for Oxygen and Kingston Street Pastors.



## Key staff and volunteers

Oxygen is blessed to have a strong and capable team comprised of full time and part time staff and a significant number of volunteers who bring with them a range of skills and expertise. We also have a regular turnover of full time GAP volunteers who are highly energised and bring a fresh outlook often with an international flavour.

Oxygen's Senior Management Team of John, Rory and Charlie have worked hard to navigate the challenges thrown up over the last year. Rory taking responsibility for leading the delivery of our youth work programme, managing youth work staff including Adam, Ben, Cat, Alice and Becky. Charlie's responsibilities include coordinating the excellent Kingston Street Pastors project, managing Brenda, the Deputy Coordinator and supporting around 50 volunteers as well as fulfilling the role of Communications and Development Manager.

Lisa has worked tirelessly, in a voluntary capacity, assisted by a loyal group of passionate and dedicated volunteers, to develop the shop, build its reputation and support a team of over 60 volunteers.

The team have been supported by Norman, our bookkeeper and several volunteers like Jackie who has helped in the office with administering the Gift Aid claims.

Peter, our treasurer, has done a considerable amount of work to improve our financial management systems, moving them online and ensuring we have a good understanding of our position.

The Oxygen team has grown with the addition of Siobhan who has taken on responsibility for developing our digital youth work. We were also blessed to have more students on placement from St Marys University and Kingston University and two International Gap workers Michael and Marlen. Towards the end of 2020 we were joined by Felicia who along with Alice (already in the team) took up roles as Targeted Project Coordinators.

Each person who joins the Oxygen team changes what Oxygen is. We are all journeying on a path together helping to carry a burden which we share which means something slightly different to each one. What is common is a belief that by working together we can do something to help young people, who might reflect a younger version of us, to become something greater than they themselves could imagine.

When people have to leave the team they leave an impression and the burden is slightly heavier than before, until someone else joins the team.

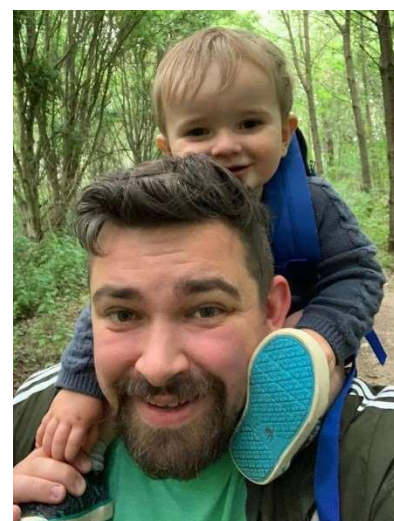


We were sad to see Becky leave before Christmas to move closer to home. She took on a lot, was certainly a team player and had a positive impact on young people and the team.

As lockdown began, Marlen and Michael, who particularly connected with the shop volunteers, had to bid a very premature farewell as they returned home to Germany and the U.S.A.

## Rory Leaving

Rory moved on at the end of November 2020 to go onto work for Essex Youth Service. Rory has been a real asset to the Oxygen Team and has helped Oxygen grow and develop as an organisation over that time. Rory has proven very effective at building strong



networks and relationships with strategic partners and promoting the work of the charity. He has led and managed the youth work team in such a way as to bring out the best in them, challenging, supporting and encouraging them and improving our work with young people. Along with John and Charlie, Rory has helped Oxygen to develop significantly over the last few years, expanding our work at Kingsnympton, responding to knife crime and launching the Oxygen shop.

We wish Rory, Heather and Abel all the best for the future.

We are very grateful to each and every member of the Oxygen team, paid or voluntary, full time or occasional, for their effort, determination, commitment and belief in our mission.

## Thank you!



# Departed friends



## Glyn MaCaulay

Glyn was one of the founding Trustees of Oxygen and continued to be involved as treasurer until 2016 when he retired from the role and

became a Vice President. Glyn passed away in September 2019 whilst visiting his family in Canada.

Glyn was very highly regarded by all who met him and were involved in Oxygen and he was a great asset to the charity. He would bring such wisdom and integrity to our meetings and whenever he talked it was with an air of humble authority, summing up our discussion and proposing course of action, which the board would invariably follow. He was a great support to the leadership and would always have time for a Starbucks or meal if there were more pressing matters.

Glyn was passionate about young people and always enquired about family, taking particular interest in staff and young people, especially any sporting achievements and went out of his way to encourage and bless others.

Glyn was a founding trustee of Tearfund and was influential in the growth and development of many charities which have become household names. He would apply his faith with such wisdom and his timing was impeccable! He always asked the most challenging of questions, to make sure we were on the right track, and then speak such empowering words, encouraging those he was advising to take bold, expectant steps of faith.

We meet so many people throughout our lives but relatively few are able to inspire and affect others in the way that Glyn did. We are so glad to have benefited from knowing Glyn and have such respect for the strength of his faith, wisdom and humble nature.



## Rev. Peter Holmes

We were deeply saddened when our very dear friend, Rev. Peter Holmes, passed away after a long and courageous battle with

the Coronavirus in April 2020

Peter dedicated his life to serving the needs of some of the most vulnerable in our community, and was influential in the early days of Oxygen and providing spiritual direction and a physical home for the charity for almost 20 years. As a serving Trustee, Peter helped to change the lives of many young people, giving them hope and valuing their contribution to the community.

Peter chaired Oxygen's council of reference ensuring that the charity maintains its relevance to the community and helped to guide the Trustees and leadership through many delicate challenges and encourage us to be bold when we need to take steps of faith, most recently in taking on the lease for the charity shop in New Malden.

Peter was passionate about demonstrating his Christian faith in a way which was relevant to the local community and was committed to championing the needs of those who had little hope. He was a visionary who inspired others and has been at the forefront of the fight to serve those in our community who are struggling with homelessness.

Peter was devoted to his wife, and children who showed such faith and courage during his illness. and in the weeks since his death. Peter's last text to his family before he was put on a ventilator, sums up his passion and conviction about his ultimate destination and his never-ending desire to point people to Christ.

*"Love each other, love God and run for Jesus. Whichever way this goes, I love you all."*



# Oxygen Projects:



Set up in April 2018, The Oxygen shop has become an innovative, dynamic, and powerful project. Our vision for the shop has developed beyond just providing a source of sustainable income towards being a tool for delivering services to the community and opportunities for young people to gain valuable skills in customer service, working within a team, valuing and pricing donations and networking.

We are now supported by a strong and loyal band of wonderful volunteers, donators, and regular customers. Many of whom have their own complex health issues and varied life challenges. We have been able to build a reputation for establishing strong, quality relationships, a welcoming, unique, and fun atmosphere.

***My passion for the work of the shop is the strong relationships with people that we have been able to develop - with our volunteers, staff, young people, regular donators and our loyal customers! There is a real sense of family - we have been able to get to know the community and form deep and meaningful friendships and regularly have conversations with people that help to support each other - I so value this and the feedback we get is that our customers notice this and value this too - it's more than just a shop where funds are raised for the vital youth work - we have been able to help support and look at ways to tackle the real issues and struggles in people's lives together as a community, as a family.***

**Lisa Trend, volunteering for 3.5 years**

We provide accreditation for young people looking for work experience. The shop gives a sense of belonging to a community, gives purpose and contact with others who have been through challenges in their lives. It has prevented suicide, addressed loneliness, isolation and helped socially excluded and bereaved, take the first steps to recovering their self-worth and identity.



The shop has also provided a way for our loyal supporters from local churches to actively engage with us through volunteering and donating goods and enables many local Christians to come together and demonstrate their faith by serving others. It brings young and old together giving opportunities for intergenerational relationships.



Annchi has made over 1000 bags out of the recycled material which would otherwise have been rags!

***I have only been volunteering in the Oxygen shop for less than a year, previously just been bag making. Staff are very friendly and supportive. New customers find the shop "just amazing" and really appreciate the ethos of the shop. Best decision of mine for a long time to start volunteering! Annchi:***



***Volunteering at Oxygen is different from working at other shops, as there is a purpose to it - that of helping young people who may find themselves in difficult circumstances. You also get to meet customers, some of whom regularly come into the shop and talk to the volunteers, when you get to hear their stories. People are aware it is a Christian founded charity, which also gives it a different vibe. Peter, volunteer for 2.5 years***

***Oxygen - Where is my healing place within God! Thanks God! May, volunteer for 2.5 years***

We get a range of weird and wonderful donations in the shop which you can't find anywhere else!





*Volunteering for oxygen has given me focus. I began volunteering at the shop before it opened, I lost all my confidence when my mum passed away. Oxygen is like a family, and I have gained a lot of my confidence back. I am very passionate about the charity and the shop, and love trying to come up with new fundraising ideas. Tracey.*

During the first lockdown in march 2020, Tracey was forced to shield at home. She became so frustrated that she couldn't volunteer at the Oxygen shop that she decided to try her hand at Resin Crafts. With the help of her son Callum, who also volunteers at the shop, they



bought some moulds and resin and began making small crosses. She posted online that they were available and that the proceeds would go to Oxygen and promptly sold out within a matter of days!



Tracey and Callum continued to make a variety of pieces throughout the pandemic and have raised over £1000!

Well done Tracey and Callum!

The senior Leadership Team have invested a lot of time and effort to ensure that Oxygen adhered to the restrictions and followed the guidance issued by the Charity Retail Association on how to manage the risk of spreading the virus in the shop. New screens were put in place around the till, stickers were placed on the floor



to guide shoppers around the shop we placed staff on the door to ask that face masks be worn. It proved a very stressful time with some customers venting their anger at the situation towards staff.



We have also worked hard to sell donations online and just before we went into

lockdown established a partnership with RELUV on online store for charity shops set up by fashion students at Falmouth University. Milly has worked hard to photograph items, upload them to the RELUV site and manage the communication and distribution as they were sold.





# WHAT'S THE POINT?

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Oxygen has been delivering its What's the point? programme for over seven years now and the award of funding from the Knife Crime Community Fund in 2017 challenged Oxygen to consider how the programme could be developed to reach a wider cohort of young people and impact communities further afield.

Being able to say that the programme is funded by the Home Office has given Oxygen the opportunity we needed to get beyond the front reception of local schools and focus upon the content of the programme.



Oxygen director, John Trend, is at the London Assembly Police and Crime committee today talking about funding for our work with young people, particularly for knife crime intervention.

In line with the funding we received for expanding the programme we were due to run the third conference tackling the issue of knife crime at Kingston University towards the end of April which we had to cancel due to the lockdown.



The Funding from The Home Office and MOPAC has built our capacity to share the resource with others and is now being delivered in several London boroughs and we have established partnerships with the Wickers Charity,

Newham Youth for Christ, Chislehurst youth for Christ and Marve Herbert.

*"The "What's the point?" programme has been delivered as an early intervention and prevention tool for young people in local primary schools. Knife crime in Hackney is a constant occurrence and carrying a knife is almost a fashion accessory. So we partnered with local schools to target those young people most at risk of getting into trouble."*  
Sam, Wickers charity, Hackney



In 2018, a local young person attended our knife crime conference and several months later, when he was attacked and stabbed, he was able to use medical information he had learned to keep himself alive until the ambulance arrived. This work saves lives.

*I am alive today because of the What's the point? programme run by Oxygen! I learned about how to treat someone with a knife wound which I used when I was stabbed. It saved my life."* Young person

We also partnered with the Metropolitan Police, Fearless, Street Doctors, Kingston College, Achieving for children, Kingston and Richmond LSCB, and delivered training and support days in the relevant locations to equip managers and staff to deliver the 'What's The Point?' programme.

*"The What's the point? resource is being used by other organisations across London and in response to feedback from other areas we have been developing a primary school resource which was due to be piloted before lockdown. We've delivered to our first all-girls group and have developed relationships with community partners including Chelsea and Fulham football clubs. It's been great to be part of projects like this, which have significant impact upon young people's lives."* Rory Densham Brown, Head of youth work



MAYOR OF LONDON  
OFFICE FOR POLICING AND CRIME





# KINGSNYMPTON

In November 2017 we took over Kingsnympton youth community centre as part of a tender alongside St Pauls YMCA in which we have been contracted to run three of the council youth centres for the next 4 years. The contract has been extended until March 2022 to ensure that discussions about the process can happen when the treat of the virus has diminished.

We run two sessions a week on a Tuesday and Thursday. The two sessions run each week in term time and then we offer additional holiday provision including Trips, community activities and sports. We have had a total of around 500 attendances to the centre over around 71 sessions.

*As a student at Kingston University I came to Oxygen as part of my work placement module for my course. The reason why I chose Oxygen as my placement was because I had never worked in a Youth work setting before. I wanted to experience how Youth work differs from other childcare settings I have worked in.*

Sarah



In response to the pandemic the Oxygen team ordered a range of resources and created tailored Lockdown activity packs which they delivered to isolated young people on the Kingsnympton estate and surrounding area. The packs included a small canvas board and acrylic paints, paintbrush set a t-shirt and fabric paints, a packet of brownie mix, set of headphones, some chewable sweets, games and puzzles.



We then ran online activities and quizzes using the activity packs as a catalyst to engage young people online.

*The most positive incident I recently had at work was a simple session at Kingsnympton. We had a larger group of young people than usual and introduced them to a new fun game. It really broke the ice and I could see the kids were having the most fun they'd had in ages at youth club, the atmosphere was relaxed and positive. I look forward to more sessions in the future like this.*  
Kat.

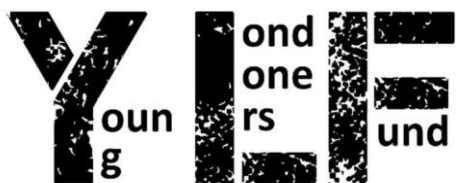
*"The lockdown activity packs given out by Oxygen were so great! They were full of fantastic stuff which helped to break up the boredom of being in lockdown and showed us that someone cared about us and was there for us."*

Young Person



*The past 12-18 have been very difficult for everyone and I am no exception. Not being able to visit friends and loss of sports were hard to cope with and at times I felt a bit trapped and isolated. The things that helped me cope and deal with the situation was being with my family and creating a greater bond with my wife and children, spending more time connecting with my other family members and making the most of the time spent at home with my children.*  
Adam,





**The Young Londoners Fund** project began at the start beginning of 2020 and has allowed Oxygen to expand its work based on targeting those young people who are perceived as "at risk" or NEET within Kingston and other neighbouring boroughs. We have made significant progress over this past year, but it should be noted that we have overcome many barriers to get to where we currently are, i.e., adapting to working remotely, digital inclusion, and self-isolating amongst staff. In saying this, we have recognised the importance of communication and relationships with parents. Since working remotely over lockdown, we have seen an increase in parents referring their children to our service and we have recognised this to be a positive and helpful way to engage with young people. We have been able to engage much better with parents of the young people we work with, as well as being able to gauge parents' perspectives and then in turn, put the best support/intervention in place to meet young people needs.

### Partners and Workshops

We have also been able to work closely with our partners, such as schools, churches and other local authorities to maximise the level of support and intervention for young people through projects and various workshops. For example, collaborating with the FUEL Program led by AFC, as well as other peer-led workshops such as, the upcycling salvage project and the bike renovation workshop. The team have delivered projects and trips over half term breaks for young people, however intervention has been limited due to the impact and regulations of Covid-19 and whilst we have not delivered as many trips this year as we had hoped to, we have been engaging well with young people remotely via our Discord server and Minecraft Realm which has served great importance for the engagement and relationships we have with young people.

### Referrals

The grant allowed us to recruit two new job positions- Targeted Project Coordinators. By doing this, this has helped grow our capacity and allowed us to provide more flexibility within the YLF project. Oxygen has seen an increasing number of referrals over the last 6 months

and these numbers are seemingly to increase. We believe many of these referrals have been made due to impact Covid-19 and lockdown has had on young people. Analysing the referral forms, covid-19 is referenced quite frequently and seems to have increased the effect of the non-Covid problems which have not been spotted as to why some young people may be struggling. Staff and volunteer mentors have adapted their approach of working to accommodate for the emotions young people may have around reintegrating back into society and returning to more normal ways of living. This means that the needs of young people are more acute and require greater levels of intervention.

### Quality Mark

We have almost fully completed the Bronze Quality Mark that is due for final submission to London Youth in the next week or so, which is amazing progress for us to then begin to aim for the Silver award. Our aim is to have this achieved by September this year, so we can continue onto attaining the Gold award and fully complete this by the end of 2021.

*"One positive thing to arise from all of this was that Oxygen was donated 10 laptops and routers to gift to young people. I was able to offer a young person their own donated laptop and 4g data router to use. Throughout lockdown we recognised a gap regarding digital inclusion and this small act of kindness was life changing for this young person as they could now engage online with digital youth work and online learning like many other normal teenagers of their age."* Alice





# DISCORD

## Digital Youth Work

Over the course of 2020, digital access and engaging with young people online became a key feature of our work. From April 2020 onwards we adapted to this new environment. This included staff undertaking training in remote youth work and participation in local working groups to support young people who needed digital access. Like all organisations, we switched to using video conferencing but also began to develop our capacity to run online chat support for young people and run online gaming activities.

We played a key role locally in highlighting digital access issues while young people were learning from home.

This included working with schools to secure support for young people who lacked computer hardware or data connections and providing technical support to young people and parents to support engagement and access. Siobhan, who joined the team earlier in the year, has played a significant role in helping us develop our online youth work offer.

*The way I coped in lockdown was by staying busy as much as possible, I got into cross stitch and video games!*

*It was great to see the young people get excited about being able to more at youth group as we come out of lockdown, such as being able to use the art room and music room.*

*In lockdown we set up a Minecraft realm and a discord server and it been great to see it grow. Particularly having young people being a part of the project and supporting us with moving from a realm to a server.*

Siobhan



## Room 1

Room 1 at Coombe boy's school has been our most consistent project over the past few years running

from Monday to Friday each week during the school term. The project is for school years 7 & 8 with year 9's showing leadership potential being invited back as junior leaders, a role they are invited to stay on into year 10 as well as becoming members of our developing leaders group.

The project offers the young people support in a variety of ways through homework support, mentoring and advice. On a weekly basis we run a variety of activities including cooking and sports and we have a weekly theme, which influences the other activities.

On average we have between 10 and 15 boys attending each session and offer free sessions to those receiving free school meals.

*I've really had to trust God more with finances as my business was hit really hard by the pandemic. My wife, child and family, faith and exercise have been my main coping mechanism over the last year I've had some really positive interactions with my mentees and it's been great forming good friendships with some lovely kids and supporting them during the lockdown and opening up.*  
Ben



*I was delighted when one of the young people that came to our after school club started volunteering at the charity shop and they were really interested in helping with everything. They also did one of our up-cycling projects and really enjoyed it.* Danica





*I am glad Rm1 is open again. I spent so much time at home it became boring so its good to be able to come to rm1 after school with my friends again."*

*young person*



Oxygen's Mentoring Project continues to go from strength to strength and we plan to train more mentors to support our work. Our current mentors are offering a variety of support to their mentees. Alongside this provision the wider Oxygen staff team also offer support and mentoring to a variety of young people from across our projects. This has involved intense intervention for some students to help them stay in education. Offering a variety of solutions to both schools and students to help reduce the number of young people being permanently excluded.

Through this work we have developed a close working relationship with the schools SEN, pastoral and safeguarding teams as well as developing relationships with social workers and council workers including the council's electronic school who work predominantly with young people who are off timetable. Our end goal is to support the schools and enable our full-time mentors to take over the support of the young people to maintain a long-term relationship that will help the young person throughout their education and beyond.

*I currently work with a primary school student who has been known to misbehave in school as well as home. With a rough relationship with him mum, my aim was to work with him and focus on and discover where his behaviour stems from. In our recent session he said "My mum has had the all clear from cancer and I want to be better for her". This was encouraging to hear and I am confident that his turn-around will be a fantastic story for people to hear.*

**Felicia**



The GAP year experience at Oxygen started when several of the original group of young people, who established the vision for the charity, wanted to see their vision fulfilled. Over the years the Gap team have brought a fresh outlook on our work and energy and innovation.

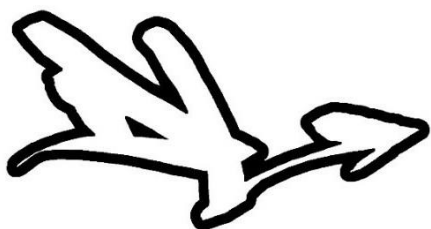
We have partners with several organisation to recruit volunteers for the GAP team and are currently working very effectively with Time For God who provide volunteers with an international perspective.

Time for God sent us Freddie and Julia from Germany who left at the end of august 2019 and were followed by Michael and Marlen.

*Reflecting on my time with Oxygen: It is hard to believe that it has been a full year, March 17th, since leaving to head back to South Carolina and leaving my home in Kingston. There is a lot I reflect on and learn and grow from my experiences and the people I talked to and got to know. Oxygen allowed me to express who I am and allowed me to grow emotionally and spiritually. My experience with y'all and what I've learned about myself allowed me to explore where and what I see my life going in the next direction. But through Oxygen and the Kingston community, I learned more about what I want to do and what I enjoy doing, connecting with people, young adults and the community. As of right now my family and I are thinking about coming back to Kingston to visit in summer 2022, at least that is the plan what we think is the safest at the time. Thank you so much to Oxygen and the Kingston community for giving me a home.*

**Michael**





## DEVELOPING LEADERS

### Developing Leaders

Unfortunately, we have not been able to run a residential trip this year due to the Pandemic. However, Oxygen is committed to involving young people in the development, planning and design of our activities. We hold regular activities bring young people together from all our projects and hear their ideas and suggestions about how we can develop our work to ensure it remains relevant to young people's needs.

We have devised the Developing Leaders Training to equip them with the skills they need to fully engage in that process. This year we ran another of our Developing Leaders Training weekends on the Thames Barge.

Throughout the residential, young people gain valuable experience and teambuilding skills by working as part of the crew which involves cleaning the boat, planning, and preparing meals, piloting and managing the boat through locks. They also plan and deliver peer training modules on Trust, Team Building, Leadership, and identity.

The training tests young people's skills requiring them to plan and present sessions to their peers, hones their ability function and make decisions under pressure, manage conflict and build relationships. Young people speak of feeling more confident about themselves and have a unique and memorable experience on the boat which will remain with them for years to come. Many of the young people we work with go on to contribute something back to Oxygen through our Developing Leaders project

A great example of this in practice has been the development of Oxygen's Digital youth work where young people have been at the forefront of advising us on the best platforms for communication, how to set up our Minecraft server and problem solve issues as they arise.

Young people are able to contribute their skills and ideas

throughout all our work and we are keen to seek more opportunities for them to steer the development of our work, particularly at the shop, in the form of enterprise innovation and volunteering.

*Volunteering for oxygen has been a very good experience. Helping I'm the shop has given me an opportunity to experience a work environment and help an important charity run its business and help people. All the staff are very nice and easy to work with. They are very helpful and make it easy to learn what to do. On top of helping in the shop, I've also been helping to run a minecraft server for the mentored youth. This is great as it allows me to provide a safe, fun place for the youth to hang out, enjoy and relax*  
**James**





# Kingston Street Pastors

## Kingston Street Pastors 2019-20 report

Just like for everyone else, 2020 was a challenging year for Kingston Street Pastors. As a project serving the night-time economy and hospitality sector, we were able to operate normally up until March 2020, but then immediately found during lockdown that we were unable to perform our core service of deploying teams in the town centre on a Friday and Saturday night.

During periods of lockdown, we shifted our focus to maintaining contact with Street Pastor and Prayer Pastor volunteers and signposting them towards other opportunities to serve the community. We were also able to take advantage of training opportunities online such as mental health awareness.

In the periods when our night-time economy re-opened, we have been able to run patrols. This has required extensive work on risk assessments and volunteer re-deployment guidance. When we have been able to patrol, we have supported our local council in sharing public health messages and have had positive engagements with people on the streets. We have found an increase in workers in the night-time economy requiring pastoral support due to difficult economic circumstances and we have been able to provide this. As and when we have been able to deploy Street Pastor teams, it has been awesome to be back out on the streets of Kingston, hearing shouts of "have you got any lollies" from the young people! It was fantastic to see how much our presence was missed and is appreciated.

|  |      |
|--|------|
| Total number of Street Pastor shifts   | 349  |
| Total number of people helped on the streets (approx.)   | 1380 |
| Total number of bottles/glasses collected  | 1126 |
| Total number of anti-social incidents attended (approx.)   | 15   |
| Total number of water bottles/ hot drinks provided   | 342  |
| Total number of people signposted to other organisations (e.g. addiction, homelessness, mental health) | 29   |
| Pairs of flip-flops given out over the past 12 months:   | 231  |

## Looking Ahead: Street Pastors goals for 2020-21:

- Increasing Street Pastor presence at local events
- Continue strong emphasis on recruitment and regular church visits and talks.
- Build financial sustainability through fundraising events and regular giving
- A renewed emphasis on the role of prayer and Prayer Pastors



*Looking back over the last year, I have much to be grateful for. There have been a lot of challenges, especially with my mental health, which has suffered as a result of the pandemic, like a lot of people's has. Being furloughed, and not doing the job I enjoy, for a while was a huge loss, as was not being able to go out as a Street Pastor.*

*As ever, the Oxygen team were creative supportive and we found new ways of operating and connecting. I started joining the team meeting every Monday via zoom, which I didn't routinely attend before, and this was a great opportunity to catch up and even get to know staff members that I hadn't spent much time with. That connection with others was so crucial during lockdown.*

*On a personal note, my main coping strategy throughout has been running! I was able to develop my speed and endurance over lockdown and am looking forward to running my first half marathon in October! Running is a way of clearing my mind, pushing my body to do more and is vital for my mental health. Here I am on a particularly wet run! Brenda*



## Communications and Development

Charlie has continued to serve in his role diligently and, as part of the senior management team along with Rory, has been one of the cornerstones of the Oxygen team for over 10 years!

As we found a way through the pandemic, the Oxygen team met on zoom our Monday meeting and would regularly end up playing peekaboo with Charlie's son Jacob and Rory's son Abel. This helped to lighten the meetings and proved highly effective at reducing stress for the team.

For Charlie and his wife Naomi, the last year has been particularly hard on a personal level. John, (Director), the Trustees, staff and volunteers are hugely grateful for Charles's resilience, commitment and dedication to Oxygen

*It has been a really difficult year for so many people including me and my family. We have had multiple bereavements and other challenges as well. Throughout 2020 me and my wife Naomi tried to focus on making good choices to support our wellbeing and support our family and friends. I also picked up some lockdown hobbies like Indian cooking and listening to audiobooks. It has been hugely important to have the support of the*

*Oxygen and Street Pastors family at this time. I am fortunate to work with so many great people across our staff and volunteer team. The year has involved making difficult choices about what work we can and cannot do in the community at this time and I am grateful for the dedication and patience that our staff, volunteers and partner organisations have shown. Covid has also presented opportunities for us to work in new ways, particularly involved technology and remote working. I have learned a lot about supporting young people to engage with our work online and I think we have been able to make a great contribution to lots of young people in a really difficult and unprecedented time.*

*Charles Bamford*



## Partnerships with churches

Oxygen has a range of partnerships with over 40 churches in and around Kingston and Richmond, and provides opportunities for the faith community to contribute their time, expertise and resources to supporting young people. Local churches have played a significant role in establishing and sustaining the work of Oxygen and provide support in a variety of ways. This can include raising money, supporting staff and volunteers, raising awareness of our work, collection and delivery of donations to sell, recruiting volunteers and praying.

We also have joint projects where we actively support youth provision at a church, mentor / coach church-based youth workers or deliver activities. Oxygen has been running Monday youth provision for St John the Baptist church in Kingston Vale now for a number of years and we really value the opportunity to support the local church in this way. However, when the Pandemic arrived, the church decided that they would cease funding the club in the short term.

We would like to thank every church and congregation for their ongoing support, whatever the size or nature of their contribution. The following churches have been generous in providing financial support of £1000 or more: Christ Church New Malden, Kingston URC, Teddington Baptist Church, St Paul's Kingston Hill, St Matthews, Surbiton, St John Kingston vale, St Francis de Sale, St Georges Tolworth, Emanuel Church Tolworth, New Malden Baptist Church.

**"For many years Oxygen has provided invaluable and imaginative youth work across Kingston, and has enhanced the lives of many young people, communities and churches based on a vision of life in all its fullness deeply inspired by the Christian faith."**

**The Rt Revd Dr Richard Cheetham,  
Bishop of Kingston.**



## Trustees

The following individuals have served as trustees during the period:

Mrs Liz Wynyard (Chair of Trustees)

Mr. Peter Wilkins (Treasurer)

Dr Brian Austen

Rev Peter Holmes, sadly passed away April 2020

Mr Nathan Larkin

Mr Richard Caldwell

### Vice Presidents

Mr Steve Barnes

Mr Glyn MacAulay, sadly passed away September 2019

### Director/C.E.O.

John Trend, M.A., Dip. Theo., Dip. H.E.

### Professional Advisers

Independent Examiner:

Nicola Lewis – EasyBooks (Wales) Ltd

Bankers:

The Co-operative Bank plc

Lloyds TSB Bank plc

### Risk Assessment

The trustees have considered the risks that the charity may face and is satisfied that adequate contingency plans appropriate to an organisation of this size are in place to lessen the effect of such risks. Indemnity Insurance is provided to each of the Trustees.



## Independent Examiner's Report



To the trustees of: **OXYGEN (Kingston Borough Youth for Christ) 1086608**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> August 2020, which are set out on the following pages.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act);
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.


### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed..........Nicola Jayne Lewis


Date.....4<sup>th</sup> August 2021.....

**STATEMENT OF FINANCIAL ACTIVITIES For the year ending 31<sup>st</sup> August 2020**

|   | Notes | Unrestricted<br>and<br>Designated | Restricted<br>Oxygen | Restricted<br>Street<br>Pastors | CY<br>Total    | PY<br>Total    |
|---|-------|-----------------------------------|----------------------|---------------------------------|----------------|----------------|
| <b>Incoming Resources</b>               |       |                                   |                      |                                 |                |                |
| Voluntary Income                        | 10    | 100,758                           | 20,380               | 30,973                          | <b>152,110</b> | 197,383        |
| Trading Income                          |       | 30,514                            |                      | 0                               | <b>30,514</b>  | 48,698         |
| Incoming resources from generated funds |       | 0                                 | 0                    | 0                               | <b>0</b>       | 1,784          |
| <b>Incoming Resources Total</b>         |       | <b>131,272</b>                    | <b>20,380</b>        | <b>30,973</b>                   | <b>182,624</b> | <b>247,865</b> |
| <b>Resources Expended</b>               |       |                                   |                      |                                 |                |                |
| Cost of Generating Funds                |       | 0                                 | 0                    | 0                               | 0              | 344            |
| Charitable Activities                   |       | <b>105,506</b>                    | <b>16,651</b>        | <b>32,375</b>                   | <b>154,532</b> | 215,300        |
| Operational Costs                       |       | 0                                 | 0                    | 0                               | 0              | 27,628         |
| Governance                              |       | 0                                 | 0                    | 0                               | 0              | 2,229          |
| <b>Resources Used Total</b>             | 14    | <b>105,506</b>                    | <b>16,651</b>        | <b>32,375</b>                   | <b>154,532</b> | <b>245,502</b> |
| Net incoming/(outgoing) resources       |       | <b>25,765</b>                     | <b>3,729</b>         | <b>(1,402)</b>                  | <b>28,092</b>  | 2,363          |
| Transfers and reclassifications         |       | <b>8,980</b>                      | <b>(8,980)</b>       | 0                               | 0              | 0              |
| Loss on disposal of fixed assets        |       | 0                                 | 0                    | 0                               | 0              | 0              |
| <b>Net movement in funds</b>            |       | <b>34,745</b>                     | <b>(5,251)</b>       | <b>(1,402)</b>                  | <b>28,092</b>  | 2,363          |
| Fund Balances Brought Forward           |       | 73,036                            | 21,172               | 7,173                           | <b>101,382</b> | 99,019         |
| Fund Balances Carried Forward           |       | 107,781                           | 15,922               | 5,771                           | 129,474        | 101,382        |
| <b>NOTE:</b>                            |       |                                   |                      |                                 |                |                |
| Held in Oxygen CIO Whilst Transitioning |       | (20,042)                          | 1,673                | 0                               | (18,369)       | 0              |
| Consolidated Fund Balances              |       | 87,739                            | 17,594               | 5,771                           | 111,105        | 101,382        |

## BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2020

|   | Notes | 2019/2020      | 2018/2019      |
|---|-------|----------------|----------------|
| <i>All Amounts GBP</i>                          |       |                |                |
| Tangible assets                                 | 2     | 1,882          | 2,510          |
| Investments                                     |       | 0              | 0              |
|   |       | <u>1,882</u>   | <u>2,510</u>   |
| Debtors and accrued income                      | 3     | 36,312         | 30,891         |
| Inter company loans whilst transitioning to CIO |       | 58,328         | 0              |
| Cash at bank and in hand                        |       | 84,261         | 84,599         |
|   |       | <u>178,900</u> | <u>115,490</u> |
| Creditors: Amounts falling due in one year      | 4     | (51,309)       | (16,619)       |
| Net Current Assets                              |       | <u>127,591</u> | <u>98,871</u>  |
| Total Assets less current liabilities           |       | <u>129,474</u> | <u>101,382</u> |
| <b>Funds</b>                                    |       |                |                |
| Restricted-SP                                   | 5     | 5,771          | 7,173          |
| Restricted-OX                                   | 6     | 15,922         | 21,172         |
| Unrestricted-OX                                 | 7     | 107,781        | 73,036         |
|   | 8     | <u>129,473</u> | <u>101,382</u> |
| NOTE:   |       |                |                |
| Held in Oxygen CIO Whilst Transitioning         |       | (18,370)       | 0              |
| <b>Consolidated Fund Balances</b>               |       | <b>111,103</b> | <b>101,382</b> |

Approved by the Trustees..........Date 25<sup>th</sup> June 2021

Liz Wynyard (Chair of Trustees)



1. ACCOUNTING POLICIES

a) Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Small Entities and follow the recommendations in “Accounting and Reporting by Charities: Statement of Recommended Practice” issued in March 2005 (SORP 2005) and the Charities Act 2011.

b) Depreciation

Depreciation is provided on tangible assets over estimated useful lives at a rate of 25% on the reducing balance method.

c) Stock

Stock is included at the lower of cost or net realisable value

d) Fund Accounting

Funds held by the charity are either:

- Unrestricted General Funds – These are funds which can be used in accordance with the charitable objects at the discretion of the trustees
- Designated Funds – These are funds set aside by the Trustees out of unrestricted funds for the specific purposes or projects
- Restricted Funds – These are funds that can only be used for particular restricted purposes or projects. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

e) Pension Costs

Oxygen has met its obligations under the government’s Auto Enrolment Scheme which came into effect on 16<sup>th</sup> June 2016.

f) Incoming resources

Receipts are accounted for on an accruals basis.

g) Cost of activities in furtherance of the charity’s activities

This comprises all expenditure directly related to the objects of the charity.

h) Fundraising and publicity expenditure

This comprises all expenditure relating to raising funds for the charity.

i) Management of the charity

This comprises expenditure relating to compliance with constitutional and statutory requirements and other costs, which cannot be treated as costs of activities in furtherance of the charity's objects.

j) Taxation

The company is a registered charity under the Charities Act 2011 and therefore no liability to taxation arises.

k) Grants payable in furtherance of the charity's objects

Grants payable are charged in the year when the grant is paid.

l) Reserves Policy

The trustees consider that the charity needs to retain sufficient unrestricted reserves at all times in order to maintain its work. It is therefore the aim of the trustees to retain between 1 and 3 months operating costs as free reserves that are not invested in tangible fixed assets.

The reserves are regularly monitored by the trustees.

## 2. TANGIBLE ASSETS

|                       | Fixtures<br>&<br>Fittings | Office<br>Equipment | Property |  | Total        |
|-----------------------|---------------------------|---------------------|----------|--|--------------|
| <b>Cost</b>           |                           |                     |          |  |              |
| 01-Sep-19             |                           | 9,456               |          |  | 9,167        |
| Additions             |                           | 0                   |          |  | 0            |
| Disposals/Write Offs  |                           | 0                   |          |  | 0            |
| <b>31-Aug-20</b>      |                           | <b>9,456</b>        | <b>0</b> |  | <b>9,456</b> |
|                       |                           |                     |          |  |              |
| <b>Depreciation</b>   |                           |                     |          |  |              |
| 01-Sep-19             |                           | 6,946               |          |  | 6,946        |
| Additions             |                           | 628                 | 0        |  | 628          |
| Disposals/Write Offs  |                           | 0                   |          |  | 0            |
| <b>31-Aug-20</b>      |                           | <b>7,574</b>        | <b>0</b> |  | <b>7,574</b> |
|                       |                           |                     |          |  |              |
| <b>Net Book Value</b> |                           |                     |          |  |              |
| 01-Sep-19             |                           | 2,510               | 0        |  | 2,510        |
| 31-Aug-20             |                           | 1,882               | 0        |  | 1,882        |

Depreciation is provided on tangible assets over estimated useful lives at a rate of 25% on the reducing balance method.

## 3. DEBTORS AND PREPAYMENTS

|             | 2019/20 | 2018/19 |
|-------------|---------|---------|
| Debtors     | 27,312  | 30,891  |
| Prepayments | 9,000   | 0       |
|             |         |         |
|             | 36,312  | 30,891  |

## 4. CREDITORS: Amounts falling due within one year

|                            | 2019/20 | 2018/19 |
|----------------------------|---------|---------|
|                            |         |         |
| Accruals & Deferred Income | 51,309  | 16,619  |
|                            |         |         |
|                            | 51,309  | 16,619  |

## 5. RESTRICTED FUNDS – Street Pastors

Comprises the unexpended balances of donations to be applied for the work of Street Pastors:

|  |  | 01-Sep-19    | Incoming      | Outgoing        | Transfers | 31-Aug-20    |
|--|--|--------------|---------------|-----------------|-----------|--------------|
| <b>Brought Forward</b>                                 |  | 7,173        |               |                 |           | 7,173        |
| Churches   |  |              | 6,942         |                 |           | 6,942        |
| Individuals Inc Gift Aid                               |  |              | 8,839         |                 |           | 8,839        |
| Organisations  |  |              | 664           |                 |           | 664          |
| Grants without conditions                              |  |              | 14,527        |                 |           | 14,527       |
| Income from generated funds                            |  |              | 0             |                 |           | 0            |
| Expenditure: Charitable activities & Operational Costs |  |              |               | (32,375)        |           | (32,375)     |
|  |  |              |               |                 |           |              |
|  |  |              |               |                 |           |              |
| <b>Total</b>   |  | <b>7,173</b> | <b>30,972</b> | <b>(32,375)</b> | <b>0</b>  | <b>5,770</b> |

## 6. RESTRICTED FUNDS – Oxygen

Restricted funds comprise the unexpended balances of donations to be applied for specific purposes:

|                                |  | 01-Sep-19 | Incoming | Outgoing | Transfers to other funds for shared costs | 31-Aug-20 |
|--------------------------------|--|-----------|----------|----------|---|-----------|
|                                |  |           |          |          |   |           |
| I Love Kingsnympton            |  | 3,354     | 5,337    | -8,811   | 120                                       | 0         |
| Jack Petchey Achievement Award |  | 1,961     | 5,000    | -1,064   | 0   | 5,897     |
| Charity Shop                   |  | 7,642     | 0        | 0        | -7642                                     | 0         |



|                           |  |               |               |                  |               |               |
|---------------------------|--|---------------|---------------|------------------|---------------|---------------|
| Young Londoners (see CIO) |  | 0             | 0             | 0                | 0             | 0             |
| mentoring                 |  | 104           | 0             | 0                | 0             | 104           |
| Developing Leaders        |  | 269           | 0             | 0                | 0             | 269           |
| Knife Crime Project       |  | 3,198         | 4,200         | -3,640           | 0             | 3,758         |
| St John's Kingston Vale   |  | 434           | 2,396         | -838             | 0             | 1,992         |
| Cambridge Road            |  | 3,913         | 0             | -8               | 0             | 3,905         |
| New Malden Baptist Church |  | 300           | 3,447         | -2,289           | -1,458        | 0             |
|                           |  |               |               |                  |               |               |
| <b>Totals</b>             |  | <b>21,174</b> | <b>20,380</b> | <b>(16,651))</b> | <b>(8980)</b> | <b>15,923</b> |

## Restricted Fund descriptions

**I Love Kingsnympton** is payment for delivery of youth work on the Kingsnympton Estate as part of a contract between the YMCA and Achieving for children.

**Jack Petchey Achievement Award** is a donation from the Jack Petchey Foundation specifically to reward youth members who have been voted by their peers as having had a positive influence within the community.

**Mentoring** provides a one to one relationship between a trained adult and a young person, identified by school or youth services as needing additional support.

**Developing Leaders** is an opportunity for young people to develop their capability in leading small groups of their peers.

**Knife Crime project** (What's the point?) is a peer led project designed to raise awareness about the issues, consequences and perspectives on knife crime, delivered to local secondary schools. Funders include MOPAC, Kingston Borough Council and the Home Office.

**St John's Kingston Vale** is a partnership with St. John The Baptist church where Oxygen provides youth workers to deliver several youth clubs to engage local young people.

**Cambridge Road** This is funding identified by the Royal Borough of Kingston Upon Thames and local ward Councillors

**New Malden Baptist Church** is funding to support the employment of a part time youth worker seconded to the church and managed by Oxygen

## 7. UNRESTRICTED FUNDS OXYGEN

|                     | 01-Sep-19 | Incoming | Outgoing | Transfers | 31-Aug-20 |
|---------------------|-----------|----------|----------|-----------|-----------|
|                     |           |          |          |           |           |
| Churches            |           | 24,178   |          |           |           |
| Individuals Inc GAD |           | 53,705   |          |           |           |
| Organisations       |           | 6,091    |          |           |           |
| Grants              |           | 15,000   |          |           |           |
| Other income        |           | 32,298   |          |           |           |

|                            |  |        |         |           |       |         |
|----------------------------|--|--------|---------|-----------|-------|---------|
|                            |  |        |         |           |       |         |
| Total General Fund         |  | 73,035 | 131,272 | (105,506) | 8,980 | 107,781 |
| Fixed Asset Reserve        |  | 0      | 0       |           |       |         |
| Total per SOF Unrestricted |  | 73,035 | 131,272 | (105,506) | 8,980 | 107,781 |
|                            |  |        |         |           |       |         |

## 8. ASSETS

|               | Fixed Assets | Net Current Assets | 2020 Total     | 2019 Total     |
|---------------|--------------|--------------------|----------------|----------------|
| Unrestricted  | 0            | 107,781            | 107,781        | 73,036         |
| Restricted OX | 1,882        | 14,040             | 15,922         | 21,172         |
| Restricted SP | 0            | 5,771              | 5,771          | 7,173          |
|               |              |                    |                |                |
|               | <b>1,882</b> | <b>127,592</b>     | <b>129,474</b> | <b>101,381</b> |

## 9. RELATED PARTY TRANSACTIONS

The following should be noted:

- The sum of £3,077 was paid to the Ascension Trust on behalf of Street Pastors.
- Intercompany bank transfers between Street Pastors and Oxygen general funds will take place after year end. The amounts are currently accrued in the relevant expense categories, but the monies have not been transferred in the bank accounts.
- Transfer to CIO transition – The trust is in the process of transferring all operations to a CIO (Name: Oxygen Charitable Incorporated Organisation Registered Charity Number 1165522). During this transition period, some activities have been processed through the CIO and some through the trust. The trustees are striving to have the transfer completed by the end of August 2021. Separate accounts have been prepared and filed by the CIO with a joint activities report and trustees have reviewed the finances on a consolidated basis for the purposes of decision making and planning.

## 10. DONATIONS Received

All donations have been allocated to restricted or designated funds as instructed by the Donors.

## 11. INDEPENDENT EXAMINATION FEE

The net movement of unrestricted funds is stated after charging the independent examination fee of £910.

## 12. STAFF COSTS

|          | 2019/20        | 2018/19        |
|----------|----------------|----------------|
| Salaries | 154,593        | 154,695        |
| Pension  | 10,425         | 9,894          |
|          | <b>165,018</b> | <b>164,588</b> |

The furlough scheme commenced in March 2020 to assist with the effects of the Covid 19 pandemic.

£26,299 has been received during this financial year to assist with the salary costs. This amount is shown as General Funds Income

| Employee Numbers                                | 2019/20 | 2018/19 |
|---|---------|---------|
| Director  | 1.00    | 1.00    |
| Office Staff/manager (FTE)                      | 1.60    | 1.60    |
| Office Staff Voluntary (FTE)                    | 0.20    | 0.20    |
| Youth work/ Street Pastors Staff (FTE)          | 5.6     | 5.6     |
| Youth work/ Street Pastors Volunteers (Not FTE) | 75.00   | 83.00   |
| Shop Volunteers                                 | 50      | 41      |

Youth work/Street Pastors volunteers is actual volunteers includes: Trustees, Youth workers, street pastors and prayer pastors, support committees and voluntary consultants. A large number of volunteers provide regular support at the various projects. Their input to Oxygen is acknowledged with thanks.

No remuneration was paid to Trustees.

## 13. PENSION SCHEME ARRANGEMENTS

Oxygen has met its obligations under the government's Auto Enrolment Scheme. Pension contributions are being paid on behalf of all of the Trust's employees. Contributions range from 5% to 10% of their gross salary and an additional 1% contribution for life cover.

## 14. TOTAL UNRESTRICTED AND DESIGNATED RESOURCES EXPENDED

|  | 2019/20 | 2018/19 |
|--|---------|---------|
| Salaries   | 74,180  | 111,494 |
| Premises   | 5,460   | 4,800   |
| Training   | 674     | 473     |
| General office                                     | 676     | 2,212   |
| Charity Shop Contribution (NB Rent cost is in CIO) | 16,622  | -2,708  |
| Event Expenses                                     | 4,900   | 3,331   |
| Accounting Fee                                     | 3,826   | 2,227   |
| Donations Made                                     | 140     | 120     |
| Sundries   | 359     | 160     |
| Depreciation                                       | 628     | 837     |
|  |         |         |



|       |         |         |
|-------|---------|---------|
| Total | 107,465 | 122,945 |
|-------|---------|---------|