



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2022		Day 31	Month March	Year 2023

Section A Reference and administration details

Charity name	RIVERHEAD INFANTS' SCHOOL FUND		
Other names charity is known by			
Registered charity number (if any)	1086548		
Charity's principal address	Worships Hill		
	Riverhead		
	Kent		
	Postcode	TN13 2AS.	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	H. Bligh		To 26.02.2023	
2	C. Davison			
3	S. Fazzin			
4	K. Fuhrmann			
5	A. King		From 01.09.2022	
6	S. Munns			
7	T. Mutru	Chair of Governors		
8	N. Pocknall			
9	A. Ramu			
10	M Skinner		From 17.05.2022	
11	C. Smeaton		To 29.04.2022	
12	T Spingardi			
13	W Swain			
14	J Turner			
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Declaration of Trust dated 19 March 2001
Amended by Scheme dated 29 January 2002

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the accounting period was £28,347

Parents of new entrants are asked for a one-off donation of £60 which totalled £4,750 for the period.

Parental contributions for school trips and events were £4,766 and for After school activities were £10,195. Charity Fund-raising events made £1,255 and the Feed-in Tariffs from the solar panels gave an income of £3,299

The main fund expenses were:

- In-school events which included, Scooter/Skateboarding and science workshops as well as theatre company visits and cost £3,953
- After school clubs cost £14,505
- Charitable donations were £2,303
- Planning permission was granted for the new school hall in February 2020. Costs for associated works with the Pre-planning consents was £22,889, which included all the car-park reconfiguration works

Total payments for the year amounted to £37,441, giving a net income for the year of -£9,094

Section E

Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £114,790, which was a decrease in overall funds of 7.3%. Funds had been accumulated in support of a new hall project and we have now almost completed the pre-planning phase. Bearing in mind the financial constraints now facing schools it is prudent to retain some reserve in support of the school pupils and other future projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tiina Mutru

Andrew King

Position (eg Secretary, Chair, etc)

Chair

Headteacher

Date

16.01.2024

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st MARCH 2023

	Notes	31.03.23	31.03.22 £	28.02.21 £	31.8.19 £	31.08.18 £
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	4750	4590	10,510	4545	5,028
Other Donations	2	1028	1748	720	5012	78
Gift Aid Reclaim		1118	1118	3453	0	1,558
Charitable Activities:						
Parent Contribution For Trips/Events	3	4766	3886	4823	5481	5,565
After School Clubs	5	10195	13351	9182	15957	13,751
Activities For Generating Funds:						
Solar Panels		3299	4453	7151	3518	3,190
Commission	6	646	977	1029	204	421
School Equipment	8	390	659	275	196	276
Christmas Cards		299	0	1518	1567	1,381
Charity Fundraising	9	1255	3205	4756	5011	2,655
Bank Deposit Interest:						
Bank Interest		601	13	400	383	148
TOTAL RECEIPTS		28347	34,000	43,817	41,874	34,051
PAYMENTS						
Cost of Charitable Activities:						
School Trips	3	-3467	-529	-2,650	-£2,560	-£2,864
School Events	4	-3953	-3397	-8,318	-£2,522	-£2,005
After School Clubs	5	-14505	-14886	-16,581	-£6,216	-£5,480
School Resources	10	-7378	-5808	-5,895	-£3,034	-£3,124
Fundraising Costs:						
School Equipment	8	-4558	-317	-588	-£538	-£402
Christmas Cards	7	0	0	-987	-£1,047	-£955
Charity Fundraising	9	-2303	-2984	-5,356	-£2,722	-£2,344
Other	11	-313	-303	-969	-£191	-£236
New Hall Costs	12	-22889	-1733	-25,000		
TOTAL PAYMENTS		-£37,441	-£29,957	-£66,344	-£18,830	-£17,410
NET RECEIPTS / (PAYMENTS)		-9,094	4,043	-22,527	23,044	16,641
CASH FUNDS AT PRIOR YEAR END		123884	119841	142,368	119,324	102,683
CASH FUNDS AT CURRENT YEAR END		114,790	123,884	119,841	142,368	119,324

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31st MARCH 2023

Cash

Current Account
Special Interest Bearing Account
Total Cash Funds

Stock

Ocarinas, Water bottles

Note

8

NOTES TO THE ACCOUNTS

Note 1: Annual donation from Reception Parents, per child @ £60

Note 2: Contributions from Olympic Athlete Event

Note 3: Trips to Chatham Dockyard, Drusillas, Wakehurst and Kent Wildlife Trust

Note 4: Events include Workshops - Skateboard and Scooter Coaching, Zoolab, First Aid

Note 5: After-school Clubs Football, Cricket, RASC fees transfer

Note 6: Commission received from School Photographer

Note 7: PTA now arrange and pay for Christmas Cards/Bags/Tea Towels

Note 8: Water bottles;

Opening Stock

Purchase of Bottles

Sale of Bottles

Bottles given to new starters

Closing Stock

Ocarinas x 61

Bottles x 64

Cash in hand

Note 9: Donations following Xmas performances, fund-raising including class activities.

Charities supported were Umoyo Orphan Project, Demelza House, Diabetes UK

Solving Kids Cancer

Note 10: Includes New Friendship Shelter, Opal Resources including Sheds

Little Wandle set-up, Evidence Me

Note 11: Includes costs of online payments

Note 12: Planning Permission for new hall granted. Re-imbursement of provisional/associated works.

Signed on behalf of all the trustees:



Tiina Mutru
Co-Chair of Trustees



Karl Fuhrmann
Co-Chair of Trustees

Date:

**Unrestricted Fund
to nearest £**

500
114,290
114,790

747
390
-70
-180
887

610
128
65
803



Andrew King
Head teacher



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Riverhead Infants School

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

1086548

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/01/2024

Name:

Rachel Harland

**Relevant professional
qualification(s) or body
(if any):**

Address:

Ide Hill Primary School, Sundridge Road, Ide Hill TN14 6JT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).