



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	March	2021		31	March	2022

Section A

Reference and administration details

Charity name RIVERHEAD INFANTS' SCHOOL FUND

Other names charity is known by

Registered charity number (if any) 1086548

Charity's principal address

Worships Hill

Riverhead

Kent

Postcode

TN13 2AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	H. Bligh			
2	S. Bradley		To 31.12.2021	
3	J.Crittenden		To 15.03.2021	
4	C. Davison			
5	S. Fazzin		From 29.11.21	
6	K. Fuhrmann			
7	A.Judge		To 21.07.21	
8	S. Manning		To 18.05.21	
9	S. Munns		From 18.05.21	
10	T. Mutru	Chair of Governors		
11	A Ramu			
12	N. Pockall			
13	C. Smeaton			
14	T Spingardi		From 05.07.21	
15	W Swain		From 29.11 21	
16	J Turner		From 12.05.21	
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Declaration of Trust dated 19 March 2001
Amended by Scheme dated 29 January 2002

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the 13 month period was £34,000

Parents of new entrants are asked for a one-off donation of £60 which totalled £4,590 for the period.

Parental contributions for school trips and events were £3,886 and for After school activities were £13,351. Charity Fund-raising events made £3,205 and the Feed-in Tariffs from the solar panels gave an income of £4,453.

The main fund expenses were:

- In-school events which included, dance and science workshops as well as theatre company visits and cost £3,397
- After school clubs cost £14,886
- Charitable donations were £2,984
- Planning permission was granted for the new school hall in February 2020. Costs for Architects fees and associated works was £1,733. Due to Covid minimal progression had been made with this.

Total payments for the year amounted to £29,957, giving a net income for the year of £4,043.

Section E

Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £123,884, which was an increase in overall funds of 3.4%. Funds had been accumulated in support of a new hall project but associated works had been slow this year due to Covid. Bearing in mind the financial constraints now facing schools it is prudent to retain some reserve in support of the school pupils.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

In order to make the reconciliation of account easier we have run this accounting period from 01/03/2021 – 31/03/2022 to bring this account in line with the main school account. Going forward this will now run from 1st April – 31st March each year.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tiina Mutru

Andrew King

Position (eg Secretary, Chair, etc)

Chair

Headteacher

Date

24.01.2023

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st MARCH 2022

	Notes	31.03.22 £	28.02.21 £	31.8.19 £	31.08.18 £	31.08.17 £
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	4590	10,510	4545	5,028	11,090
Other Donations	2	1748	720	5012	78	218
Gift Aid Reclaim		1118	3453	0	1,558	3,123
Charitable Activities:						
Parent Contribution For Trips/Events	3	3886	4823	5481	5,565	6,823
After School Clubs	5	13351	9182	15957	13,751	12,904
Activities For Generating Funds:						
Solar Panels		4453	7151	3518	3,190	3,782
Commission	6	977	1029	204	421	410
School Equipment	8	659	275	196	276	580
Christmas Cards		0	1518	1567	1,381	1,513
Charity Fundraising	9	3205	4756	5011	2,655	4,087
Bank Deposit Interest:						
Bank Interest		13	400	383	148	107
TOTAL RECEIPTS		34,000	43,817	41,874	34,051	44,637
PAYMENTS						
Cost of Charitable Activities:						
School Trips	3	-529	-2,650	-£2,560	-£2,864	-£3,867
School Events	4	-3397	-8,318	-£2,522	-£2,005	-£1,100
After School Clubs	5	-14886	-16,581	-£6,216	-£5,480	-£7,192
School Resources	10	-5808	-5,895	-£3,034	-£3,124	-£2,355
Fundraising Costs:						
School Equipment	8	-317	-588	-£538	-£402	-£1,111
Christmas Cards	7	0	-987	-£1,047	-£955	-£1,026
Charity Fundraising	9	-2984	-5,356	-£2,722	-£2,344	-£3,801
Other	11	-303	-969	-£191	-£236	-£401
New Hall Costs	12	-1733	-25,000			
TOTAL PAYMENTS		-£29,957	-£66,344	-£18,830	-£17,410	-£20,853
NET RECEIPTS / (PAYMENTS)		4,043	-22,527	23,044	16,641	23,785
CASH FUNDS AT PRIOR YEAR END		119841	142,368	119,324	102,683	78,898
CASH FUNDS AT CURRENT YEAR END		123,884	119,841	142,368	119,324	102,683

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548**STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31st MARCH 2022**

Cash	Unrestricted Fund to nearest £
Current Account	500
Special Interest Bearing Account	<u>123,384</u>
Total Cash Funds	123,884

Stock	Note
Ocarinas, Water bottles	8

NOTES TO THE ACCOUNTS

Note 1: Annual donation from Reception Parents, per child @ £60

Note 2: Contributions from Olympic Athlete Event, Sponsored read

Note 3: Due to Covid no trips took place in 2021. From Feb 22 Parents were paying in advance for future trips

Note 4: Events include Workshops - Theatre Company, Diwali Dance, Junior Stem - Lego Engineering

Note 5: After-school Clubs Football, Cricket, RASC fees transfer

Note 6: Commission received from School Photographer/Christmas Cards, etc

Note 7: PTA now arrange and pay for Christmas Cards/Bags/Tea Towels - we still receive the commission payment

Note 8: Water bottles;

Opening Stock	774
Purchase of Bottles	317
Sale of Bottles	-659
Bottles given to new starters	-135
	297
Closing Stock	
Ocarinas x 61	610
Bottles x 48	72
Cash in hand	<u>65</u>
	747

Note 9: Donations following Xmas performances, fund-raising including class activities.

Charities supported were Umoyo Orphan Project, Porchlight, Hospice in the Weald, Cancer research UK - Umoyo payment covered 2 financial years as held back due to Covid.

Note 10: Includes Purchase of all old uniform - supplier change, National Geographic, Little Wandle set-up, Learning Journals, Bridging the Gap Monies

Note 11: Includes costs of online payments

Note 12: Planning Permission for new hall granted. Re-imbursement of provisional/associated works.

Signed on behalf of all the trustees:



 Tiina Mutru
 Chair of Trustees



 Andrew King
 Head teacher

Date: **24.1.2023**



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Riverhead Infant School

On accounts for the year
ended

March 31st 2022

Charity no
(if any)

1086548

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

27/1/2023

Name:

Recher Harland

Relevant professional
qualification(s) or body
(if any):

Diploma School Business Management

Address:

40 Ide Hill Primary School
Sewenocks Kent TN14 6JT

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no matters of concern.