

RIVERHEAD INFANTS' SCHOOL FUND

England & Wales · Charity number 1086548

Details

Other names SCHOOL FUND

Status Registered

Legal form Other

Registered 2001-05-11

Register [View on the Charity Commission register](#)

Contact

Address Riverhead Infants School
Worships Hill
Sevenoaks
TN13 2AS

Phone 01732452475

Email head@riverhead.kent.sch.uk

Website www.riverhead.kent.sch.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF RIVERHEAD INFANTS SCHOOL (HEREINAFTER CALLED THE SCHOOL) BY PROVIDING OR ASSISTING IN THE PROVISION OF EDUCATIONAL, RECREATIONAL AND OTHER CHARITABLE FACILITIES IN AUGMENTATION OF SUCH FACILITIES FINANCED BY THE LOCAL EDUCATION AUTHORITY OR THE DEPARTMENT FOR EDUCATION AND SCIENCE (DFEE).

Activities: Donations were received from parents. Fundraising activities included commission on photography sales, Book Week and Christmas Card/Tea towel designs. The Fund contributed to school trips to Chatham Historic Dockyard, Sevenoaks Wildlife Centre and Drusillas. The Fund also paid for visiting theatre groups, Lego/Architectural workshops, first aid training and other essential learning resources.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£9,009	£35,069	-	-
2024-03-31	£32,632	£91,096	-	-
2023-03-31	£28,347	£37,441	-	-
2022-03-31	£34,000	£29,957	-	-
2021-02-28	£43,817	£66,344	-	-

Trustees

Name	Role	Appointed
TIINA MUTRU	Chair	2015-03-23
Andrew King		2022-09-01
Andrew Milne		2025-01-13
Jenna Critenden		2025-07-07
Karl Fuhrmann		2017-05-14
Lesley Lee		2023-07-03
Mark Skinner		2022-05-17
Michael May		2023-09-26
Nicholas Pocknall		2018-05-14
Rebecca Watson		2025-09-15
Simone Conti		2024-09-11
William Swain		2021-11-29

RIVERHEAD INFANTS' SCHOOL FUND

England & Wales - Charity number 1086548

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2023		Day 31	Month March	Year 2024

Section A Reference and administration details

Charity name RIVERHEAD INFANTS' SCHOOL FUND

Other names charity is known by

Registered charity number (if any) 1086548

Charity's principal address

Worships Hill
 Riverhead
 Kent
Postcode TN13 2AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	L. Billing		From 15.01.2024	
2	C. Davison		To 16.10.2023	
3	S. Fazzin			
4	K. Fuhrmann			
5	L Lee		From 03.07.2023	
6	A. King			
7	M May		From 19.09.2023	
8	S. Munns			
9	T. Mutru	Chair of Governors		
10	N. Pocknall			
11	A. Ramu			
12	M Skinner			
13	T Spingardi			
14	W Swain			
15	J Turner			
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 19 March 2001 Amended by Scheme dated 29 January 2002
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the accounting period was £32,632

Parents of new entrants are asked for a one-off donation of £60 which totalled £5,880 for the period.

Parental contributions for school trips and events were £4,574 and for After school activities were £13,666. Charity Fund-raising events made £1,261 and the Feed-in Tariffs from the solar panels gave an income of £2,533

As the costs for the proposed new school hall have risen exponentially, the decision was taken to start using the accrued funds to improve the provision within the existing building.

The main fund expenses were:

- Reconfiguration of internal spaces to create a Nurture provision, meeting room, New Library space

Total payments for the year amounted to £91,096, giving a net income for the year of -£58,464

Section E Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £55,826, which was a decrease in overall funds of 48.6%. Funds had been accumulated in support of a new hall project, but the board were conscious of monies needing to spent the current cohort of children rather than indefinitely accrued.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tiina Mutru	Andrew King
Position (eg Secretary, Chair, etc)	Chair	Headteacher
Date	03/02/2025	

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st MARCH 2024

	Notes	31.03.24	31.03.23	31.03.22 £	28.02.21 £	31.8.19 £
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	5880	4750	4590	10,510	4545
Other Donations	2	618	1028	1748	720	5012
Gift Aid Reclaim		1658	1118	1118	3453	0
Charitable Activities:						
Parent Contribution For Trips/Events	3	4574	4766	3886	4823	5481
After School Clubs	5	13666	16317	13351	9182	15957
Activities For Generating Funds:						
Solar Panels		2533	3299	4453	7151	3518
Commission	6	0	646	977	1029	204
School Equipment	8	32	390	659	275	196
Christmas Cards		247	299	0	1518	1567
Charity Fundraising	9	1261	3558	3205	4756	5011
Bank Deposit Interest:						
Bank Interest		2163	601	13	400	383
TOTAL RECEIPTS		32,632	36,772	34,000	43,817	41,874
PAYMENTS						
Cost of Charitable Activities:						
School Trips	3	-2542	-3467	-529	-2,650	-£2,560
School Events	4	-5764	-3059	-3397	-8,318	-£2,522
After School Clubs	5	-12665	-14505	-14886	-16,581	-£6,216
School Resources	10	-62680	-5017	-5808	-5,895	-£3,034
Fundraising Costs:						
School Equipment	8	-4477	-4016	-317	-588	-£538
Christmas Cards	7	0	0	0	-987	-£1,047
Charity Fundraising	9	-1261	-2303	-2984	-5,356	-£2,722
Other	11	-300	-313	-303	-969	-£191
New Hall Costs	12	-1407	-13186	-1733	-25,000	
TOTAL PAYMENTS		-£91,096	-£45,866	-£29,957	-£66,344	-£18,830
NET RECEIPTS / (PAYMENTS)		-58,464	-9,094	4,043	-22,527	23,044
CASH FUNDS AT PRIOR YEAR END		114790	123884	119841	142,368	119,324
Reserve Account AT CURRENT YEAR END		55,826	114,790	123,884	119,841	142,368
Balancing Account TOTAL		500				
TOTAL CASH FUNDS AT CURRENT YEAR END		56,326				

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31st MARCH 2024

Cash

Current Account
Special Interest Bearing Account
Total Cash Funds

NOTES TO THE ACCOUNTS

- Note 1: Annual donation from Reception Parents, per child @ £60, Charity Fund Donations
 - Note 2: Contributions from Olympic Athlete Event
 - Note 3: Trips to Chatham Dockyard, Drusillas, Wakehurst and Kent Woldlife Trust
 - Note 4: Events include Workshops - Skateboard and Scooter Coaching, Coronation celebration, Summer Carnival, Starlight Safari
 - Note 5: After-school Clubs Football, Cricket, RASC fees transfer
 - Note 6: Commission received from School Photographer
 - Note 7: PTA now arrange and pay for Christmas Cards/Bags/Tea Towels
 - Note 8: Classroom Resources, Lunchbands - Now given out free, Water bottles - free to new starters
 - Note 9: Donations following Xmas performances, fund-raising including class activities.
Charities supported were Umoyo Orphan Project, Demelza House, Diabetes UK
Solving Kids Cancer
 - Note 10: Includes New Nurture Spaces, New Library, Roof Maintenance, Security Doors
 - Note 11: Includes costs of online payments
 - Note 12: Planning Permission for new hall granted. Re-imbusement of provisional/associated works.
- Signed on behalf of all the trustees:



.....
Tiina Mutru
Co-Chair of Trustees



.....
Karl Fuhrmann
Co-Chair of Trustees



.....
Andrew King
Head teacher

Date:

**Unrestricted Funds
to nearest £**

500
55,826
56,326





Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Riverhead Infants' School

On accounts for the year ended

31st March 2024

Charity no (if any)

1086548

Set out on pages

1

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 /2024**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31/01/2025

Name:

Rachel Harland

Relevant professional qualification(s) or body (if any):

DSBM

IER

1

October 2018

Address:

Ide Hill Primary School, Sundridge Road, Ide Hill, TN14 6JT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RIVERHEAD INFANTS' SCHOOL FUND

England & Wales - Charity number 1086548

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2022		Day 31	Month March	Year 2023

Section A Reference and administration details

Charity name RIVERHEAD INFANTS' SCHOOL FUND

Other names charity is known by

Registered charity number (if any) 1086548

Charity's principal address

Worships Hill
 Riverhead
 Kent
Postcode TN13 2AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	H. Bligh		To 26.02.2023	
2	C. Davison			
3	S. Fazzin			
4	K. Fuhrmann			
5	A. King		From 01.09.2022	
6	S. Munns			
7	T. Mutru	Chair of Governors		
8	N. Pocknall			
9	A. Ramu			
10	M Skinner		From 17.05.2022	
11	C. Smeaton		To 29.04.2022	
12	T Spingardi			
13	W Swain			
14	J Turner			
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 19 March 2001 Amended by Scheme dated 29 January 2002
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the accounting period was £28,347

Parents of new entrants are asked for a one-off donation of £60 which totalled £4,750 for the period.

Parental contributions for school trips and events were £4,766 and for After school activities were £10,195. Charity Fund-raising events made £1,255 and the Feed-in Tariffs from the solar panels gave an income of £3,299

The main fund expenses were:

- In-school events which included, Scooter/Skateboarding and science workshops as well as theatre company visits and cost £3,953
- After school clubs cost £14,505
- Charitable donations were £2,303
- Planning permission was granted for the new school hall in February 2020. Costs for associated works with the Pre-planning consents was £22,889, which included all the car-park reconfiguration works

Total payments for the year amounted to £37,441, giving a net income for the year of -£9,094

Section E Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £114,790, which was a decrease in overall funds of 7.3%. Funds had been accumulated in support of a new hall project and we have now almost completed the pre-planning phase. Bearing in mind the financial constraints now facing schools it is prudent to retain some reserve in support of the school pupils and other future projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tiina Mutru	Andrew King
Position (eg Secretary, Chair, etc)	Chair	Headteacher
Date	16.01.2024	

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st MARCH 2023

	Notes	31.03.23	31.03.22	28.02.21	31.8.19	31.08.18
			£	£	£	£
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	4750	4590	10,510	4545	5,028
Other Donations	2	1028	1748	720	5012	78
Gift Aid Reclaim		1118	1118	3453	0	1,558
Charitable Activities:						
Parent Contribution For Trips/Events	3	4766	3886	4823	5481	5,565
After School Clubs	5	10195	13351	9182	15957	13,751
Activities For Generating Funds:						
Solar Panels		3299	4453	7151	3518	3,190
Commission	6	646	977	1029	204	421
School Equipment	8	390	659	275	196	276
Christmas Cards		299	0	1518	1567	1,381
Charity Fundraising	9	1255	3205	4756	5011	2,655
Bank Deposit Interest:						
Bank Interest		601	13	400	383	148
TOTAL RECEIPTS		28347	34,000	43,817	41,874	34,051
PAYMENTS						
Cost of Charitable Activities:						
School Trips	3	-3467	-529	-2,650	-£2,560	-£2,864
School Events	4	-3953	-3397	-8,318	-£2,522	-£2,005
After School Clubs	5	-14505	-14886	-16,581	-£6,216	-£5,480
School Resources	10	-7378	-5808	-5,895	-£3,034	-£3,124
Fundraising Costs:						
School Equipment	8	-4558	-317	-588	-£538	-£402
Christmas Cards	7	0	0	-987	-£1,047	-£955
Charity Fundraising	9	-2303	-2984	-5,356	-£2,722	-£2,344
Other	11	-313	-303	-969	-£191	-£236
New Hall Costs	12	-22889	-1733	-25,000		
TOTAL PAYMENTS		-£37,441	-£29,957	-£66,344	-£18,830	-£17,410
NET RECEIPTS / (PAYMENTS)		-9,094	4,043	-22,527	23,044	16,641
CASH FUNDS AT PRIOR YEAR END		123884	119841	142,368	119,324	102,683
CASH FUNDS AT CURRENT YEAR END		114,790	123,884	119,841	142,368	119,324

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31st MARCH 2023

Cash

Current Account
Special Interest Bearing Account
Total Cash Funds

Stock

Ocarinas, Water bottles

Note

8

NOTES TO THE ACCOUNTS

- Note 1: Annual donation from Reception Parents, per child @ £60
Note 2: Contributions from Olympic Athlete Event
Note 3: Trips to Chatham Dockyard, Drusillas, Wakehurst and Kent Wildlife Trust
Note 4: Events include Workshops - Skateboard and Scooter Coaching, Zoolab, First Aid
Note 5: After-school Clubs Football, Cricket, RASC fees transfer
Note 6: Commission received from School Photographer
Note 7: PTA now arrange and pay for Christmas Cards/Bags/Tea Towels
Note 8: Water bottles;

Opening Stock

Purchase of Bottles
Sale of Bottles
Bottles given to new starters

Closing Stock

Ocarinas x 61
Bottles x 64
Cash in hand

- Note 9: Donations following Xmas performances, fund-raising including class activities.
Charities supported were Umoyo Orphan Project, Demelza House, Diabetes UK
Solving Kids Cancer
Note 10: Includes New Friendship Shelter, Opal Resources including Sheds
Little Wandle set-up, Evidence Me
Note 11: Includes costs of online payments
Note 12: Planning Permission for new hall granted. Re-imbusement of provisional/associated works.
Signed on behalf of all the trustees:



Tiina Mutru
Co-Chair of Trustees



Karl Fuhrmann
Co-Chair of Trustees

Date:

**Unrestricted Fund
to nearest £**

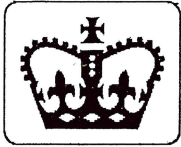
500
114,290
114,790

747
390
-70
-180
887

610
128
65
803



Andrew King
Head teacher



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Riverhead Infants School

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

1086548

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/01/2024

Name:

Rachel Harland

**Relevant professional
qualification(s) or body
(if any):**

Address:

Ide Hill Primary School, Sundridge Road, Ide Hill TN14 6JT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

RIVERHEAD INFANTS' SCHOOL FUND

England & Wales - Charity number 1086548

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	March	2021		31	March	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	H. Bligh			
2	S. Bradley		To 31.12.2021	
3	J.Crittenden		To 15.03.2021	
4	C. Davison			
5	S. Fazzin		From 29.11.21	
6	K. Fuhrmann			
7	A.Judge		To 21.07.21	
8	S. Manning		To 18.05.21	
9	S. Munns		From 18.05.21	
10	T. Mutru	Chair of Governors		
11	A Ramu			
12	N. Pockall			
13	C. Smeaton			
14	T Spingardi		From 05.07.21	
15	W Swain		From 29.11.21	
16	J Turner		From 12.05.21	
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 19 March 2001 Amended by Scheme dated 29 January 2002
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Trustee selection methods (eg. appointed by, elected by)	Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

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- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the 13 month period was £34,000

Parents of new entrants are asked for a one-off donation of £60 which totalled £4,590 for the period.

Parental contributions for school trips and events were £3,886 and for After school activities were £13,351. Charity Fund-raising events made £3,205 and the Feed-in Tariffs from the solar panels gave an income of £4,453.

The main fund expenses were:

- In-school events which included, dance and science workshops as well as theatre company visits and cost £3,397
- After school clubs cost £14,886
- Charitable donations were £2,984
- Planning permission was granted for the new school hall in February 2020. Costs for Architects fees and associated works was £1,733. Due to Covid minimal progression had been made with this.

Total payments for the year amounted to £29,957, giving a net income for the year of £4,043.

Section E Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £123,884, which was an increase in overall funds of 3.4%. Funds had been accumulated in support of a new hall project but associated works had been slow this year due to Covid. Bearing in mind the financial constraints now facing schools it is prudent to retain some reserve in support of the school pupils.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



Section F Other optional information

In order to make the reconciliation of account easier we have run this accounting period from 01/03/2021 – 31/03/2022 to bring this account in line with the main school account. Going forward this will now run from 1st April – 31st March each year.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tiina Mutru	Andrew King
Position (eg Secretary, Chair, etc)	Chair	Headteacher

Date 24.01.2023

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st MARCH 2022

	Notes	31.03.22	28.02.21	31.8.19	31.08.18	31.08.17
		£	£	£	£	£
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	4590	10,510	4545	5,028	11,090
Other Donations	2	1748	720	5012	78	218
Gift Aid Reclaim		1118	3453	0	1,558	3,123
Charitable Activities:						
Parent Contribution For Trips/Events	3	3886	4823	5481	5,565	6,823
After School Clubs	5	13351	9182	15957	13,751	12,904
Activities For Generating Funds:						
Solar Panels		4453	7151	3518	3,190	3,782
Commission	6	977	1029	204	421	410
School Equipment	8	659	275	196	276	580
Christmas Cards		0	1518	1567	1,381	1,513
Charity Fundraising	9	3205	4756	5011	2,655	4,087
Bank Deposit Interest:						
Bank Interest		13	400	383	148	107
TOTAL RECEIPTS		34,000	43,817	41,874	34,051	44,637
PAYMENTS						
Cost of Charitable Activities:						
School Trips	3	-529	-2,650	-£2,560	-£2,864	-£3,867
School Events	4	-3397	-8,318	-£2,522	-£2,005	-£1,100
After School Clubs	5	-14886	-16,581	-£6,216	-£5,480	-£7,192
School Resources	10	-5808	-5,895	-£3,034	-£3,124	-£2,355
Fundraising Costs:						
School Equipment	8	-317	-588	-£538	-£402	-£1,111
Christmas Cards	7	0	-987	-£1,047	-£955	-£1,026
Charity Fundraising	9	-2984	-5,356	-£2,722	-£2,344	-£3,801
Other	11	-303	-969	-£191	-£236	-£401
New Hall Costs	12	-1733	-25,000			
TOTAL PAYMENTS		-£29,957	-£66,344	-£18,830	-£17,410	-£20,853
NET RECEIPTS / (PAYMENTS)		4,043	-22,527	23,044	16,641	23,785
CASH FUNDS AT PRIOR YEAR END		119841	142,368	119,324	102,683	78,898
CASH FUNDS AT CURRENT YEAR END		123,884	119,841	142,368	119,324	102,683

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548**STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31st MARCH 2022**

Cash	Unrestricted Fund to nearest £
Current Account	500
Special Interest Bearing Account	<u>123,384</u>
Total Cash Funds	123,884

Stock	Note
Ocarinas, Water bottles	8

NOTES TO THE ACCOUNTS

Note 1: Annual donation from Reception Parents, per child @ £60

Note 2: Contributions from Olympic Athlete Event, Sponsored read

Note 3: Due to Covid no trips took place in 2021. From Feb 22 Parents were paying in advance for future trips

Note 4: Events include Workshops - Theatre Company, Diwali Dance, Junior Stem - Lego Engineering

Note 5: After-school Clubs Football, Cricket, RASC fees transfer

Note 6: Commission received from School Photographer/Christmas Cards, etc

Note 7: PTA now arrange and pay for Christmas Cards/Bags/Tea Towels - we still receive the commission payment

Note 8: Water bottles;

Opening Stock	774
Purchase of Bottles	317
Sale of Bottles	-659
Bottles given to new starters	-135
	297
Closing Stock	
Ocarinas x 61	610
Bottles x 48	72
Cash in hand	<u>65</u>
	747

Note 9: Donations following Xmas performances, fund-raising including class activities.

Charities supported were Umoyo Orphan Project, Porchlight, Hospice in the Weald,

Cancer research UK - Umoyo payment covered 2 financial years as held back due to Covid.

Note 10: Includes Purchase of all old uniform - supplier change, National Geographic,

Little Wandle set-up, Learning Journals, Bridging the Gap Monies

Note 11: Includes costs of online payments

Note 12: Planning Permission for new hall granted. Re-imbusement of provisional/associated works.

Signed on behalf of all the trustees:



 Tiina Mutru
 Chair of Trustees



 Andrew King
 Head teacher

Date: 24.1.2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Kewford Infant School

**On accounts for the year
ended**

March 31st 2022

**Charity no
(if any)**

1086548

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Rd

Date:

27/1/2023

Name:

Rachel Harland

**Relevant professional
qualification(s) or body
(if any):**

Diploma School Business Management

Address:

40 Ide Hill Primary School
Sevenoaks Kent TN14 6JT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no matters of concern.

RIVERHEAD INFANTS' SCHOOL FUND

England & Wales - Charity number 1086548

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sept	Year 2019		Day 28	Month Feb	Year 2021

Section A Reference and administration details

Charity name RIVERHEAD INFANTS' SCHOOL FUND

Other names charity is known by

Registered charity number (if any) 1086548

Charity's principal address

Worships Hill
 Riverhead
 Kent
 Postcode TN13 2AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	H. Bligh			
2	S. Bradley			
3	C. Davison			
4	K. Fuhrmann			
5	A.Judge			
6	S. Manning			
7	N. Pockall			
8	C. Smeaton			
9	T. Mutru	Chair of Governors		
10	A.Ramu		From 18.12.2020	
11	A.Bridges		To 25.09.2020	
12	J. Crittenden		To 11.11.2019	
13	C. Terry		To 03.02.2020	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 19 March 2001 Amended by Scheme dated 29 January 2002
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. in school workshops, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the 17 month period was £43,817

Parents of new entrants are asked for a one-off donation of £60 which totalled £10,510 for the period – this covered two cohorts.

Parental contributions for school trips and events were £4,823 and for After school activities were £9,183. Charity Fund-raising events made £4,756 and the Feed-in Tariffs from the solar panels gave an income of £7,151.

The main fund expenses were:

- In-school events which included, dance and science workshops as well as theatre company visits and cost 8,318
- After school clubs cost £16,581
- Charitable donations were £5,356
- Planning permission was granted for the new school hall in February 2020. Costs for Architects fees, planning and pre-planning surveys totalled £23,245 it was deemed prudent to move £25,000 across in support of these fees and future associated works. As the project moves forward further monies will be moved in support of this.

Total payments for the year amounted to £66,344, giving a net income for the year of -£22,527

Section E Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £119,841, which was a decrease in overall funds of 16%. Funds had been accumulated in support of a new hall project and now planning permission has been granted it is likely monies will be moved across to the main account in support of the associated works. Bearing in mind the financial constraints arising from the past months it is prudent to retain some reserve in support of the school pupils.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


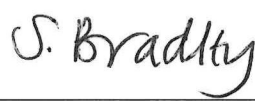
Section F Other optional information

In order to make the reconciliation of account easier we were proposing to run an 18 month accounting period from 01/09/2019 – 31/03/2021. The Charity commission website would not allow this length of reporting period, so we have run from 01/09/2019 – 28/02/2021. We will run the next period from 01/03/2021 – 31/03/2022 to bring this account in line with the main school account.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tiina Mutru	Sandra Bradley
Position (eg Secretary, Chair, etc)	Chair	Headteacher

Date 17/12/2021

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 28th FEBRUARY 2021

	Notes	28.02.21	31.8.19	31.08.18	31.08.17	31.08.16
		£	£	£	£	£
RECEIPTS						
Voluntary Receipts:						
Annual Donations From Parents	1	10,510	4545	5,028	11,090	4,200
Other Donations	2	720	5012	78	218	540
Gift Aid Reclaim	3	3453	0	1,558	3,123	1,242
Charitable Activities:						
Parent Contribution For Trips/Events	4	4823	5481	5,565	6,823	6,025
After School Clubs	6	9182	15957	13,751	12,904	18,327
Activities For Generating Funds:						
Solar Panels		7151	3518	3,190	3,782	3,870
Commission	7	1029	204	421	410	0
School Equipment	8	275	196	276	580	681
Christmas Cards		1518	1567	1,381	1,513	1,659
Charity Fundraising	9	4756	5011	2,655	4,087	3,790
Bank Deposit Interest:						
Bank Interest		400	383	148	107	172
TOTAL RECEIPTS		43,817	41,874	34,051	44,637	40,506
PAYMENTS						
Cost of Charitable Activities:						
School Trips	4	-2,650	-£2,560	-£2,864	-£3,867	-£3,791
School Events	5	-8,318	-£2,522	-£2,005	-£1,100	-£2,754
After School Clubs	6	-16,581	-£6,216	-£5,480	-£7,192	-£5,508
School Resources	10	-5,895	-£3,034	-£3,124	-£2,355	-£357
Fundraising Costs:						
School Equipment	8	-588	-£538	-£402	-£1,111	-£1,176
Christmas Cards		-987	-£1,047	-£955	-£1,026	-£1,109
Charity Fundraising	9	-5,356	-£2,722	-£2,344	-£3,801	-£2,264
Other	11	-969	-£191	-£236	-£401	-£209
New Hall Costs	12	-25,000				
TOTAL PAYMENTS		-£66,344	-£18,830	-£17,410	-£20,853	-£17,168
NET RECEIPTS / (PAYMENTS)		-22,527	23,044	16,641	23,785	23,338
CASH FUNDS AT PRIOR YEAR END		142,368	119,324	102,683	78,898	55,560
CASH FUNDS AT CURRENT YEAR END		119,841	142,368	119,324	102,683	78,898

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 28th FEBRUARY 2021

Cash	Unrestricted Fund to nearest £
Current Account	500
Special Interest Bearing Account	<u>119,341</u>
Total Cash Funds	119,841

Stock	Note
Ocarinas, Water bottles	8

NOTES TO THE ACCOUNTS

Note 1: Annual donation from Reception Parents, per child @ £60

Note 2: Contributions from Book Fair, Rotary, Stonepitts Farm

Note 3: Due to changeover in authorised official, two accounting submissions fall in this period

Note 4: Due to Covid Pandemic minimal trips took place

Note 5: Events include Workshops - Theatre Company, Dance Days, First Aid, Problem Solving

Note 6: After-school Clubs including football, cricket, gym and art etc

Note 7: Commission received from photographer and Christmas Cards

Note 8: Water bottles;

Opening Stock	823
Purchase of Bottles	588
Sale of Bottles	-275
Bottles given to new starters	-135
	1001
Closing Stock	
Ocarinas x 61	610
Bottles x 66	99
Cash in hand	<u>65</u>
	774

Note 9: Donations following Xmas performances, fund-raising including class activities.

Charities supported were Umoyo Orphan Project, Ellenor, Guy's and St Thomas' Charity, Porchlight,
Solving Kids Cancer, ifucareshare

Note 10: Includes new School Athletics team uniform, Purple Mash Subscription, Mathletics, National Geographic


Note 11: Includes costs of online payments, also refunded cancelled events

Note 12: Planning Permission for new hall granted. Re-imburement of provisional/associated works.

Signed on behalf of all the trustees:



 Tiina Mutru
 Chair of Trustees



 Sandra Bradley
 Head teacher

Date:



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Riverhead Infanti' School Fund

**On accounts for the year
ended**

<i>28th February 2021</i>	Charity no (if any)	<i>1086548</i>
--------------------------------------	--------------------------------	----------------

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].
Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

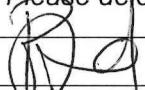
In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

17/12/21

Name:

Rachel Howard

Relevant professional
qualification(s) or body
(if any):

~~CCA~~ Diploma School Business Management

Address:

Long Acre
Icknield Wood
OX12 8TS 90W

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).